



**Town of St. Albans**  
**P.O. Box 37, St. Albans Bay, VT. 05481**  
Ph: 524-2415/Fax: 524-9609 E-mail: [l.roque@stalbanstown.com](mailto:l.roque@stalbanstown.com)

### **Park Reservation**

Name: \_\_\_\_\_ Company/Business: \_\_\_\_\_  
(If Applicable)

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Facility Request:**

Bay Park Picnic Shelter \_\_\_\_\_ Bay Park Stone House \_\_\_\_\_

Bay Park Basketball Court \_\_\_\_\_ Bay Park Softball Field \_\_\_\_\_

Bay Park Volleyball Court \_\_\_\_\_ Cohen Park Picnic Shelter \_\_\_\_\_

**Date of Use:** \_\_\_\_\_ **Arrival/Departure Time:** \_\_\_\_\_ **to** \_\_\_\_\_

**Number in Group:** \_\_\_\_\_ **Contact Person:** \_\_\_\_\_  
(If different from applicant)

**Acceptance of Rules and Hold Harmless Clause**

I/we understand and agree to obey the rules of the Town, and furthermore, hold the Town of St. Albans harmless from any injury, incident, accident, damage or loss of personal property, as a result of utilizing Town facilities.

**Park Rules**

***For your safety and enjoyment:***

Please check in/out with the Park Attendant. Public intoxication will not be permitted. No open fires, glass containers or kegs. All trash should be put in the trash receptacles. Your surrounding area should be kept presentable. Noise shall be kept at a respectable level. Loud levels of noise will not be permitted. Vehicles should be operated in a proper manner and parked in the designated parking areas. Dogs are allowed in Bay Park or Cohen Park. It is the responsibility of the owner to pick up after pets. Any damage incurred is also the responsibility of the pet owner. Recreation equipment must be returned to the Park Attendant. There is no lifeguard on duty. Swim at your own risk. Park hours are 9:00 AM to Sunset unless otherwise posted. All Town ordinances and rules are enforced. Refunds will be given per the Town's Refund Policy at the Town Manager's Office.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Park Rental Fees**

**Bay Park Daily Use Rentals: Stone House or Picnic Shelter**

Commercial/Industrial:	\$200.00 (groups of 25 or more)
Town Family or Group:	\$100.00 (groups of 25 or less)
Non-Profit Organization:	\$100.00
Basketball Court:	\$20
Softball Fields:	\$50
Softball Fields Seasonal Fee (5pm - dusk each week during season):	\$250
Volleyball court:	\$20

<b><u>Cohen Park Rental:</u></b>	25 people or less:	\$100.00
	25 people or more:	\$200.00

**Festival Fees:** \$500 with a deposit amount of up to \$2,000

**For maintenance issues or emergencies, please contact:**

Asst. Director of Public Works, John Montagne: **802-309-1685**

or

Director of Public Works, Dave Allerton: **802-393-9096**

<b><u>For Office Use Only</u></b>		
Date: _____		
Amount Paid: _____		
Cash: _____	Check: _____ # _____	Credit/Debit: _____
Town Official Signature: _____		
Copy -Office	Copy- Parks	Copy – Applicant