

The Town of St. Albans
PLANNING COMMISSION MINUTES
Meeting at Town Hall
July 12th, 2022 at 6:30 p.m.

Minutes

Present: Sarah Hadd, Hannah Rounds, Anne Pomeroy, Casey Toof

Staff Present: AJ Johnson

Public Present: Corey Parent, Forty-Four Seven Strategies

CALL TO ORDER

Chair, S. Hadd called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.

CHANGES TO THE AGENDA

None.

DISCUSSION: BEGIN REVIEW OF CAPITAL BUDGET

C. Parent presented the Planning Commission with the budgets as drafted by the department heads. S. Hadd explained the capital budget is important as it legally justifies collecting impact fees.

C. Parent stated the voters approved \$125,000 per year to be placed in a capital fund for the Fire Department and Department of Public Works. The goal of the capital budget is to identify department needs and to anticipate escalating costs. The following budgets were reviewed: Fire Department, Stormwater, DPW Trucks, DPW Equipment, Culverts, Roads, Parks, and Miscellaneous. The PC discussed other items that may be necessary such as building maintenance, the stone house, sidewalks, and a potential St. Albans Bay Sewer. C. Parent will request more information from department heads and present an updated version at the next PC meeting.

CORRESPONDENCE

None.

OTHER BUSINESS

None.

CREATE AGENDA FOR NEXT MEETING: JULY 26TH

Continue Capital Budget planning.

MINUTES

MOTION: C. Toof made a motion to accept the minutes from the June 28th Planning Commission meeting. H. Rounds seconded. A. Pomeroy abstained, motion carried.

ADJOURNMENT

MOTION: C. Toof made a motion to adjourn the meeting at 7:40 p.m. H. Rounds seconded. All in favor, none opposed, motion carried.

Respectfully submitted,

AJ Johnson, Administrative Assistant