

The Town of St. Albans
PLANNING COMMISSION MINUTES
Meeting held via Zoom Conference Call
July 13th, 2021 at 6:30 p.m.

Minutes

Present: C. Toof, Anne Pomeroy, Hannah Rounds, Al Voegele
Staff Present: Corey Parent, Director of Operations, AJ Johnson
Public Present:

CALL TO ORDER

Chair, C. Toof called the meeting to order at 6:35 p.m. The Pledge of Allegiance was recited.

CHANGES TO THE AGENDA

None.

REVIEW – DRAFT MEMO TO SELECTBOARD: FUNDING BICYCLE AND PEDESTRIAN PROJECTS

C. Parent presented a draft memo regarding funding options to implement the Bicycle and Pedestrian Master Plan. The memo recommends using a percentage of the Local Option Tax revenue placed in a Bicycle and Pedestrian Infrastructure fund with voter approval, or reworking the current impact fee designations. A. Voegele suggested amending the memo to add a section requesting voter approval to devote a percentage of LOT money to Bike and Ped projects for a specific amount of time (such as 5 years).

C. Toof discussed the useful life and replacement schedules for sidewalks.

DISCUSSION – UPCOMING BYLAW UPDATE

C. Parent alerted the PC that a Bylaw update is forthcoming and will likely take the rest of the year to complete. Zoning Administrator, M. Sherlund and Stormwater Coordinator, E. Cherrington will both be invited to PC meetings to provide suggestions and feedback for proposed changes.

A. Voegele requested C. Parent research how climate change will effect our area in the next 45 days.

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

OTHER BUSINESS

None.

CREATE AGENDA FOR NEXT MEETING: JULY 27TH

The PC will discuss Bylaws.

MINUTES

MOTION: A. Pomeroy made a motion to approve the Planning Commission minutes from the meeting of May 25th and the meeting of June 22nd. All in favor, none opposed, motion carried.

A. Pomeroy requested adding the dates of minutes to be approved on the agenda.

ADJOURNMENT

MOTION: H. Rounds made a motion to adjourn the meeting at 7:30 p.m. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant