

SUBJECT TO PLANNING COMMISSION APPROVAL

Town of St. Albans
579 Lake Road
St. Albans, VT. 05478

The Town of St. Albans
PLANNING COMMISSION MINUTES
Meeting held via Zoom Conference Call
June 22nd, 2021 at 6:30 p.m.

Minutes

Present: Anne Pomeroy, Sarah Hadd, Hannah Rounds, Al Voegele
Staff Present: Corey Parent, Director of Operations, AJ Johnson
Public Present:

Zoom Meeting ID: 849 1932 1261

CALL TO ORDER

Vice Chair, A. Pomeroy called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.

CHANGES TO THE AGENDA

C. Parent suggested Parth Shah, creator of the software company Polimorphic, give a brief overview of what he has been working on with the Town.

MOTION: A. Voegele made a motion to add Parth Shaw to the agenda. S. Hadd seconded. All in favor, none opposed, motion carried.

P. Shaw introduced himself and explained he met C. Parent in his legislative role. P. Shah designed software which functions as a “Customer Relation Management Tool”. Parth and his team have been at Town Hall shadowing employees as they utilize the software and make suggested edits. Employees are able to create resident profiles, log phone calls and in person meetings, and view calendars and correspondence.

BUILD OUT ANALYSIS UPDATE

Greta Brunswick of Northwest Regional Planning Commission (NRPC) provided the PC with a map outlining the number of homes that can be built in accordance with the Town Bylaws. C. Parent requested NRPC’s assistance in this build-out to determine how large parcels put into the Vermont Land Trust will affect future development. The PC determined there is still a lot of land that can potentially be developed.

DISCUSSION – SIDEWALK FINANCING

C. Parent provided the PC with a chart showing how other communities pay for Bike and Ped infrastructure. Upon reviewing the options, the PC determined the Local Options Tax to be the best revenue choice for the Town. C. Parent will write a memo to the Selectboard.

DISCUSSION - LOOP ROAD PERMIT RENEWAL

C. Parent brought up the proposed loop road off of Route 207. The permits are expiring in a year and he asked the Planning Commission if they felt the Town should consider seeking an extension of the permit.

S. Hadd and A. Voegele agreed it would be worth a support letter from the PC to the Selectboard to keep the Town’s optionality on the project open.

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

OTHER BUSINESS

None.

CREATE AGENDA FOR NEXT MEETING: JULY 13th

The PC will discuss prioritizing projects.

MINUTES

The PC will approve the May 25th minutes at the next meeting

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ADJOURNMENT

MOTION: A. Voegele made a motion to adjourn the meeting at 8:12 p.m. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant