

The Town of St. Albans
PLANNING COMMISSION MINUTES
Meeting at Town Hall
September 27th at 6:30 p.m.

Minutes

Present: Sarah Hadd, Hannah Rounds, Anne Pomeroy, Al Voegele

Staff Present: AJ Johnson

Public Present:

CALL TO ORDER

Chair, S. Hadd called the meeting to order at 6:40 p.m. The Pledge of Allegiance was recited.

CHANGES TO THE AGENDA

None.

DISCUSSION: TOWN HALL REORGANIZATION

Zoning Administrator, M. Sherlund prepared a memo outlining the anticipated reorganization of Town Hall staff. If granted approval by the Selectboard, a new department will be established which will encompass the Planning, Zoning, and Assessing offices. M. Sherlund will be appointed as Director of the department and A. Johnson will take over the Zoning Administrator role. M. Sherlund and A. Johnson will staff the Planning Commission meetings.

DISCUSSION: SIDEWALK FUNDING

The PC reviewed a document sent to the Selectboard in July of 2021 where they outlined a recommendation to set aside 25% of Local Option Tax revenues to be utilized for bicycle and pedestrian infrastructure projects. The Selectboard had discussed the recommendation during a meeting in August of 2021, but did not take action.

The Planning Commission discussed sidewalk funding again, and agreed a portion of the LOT revenues is still the best funding source. They requested to update the previously sent memo and send to the Selectboard.

CORRESPONDENCE

The PC received correspondence from the Town of Swanton regarding a public hearing to be held during the Selectboard meeting to update the Swanton Zoning Bylaws.

OTHER BUSINESS

A. Voegele discussed a program offered by the Champlain Housing Trust to offer down payments for first time home buyers. He wondered if the Town could partner with the program.

A. Voegele outlined a potential need for open space to be utilized as burial grounds for various faiths. He would like to brainstorm about this more.

CREATE AGENDA FOR NEXT MEETING: OCTOBER 11TH

The PC will be joined by a representative of VELCO (Vermont Electric Company) regarding a potential expansion across the State.

MINUTES

MOTION: H. Rounds made a motion to accept the minutes from the August 30th Planning Commission meeting. A. Pomeroy seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: A. Pomeroy made a motion to adjourn the meeting at 7:21p.m. A. Voegele seconded. All in favor, none opposed, motion carried.

Respectfully submitted,

AJ Johnson, Administrative Assistant