

# **Town of St. Albans 2017 Annual Report**

**For Fiscal Year Ending June 30<sup>th</sup>, 2017**

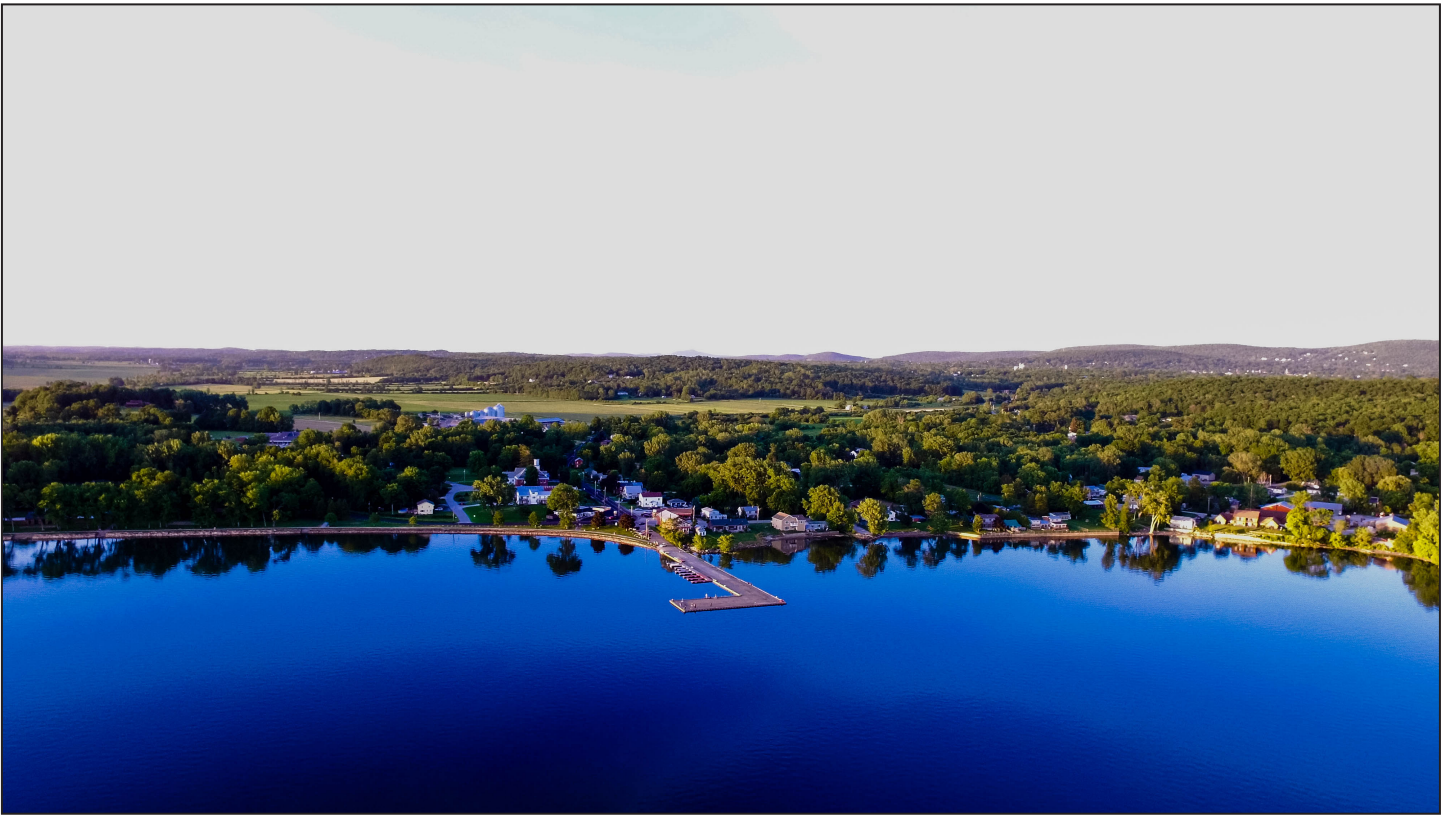


Photo by Armand Messier, Courtesy of [northernvermontaerial.com](http://northernvermontaerial.com)

# **2017 Annual Report**

**Town of St. Albans  
and the  
Maple Run Unified  
School District**

**For Fiscal Year Ending June  
30, 2017**

# INDEX

## TOWN REPORT

Town Directory	Page 1	NWSWD Report	Page 40
Town Warning	Page 5	St. Albans Museum	Page 41
Dog Registration	Page 6	NRPC	Page 43
Tax Rates	Page 7	St Albans Police Dept.	Page 44
Budget Justification	Page 8	VT State Police	Page 45
Comparative Budget Report	Page 11	<b>VITAL RECORDS</b>	
Bank Account & CD Balances	Page 23	Birth Report	Page 48
Capital Budget Bank Notes	Page 24	Marriage Report	Page 49
Bond Detail & Interest Rates	Page 25	Death Report	Page 50
Tax Book Report	Page 26		
Delinquent Taxes Collected	Page 28	Maple Run Unified School	
SATEC / BFA Payment Schedule	Page 29	District # 57	Page 51
Clerk's Corner	Page 30		
Town Mgr. / Selectboard Report	Page 31		
Fire Department Report	Page 32		
Public Works Report	Page 33		
Lister Report	Page 34		
Zoning Administrator Report	Page 35		
Planning Report	Page 36		
Library Report	Page 37		
FCIDC Report	Page 39		

## ST. ALBANS TOWN DIRECTORY

### Select Board

<b>Chair</b>	Bruce Cheeseman	<a href="mailto:b.cheeseman@stalbanstown.com">b.cheeseman@stalbanstown.com</a>	236-0584
	Brendan Deso	<a href="mailto:b.deso@stalbanstown.com">b.deso@stalbanstown.com</a>	393-7074
	Bill Nihan	<a href="mailto:b.nihan@stalbanstown.com">b.nihan@stalbanstown.com</a>	233-0877
	Sam Smith	<a href="mailto:s.smith@stalbanstown.com">s.smith@stalbanstown.com</a>	782-4962
	Al Voegele	<a href="mailto:a.voegele@stalbanstown.com">a.voegele@stalbanstown.com</a>	527-7427

### TOWN CLERK'S / TREASURERS OFFICE

<b>Town Clerk</b>	Anna Bourdon	<a href="mailto:a.bourdon@stalbanstown.com">a.bourdon@stalbanstown.com</a>	524-2415
<b>Treasurer</b>	Anna Bourdon	<a href="mailto:a.bourdon@stalbanstown.com">a.bourdon@stalbanstown.com</a>	524-2415
<b>Assistant</b>	Lisa Roque	<a href="mailto:l.roque@stalbanstown.com">l.roque@stalbanstown.com</a>	524-2415

### TOWN MANAGER'S OFFICE

<b>Town Manager</b>	Carrie Johnson	<a href="mailto:c.johnson@stalbanstown.com">c.johnson@stalbanstown.com</a>	524-7589/106
<b>Executive Assistant</b>	Jennifer Gray	<a href="mailto:j.gray@stalbanstown.com">j.gray@stalbanstown.com</a>	524-7589/107
<b>Receptionist</b>	AJ Johnson	<a href="mailto:a.johnson@stalbanstown.com">a.johnson@stalbanstown.com</a>	524-7589/100

### DIRECTOR OF ADMINISTRATION

<b>Director</b>	Ned Connell	<a href="mailto:nconnell@stalbanstown.com">nconnell@stalbanstown.com</a>	524-7589/108
-----------------	-------------	--	--------------

### ZONING ADMINISTRATOR

<b>Zoning Admin</b>	Becky Perron	<a href="mailto:b.perron@stalbanstown.com">b.perron@stalbanstown.com</a>	524-7589/103
---------------------	--------------	--	--------------

### LISTER'S OFFICE

<b>Assessor</b>	Bill Hinman	<a href="mailto:b.hinman@stalbanstown.com">b.hinman@stalbanstown.com</a>	524-7589/104
<b>Assessor</b>	Bob Ware	<a href="mailto:rb.ware@stalbanstown.com">rb.ware@stalbanstown.com</a>	524-7589/104
<b>Lister</b>	Tadd Redman	<a href="mailto:t.redman@stalbanstown.com">t.redman@stalbanstown.com</a>	524-7589/105
<b>Lister</b>	Richard Allard	<a href="mailto:r.allard@stalbanstown.com">r.allard@stalbanstown.com</a>	524-7589/105

### HIGHWAY DEPARTMENT

<b>Public Works Garage</b>			527-0739
----------------------------	--	--	----------

<b>Director</b>	Alan Mashtare	<a href="mailto:a.mashtare@stalbanstown.com">a.mashtare@stalbanstown.com</a>	782-0996
<b>Staff</b>	Corey Gratton		
	Frank Baker		
	Torrey Webster		
	Seth Gates		
	Bob Davis		

### ANIMAL CONROL

<b>Staff</b>	David McWilliams	<a href="mailto:d.mcwilliams@stalbanstown.com">d.mcwilliams@stalbanstown.com</a>	393-7252
	Carrie Lewis		393-7252

### FIRE DEPARTMENT

#### Public Safety

#### Administrator / Health Officer

Harold Bob Cross	chiefcross@comcast.net	782-1655
------------------	------------------------	----------

<b>Fire Chief</b>	Harold Bob Cross	527-7646
-------------------	------------------	----------

<b>Assistant FC</b>	Matt Mulheron	527-7646
---------------------	---------------	----------

### GENERAL INFORMATION

AmCare Ambulance Service	527-1244
City of St. Albans	524-1500
St. Albans Police	524-2166
Franklin County Sheriff	524-2121
SATEC	527-7191
State Garage – District 8	524-5926
Vermont State Police	524-5993
Ted Cantwell – ANR Environmental	849-9299
Northwest Solid Waste District	524-5986

## ELECTED TOWN OFFICERS

		TERM	EXPIRES
<b>Town Clerk &amp; Treasurer</b>	Anna Bourdon	3 year	2018
<b>Delinquent Tax Collector</b>	Anna Bourdon	3 year	2018
<b>Select Board</b>	Brendan Deso	2 year	2019
	Bruce Cheeseman	2 year	2018
	Al Voegele	3 year	2020
	William Nihan	3 year	2019
	Sam Smith	3 year	2018
<b>Listers</b>	Leslie Lariviere	3 year	2018
	Tadd Redman	3 year	2019
	Richard Allard	3 year	2020
<b>Town Agent</b>		1 year	2018
<b>Grand Juror</b>		1 year	2018
<b>Town Constable</b>	Roger Langevin	1 year	2018
<b>Justices of the Peace</b>	David McWilliams	2 year	2018
	James Bianca	2 year	2018
	Jack Brigham	2 year	2018
	Al Voegele	2 year	2018
	Diane Lareau	2 year	2018
	William Nihan	2 year	2018
	Carol Livingston	2 year	2018
	Roger Luneau	2 year	2018
	Joseph Montcalm	2 year	2018
	Cathy Montagne	2 year	2018
	Stephen Trahan	2 year	2018
	Gerald Morong	2 year	2018
<b>Library Trustees</b>	Sally Lindberg	3 year	2019
	Meaghan Malbeouf	3 year	2020
	Natalie Good	3 year	2018

## **APPOINTED BOARDS AND OFFICIALS**

### **PLANNING COMMISSION**

		<b>TERM</b>	<b>EXPIRES</b>
<b>CHAIR</b>	Grant Henderson	3 Year	2018
	Brent Brigham	3 Year	2020
	Brendan Deso	3 Year	2018
	Jack Nichol	3 Year	2020
	David Hardy	3 Year	2019

### **DEVELOPMENT REVIEW BOARD**

<b>CHAIR</b>	Brent Brigham	3 Year	2019
	Arthur Omartian	3 Year	2020
	Mike McKennnerney	3 Year	2019
	Jeff Jewett	3 Year	2018
	Tom Stanhope	3 Year	2020
	Bruce Thompson	3 Year	2018
	Christina Boissoneault	3 Year	2020

**WARNING**

**TOWN OF ST. ALBANS ANNUAL MEETING  
MARCH 6<sup>th</sup>, 2018**

The legal Voters of the Town of St. Albans are hereby warned to meet in the Collins Perley Sports Center, 890 Fairfax Road in St. Albans, Vermont on Tuesday, March 6<sup>th</sup>, 2018 to vote on the Articles herein set forth. Articles 1 thru 6 are to be voted on by Australian ballot. The polls open at 7:00 a.m. and close at 7:00 p.m.

**ARTICLE 1**

To elect from the Legal Voters of said Town the following officers:

Selectperson for a term of 3 years

Selectperson for a term of 2 years

Town Clerk for a term of 3 years

Town Treasurer for a term of 3 years

Delinquent Tax Collector for a term of 3 years

Lister for a term of 3 years

First Constable for a term of 1 year

Grand Juror for a term of 1 year

Town Agent for a term of 1 year

Library Trustee for a term of 3 year

**ARTICLE 2**

Shall the Legal Voters of the Town of St. Albans authorize the Selectboard to spend an estimated **\$4,562,617** for the Town general expenses, of which **\$3,832,617** is to be raised by taxes?

**ARTICLE 3**

Shall the Legal Voters of the Town of St. Albans authorize the Selectboard to use up to **\$300,000** of prior year general fund balance to reduce taxes for fiscal year 2019?

**ARTICLE 4**

Shall the Legal Voters of the Town of St. Albans authorize the Selectboard to combine all previously restricted Department of Public Works reserve accounts into one unrestricted Department of Public Works Reserve Account?

**ARTICLE 5**

Shall the Legal Voters authorize the Selectboard to spend up to \$191,000 to purchase a new tandem truck for the Department of Public Works using up to \$100,000 of general fund balance and \$106,000 of previously collected Department of Public Works funds and to fund its replacement at \$19,000/year for ten years?

**ARTICLE 6**

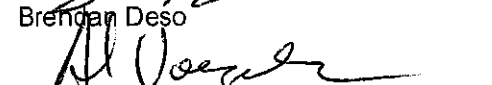
Shall the Legal Voters authorize the Selectboard to put \$30,000 into the Capital Equipment reserve fund?

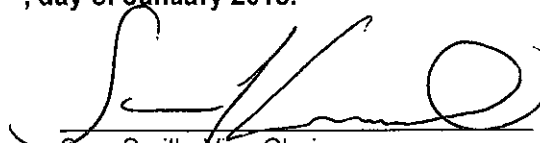
**Dated at the Town of St. Albans, Vermont this 22<sup>nd</sup>, day of January 2018.**

**Town of St. Albans Selectboard:**


  
Bruce Cheeseman, Chair

  
Brendan Deso

  
Al Voegelé

  
Sam Smith, Vice-Chair

Bill Nihan

**Attested by:**   
Anna Bourdon, Town Clerk



ALL DOGS MUST BE REGISTERED AT THE  
TOWN CLERK'S OFFICE ON OR BEFORE APRIL 1<sup>ST</sup>.

Please bring your current rabies certificate.

Our Animal Control Officer is **David McWilliams**

Daytime phone:	393-7252
Home:	524-5283
Fax:	524-9609

Postal service: PO Box 37, St. Albans Bay, VT 05481

Please direct all animal control correspondence, inquiries and complaints to **Mr. McWilliams**. If you have any questions or comments, please do not hesitate to contact him.

Neutered/Spayed \$ 10.00 / Non Altered \$14.00



ST. ALBANS TOWN TAX RATES					
		<u>Local</u>		<u>Education</u>	<u>Education</u>
<u>Fiscal Year</u>	<u>Town</u>	<u>Agreement</u>	<u>Total Town</u>	<u>Non Residential</u>	<u>Homestead</u>
2007/08	0.4416	0.0133	0.4549	2.22	1.9633
	Total Homestead including town			2.4182	
	Total Non-Residential including town				2.6749
2008/09	0.2599	0.0043	0.264	1.2768	1.0799
	Total Homestead including town			1.3439	
	Total Non-Residential including town				1.541
2009/10	0.3145	0.0067	0.3212	1.3202	1.1272
	Total Homestead including town			1.4484	
	Total Non-Residential including town				1.6414
2010/11	0.3209	0.0092	0.3301	1.3307	1.1425
	Total Homestead including town			1.4726	
	Total Non-Residential including town				1.6608
2011/12	0.3281	0.0049	0.333	1.3125	1.1361
	Total Homestead including town			1.4691	
	Total Non-Residential including town				1.6455
2012/13	0.3477	0.0016	0.3493	1.3354	1.1824
	Total Homestead including town			1.5317	
	Total Non-Residential including town				1.6847
2013/14	0.3443	0.0018	0.3461	1.4063	1.2792
	Total Homestead including town			1.6253	
	Total Non-Residential including town				1.7524
2014/15	0.3507	0.0019	0.3526	1.4353	1.3378
	Total Homestead including town			1.6904	
	Total Non-Residential including town				1.7879
2015/16	0.3624	0.0021	0.3645	1.4845	1.4238
	Total Homestead including town			1.7883	
	Total Non-Residential including town				1.849
2016/17	0.353	0.0017	0.3547	1.4536	1.4023
	Total Homestead including town			1.757	
	Total Non-Residential including town				1.8083
2017/18	0.3577	0.0014	0.3591	1.478	1.3258
	Total Homestead including town			1.684	
	Total Non-Residential including town				1.8371

**Town of St. Albans, VT**  
**FY 2019**  
**Budget Justification**

Below is a chart that summarizes the increases and decreases in the budget line items that represent significant increases or decreases over last year's expense budget.

<b>Name</b>	<b>Justification</b>
<b>Budget Summary</b>	This Budget Summary sheet gives a broad overview of proposed FY 2019 expenses.
<b>Expenses</b>	The amount to be raised by taxes is up and after fund balance surplus is applied should result in little increase in municipal taxes. The budget increase is due to additional public safety expenses.
<b>Administration</b>	The admin budget includes misc. expenses for other departments excluding DPW/ Fire/ Police, Ambulance, and reflects no significant increase FY 18.
<b>Department of Public Works (DPW) &amp; Parks/ Recreation</b>	The DPW and Parks budget increases are due to adding personnel.
<b>Fire Department (FD)</b>	The FD budget represents a 3 % increase over last year's budget.
<b>Police</b>	The line went up significantly per contract requirements and to fund the street crimes unit.
<b>Ambulance</b>	This line went up 2%
<b>On-going Capital Expenses</b>	This cost reflects what we owe annually for loans and other funds, such as reserve funds for fire and public works.
<b>Total Operating Expenses</b>	This sums our expenses and on-going capital costs.
<b>Projected Revenues</b>	Revenue projections are estimated here. We project a minor increase from the previous year.
<b>Amount to be raised by taxes</b>	This is our operating expenses minus our revenues to yield the total operating budget.
<b>Reduce taxes by using Surplus</b>	This year we are proposing that up to \$300,000 of audited FY 2017 surplus be applied to bring down the bottom line of our budget.
<b>REVENUES</b>	In general, revenues were conservatively estimated to ensure we do not artificially skew the tax rate.
<b>DRB Revenues</b>	Level funded.
<b>EXPENSES</b>	Expenses after reducing them with \$300,000 from the general fund are up \$43,000 from the previous year. The municipal tax rate increase is less than 1%.
<b>Town Clerk Office</b>	No significant changes proposed.
<b>Office Salaries</b>	Represents Clerk and Assistant Clerk's salaries & benefit buy back.

**Town of St. Albans, VT**  
**FY 2019**  
**Budget Justification**

<b>Name</b>	<b>Justification</b>
<b>Planning - Zoning</b>	This budget line represents Zoning Administrator and P/Z Administrative Assistant Expenses.
<b>Director of Administration</b>	No significant changes proposed.
<b>Town Manager</b>	This cost center had both decreases and increases that result in little change year to year. Formerly labeled town hall administration.
Salaries	This line reflects the Town Manager and Executive Assistant salaries.
FICA/MEDI/VMERS Blue Cross-Blue Shield/Dental	There are slight increases overall in all of these areas due to required changes in State VMERS employer contribution. Federal and State required payroll taxes.
Advertising	Level funded
Engineering/Consulting	This line item shall be used as needed to pay for engineering and consulting services for all departments. Increase is due to combining the town infrastructure needs line into one line.
Town Infrastructure Needs	Zero funded this year, as funds were combined and moved to engineering line. Eliminating this line.
Insurance/Workers Comp	Required insurance: VLCT.
Town Hall Building Maintenance	The expenses for this line were moved to public works maintenance line.
Franklin County Tax	Based on the County budget and each town's equalized grand list, down 5% from previous year.
Town Manager Misc.	Level funded and used for misc. expenses –all depts.
<b>Fire Department</b>	Costs to support full time Public Safety Officer, fire department volunteer stipends, fire station and apparatus.
Fire Dept. Salaries	Includes stipends paid to volunteer firefighters and Public Safety Officer salary.
Worker Comp Insurance	Rates level funded, from VLCT.
Truck Maintenance	Increased to reflect prior years' expenditures.
Gas and Oil	Slight increase to cover costs
<b>Police</b>	Driven by contract, police dispatch included. Signed 8/2015 3-year contract w/2 1-year options to extend.
<b>Ambulance</b>	2% Increase driven by request for funding increase
<b>DPW/Parks &amp; Recreation</b>	These expenses are primarily for personnel and maintenance to care for Bay Park and Cohen Park through the summer. DPW and Park Reserve funds are proposed for one tandem plow truck and heavy duty plow truck and 2 lawn tractors.

**Town of St. Albans, VT**  
**FY 2019**  
**Budget Justification**

<b>Name</b>	<b>Justification</b>
Parks Salaries	Expenses include a supervisor for Parks' staff. We are proposing to add 1- 2 part time seasonal parks positions to better staff the town parks in the summer.
Recreation Reimbursement	This section funds a payment to the City which provides for town residents to use City recreation programs at the City residential rate. Town pays the city quarterly. Change started in FY 17 (7/1/16)
Local/Regional/State Organizations	These are special requests for public funds to support local, regional and nonprofit organizations. Letters requesting support are due in November of each year.
<b>Parks and Recreation</b>	Town puts funds in this section to pay required match required for town forest grant application. Town also put funds in budget to build a covered picnic area at Cohen park.
Route 7 Sewer	Previously approved bond payments.
Principal & Interest	Billed directly back to the users.
<b>DEPARTMENT OF PUBLIC WORKS (DPW)</b>	This category combines DPW administrative costs and highway costs. Town Hall maintenance costs of \$30,000 were moved from Town Manager to this department. We are proposing adding 1 person, to help back fill during summer vacations.
Salaries	Increase reflects proposed new employee and salary increase based on performance evaluations.
Sewer Inspections	Testing 50% each year as required, line increased to cover projected expenses.
Stormwater	Maintained funding at \$150,000 to cover upcoming stormwater infrastructure costs. A Stormwater Utility is being proposed soon.
<b>Library</b>	Reflects payment for Library Assessment. Town pays a percentage of costs to operate the library. Programs and personnel managed by Library Trustees.
Other Financing/Uses	This section details the ongoing expenses associated with voter approved loans and capital projects.
Transfer to Capital Budget/Loans	This is the General Fund transfer to make the loan payments in the Capital Budget.
Transfer to Fire Department Reserve	This transfer reflects the previously voted General Funds to be placed in reserve for future Fire Department equipment.
Transfer to Public Works Reserve	This transfer reflects the previously voted General Funds to be placed in reserve for future Public Works Department equipment.
Transfer to Capital Projects	Funds put in reserve for future capital projects.

Fiscal Year 2018 - 2019

Revenues

Account	Budget FY - 2017	Actual FY-2017 Pd:12	Budget FY - 2018	Budget FY - 2019
<b>10-6-01 TAXES</b>				
10-6-01-01.00 Property Tax Revenue	3,305,988	3,041,993	3,407,943	-
10-6-01-01.05 VT Prop Tax Adj Revenue	-	46,002	-	-
10-6-01-02.00 Delinquent Tax Revenue	175,000	284,088	175,000	175,000
10-6-01-03.00 Interest/Delinquent Taxes	35,000	63,552	35,000	35,000
10-6-01-04.00 Penalty/Delinq. Taxes	20,000	41,219	20,000	20,000
	-----	-----	-----	-----
<b>TOTAL TAXES</b>	<b>\$ 3,535,988</b>	<b>\$ 3,476,854</b>	<b>\$ 3,637,943</b>	<b>\$ 230,000</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-6-02 LICENSES &amp; PERMITS</b>				
10-6-02-01.00 Liquor Licenses	1,500	1,850	1,500	1,800
10-6-02-02.00 Dog Licenses	3,000	2,921	3,000	3,000
10-6-02-03.01 Building permits	20,000	42,912	27,000	27,000
10-6-02-03.02 New Construction	200	450	200	200
10-6-02-04.01 Recording fees	70,000	82,609	70,000	70,000
10-6-02-04.02 Preservation fee/recording	9,000	20,791	9,000	15,000
10-6-02-05.00 Marriage licenses (town)	300	470	300	400
10-6-02-07.00 Green Mountain passports	50	52	50	50
10-6-02-08.01 Occupancy permit/P&Z	400	1,140	400	500
10-6-02-08.02 Occupancy permit/Health	400	1,710	400	500
10-6-02-08.03 Occupancy permit update	400	860	400	500
10-6-02-08.04 Overweight permits	500	665	500	500
	-----	-----	-----	-----
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 105,750</b>	<b>\$ 156,430</b>	<b>\$ 112,750</b>	<b>\$ 119,450</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-6-03 INTERGOVERNMENTAL</b>				
10-6-03-01.01 DPW Highway Aid	130,000	133,293	130,000	130,000
10-6-03-01.02 Culvert reimbursement	-	1,580	-	-
10-6-03-01.06 DPW / AOT Paving Grant	-	175,000	-	-
10-6-03-01.08 VLCT / PACIF REFUND	-	897	-	-
10-6-03-01.12 VLCT PACIF Grant Revenue	-	2,447	-	-

Fiscal Year 2018 - 2019

Revenues

Account	Budget FY - 2017	Actual FY-2017 Pd:12	Budget FY - 2018	Budget FY - 2019
10-6-03-01.16 Lake Champlain Basin Prog	-	-	-	-
10-6-03-02.16 Aquatic Nuisance Grant	-	9,542	-	-
10-6-03-05.01 Current Use reimbursement	80,000	94,043	80,000	85,000
10-6-03-06.00 PILOT payment	60,000	74,297	60,000	70,000
10-6-03-06.01 FCIDC Pilot Payment	2,500	2,262	2,500	2,500
10-6-03-06.02 LOT Revenue	-	816,177	-	-
10-6-03-08.01 PILOT/Correction Facil	-	4,005	4,000	-
10-6-03-08.03 Pilot Equalization Study	-	3,152	3,100	-
10-6-03-09.00 Natural Resource payment	25,000	24,323	25,000	25,000
10-6-03-10.00 Listers Education funding	400	-	400	400
	-----	-----	-----	-----
<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 297,900</b>	<b>\$ 1,341,018</b>	<b>\$ 305,000</b>	<b>\$ 312,900</b>
Account	Budget FY - 2017	Actual FY-2017 Pd:12	Budget FY - 2018	Budget FY - 2019
<b>10-6-04 CHARGES FOR SERVICES</b>				
10-6-04-01.02 Zoning penalties	700	1,800	700	700
10-6-04-02.00 DRB revenues	3,000	8,032	3,000	5,000
10-6-04-04.00 Municipal Ticket Fines	500	-	50	500
10-6-04-05.02 Dog Ticket Fines/Rev	100	415	10	100
10-6-04-05.03 Dog license penalties	200	232	200	200
10-6-04-06.01 Sewer Bond Billing	40,384	40,384	27,500	28,250
10-6-04-06.02 Sewer Bond Interest Incom	-	470	-	-
10-6-04-06.04 Library Bond Savings Cred	-	2,196	-	-
10-6-04-07.00 Judicial fees	20,000	18,998	18,000	18,000
10-6-04-07.01 JUDGEMENT ORDERS	-	5,066	-	-
10-6-04-07.02 SCOFFLAW REVENUE	200	206	200	200
10-6-04-07.03 Underground Utility Permi	500	1,600	500	500
10-6-04-07.04 DRB POSTAGE REIMBURSEMENT	-	1,613	1,000	1,000
10-6-04-09.00 Railroad Tax	3,000	6,754	3,000	6,700
	-----	-----	-----	-----
<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 68,584</b>	<b>\$ 87,766</b>	<b>\$ 54,160</b>	<b>\$ 61,150</b>

Fiscal Year 2018 - 2019

Revenues

Account	Budget FY - 2017	Actual FY-2017 Pd:12	Budget FY - 2018	Budget FY - 2019
<b>10-6-05 INTEREST</b>				
10-6-05-01.00 Interest from checking	500	1,030	600	1,000
	-----	-----	-----	-----
<b>TOTAL INTEREST</b>	<b>\$ 500</b>	<b>\$ 1,030</b>	<b>\$ 600</b>	<b>\$ 1,000</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-6-06 MISCELLANEOUS</b>				
10-6-06-01.00 Miscellaneous	500	1,457	500	500
10-6-06-02.01 Tax Sale legal pub & post	-	6,490	-	-
10-6-06-03.01 Park rentals	1,500	2,600	1,500	1,500
10-6-06-03.02 Dock rentals	1,000	2,225	1,000	-
10-6-06-03.03 Bay Day	-	75	-	-
10-6-06-03.07 Vendor Revenue	500	675	500	500
10-6-06-03.08 DPW Ins Claim Revenue	-	1,675	-	-
10-6-06-03.09 Curb Cut Revenue	-	50	-	-
10-6-06-04.00 PW Misc	2,000	2,805	1,000	1,000
10-6-06-08.01 School Reimbursement	3,000	2,120	4,000	2,000
10-6-06-10.01 FD VLCT Ins Claim	-	10	-	-
10-6-06-10.02 FD misc revenue	-	15	-	-
	-----	-----	-----	-----
<b>TOTAL MISCELLANEOUS</b>	<b>\$ 8,500</b>	<b>\$ 20,196</b>	<b>\$ 8,500</b>	<b>\$ 5,500</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-6-15 AOT</b>				
10-6-15-48.04 AOT	-	-	-	-
	-----	-----	-----	-----
<b>TOTAL AOT</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	-----	-----	-----	-----
<b>TOTAL REVENUES</b>	<b>\$ 4,017,222</b>	<b>\$ 5,083,294</b>	<b>\$ 4,118,953</b>	<b>\$ 730,000</b>



Fiscal Year 2018 - 2019  
Expenses

Account	Budget FY - 2017	Actual FY-2017 Pd:12	Budget FY - 2018	Budget FY - 2019
<b>10-7-10 TOWN CLERK OFFICE</b>				
10-7-10-10.00 Office Salaries	119,031	124,507	122,605	127,486
10-7-10-10.01 B.C.A. salaries	1,500	560	1,500	1,500
10-7-10-10.02 Election workers salaries	1,750	1,720	1,750	1,750
10-7-10-10.03 Misc Exp	1,000	1,104	1,000	1,000
10-7-10-11.00 Office fica/medi	9,106	9,395	9,380	9,753
10-7-10-12.00 Office VMERS	7,742	8,393	7,975	8,452
10-7-10-13.00 Office disability/life	850	638	850	800
10-7-10-14.00 Office Health Insurance	15,500	22,083	15,500	36,891
10-7-10-14.01 Office dental insurance	470	229	470	230
10-7-10-15.00 Office Mileage	1,000	1,039	1,000	1,000
10-7-10-26.00 Audit	10,000	11,000	12,000	12,000
10-7-10-26.01 Auditing consultations	3,500	3,124	4,000	6,000
10-7-10-26.02 Ballots / Town Report	7,000	6,264	7,000	7,000
10-7-10-26.03 Advertising	500	433	-	-
10-7-10-27.00 Record Preservation	5,000	4,017	5,000	5,000
10-7-10-45.00 Training/Seminars	500	55	500	500
	-----	-----	-----	-----
<b>TOTAL TOWN CLERKS OFFICE</b>	<b>\$ 184,449</b>	<b>\$ 194,562</b>	<b>\$ 190,530</b>	<b>\$ 219,362</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-7-11 ASSESSOR'S / LISTERS</b>				
10-7-11-10.00 Assessor Listers Salaries	67,500	78,157	82,000	85,000
10-7-11-10.02 Lister Board Stipend	-	-	2,000	2,000
10-7-11-11.00 Assessors / Listers fica/	5,164	5,979	6,150	6,200
10-7-11-12.00 Assessor /Listers VMERS	1,595	1,113	1,157	1,225
10-7-11-14.00 Assessor Listers Health Insurance	12,500	-	-	-
10-7-11-15.00 Assessor / Listers Mileage	300	679	500	1,000
10-7-11-47.00 Printing/Mapping	5,000	-	5,000	2,000
	-----	-----	-----	-----
<b>TOTAL ASSESSOR'S / LISTERS</b>	<b>\$ 92,059</b>	<b>\$ 85,928</b>	<b>\$ 96,807</b>	<b>\$ 97,425</b>

Fiscal Year 2018 - 2019  
Expenses

Account	Budget FY - 2017	Actual FY-2017 Pd:12	Budget FY - 2018	Budget FY - 2019
<b>10-7-12 PLANNING / ZONING</b>				
10-7-12-10.00 Planning ZA Ast ZA Salaries	131,325	96,002	93,541	98,500
10-7-12-10.02 DRB/PC salaries	4,000	3,380	4,000	4,000
10-7-12-11.00 Planning fica/medi	10,704	6,907	7,156	7,650
10-7-12-12.00 P&Z VMERS	9,521	6,889	6,782	7,089
10-7-12-13.00 P&Z disability/life	909	883	751	640
10-7-12-14.00 P&Z Health Insurance	22,700	31,327	25,000	36,360
10-7-12-14.01 P&Z dental insurance	457	648	585	470
10-7-12-15.00 P&Z Mileage	800	524	850	850
10-7-12-16.00 Professional consultation	5,000	7,869	5,000	5,000
10-7-12-17.01 Bldg permit reimbursement	-	226	-	-
10-7-12-17.02 Board Supplies	500	33	500	500
10-7-12-25.00 Planning Advertising	1,500	1,945	1,500	2,000
	-----	-----	-----	-----
<b>TOTAL PLANNING / ZONING</b>	<b>\$ 187,416</b>	<b>\$ 156,633</b>	<b>\$ 145,664</b>	<b>\$ 163,059</b>
<b>Account</b>				
<b>10-7-13 DIRECTOR OF ADMINISTRATION</b>				
10-7-13-10.00 Director Salary	-	-	68,276	75,000
10-7-13-10.01 Stormwater Consultation	-	-	20,000	20,000
10-7-13-11.00 Fica/Medi	-	-	5,223	5,432
10-7-13-12.00 VMERS	-	-	4,950	5,204
10-7-13-13.00 Disability/Life	-	-	319	319
10-7-13-14.00 Health Insurance	-	-	7,200	7,670
10-7-13-14.01 Dental Insurance	-	-	229	233
	-----	-----	-----	-----
<b>TOTAL DIRECTOR OF ADMINISTRATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 106,197</b>	<b>\$ 113,858</b>
<b>Account</b>				
<b>10-7-14 SELECTMEN</b>				
10-7-14-10.00 Selectmen Stipend	4,000	4,000	4,000	4,000
10-7-14-11.00 Selectmen fica/medi	300	306	300	306
10-7-14-45.00 Training/Seminars	500	125	500	500

Fiscal Year 2018 - 2019  
Expenses

<b>TOTAL SELECTMEN</b>		<b>\$</b>	<b>4,800</b>	<b>\$</b>	<b>4,431</b>	<b>\$</b>	<b>4,800</b>	<b>\$</b>	<b>4,806</b>
<b>Account</b>		<b>Budget FY - 2017</b>		<b>Actual FY-2017 Pd:12</b>		<b>Budget FY - 2018</b>		<b>Budget FY - 2019</b>	
<b>10-7-15 TOWN MANAGER</b>									
10-7-15-15.00 Salaries		127,000		183,670		128,862		135,000	
10-7-15-15.01 FICA/Medi		9,716		14,757		9,859		10,154	
10-7-15-15.02 VMERS		9,208		13,382		9,343		9,816	
10-7-15-15.03 Health Insurance		6,000		6,000		6,000		10,000	
10-7-15-15.04 Dental		229		229		186		233	
10-7-15-15.05 Disability/Life		640		635		641		640	
10-7-15-15.07 Training		5,000		990		5,000		4,000	
10-7-15-15.08 Mileage		2,000		620		2,000		2,000	
10-7-15-15.09 Advertising		6,000		2,864		6,000		5,000	
10-7-15-15.12 Payroll Services		3,700		3,933		3,800		4,000	
10-7-15-16.05 Town Infrastructure Needs		15,000		-		-		-	
10-7-15-20.00 Postage		11,500		8,706		10,000		10,000	
10-7-15-22.00 Office Supplies		16,000		12,573		14,000		14,000	
10-7-15-22.01 Office Equipment		15,000		14,387		15,000		15,000	
10-7-15-25.03 Computer Equip/Software/S		19,000		18,484		15,000		15,000	
10-7-15-25.04 Telephone / Internet		6,500		6,335		7,000		7,000	
10-7-15-25.05 Cleaning		10,000		4,774		8,000		7,000	
10-7-15-25.06 Electricity		4,000		3,803		4,000		4,000	
10-7-15-25.08 Oil		8,000		4,397		7,700		7,500	
10-7-15-41.00 Legal		75,000		101,682		75,000		75,000	
10-7-15-41.02 Engineering / Consulting		15,000		54,549		25,000		30,000	
10-7-15-43.00 VT League Cities/Towns		7,550		7,819		7,819		8,000	
10-7-15-48.00 Insurance/VLCT prop ins		59,000		65,921		55,333		55,924	
10-7-15-48.01 Insurance / Workers Comp		28,000		21,368		28,889		29,491	
10-7-15-48.02 Insurance / Unemployment		2,074		3,562		4,059		3,258	
10-7-15-48.04 AOT		-		-		-		-	
10-7-15-56.00 Town Hall Bldg Maintenance		30,000		25,314		-		-	
10-7-15-84.00 Franklin County Tax		78,000		76,183		81,442		77,366	
10-7-15-84.01 Weed Harvester Art 8		7,500		7,500		7,500		7,500	

Fiscal Year 2018 - 2019  
Expenses

Account	Budget FY - 2017	Actual FY-2017 Pd:12	Budget FY - 2018	Budget FY - 2019
10-7-15-84.05 Aquatic Nuisance Grant Ex	-	9,542	-	-
10-7-15-84.07 Rain Garden	-	6,681	-	-
10-7-15-99.00 Town Mgr /Misc Exp	14,000	6,767	14,000	14,000
<b>TOTAL TOWN MANAGER</b>	<b>\$ 590,617</b>	<b>\$ 687,427</b>	<b>\$ 551,432</b>	<b>\$ 560,882</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-7-20 SOLID WASTE</b>				
10-7-20-32.00 Solid Waste	9,300	9,243	9,300	6,401
<b>TOTAL SOLID WASTE</b>	<b>\$ 9,300</b>	<b>\$ 9,243</b>	<b>\$ 9,300</b>	<b>\$ 6,401</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-7-40 ENFORCEMENT</b>				
10-7-40-10.00 Enforcement Stipend	30,000	5,985	15,000	15,000
10-7-40-11.00 Fica/Medi	2,500	455	1,200	1,200
10-7-40-99.00 Misc Expenses	7,500	4,600	5,000	5,000
<b>TOTAL ENFORCEMENT</b>	<b>\$ 40,000</b>	<b>\$ 11,040</b>	<b>\$ 21,200</b>	<b>\$ 21,200</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-7-42 FIRE DEPARTMENT</b>				
10-7-42-10.00 Fire Dept Salaries	135,426	123,949	140,000	146,000
10-7-42-10.08 FD Mileage	-	30	-	-
10-7-42-11.00 Fire Dept fica/medi	10,360	14,162	10,700	10,700
10-7-42-11.01 FD Workers Comp Insurance	19,303	14,648	25,000	25,000
10-7-42-11.02 FD VMERS	3,268	3,269	3,366	3,570
10-7-42-11.03 FD Health Insurance	7,200	7,200	7,200	7,700
10-7-42-11.04 FD Dental Insurance	229	229	230	233
10-7-42-11.05 FD Disability/Life	320	319	320	320
10-7-42-22.02 Supplies/department	6,000	2,795	6,000	5,000
10-7-42-30.01 FD electricity/Utilities	7,100	6,023	7,100	7,100
10-7-42-31.00 FD Telephone/Internet/Alarm	1,000	1,088	1,005	1,100

Fiscal Year 2018 - 2019

Expenses

Account	Budget FY - 2017	Actual FY-2017 Pd:12	Budget FY - 2018	Budget FY - 2019
10-7-42-31.01 FD Cell Phones	1,100	1,106	1,150	1,100
10-7-42-31.03 FD Computer / Software	1,000	1,288	1,000	2,500
10-7-42-32.00 Rubbish removal	725	684	725	700
10-7-42-33.00 INTERNET ACCESS	-	-	-	-
10-7-42-45.00 Training/Seminars	2,000	1,359	2,000	2,000
10-7-42-45.01 Professional Membership	125	125	125	125
10-7-42-47.01 Bottled water/cooler rent	-	8	-	-
10-7-42-51.00 Equipment - Hose	2,500	2,094	3,000	5,000
10-7-42-51.02 Personnel equipment	2,500	954	3,000	3,000
10-7-42-51.03 Radio repair	2,000	1,579	2,000	2,000
10-7-42-52.00 Equipment Maintenance	9,000	5,898	9,000	9,500
10-7-42-52.01 Truck Maintenance	10,000	9,060	10,000	10,000
10-7-42-52.02 Ins Claim Thermal Camera	-	7,563	-	-
10-7-42-52.04 FD Turn Out Gear	10,000	-	10,000	10,000
10-7-42-56.00 Building Maintenance	7,000	13,378	7,000	7,000
10-7-42-57.00 Gas & Oil	16,500	7,265	18,150	16,000
10-7-42-62.00 Public safety	1,500	1,344	1,500	2,000
10-7-42-62.01 FIREFIGHTER H&S	500	3,413	6,500	6,500
10-7-42-70.01 FIRE DEPT GRANT EXPENSE	-	3,325	-	-
10-7-42-80.01 Cemetery land lease	1	-	1	1
10-7-42-80.02 Fire Dispatch	17,922	17,922	18,460	19,014
<b>TOTAL FIRE DEPARTMENT</b>	<b>\$ 274,579</b>	<b>\$ 252,078</b>	<b>\$ 294,532</b>	<b>\$ 303,163</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-7-44 POLICE CONTRACT</b>				
10-7-44-47.00 Police	659,647	659,647	642,229	784,841
<b>TOTAL POLICE</b>	<b>\$ 659,647</b>	<b>\$ 659,647</b>	<b>\$ 642,229</b>	<b>\$ 784,841</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-7-46 AMBULANCE</b>				
10-7-46-47.00 Ambulance / EMS Dispatch	134,796	134,796	137,910	141,099

Fiscal Year 2018 - 2019  
Expenses

		-----	-----	-----	-----	-----
<b>TOTAL AMBULANCE</b>		<b>\$</b>	<b>134,796</b>	<b>\$</b>	<b>134,796</b>	<b>\$ 137,910 141,099</b>
<b>Account</b>		<b>Budget FY - 2017</b>		<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-7-60 PARKS &amp; RECREATION</b>						
10-7-60-10.00 Parks Salaries		44,356		36,004	46,000	61,500
10-7-60-11.00 Parks fica/medi		3,393		2,754	3,450	4,620
10-7-60-15.00 Parks Mileage		500		-	-	-
10-7-60-22.00 Supplies / Marketing		2,000		2,740	3,000	5,000
10-7-60-30.00 Electricity		2,000		1,859	3,000	3,000
10-7-60-31.00 PARKS Telephone		500		-	-	-
10-7-60-32.00 Rubbish removal		800		1,006	1,500	2,000
10-7-60-33.00 Water/City of St Albans		360		318	360	360
10-7-60-54.00 Parks Equipment		4,000		6,849	8,000	8,000
10-7-60-55.00 Grounds Maintenance		5,000		7,241	-	-
10-7-60-55.01 Park Restoration		5,000		698	5,000	5,000
10-7-60-55.04 Ball Park Clay		750		300	750	750
10-7-60-55.06 Walking Path		5,000		10,722	-	-
10-7-60-56.00 Buildings Maintenance		5,000		3,158	5,000	5,000
10-7-60-56.01 Dock Expense		5,000		1,224	10,000	10,000
10-7-60-57.00 Gasoline		100		-	1,000	1,000
10-7-60-63.00 Uniforms		550		544	550	700
10-7-60-70.03 Recreation Reimbursement		30,000		33,542	45,000	45,000
10-7-60-70.05 Park Events		11,000		12,060	11,000	20,000
10-7-60-80.01 Pk Rental / Vendor Refund		-		300	-	-
10-7-60-99.00 Park / Other Events		600		698	600	-
10-7-60-99.02 Recycle Trash Cans		5,000		4,962	-	-
10-7-60-99.04 Forest Master Trail Match		-		-	5,000	5,000
10-7-60-99.05 Cohen Pk Use Plan		-		-	10,000	16,000
<b>TOTAL PARKS &amp; RECREATON</b>		<b>\$</b>	<b>130,909</b>	<b>\$</b>	<b>126,978 159,210</b>	<b>\$ 192,930</b>

Fiscal Year 2018 - 2019  
Expenses

Account	Budget FY - 2017	Actual FY-2017 Pd:12	Budget FY - 2018	Budget FY - 2019
<b>10-7-95 LOCAL/REGIONAL/STATE ORG.</b>				
10-7-95-95.00 NVRDC	100	100	100	-
10-7-95-95.01 Franklin Cty Court Divers	2,000	2,000	2,000	2,000
10-7-95-95.02 American Red Cross	-	-	-	2,500
10-7-95-95.03 Franklin Cty Home Health	2,000	2,000	2,000	2,000
10-7-95-95.04 FCIDC	12,500	12,500	12,500	12,500
10-7-95-95.05 Care Partners	1,000	1,000	1,000	1,000
10-7-95-95.06 VT Ctr Independent Living	200	200	200	200
10-7-95-95.07 Friends of Northern LC	-	-	-	500
10-7-95-95.08 NW Regional Planning	6,098	6,098	6,281	6,451
10-7-95-95.14 Fr. Cty. Senior Center	5,000	5,000	5,000	5,500
10-7-95-95.15 St. Albans Historical Society	5,000	5,000	5,000	5,000
10-7-95-95.17 Samaritan House	1,500	1,500	1,000	1,000
10-7-95-95.18 VT Green Up	300	300	300	300
10-7-95-95.20 NUSI	1,000	1,000	1,000	1,000
10-7-95-95.22 Martha's Kitchen	2,000	2,000	2,000	2,000
10-7-95-95.24 Laurie's House	2,000	2,000	2,000	2,500
10-7-95-95.25 CVOEO	-	-	1,250	1,250
10-7-95-95.28 VT Adult Learning	500	500	500	500
10-7-95-95.31 GMATA/CCTA	4,952	4,952	4,952	4,952
10-7-95-95.33 Franklin Cty Animal Rescue	2,000	2,000	2,000	
10-7-95-95.34 FGI Bookmobile	750	750	500	500
<b>TOTAL LOCAL/REGIONAL/STATE ORG.</b>	<b>\$ 48,900</b>	<b>\$ 48,900</b>	<b>\$ 49,583</b>	<b>\$ 51,653</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-7-99 ROUTE 7 SEWER</b>				
10-7-99-01.02 Sewer Bond pymts/principal	29,106	29,105	27,500	28,500
<b>TOTAL ROUTE 7 SEWER</b>	<b>\$ 29,106</b>	<b>\$ 29,105</b>	<b>\$ 27,500</b>	<b>\$ 28,500</b>

Fiscal Year 2018 - 2019  
Expenses

Account	Budget FY - 2017	Actual FY-2017 Pd:12	Budget FY - 2018	Budget FY - 2019
<b>10-8-50 DEPARTMENT OF PUBLIC WORK</b>				
10-8-50-10.00 PW Salaries	316,850	271,584	320,000	365,000
10-8-50-11.00 PW fica/medi	24,239	19,924	24,000	27,400
10-8-50-12.00 PW VMERS	23,000	19,024	23,200	25,602
10-8-50-13.00 PW disability/life	1,600	1,702	1,600	2,200
10-8-50-14.00 PW Health Insurance	69,100	60,617	65,200	80,240
10-8-50-14.01 PW dental insurance	1,144	1,067	1,144	1,640
10-8-50-14.04 Employee Screening	250	168	250	250
10-8-50-15.00 PW Mileage	500	-	500	500
10-8-50-15.01 PW Director Misc Expenses	1,000	897	1,000	1,000
10-8-50-16.00 Uniforms	4,500	4,180	5,000	5,600
10-8-50-17.00 Safety Supplies	2,000	2,163	3,000	3,000
10-8-50-18.00 Misc Rental	2,000	836	2,000	2,000
10-8-50-22.00 DPW Supplies	10,000	9,579	10,000	14,000
10-8-50-30.00 Electricity	4,500	3,570	4,500	4,500
10-8-50-30.01 Street Lights	28,000	22,801	28,000	28,000
10-8-50-30.02 Rt 7 Sewer Pump Electric	12,500	5,703	12,500	12,500
10-8-50-30.03 Sewer Inspections	3,500	1,698	3,500	3,500
10-8-50-31.00 PW Telephone/Internet	3,000	4,119	3,000	4,500
10-8-50-31.01 Communications	3,000	3,334	3,000	3,500
10-8-50-31.03 Advertising	500	510	500	500
10-8-50-32.00 Rubbish removal	1,700	1,821	1,700	2,000
10-8-50-51.00 Equipment Parts & Repair	40,000	58,338	40,000	50,000
10-8-50-51.01 Tools	5,500	9,184	5,500	7,000
10-8-50-51.02 Signs	10,000	4,542	10,000	10,000
10-8-50-51.03 Landscaping	5,000	3,017	5,000	8,000
10-8-50-51.04 Engineering	25,000	15,726	25,000	25,000
10-8-50-55.00 Building Maintenance	3,000	3,011	33,000	36,000
10-8-50-55.04 Culverts	15,000	16,037	15,000	16,000
10-8-50-55.05 PW GUARDRAILS	10,000	3,275	10,000	10,000
10-8-50-56.00 Garage/Heat	7,000	4,121	7,000	7,000
10-8-50-57.00 Gas & Oil	40,000	23,199	44,000	44,000
10-8-50-58.00 Line Striping	15,000	-	15,000	15,000



Fiscal Year 2018 - 2019  
Expenses

Account	Budget FY - 2017	Actual FY-2017 Pd:12	Budget FY - 2018	Budget FY - 2019
10-8-50-58.02 Paving	450,000	445,540	450,000	450,000
10-8-50-59.00 Salt / Brine	95,000	103,227	100,000	110,000
10-8-50-59.02 Gravel	7,500	8,351	7,500	7,500
10-8-50-59.03 Training	1,000	-	1,000	1,000
10-8-50-60.00 Office Expenses	1,500	525	1,500	1,500
10-8-50-70.00 Storm Water & MS4 Permit	30,000	18,250	150,000	150,000
10-8-50-70.02 DPW GRANT EXPENSE	-	6,118	-	20,000
	-----	-----	-----	-----
<b>TOTAL DEPARTMENT OF PUBLIC WORKS</b>	<b>\$ 1,273,383</b>	<b>\$ 1,157,759</b>	<b>\$ 1,433,094</b>	<b>\$ 1,555,432</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-9-96 LIBRARY</b>				
10-9-96-96.00 Library Assessment	131,765	131,765	135,718	143,861
	-----	-----	-----	-----
<b>TOTAL LIBRARY</b>	<b>\$ 131,765</b>	<b>\$ 131,765</b>	<b>\$ 135,718</b>	<b>\$ 143,861</b>
<b>Account</b>	<b>Budget FY - 2017</b>	<b>Actual FY-2017 Pd:12</b>	<b>Budget FY - 2018</b>	<b>Budget FY - 2019</b>
<b>10-9-97 OTHER FINANCING/USES</b>				
10-9-97-97.01 Trans Capital Bud/Loans	115,851	115,821	17,602	8,700
10-9-97-97.04 Transfer to F.D. Reserve	121,600	121,600	121,600	121,600
10-9-97-97.06 Transfer to DPW Reserve	48,045	64,045	64,045	33,845
10-9-97-97.07 Transfer to Capital Equip	-	30,000	-	-
10-9-97-97.08 Transfer to Capital Proj	10,000	10,000	10,000	10,000
10-9-97-97.10 Transfer Infra Dev Fund	-	816,177	-	-
10-9-97-97.11 Transfer To Emergency Res	-	100,000	-	-
	-----	-----	-----	-----
<b>TOTAL OTHER FINANCING/USES</b>	<b>\$ 295,496</b>	<b>\$ 1,257,644</b>	<b>\$ 213,247</b>	<b>\$ 174,145</b>
	-----	-----	-----	-----
<b>TOTAL GENERAL FUND</b>	<b>\$ 4,087,222</b>	<b>\$ 4,947,934</b>	<b>\$ 4,218,953</b>	<b>\$ 4,562,617</b>

<b>List of Acronyms</b>	
ACO	Animal Control Officer
ADA	Americans with Disabilities Act
B.C.A.	Board of Civil Authority
CVOEO	Champlain Valley Office of Economic Opportunity
DPW	Department of Public Works
DRB	Development Review Board
FCIDC	Franklin County Industrial Development Corporation
FD	Fire Department
FGI	Franklin/Grand Isle
GMTA	Green Mountain Transit Agency
HO	Health Officer
MS4	Municipal Separate Storm Sewer Systems
NRPC	Northwest Regional Planning Commission
NUSI	Northwest Unit for Special Investigations
NVRCDC	Northern Vermont Resource Conservation & Development Council
PC	Planning Commission
VLCT	Vermont Leagues of Cities and Towns
VMERS	Vermont Municipal Employees Retirement System
VOSHA	Vermont's Occupational Safety and Health Administration



**BANK ACCOUNT and CD  
BALANCES  
as of 6/30/17**

**Anna Bourdon  
Treasurer  
St. Albans Town**

BANK ACCOUNTS	Balance as of 7/01/2016	Revenues	Expenditures	Balance as of 6/30/2017
General Checking	725,521.01	15,576,303.75	-15,394,131.72	907,693.04
Capital Equipment Reserve	171,348.51	145,866.40	-263,736.02	53,478.89
Fire Dept Reserve	391,861.54	229,348.84	0.00	621,210.38
Impact Fees	219,346.44	75,768.54	-110,168.65	184,946.33
Industrial Park	59,291.01	30,774.87	-26,889.67	63,176.21
Reappraisal MM	211,248.78	27,451.78	0.00	238,700.56
Town Emergency Reserve	300,477.19	100,318.71	0.00	400,795.90
DPW Reserve	290,698.34	64,363.06	0.00	355,061.40
DPW Capital Account	292,669.50	250.64	-187,000.00	105,920.14
Capital Projects Reserve	90,520.39	10,189.71	0.00	100,710.10
Infrastructure Development Fund	1358276.11	821,429.22	0.00	2,179,705.33
Tax Sale Account	11,414.33	78,670.79	-54,636.40	35,448.72
Stone House Revitalization Fund	0.00	5,000.97	0.00	5,000.97
12 month CDs	Issue Date	Amount	Interest	Balance as of 06/30/2017
Capital Equipment CD 0.40	7/31/2013	15,589.30	62.48	15,651.78
Fire Department 0.40	7/28/2013	157,320.70	630.53	157,951.23
Highway Salvage Fund 0.40	7/28/2013	12,003.05	48.10	12,051.15
Impact Fees 0.30	2/15/2013	317,971.76	955.34	318,927.10

**CAPITAL BUDGET  
BANK NOTES  
2017**

**Anna Bourdon  
Treasurer  
St. Albans Town**

			Balance	Payment	Balance		
	Date of		as of	on	as of	Interest	Pay Off
Loan #	Note	Purpose	7/1/2016	Principal	6/30/2017	paid	Date
67613	7/9/2012	FD Tanker Truck	<b>54,495.89</b>	54,522.18	<b>0.00</b>	687.37	Jul-17
67564	7/10/2012	DPW Tandem Axel Truck	<b>41,313.01</b>	41,313.01	<b>0.00</b>	608.88	Jul-17
68672	9/23/2013	FD Utility Truck	<b>16,634.55</b>	7,958.69	<b>8,417.42</b>	713.37	Sep-18

		Vermont Municipal Bond Bank				
						Due within
					Total	1 year
Secured by Sewer Improvements						
2000 Series 1 Bonds,						
Variable Interest Rate from 4.344% to 5.774%,						
dated 7/1/00, due 12/01/2026, original amount						
\$645,000, annual installment due on December 1,						
\$25,000 for 25 years and \$20,000 for the last year.				270,000	25,000	
		Total Bond Payable			270,000	25,000
Interest on Bond payable for the year ended June 30, 2017 was \$14,657.						
		Bonds Payable				
Year	Principal	Interest	Saving	Total		
			Allocation			
2017-2021	125,000	59,387	-41,617	142,770		
2022-2026	125,000	23,818		148,818		
2027	20,000	577		20,577		
Total	270,000	83,782		312,165		

07/19/2016  
01:12 pm

St Albans Town 2016 Billed Grand List  
Tax Book Report  
\*\*\* GRAND TOTALS \*\*\*

Page 1 of 1  
abourdon

	MUNICIPAL	HOMESTEAD	NON-RESI
<hr/>			
TAXABLE PARCELS	3,351		
ACRES	20,807.68		
LAND	264,781,200		
BUILDING	627,646,500		
REAL	892,427,700	441,128,285	451,299,415
Add			
(+) NON-APPROVED CONTRACTS		0	0
(+) NON-APPROVED FARM CONTRACTS		0	0
(+) INVENTORY	0		
(+) EQUIPMENT	71,897,076		2,021,283
Subtract			
(-) VETERAN	1,520,000	1,480,000	40,000
(-) FARM STAB	0	0	0
(-) CURRENT USE	25,898,072	7,016,529	18,881,543
(-) CONTRACTS	294,600	0	294,600
(-) SPECIAL EXEMP.		0	5,832,607
<hr/>			
GRAND LIST	9,366,121.04	4,326,317.56	4,282,719.48
HOMESTEAD	547,278,585		
HOUSESITE	523,014,285		
LEASE	0.00		
NON-TAX COUNT	42		
NON-TAX VAL.	60,909,100		
LATE HOMESTEAD PENALTY:			1,465.74
<hr/>			
RATE NAME	TAX RATE	X GRAND LIST	= TOTAL RAISED
<hr/>			
NON-RESIDENTIAL ED.	1.4536	4,282,719.48	6,225,361.14
HOMESTEAD ED.	1.4023	4,326,317.56	6,066,795.15
LOCAL AGREEMENT	0.0017	9,366,121.04	15,922.59
TOWN	0.3530	9,366,121.04	3,306,187.84
TOTAL TAX			15,615,732.46

**Fiscal Year 2017**  
**July 1, 2016 – June 30, 2017**  
**Original Billing**  
**July 19, 2016**

01/23/2018  
08:38 am

St Albans Town 2016 Billed Grand List  
Tax Book Report  
\*\*\* GRAND TOTALS \*\*\*

Page 1 of 1  
abourdon

	MUNICIPAL	HOMESTEAD	NON-RESI
-----			
TAXABLE PARCELS	3,349		
ACRES	20,807.68		
LAND	264,752,900		
BUILDING	627,600,800		
REAL	892,353,700	444,587,585	447,766,115
Add			
(+) NON-APPROVED CONTRACTS		0	0
(+) NON-APPROVED FARM CONTRACTS		0	0
(+) INVENTORY	0		
(+) EQUIPMENT	71,954,744		2,021,283
Subtract			
(-) VETERAN	1,520,000	1,520,000	0
(-) FARM STAB	0	0	0
(-) CURRENT USE	25,950,153	7,010,610	18,939,543
(-) CONTRACTS	294,600	0	294,600
(-) SPECIAL EXEMP.		0	5,832,607
-----			
GRAND LIST	9,365,436.91	4,360,569.75	4,247,206.48
HOMESTEAD	547,233,385		
HOUSESITE	522,989,485		
LEASE	0.00		
NON-TAX COUNT	42		
NON-TAX VAL.	60,909,100		
LATE HOMESTEAD PENALTY:			2,944.31
-----			
RATE NAME	TAX RATE	X GRAND LIST	= TOTAL RAISED
-----			
NON-RESIDENTIAL ED.	1.4536	4,247,206.48	6,173,739.45
HOMESTEAD ED.	1.4023	4,360,569.75	6,114,827.00
LOCAL AGREEMENT	0.0017	9,365,436.91	15,921.43
TOWN	0.3530	9,365,436.91	3,305,946.19
TOTAL TAX			15,613,378.38

**Fiscal Year 2017**  
**July 1, 2016 – June 30, 2017**  
**Final Adjusted Billing**  
**December 30, 2016**



Anna Bourdon  
Delinquent Tax Collector

Statement of Delinquent Taxes  
Collected

FY / 2017  
July 1, 2016 - June 30, 2017

Fiscal Year End	Delinquencies as of 7/1/16	Principal Collected 6/30/2017	Balance as of 6/30/17	Balance as of 12/31/17	Principal Collected 12/31/2017
2012	253.28	0.00	274.88	285.68	0.00
2013	408.17	0.00	450.17	471.17	0.00
2014	17,082.19	12,558.51	4,523.68	2,364.83	2,158.85
2015	61,310.65	43,384.97	17,925.68	11,877.43	6,048.25
2016	343,547.05	284,408.05	59,139.00	35,667.57	23,471.43
2017	as of 5/19/17				
	end of tax year				
	483,485.93	189,868.36	293,617.57	202,185.51	91,432.06
	<b>Total</b>				
	<b>Principal</b>				
	<b>Collected</b>	<b>530,219.89</b>			<b>123,110.59</b>

July 1, 2016 - June 30, 2017

**School Portion  
of Real Estate Taxes  
Collected**

FY 17

FY17	Total due to	Quarterly		Transferred to		
Date	<b>SATEC</b>	payment		<b>SATEC</b>		
				<b>#5003788</b>		
04/24/17	<b>6,700,610.10</b>	<b>final per AOE</b>		<b>6,700,610.10</b>		
original	<b>6,784,690.06</b>	<b>1,696,172.52</b>			Revenue Code	
		Date			<b>100.100.50.3110.000.00.00</b>	
		1st qtr	September	1,696,172.52	paid	
<b>FINAL</b>		2nd qtr	November	1,696,172.52	paid	
		3rd qtr	March	1,696,172.52	paid	
		4th qtr	May	<b>1,612,092.56</b>	<b>*adjusted for final from AOE</b>	
				6,700,610.10		
State Reconciled final total						
	<b>6,700,610.10</b>			<b>84,079.96</b>	<b>*adjustment</b>	
Date	Total due to	Quarterly		Transferred to		
	<b>BFA</b>	payment		<b>BFA</b>		
				<b>#387575</b>		
04/24/17	<b>3,641,433.58</b>	<b>final per DOE</b>		<b>3,641,433.58</b>		
original	<b>3,687,126.67</b>	<b>921,781.67</b>			Revenue Code	
		Date			<b>100.100.50.3110.000.00.00</b>	
		1st qtr	September	921,781.67	paid	
<b>FINAL</b>		2nd qtr	November	921,781.67	paid	
		3rd qtr	March	921,781.67	paid	
		4th qtr	May	<b>876,088.58</b>	<b>*adjusted for final from AOE</b>	
				3,641,433.58		
State Reconciled final total						
	<b>3,641,433.58</b>			<b>45,693.09</b>	<b>*adjustment</b>	



## **Clerk's O R N E R**

Hello to all St. Albans Town Residents. Happy 2018.

At this time I would like to personally thank everyone who stopped by our office in 2017. It's always a pleasure seeing each and every one of you. I'm sure you will agree that our office is certainly a very busy one! We find so often that folks will call our office first for information when needing assistance and we always welcome their calls and will try to assist them or send them in the right direction. It's nice to know that folks feel comfortable calling or visiting the Clerk's office for assistance. Thank you for entrusting me to direct the services of the Town Clerk's Office.

My friendly and knowledgeable Assistant, Lisa Roque works with your needs in mind and strives to provide the utmost in satisfaction when responding to your requests.

The Town Clerk's Office is frequently considered the center of town government and the duties of the Town Clerk's Office are many and varied. The Town Clerk's Office is responsible for maintaining and ensuring the safekeeping and preservation of town records and vital records. The Clerk's office is also the keeper of the minutes for all Boards and Commissions. In addition to overseeing elections and maintaining all town records the Office of the Town Clerk processed or issued animal licenses, vital statistics, and numerous inquiries for information.

As your Town Clerk, I have made it my goal for the Town Clerk's Office to serve the St. Albans Town residents efficiently. My Assistant Clerk and I are well trained to handle the services you, as a resident of the Town, require. I look forward to assisting you in the future and hope your experiences with our office are always pleasant and provide the satisfaction you have come to expect.

Anna Bourdon  
St. Albans Town Clerk / Treasurer  
Delinquent Tax Collector

Selectboard

Bruce Cheeseman, Chair  
Sam Smith, Vice Chair  
Brendan Deso  
William Nihan  
Al Voegele



Anna Bourdon, Town Clerk  
Carrie Johnson, Town Manager

2017 began with a mild winter, wet spring and finished with a warm dry fall which allowed us to get a lot of work done on town infrastructure like ditches, culverts and the paved path at the Bay Park. Summer 2018 projects include a covered picnic shelter at Cohen Park.

**Town Infrastructure:** The Selectboard nominated a steering committee to analyze the current and future needs of the Town Hall and Department of Public Works (DPW). The Infrastructure Study Committee consists of residents, business owners and town staff. The Committee evaluated the current building's site restrictions, numerous optional locations, current space utilization and future space needs. After 9 months of meeting and evaluating all options, including the existing locations, the Committee recommended the Town Hall and DPW be moved to a more central location; they are actively working on evaluating a couple of parcels after combing through over 20 different parcels. The Selectboard and Infrastructure Committee will be discussing options in 2018 with the goal of presenting a project to voters in late November 2018 or early 2019.

**Public Safety:** Please help us reach you by signing up for VT Alert, it takes about 5 minutes. Go to <http://vem.vermont.gov/vtalert> . This state sponsored, no cost program allows you to get real time notice to weather events, road closures and emergencies by phone, cell, text or email. Previous registrations no longer work due to software changes, so you must go to the VT Alert website to sign up, and provide your preferred contact information.

As always, we wish to extend our gratitude to all our first responders (Fire and Police), employees and volunteers! Thanks to those generous people who staff our numerous boards, committees, and part time jobs that are necessary to help a town run well.

Selectboard  
Bruce Cheeseman, Chair  
Sam Smith, Vice Chair  
Brendan Deso  
William Nihan  
Al Voegele

Town Manager  
Carrie H. Johnson

## Selectboard

Bruce Cheeseman, Chair  
Sam Smith, Vice Chair  
Brendan Deso  
William Nihan  
Al Voegele



Anna Bourdon, Town Clerk  
Carrie Johnson, Town Manager

### To Our Community:

Our call volume for 2017 was slightly up at 265 calls. However on a good note, that is not bad as 2016's call volume was 254 calls, which was also at a low. Emergency Services are the only businesses that when asked "are you busy?" we all would love to hear the answer NO. In order to have these low call volumes we have to believe that our Fire Education Programs are working in the schools as Fire Safety starts with our Children and continues into adulthood.

Our motor vehicle accidents are still plenty and thankfully most are low impact which is most likely due to the increased presence of our Police Force patrolling our local roadways keeping high speed crashes at a low.

Whether our call volume is 100 or 500 we can all feel comfortable that we have a group of people that are willing to train and respond at a moment's notice to serve anyone in need. For this we should continue to be thankful.

We put in service this past year our new 2017 Pumper/Tanker. This trucks multipurpose use is to be the primary Engine for driveways and narrow camp roads that our big customs can't negotiate well. Another multi use for this truck is that it responds to wildland/grass fires. Lastly its use is to bring water to a fire where there is no water source. This truck has proven its usefulness during its first year in service to our community.

We are excited to inform you that with the combined efforts of the St. Albans Town Firefighters Association, the Town of St. Albans, TD Bank "Bring Change Event", Kemtek Corporation and the many people who have donated and supported our many fundraisers through the years, the purchase of a new fire/Rescue ATV has been accomplished. This unit will be used to support our needs for ice rescue, injured/lost hikers and snowmobile/ATV rescues, and will also support our new Pumper/Tanker serving as a wildland fire vehicle as well, eliminating timely delays we faced in the past locating one to use.

I want to thank the Men and Women who are serving our community now as well as the many that have served in the past. We would not be the department we are today without their dedication and sacrifices.

Harold R. Cross Jr. Chief

St. Albans Town Fire Department responded to 265 calls in 2017:

Structure Fires: 8	Vehicle Fires: 7	Electrical Fires: 3
Brush/Grass Fires: 6	Wood/Cooking Stove Fires: 6	LP/Natural Gas: 3
Mutual Aid: 15	Fire Alarm Activations: 52	Motor Vehicle Accidents: 62
Water/Ice Rescue: 8	Carbon Monoxide: 11	Elevator Emergencies: 6
Burning Complaints: 13	EMS/Police/Public Assists: 30	Furnace Malfunctions: 5
Power Lines/Trees Down: 10	Hazardous Material Incidents: 5	Sprinkler Alarm Activations: 15

Selectboard

Bruce Cheeseman, Chair  
Sam Smith, Vice Chair  
Bill Nihan  
Al Voegelé  
Brendan Deso



Anna Bourdon, Town Clerk  
Carrie Johnson, Town Manager

---

## Public Works Report

### “Strength and growth come only through continuous effort and struggle” Napoleon Hill

With the first year under my belt and at least one new employee, the crew and I put our different strengths together and grew as a team, which allowed us to accomplish a lot of work this year. We considered our results positive, and have become a stronger unit.

The public works crew changed out 30 cross culverts and dug and stone lined roughly 6,000 feet of ditches. We had 6 miles of paving done this summer, and the crew finished both Phase 2 and 3 of the walking path, giving the public a beautiful half mile walking path at the Bay Park away from traffic. The crew also moved the big boulders in the Bay Park parking area establishing eye catching divider islands with flowers which increases safety in the parking area. DPW received a state structures grant to replace the failing culvert on Kellogg Road with a concrete box culvert. We understand this inconvenienced folks as the road was closed for a week, so we are grateful for their patience. On top of all of this, we covered our regular duties such as taking down dead trees, road side mowing, line striping, working on diversion canal, and whatever else came up. It was a very busy and successful year.

Our park staff was busy also this past year. A lot of trees were trimmed up in parks and 20 new red maples were planted in the Bay Park. These plantings were Phase 1 of a 3 year plan to get new growth in the park to replace aging bigger trees. They also put a new metal roof on the pavilion at the Bay Park. Also if you drive by the Bay Park these days you can see that the stone gate walls have been rebuilt. They look great! We had two citizen band concerts in the park this past summer, that were a huge success. We are looking forward to a great season ahead with more activities and events!

In closing, we hope our efforts will bring more opportunities and better things to the Town. I am proud of the hard work and dedication of my crew. We look forward to the year ahead, and thank you, the St. Albans Town community, for your support.

Sincerely,  
Alan Mashtare, Director of Public Works

### Selectboard

Bruce Cheeseman, Chair  
Sam Smith, Vice Chair  
Brendan Deso  
William Nihan  
Al Voegele



Anna Bourdon, Town Clerk  
Carrie Johnson, Town Manager

---

## Lister's and Assessor's Report

The Lister's and Assessor's office is responsible for maintenance of the Grand List. The office is also tasked with managing the E911 program.

2017 proved to be quiet for assessments. There were few grievance appeals and none were appealed beyond the Board of Civil Authority. Construction continues to show good growth with several small developments coming on line over the last several years. Two large renovation/expansions in the Industrial park are underway and permits are tracking to be similar to 2016.

E911 compliance stands out to be one of the biggest challenges facing the office. Review of the 911 system has found many errors that we continue to rectify. No major changes for the office are foreseen at this time, but a few housekeeping tasks have begun. First and most noticeable will include updating 911 addresses. Most addresses in town will remain the same, but there are some areas including new developments and more rural areas where 911 addresses may need to change to comply with E911 standards. It is very important to note that 911 is not only for delivery of mail, it is a vital component of our EMS system to ensure prompt emergency service when needed. The Lister's office understands changes in 911 addresses constitutes a hardship to those involved, however property owners need to weigh that inconvenience with the importance of getting emergency services to a scene when life and death may be dictated by only a few minutes.

The Lister's and Assessor's office is open to the public. The office is dedicated to help property owners understand how assessments are arrived at, how appeals are processed, or answer any other questions regarding assessments that owners may have.

The Assessor, Bill Hinman is available on Mondays from 10 am to 4 pm and Thursdays 2pm to 4pm or by appointment. You may also call our office at 524-7589 ext. 104 or 105. Our emails are [b.hinman@stalbanstown.com](mailto:b.hinman@stalbanstown.com) and [rb.ware@stalbanstown.com](mailto:rb.ware@stalbanstown.com). The Lister's files are always available for research.

Selectboard

Bruce Cheeseman, Chair  
Sam Smith, Vice Chair  
Brendan Deso  
William Nihan  
Al Voegele



Rebecca Perron  
Zoning Administrator

---

**Zoning Administrator's Report**  
(Fiscal Year July 1, 2016 through June 30, 2017)

176	Applications Processed	
171	Certificates of Occupancy/Compliance/Updates Issued	
45	Development Review Board Agenda Items (Old and New business)	
		16/17
	Commercial (New/Additions)	08
	New dwelling units	35
	Residential pools, decks, additions, etc.	100
	Remove & Replace SFR/Camp	05
	Home Occupations	01
	Signs	12
	Administrative 2 Lot Subdivisions & Boundary Adj.	09

**Members of the 2016/2017 Development Review Board**

Member & Position Held	Term Expires
Brent Brigham, Chair	March 2019
Arthur Omartian, Vice Chair	March 2020
Bruce Thompson, Clerk	March 2018
Jeffrey Jewett	March 2018
Tom Stanhope	March 2020
Mike McKennerney	March 2019
Christina Boissoneault	March 2020

The DRB acts as a quasi-judicial board to hear applications for Subdivisions, Conditional Use, Site Plan, Variances, Waivers, Appeals of a Zoning Administrator's decision, Planned Unit Developments and any other business within the Town's Zoning Bylaws and Subdivision Regulations. The DRB generally holds its meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of every month at 6:30 pm at the St. Albans Bay Town Hall. Please feel free to visit the Town's website calendar for a list of meetings and agenda items.

The Town will have two open positions on our Development Review Board that we will be looking to fill in March of this year. Please feel free to contact my office to discuss how you can be involved!



Selectboard

Bruce Cheeseman, Chair  
Sam Smith, Vice Chair  
Brendan Deso  
William Nihan  
Al Voegele



Anna Bourdon, Town Clerk  
Carrie Johnson, Town Manager

---

## Planning Report

Planning within St. Albans is well situated and is ready to continue the hard work necessary in 2018. The credit for our excellent position originates from the patience, knowledge, and enthusiasm of the dedicated Planning Commission members and Town staff. Their work during 2017 and commitment to our community has made St. Albans the great place to live now and into the future.

Exciting planning work continued on the Town Plan in 2017 and we are nearly ready for an extensive public review process. The Town Plan required an extensive update, so that St. Albans would remain eligible for various federal funds and state grants. The PC has been working very hard at every meeting to update the goals and objectives for each chapter within the Town Plan. Please stay tuned for Planning Commission announcements and hearings over the Spring of 2018.

The Town remains compliant with its MS-4 permit obligations. Our Flow Restoration Plans (FRP) for Stevens Brook and Rugg Brook were fully accepted by the State. The FRP's highlight how the stormwater flows can be reduced within the Stevens Brook and Rugg Brook in order gain compliance within the Town's MS-4 permit. Projects within the FRP's will require some additional engineering design work and actual construction work on our stormwater management systems. Finally, the FRP's recommended a stormwater utility in order to fund and construct these projects over the next 20 years. This will be our major project during 2018.

Because of funds approved in the 2017 budget for stormwater projects, we were able to jump upon several funding opportunities for rehabilitation of the Tanglewood Drive detention pond, NMC's main detention pond, Hawk's Nest small detention swale, and Franklin County Home Health detention swale. All projects will have some amount of financial participation from surrounding property owners.

Still, recent announcements from Montpelier propose a statewide fund to pay for 50% of the costs associated with installing the BMP's and reaching our MS-4 goals. We will have a better understanding of future stormwater funding after this Legislative session.

Sincerely,  
Ned Connell  
Director of Administration



**11 Maiden Lane  
St. Albans, VT 05478  
(802)524-1507**

**www.stalbansfreelibrary**

The St. Albans Free Library is supported by funds from both the Town of St. Albans and the City of St. Albans. Additional funds received through donations, grants and trust revenues help fund the overall operation of the Library. The Library serves residents of the Town and City of St. Albans as well as residents of nearby towns that are willing to pay a user fee. Our current user fee for non-residents is \$15/year.

## 2016/2017 Annual Report

### Library Director:

MaryPat Larrabee

### Youth Room & Assistant Director:

Becky Manahan

### Chair, Board of Trustees:

Meaghan Malboeuf

### Library Hours

**Monday: 10-6**

**Tuesday: 10-8**

**Wednesday: 10-6**

**Thursday: 10-8**

**Friday: 10-6**

**Saturday: 10-3**

**Sunday: closed**

**Open  
49 hours  
per week**



## Used Book Sale

### The Book Cellar

is an on-going book sale operated by volunteers.

**Open Tuesdays  
10am — 8pm**



WE'RE ON  
FACEBOOK!

### Our Library collection!

The St. Albans Free Library provides free access to materials, resources, lifelong learning opportunities, and entertainment & information assistance – improving the quality of life for users.



**31,644 books**

**1,184 audio**



**2,153 dvds**

**37 unique items**



**62 subscriptions**

**12 databases**



**15 passes**

### Comings and goings!

- We had over 4,475 active borrowers in 2016/2017
- In 2016/2017 we had over 70,774 visitors checking out over 56,627 items
- Over 500 patrons downloaded over 4,000 items
- We hosted over 294 programs with 2,823 adults and 3,159 children attending
- 572 items were delivered to shut-ins
- 6,437 patrons logged in on our public computers

<b>St. Albans Free Library</b>				
<b>Budget for 2018-2019</b>				
		<b>2017-2018</b>		<b>2018-2019</b>
<b>Operating Revenues</b>				
City of St. Albans		\$221,788.00		\$235,095.00
Town of St. Albans		\$135,718.00		\$143,861.00
William Clark Trust		\$9,000.00		\$10,000.00
Ethel Peabody Trust		\$2,000.00		\$2,000.00
Fine/Desk Income		\$4,500.00		\$5,000.00
Gift Funds		\$3,500.00		\$3,500.00
Copier		\$0.00		\$3,725.00
<b>TOTAL</b>		<b>\$376,506.00</b>		<b>\$403,181.00</b>
<b>Operating Expenditures</b>				
Adult Materials		\$8,000.00		\$9,250.00
Youth Materials		\$7,500.00		\$8,500.00
Programs		\$3,470.00		\$3,500.00
Periodicals		\$2,500.00		\$2,500.00
Online References		\$6,500.00		\$8,000.00
Gift Funds		\$3,500.00		\$3,500.00
Salaries		\$119,000.00		\$125,500.00
Wages		\$106,000.00		\$122,213.00
Wages-Cleaning		\$7,500.00		\$8,580.00
Soc Sec		\$17,786.00		\$18,750.00
Work Comp		\$1,500.00		\$1,500.00
Payroll Services		\$2,250.00		\$2,500.00
Employee Benefits (CSTA)*		\$38,000.00		\$31,318.00
Building Insurance (CSTA)*		\$7,000.00		\$7,500.00
Telephone (CSTA)*		\$1,000.00		\$1,000.00
Water & Sewer (CSTA)*		\$800.00		\$1,000.00
Building Repairs		\$5,000.00		\$5,000.00
Building Reserve		\$1,500.00		\$1,500.00
Fairpoint DSL		\$1,750.00		\$1,750.00
Green Mountain Power		\$10,750.00		\$10,000.00
VT GAS		\$5,000.00		\$5,000.00
Finance Officer Bond		\$200.00		\$200.00
Maintenance contracts		\$6,000.00		\$7,500.00
Postage		\$2,500.00		\$2,500.00
Supplies		\$6,500.00		\$6,500.00
Technology (support & upgrades)		\$5,000.00		\$5,000.00
Copier		\$0.00		\$3,120.00
<b>TOTAL</b>		<b>\$376,506.00</b>		<b>\$403,181.00</b>
*billing is done through the City of St. Albans				





When reviewing the past two decades it was obvious Calendar Year 2017 was probably the busiest year for FCIDC. Activities included a three million dollar, 17,000 sq. ft. expansion for Vermont Precision Tools (VPT) at the FCIDC Multi-tenant facility located in Swanton. We broke ground in July and completed construction in mid October. This expansion will allow for the creation of 50 new VPT jobs over the next few years.

In the St. Albans Town Industrial Park the Peerless facility (owned by FCIDC) embarked on one more expansion. The project consists of tearing down a 22 ft high 85,000 square foot pre engineered building and replacing it with a 60 ft high 90,000 square foot efficient facility. The total project cost will be 25 million dollars.

As we have stated many times this last year, between 2017 and 2018 Franklin County will experience in excess of 150 million dollars in construction and capital investment. Ben & Jerry's are currently wrapping up a major expansion and Barry Callebaut just broke ground in December on a 22 million dollar project. FCIDC continues to reinforce that \$150 million investment is not bad for a county of 50,000 people. There are a number of counties that would love to trade places with us. Both the Ben & Jerry's and Barry Callebaut will also be creating additional jobs for our region; all towns benefit from the new job creations.

Great things are happening throughout Franklin County:

- Runamok Maple just purchased the former Amoskeag Woodworking facility in order to expand their business and to create jobs.
- Swanton Village and Town worked with Ace Hardware, BMTM, David Fosgate and FCIDC to develop a plan to improve downtown and to create and retain jobs in their community.
- There is continued energy on behalf of the Richford Economic Advancement Corporation to create access and develop an overlook to the Missisquoi River in hopes of growing tourism.
- In Enosburg there is renewed energy by residents to recreate a vibrant business community and downtown.
- The Georgia Dairy Industrial Park has operated their 2 million dollar water plant upgrade for one full year. The new plant provides significantly better water quality for the companies in the Park: Perrigo, Bariatrix and Med Associates.
- Montgomery has been chosen by The Vermont Council on Rural Development (VCRD) to be the host for one of their community visits in 2018. The outcome of a visit such as this is to create a plan for the community to address citizens concerns.

As we look back to 2017 it is evident that one of the few negatives Franklin County has experienced is the continued struggles of our dairy farmers. Milk prices continue to remain at consistent low prices with no major changes on the horizon. The dairy industry plays a huge roll in our local economy; feed and equipment dealers, retail stores, car dealers and hardware stores are all feeling the impact.

Please do your best to support your local businesses, farmers and producers. We can make our County economy that much stronger by buying local. Here's hoping to a strong 2018 County economy.

P.O. Box 1099

St. Albans, Vermont  
05478-1099

(802) 524-2194

Fax: (802) 524-6793

E-mail: [info@fcidc.com](mailto:info@fcidc.com)

[tim@fcidc.com](mailto:tim@fcidc.com)

Web Site: [fcidc.com](http://fcidc.com)

Northwest Vermont Solid Waste Management District  
2017 Supervisor's Report

The Northwest Solid Waste District's (NWSWD) mission is to provide for the efficient, economical, and environmentally-sound reduction, reuse, recycling, and finally disposal of solid waste. 2017 was a great year for waste reduction and recycling in the NWSWD -- our efforts resulted in the District successfully diverting more waste from the landfill than any year before! Waste diverted was recycled or reused and helped conserve resources and keep toxic materials out of Vermont landfills.

The District was able to increase our programs and services like composting, hazardous waste, and reuse. We also offered more workshops and increased our ability to pass on useful information through channels like farmer's markets and fairs, and the internet. These efforts helped Franklin and Grand Isle counties reduce the waste they sent to the landfill. We measure our success by looking at the weight of waste that we sent to the landfill and what we were able to divert through reuse and recycling. All this work showed in the amount of waste we diverted from the landfill this year. Some of this year's highlights include:

- All District communities diverted 31% of our waste from the landfill.
- **District operations diverted 1,384 tons of waste from the landfill in 2017! This is a 6% increase from 2016!!**
- Recycled 134 tons of e-waste
- Held eight "Backyard Composting" classes for residents
- Began a successful pilot program to collect food waste from resident's homes to turn into compost.
- Launched a new community and business outreach program that has already made contact with 215 businesses in our region.
- Collected 57 tons of hazardous material from 1237 Households through our Household Hazardous Waste program. That's over 12 tons more of household chemicals collected than last year!
- This year our Close the Loop Compost program grew 28% and we collected 211 tons of food scraps from 22 businesses and institutions and 6 residential drop-off points to be turned into compost.

### **NWSWD by the Numbers**

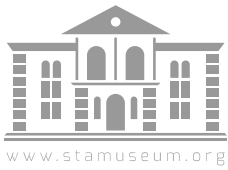
In the NWSWD, five District run recycling drop-off sites in Georgia, Montgomery, Bakersfield, St. Albans and North Hero, 2 member town run sites (Alburgh and Grand Isle), and mandatory curbside recycling by registered waste haulers allows easy access to recycling for all residents. Overall in 2017, through recycling, reuse and composting, District residents were able to divert 31% of waste created from the landfill! After all of this work the average NWSWD resident sent just 3 pounds of waste to the landfill per day. That's almost 25% less than last year. Way to go!

Through our District-operated sites and programs, this year we disposed of 811 tons of trash and recycled or diverted 1,384 tons of material, including 417 tons of blue-bin recyclables setting the diversion rate for District Services at 59%.

All District Staff are available through the District office at (802)524-5986 or [info@nswsd.org](mailto:info@nswsd.org). For more information about the District and our services, how to reduce and recycle your waste, or how to get involved call District staff at the above number or come visit at 158 Morse Drive in Georgia (we even give tours of our Recycling Center.) You can also visit us on the web at [www.nswsd.org](http://www.nswsd.org), find us on Facebook, and sign-up for our e-mail updates. More information can also be found in our newsletter available at your Town Meeting.

John Leddy  
NWSWD Executive Director

Jim Richards  
North Hero's NWSWD Board Supervisor



## Saint Albans Museum: 2017 Annual Report

At the Saint Albans Museum (SAM), we share the stories of St. Albans and northwest Vermont through exhibitions, educational programs, arts performances, and special events. This past season, we welcomed over 3,000 students, area residents, and visitors of all ages to explore our community history – a record for SAM!

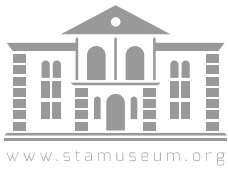
Our staff and volunteers were engaged in educational and outreach programs throughout 2017. SAM offered field trips for both area schools and adult/senior learning groups – and helped a class of local students create a “pop-up” museum based upon their own research. Once again, we co-hosted a Naturalization Ceremony in the Bliss Room to welcome our newest citizens, and the Museum participated in community activities for the Maple Festival, Rotary Expo, SACA Art Walk, National Night Out, Halloween, Veteran’s Day, and the Festival of Trees as well. SAM was also a founding member of the Vermont in the Civil War Heritage Trail. Be sure to check out our new series of local history interviews, “Armchair History,” on Northwest Access TV – Channel 15.

The Museum’s program series, sponsored by People’s Trust Company, featured speakers and presentations on a diverse array of topics, including local birding (with the Friends of the Missisquoi), Lake Champlain, the Fenian Raids, Vermont film, a Genealogy 101 workshop, and more. We collaborated with Vermont PBS for a special screening and discussion panel of *The Vietnam War*, a Ken Burns documentary. In addition, SAM staged a community theater reading for Women’s History Month, hosted a gathering of the Franklin-Grand Isle Historical Societies, and joined with the Recreation Department, RISE VT, and the NCSS Family Center for a second annual “Kid’s Night at the Museum.”

SAM installed several new exhibits for the season. *Serving Saint Albans* highlighted artifacts, images, and stories from local service, social, civic, and fraternal organizations. *Saint Albans and the Great War* shared the stories of local soldiers and their experiences at home and in Europe during WWI. Two new digital displays featured a scrapbook detailing the history of the Franklin County Sportsman’s Club and a collection of yearbooks from both BFA and St. Mary’s. Our most popular – and successful - effort was *Alexander Hamilton: The Man Who Invented Modern American*, a travelling exhibition on loan. The companion lecture, *Hamilton: The Man & The Music*, featured a capacity crowd in the Bliss Room.

The Museum also continued repairs to our historic facility, including the windows. SAM made significant progress in upgrading our collections storage areas and the Smith Room. We are pleased to announce the development of a new exhibition, *Farming Franklin County*, which will explore the history and heritage of agriculture in St. Albans and greater Franklin County. The purpose of this project is to tell story of the people and places that define rural life, agricultural/food production, and farming practices





# SAINT ALBANS MUSEUM

in our community, as well as those of local affiliated businesses and organizations. A committee of Museum members and community volunteers has been formed to research, develop, and install the exhibit - which will debut in 2018.

SAM is a non-profit 501(c)(3) charitable organization. We are open seasonally (Maple Festival; late May – early October), and the Bliss Room may be reserved throughout the year for weddings, special events, meetings, and other functions. The Research Room is open to the public by appointment only.

Thank you to our members, volunteers, event sponsors, friends, and donors. Your generous support allows SAM to operate and maintain our historic building (which dates to 1861), and to offer a variety of family-friendly programs and activities throughout the year. Please be in touch to learn how you can become involved in your community museum - or if you would like to donate material related to the history of St. Albans for our archives:

PO Box 722  
9 Church Street  
St. Albans, VT 05478  
(802) 527-7933  
[www.stamuseum.org](http://www.stamuseum.org)  
[www.facebook.com/stamuseum](http://www.facebook.com/stamuseum)

## *Board of Trustees*

Ron Anstey, *Secretary*  
David Chambers  
Lisa Cioffi  
Barb Duval  
Marilyn Grunewald  
Sally Larner  
Don McFeeters, *Co-President*  
Charlie Moore, *Co-President*  
Jim Murphy  
John Newton  
Don Poirier, *Treasurer*  
Patty Rainville  
Laz Scangas, *Co-Vice President*  
Kim Smith, *Co-Vice President*

## *Staff*

Alex Lehning, *Executive Director*



# Northwest Regional Planning Commission 2017 Saint Albans Town Report

Northwest Regional Planning Commission is a multi-purpose governmental organization created by the municipalities of Franklin and Grand Isle Counties. NRPC implements a variety of projects and programs tailored to local, regional and statewide needs. All municipalities in the region are entitled to equal voting representation by two locally appointed members to the Board of Commissioners.

## NRPC PROJECTS & PROGRAMS

**Municipal plan and bylaw updates and related technical assistance:** *Focus on predictable and effective local permitting through education and training, bylaw modernization and plan updates.*

**Brownfields:** *Complete environmental site assessments and fund clean-ups so properties can be sold, developed or re-developed to benefit the economy, create or protect jobs and increase housing opportunities.*

**Transportation planning:** *Coordinate local involvement in transportation decisions through the Transportation Advisory Committee (TAC) and provide services such as intersection studies, corridor plans and traffic counts.*

**Emergency planning:** *Better prepare our region and state for disasters by coordinating with local volunteers and Vermont Emergency Management and Homeland Security on emergency planning, exercises and training.*

**Energy conservation and development:** *Ensure increased local and regional input in energy programs and permitting through the adoption of a regional energy plan and assistance with the development of local energy plans.*

**Watershed planning and project development:** *Implement water quality projects and programs to protect water resources, ensure safe water supplies, enhance recreational opportunities and address known sources of pollution.*

**Regional plans:** *Coordinate infrastructure, community development and growth at the regional level through the development, adoption and administration of a comprehensive regional plan.*

**Geographic Information System Services:** *Provide municipalities, state agencies and regional groups with mapping and data analysis in support of their projects.*

**Special projects:** *Complete special projects such as downtown revitalization, recreation paths, farmland preservation, economic development and affordable housing projects.*

**Grants:** *Provide assistance identifying appropriate grant sources, defining a project scope and writing grant applications.*

## 2017 SAINT ALBANS TOWN PROJECTS

- Coordinated the implementation of education and outreach for the Regional MS4 stormwater permit program.
- Updated the E-911 poster map and road atlas.
- Worked with local officials to update the Town's locally adopted Emergency Operations Plan.
- Assisted the Town Public Safety Officer with reuse of county mutual aid equipment.
- Initiated a Road Safety Audit Review for intersection of Lake Road (VT Route 36) and Georgia Shore Road.
- Assisted with Municipal Roads Grants-in-Aid project selection
- Completed a road erosion inventory.
- Wrote a successful Better Roads grant application for FY18 and wrote two applications for FY19 to stabilize ditches, replace drainage culverts and upgrade two large intermittent stream culverts on Bronson Road (awards will be announced by February, 2018).
- Developed municipal data and mapping required to complete an energy plan per standards developed by the Vermont Department of Public Service.
- Served on a Steering Committee for the Town of St. Albans and the City of St. Albans Route 7 Livability Connection.

Saint Albans Town  
Regional Commissioners  
Albin Voegelé & Robert Johnson

Transportation Advisory  
Committee  
Alan Mashtare

This year the Commission will assist our member municipalities with municipal roads general permit compliance, water quality project implementation, local energy plans, emergency preparedness, brownfields redevelopment and other needed services. The Commission has no regulatory or taxing authority; however, each year we do request a per capita assessment in support of local and regional activities and to provide matching funds for state and federal programs.

Your continued support for local and regional planning is greatly appreciated. NRPC is your resource -- please call on us for assistance with planning, zoning, transportation, mapping or other needs.





## **St. Albans Police Department:**

The St. Albans Police Department responded to 11,025 calls for police service in calendar year 2017, of which 10,988 were in the City and 3,689 (33%) were in the Town. During the same time frame SAPD arrested 828 adult criminal offenders. 573 were in the City and 255 (31%) were Town. They also took 85 public inebriates into protective custody. 78 in the City and 7 (9%) in the Town. The Police Department conducted 2,689 Motor Vehicle stops. 1,780 were in the City and 1089 (66%) stops occurred in the Town. The Motor Vehicle stops resulted in the issuance of 2,791 traffic tickets. 1,675 were in the City and 1,116 (40%) were in the Town.

Officers of the St. Albans Police Department continue to intercept and seize illicit drugs on our roadways and through labor intensive criminal drug investigations. On February 23, 2017 a drug deal that began at the Park & Ride at the corner of Route 104 and 36, in the Town of St. Albans, turned deadly when the drug dealer ripped off the buyer. The buyer chased the seller into the City on Fairfield Street and then down Lake Street to the Holy Angels parking lot, where one of the angry buyers fired nine (9) rounds of .40 caliber ammunition into the seller's vehicle, and seller. The buyers then fled in their car, north on North Elm Street, and directly in front of the City Elementary School five minutes before the school was released for the day. Ultimately, the shooter and fleeing vehicle created three (3) crime scenes in St. Albans City and three (3) more in Swanton, where they fled to.

In the last year we have had a number of armed home invasions into drug dealer's residences'. In some cases the armed intruder has gone to the wrong house, thinking they were robbing a drug dealer. On two (2) separate occasions the misidentified home occupants were terrorized.

Between July 1, 2017 and November 28, 2017 the St. Albans Police Department has already responded to, or handled seventeen (17) drug overdoses, forty-seven (47) drug calls, or incidents and made thirty-seven (37) drug possession and drug trafficking arrest. Additionally, we have worked jointly with DEA and the Vermont Drug Task Force on no fewer than a dozen (12) drug investigation cases in which they made the incident and attendant arrest. Seven (7) of the overdoses left the victim in full cardiac and respiratory arrest. They were administered Narcan and revived. In two overdose cases the victim was expired and no Narcan was administered. Drug overdoses and drug related deaths have made a huge mark on our community and its residents. Not to mention the strained resources of the Police Department

After four (4) separate meetings, two (2) budget meetings and two (2) public meetings with the St. Albans Town Select Board and the St. Albans City Council I have built an expansion of the St. Albans Police Department by two additional sworn Officers into the FY2019 budget, beginning July 1, 2018. The additional Officers will backfill two senior Officers with specialized Drug training from the patrol schedule in order to target known drug dealers, drug dealing locations and drug related criminal activities. One additional Officer, who is already a member of the SAPD, will be assigned with these two Officers to form the St. Albans Police Department, Street Crimes Unit. They will not function independent of the Patrol and Detective Division, but rather work hand in hand with Patrol and the Detectives to legally and aggressively investigate Criminal Drug Dealing, and related crime.

The St. Albans Police Department with the full support of the St. Albans Town Select Board and St. Albans City Council stood up a partial "Street Crimes Unit" on January 12, 2018 with one Officer who will be managed and supervised by a reassigned Detective Cpl. Working towards full implementation on July 1, 2018.

Gary L. Taylor, Police Chief

STATE OF VERMONT  
DEPARTMENT OF PUBLIC SAFETY  
VERMONT STATE POLICE



**St. Albans Field Station**  
140 Fisher Pond Road  
St. Albans, VT 05478

January 3, 2018

On behalf of the Vermont State Police, St. Albans Field Station, we are providing our 2017 Annual Report. This report will provide you information in regards to current staffing, specialty services and statistical information.

**St. Albans Barracks Mission Statement:**

***The mission of the Vermont State Police St. Albans Field Station is to protect the citizens of Franklin and Grand Isle Counties. We will strive to reduce crime and crashes with thorough criminal investigations and aggressive highway safety enforcement.***

- ***Criminal Investigation – The St. Albans Station will make every attempt to prevent crime before it makes its way into our jurisdiction. We will accomplish this goal through an extensive intelligence network that will allow us to engage problems in the communities that we serve and by sharing investigative information with our local, county, state and federal law enforcement partners. Our priority remains to pursue those that distribute drugs and cause social harms against persons and property in our communities.***
- ***Highway Safety Enforcement – Through aggressive high visibility motor vehicle enforcement programs, our Troopers will seek out and arrest those individuals that choose to drive impaired by alcohol and/or drugs on our highways. We will continue to use timely data to locate specific areas to prevent and reduce crashes. Our Troopers will use every motor vehicle contact as an educational opportunity as well as looking beyond the traffic stop in an effort to identify criminal activity as it filters into our communities. Collaborating with local, county and federal agencies is essential to any success.***

**Specialty Services provided by the St. Albans Field Station:**

In addition to their field primary responsibilities, many of the Troopers assigned to the St. Albans Station are members of special response teams that provide expert response

capabilities in a variety of areas to address critical needs throughout Vermont. The allocation of these resources is as follows:

4 - Troopers on the Tactical Services Unit (SWAT Team)

0 - Troopers on the SCUBA Team

2 - Trooper assigned a K-9

2- Troopers trained as Drug Recognition Experts

1 - Trooper on the Crime Scene Search Team

4 - Troopers on the Clandestine Laboratory Team

2- Troopers on the Crisis Negotiation Unit

1-Trooper on the EVOC Instructor

1-Trooper on the Honor Guard

2 - Member's Assistance

**2017 Total Annual Figures & Comparison:**

Total cases investigated:	6452
Total arrests:	530
Total tickets issued:	2004
Total warnings issued:	2375
Fatal Accidents Investigated:	6
Burglaries Investigated:	56
Impaired Driving Arrests	101

	Total Crashes	Total Burglaries	Total Thefts
Average of 2015- 2016	560	93	175
2017	532	56	172

**Local Community Report: St. Albans**

<b>Total Cases:</b>	<b>767</b>
<b>Total Arrests:</b>	<b>119</b>
<b>DUI Arrests</b>	<b>17</b>
<b>Collisions w/ Damage</b>	<b>33</b>
<b>Collisions w/ Injury</b>	<b>2</b>
<b>Vandalisms:</b>	<b>1</b>
<b>Alarms</b>	<b>2</b>
<b>Burglary:</b>	<b>0</b>

**We will continue to make our communities safer through enforcement, directed patrols, outreach and community programs. It is our privilege to serve the citizens of your community.**

**Respectfully,**

  
**Lieutenant Maurice Lamothe**  
**Station Commander**

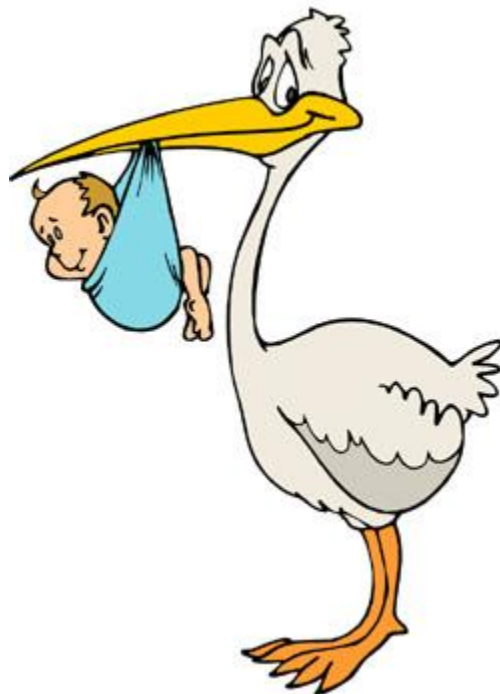
# Welcome to the World

## 2017

Joy Marie McCord  
Everly Elizabeth Martin  
Wyatt Joseph Cusson  
Arya Lynn Buckley  
Elijah James LaFountain  
Ava Lynn Gaworecki  
Andrew Jesse Jarvis  
Evelyn Ann Bauer  
Zander Patrick Wallentine  
Lillian Juliana Gates  
Jayden Michael Laroche  
Allison Ethel Trainer  
Henry Sterling McLaughlin  
Zoey Lynn Facticeau  
Kenzie Saia Snyder  
Adeline Lee Real  
Bailey Jade Gulfield  
Charlie Stephen Brooks  
Sully Franklin Aamodt  
EmmaLynn Rain Barratt  
Rory Horton O'Connor  
Freya May Duprey  
Maddox Jameson Adams

Kaiden Joseph Shaffer  
Sophia Sage Billado  
Catherine Carney Marlow  
Gavin Joseph Britch  
Axel James Martin  
Aaron Robert O'Dell  
Levi Casey Nichol  
Canaan John Richard Longway  
Parks Ashley Pearce  
Eliza Grace Borst  
Jacob Eugene Sturgeon  
Lincoln Patrick Saunders  
Nathaniel James Seeholzer  
Aoife Quinn McLaughlin-DuBois  
Hallie Raine Snyder  
Timothy Evans Marn  
Mathias Maliky Mazza  
Isabella Raelyn Poole  
Carlos Phillip Rivera  
Liliana Eve Murray  
Savannah Elizabeth West  
Everett Andrew LaCasse  
Archer Graham Theoret

Katherine Charlotte Rogers  
Carleigh Haven Quick  
Madelyn Louise Walker  
Carl William Woods III  
Joseph Michael Langlois  
Maia Ann Nielsen  
Camryn Miller Gaudette  
Nora May Estelle Smith  
Vivienne Grace Cyr  
Aleah Jess Trivento  
Mairin Aleta Norris  
Max Allen Tinker  
Azran Thaddeus Brousseau  
Roman Christopher Sheldon  
Mason Hunter Martinez  
Grayson Seferino Nunez  
Callen Anthony Jean  
Kinsley Rose St Francis  
Natalee Jean Moulton  
Bentley Alexander Bushey  
Wyatt Tyler Pelletier  
Christopher Jordan Cadieux



# WEDDING BELLS 2017

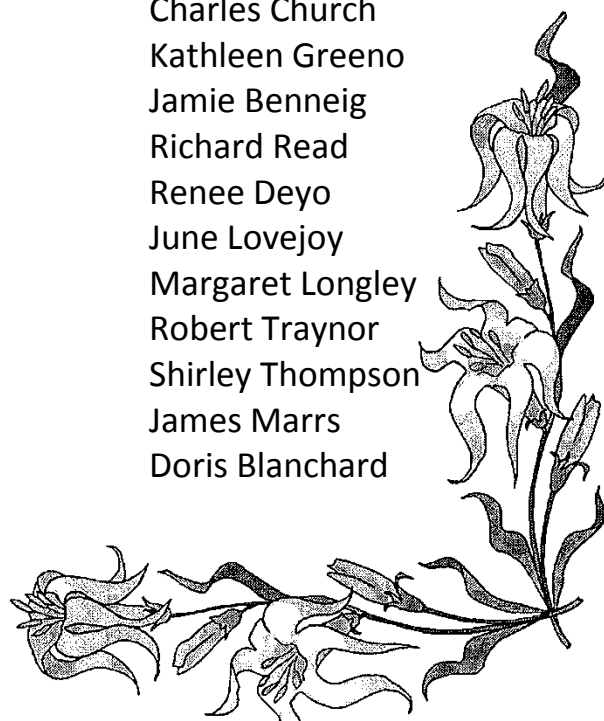
Linda Elizabeth Bessery	-	Howard Kirby Erickson
Ashley Marie Duncan	-	Anthony John Aubin
Milinda Lussier	-	Jody R White
Amber Lynn Reynolds	-	Chadwick E Reynolds
Ida Ann Alford	-	John Gordon Miller
Sarah Heather Sherman	-	Justin Lawrence Woods
Christine Carole Eldred	-	Jason Barney
Shannon Rose Ryan	-	Dillon Wayne Shederick
Karen Marie Martin	-	Thomas Allen Nichols II
Logan Ashley Denton	-	Brandon Michael Merchant
Rachael Marie Cobb	-	Kyle William Sink
Emily M Barnes	-	Kevin S Johnson
Kelsie Marie Irish	-	Kyle Anthony Corbeil
Elisa Rachael Degraff	-	Mitchell Walter Freiburger
Terri Lynn Lee	-	Paul Alfred Lamson
Kristin Marie Boomhover	-	Jay Anthony Atherton
Adelaide Rose Dunn	-	Jackson Hornick
Courtney Lynne Greene	-	Benjamin James Couture
Brenna Jane Callahan	-	Maria Frances Mori
Louise Elizabeth Morin	-	Tracy Ann Lamotte
Keirsten Lee Russell	-	Clifford Allen Nulph
Benjamin David Gilbert	-	Geoffrey Joseph Pac
Tawnia Watson	-	Jordan Francis Fiorini
Jolene Louise Menard	-	James Leigh Patnode
Allison Jo Miller	-	Peter Anthony Lawrence
Ashley Melinda Foy	-	Benjamin Davis Nielsen
Gabrielle Elizabeth Sikora	-	Benjamin James Roberts
Lindsey Pierce Parah	-	Richard Thomas Smith
Jennifer Lynn Belanger	-	Bradley Martin Stott
Heather Marie Graff	-	Damian Michael Baker
Samantha Nicole Weisburgh	-	Corey James Parent
Anna Maria Hartwell	-	Edward Anthony Roberts
Melissa Boucher Bocash	-	Collin Christopher Viens
Anne Elizabeth Larner	-	David Robert Pomeroy
Briana Bridget Magire	-	Travis Jeremy Brown
Jennifer Lynn Smiley	-	Seth Taylor Ovitt
Julie Ann Hubbard	-	Rory Triston Westover
Kristina Louise King	-	Adam Tyler Bostworth
Marisa Taylor Zamrock	-	Montanna Elizabeth Heinlein
Christine Michelle Simard	-	Henry Stephen Kohlbrand
Kaylee Joann Lewis	-	Stephen James Fitzgerald
Jordon Ashley Lakin	-	Gregory Minot Tillson
Jennifer Lynn Dunbar	-	Robert Matthew Montanye
Maegan Elizabeth Sears	-	Lucas Harold West
Morrison Marie Lewis	-	Sera Barone Hyjek
Shalee Ann Turner	-	Cory Bruce Laplant
Rosaline May Ryea	-	Matthew Ryan Taylor
Debra Ann Bell	-	Terry L Wallace
Mary Louise St Amour	-	Alyx Michael Tuttle
Jennifer Ann Keserel	-	Ricky Allen Hayden
Diane Marie Lebel	-	Richard Alfred Allain

## **Sadly Missed 2017**

Charlton Brobyn  
Bruce Domingue  
Pauline Austin  
Bonnie Mitchell  
Margaret Corrigan  
Robert Loftus  
Nicholas Scangas  
Rebecca Grenier  
Bernice Martin  
Catherine Martin  
Eleanor O'Brien  
Ronald Rushford  
Sue Tessier  
David Robertson  
Bernard Coolbeth  
Christine Scangas  
Russell Walters III  
Steven Hopkins  
Janet Bartlett  
Donna Rath  
Gloria Cotier  
Kyle Minor  
Lorraine Bushey  
Claire Lussier  
Barbara Mills-Preston  
Frederick Blake  
Mary Gebo  
Florence Paquette

Melvin Simmons  
Ronald Sylvester  
Irene Brunelle  
Leo Hakey  
Patricia Stinehour  
Carol Jamison  
Richard Beaulieu  
Pauline Brady  
Francis Horan  
Donald Cross  
Arthur Marchessault  
Gary Bluto Sr  
Edna Silversten  
Richard Smith  
Alvin Ward  
Arnold Langer  
Clarence Morris  
Barbara Reynolds  
Douglas Bohannon  
Bacil Anderson  
John Hyne  
Beatrice Touchette  
Russell VerWey  
Sherrie Brewster  
Camella Blair  
Reginald Hunt  
Nancy Foster  
Uno Ots

Ernestine Trombly  
Helena McRae  
Ryan Robtoy  
Carol Simmons  
Juanita Benoure  
Marcel Lapointe  
Mary Greenia  
Matthew Wills  
Michael Laughlin  
Howard Chandler  
Justin Cook  
Madlyn Cook  
Wyman Ovitt Jr  
Margaret Silva  
Paulita Ashton  
Pamela L'Adnier  
Charles Church  
Kathleen Greeno  
Jamie Benneig  
Richard Read  
Renee Deyo  
June Lovejoy  
Margaret Longley  
Robert Traynor  
Shirley Thompson  
James Marrs  
Doris Blanchard



Christopher Mosca  
Principal  
527-6402  
[cmosca@fcsuvt.org](mailto:cmosca@fcsuvt.org)

Geoffrey Lyons  
Assistant Principal  
527-6553  
[glyons@fcsuvt.org](mailto:glyons@fcsuvt.org)

Rebecca Day  
Assistant Principal  
527-6417  
[rday@fcsuvt.org](mailto:rday@fcsuvt.org)

***Bellows Free Academy  
Union High School District #48***  
71 South Main Street  
St. Albans, VT 05478-2297  
Tel: 802-527-6555

Web Address: [bfa.fcsuvt.org](http://bfa.fcsuvt.org)



Shannon Warden  
Assistant Principal  
527-6558  
[swarden@fcsuvt.org](mailto:swarden@fcsuvt.org)

Julie Regimbal  
Special Education Dir.  
524-2600 ext. 18  
[jregimbal@fcsuvt.org](mailto:jregimbal@fcsuvt.org)

Preston Randall  
Interim Director Guidance  
527-6572  
[prandall@fcsuvt.org](mailto:prandall@fcsuvt.org)

## **Notice of Availability of Annual Report**

The legal voters of the Maple Run Unified School District #57, consisting of the City of St. Albans, Town of St. Albans, and Fairfield, Vermont, are hereby notified of the availability of the District's Annual Report. Copies of the report are available online at <http://www.maplerun.org/o/mrusd/browse/11247>, or by contacting the Central Office of the Maple Run Unified School District at 28 Catherine St., St. Albans or call 524-2600.

---

Superintendent's Office  
Fax # 524-1540

Principal's Office  
Fax #527-6465

Main Office  
Fax #527-6453

Guidance Office  
Fax #527-6467

An Equal Opportunity Employer



**WARNING**  
**FOR THE MAPLE RUN UNIFIED SCHOOL DISTRICT #57**  
**ANNUAL MEETING: March 6, 2018**

The legal voters of the Maple Run Unified School District #57, consisting of the City of St. Albans, the Town of St. Albans and the Town of Fairfield, Vermont, are hereby notified and warned to meet in the respective polling places and times hereinafter named for each of the above referenced towns on **Tuesday, March 6, 2018**, to vote on the articles herein set forth. All Articles to be voted by the Australian Ballot system. The polls open at seven o'clock in the morning (7:00 a.m.) and close at seven o'clock in the evening (7:00 p.m.).

**ARTICLE I**

To elect, at large, from the legal voters of the Maple Run Unified School District, a clerk.

**ARTICLE II**

To elect, at large, from the legal voters of the Maple Run Unified School District, a treasurer.

**ARTICLE III**

To elect, at large, from the legal voters of the Maple Run Unified School District, one (1) Director from Fairfield (representing one-half vote) for a three (3) year term.

To elect, at large, from the legal voters of the Maple Run Unified School District, one (1) Director from St. Albans Town for a three (3) year term.

To elect, at large, from the legal voters of the Maple Run Unified School District, two (2) Directors from St. Albans City for a three (3) year term.

**ARTICLE IV**

Shall the legal voters of the Maple Run Unified School District #57 authorize the Board of Directors to borrow money not in excess of anticipated revenue for the school year, pursuant to Title 16 V.S.A. § 562(9)? (This will not affect the tax rate.)

**ARTICLE V**

Shall the voters of Maple Run Unified School District #57 authorize the Board of Directors to transfer the audited general fund balance, of the current fiscal year, to a Capital Reserve Fund, to be used for capital improvements and operations of the Maple Run Unified School District #57? (This will not affect the tax rate.)

**ARTICLE VI**

Shall the legal voters of the Maple Run Unified School District #57 approve the Board of Directors to expend \$54,529,488, which is the amount the school board has determined to be necessary for the ensuing fiscal year beginning July 1, 2018? It is estimated that this proposed budget, if approved, will result in education spending of \$15,481 per equalized pupil. This projected spending per equalized pupil is 3.16% higher than spending for the current year.

### **Informational Hearing**

The legal voters of the Maple Run Unified School District #57 consisting of the City of St. Albans, the Town of St. Albans, and the Town Fairfield, Vermont, are hereby notified and warned to meet in the **Maple Run Unified School District Board Room at Central Office, 28 Catherine Street, St. Albans, Vermont, on February 28, 2018, at 6:00 p.m.**, to conduct an informational meeting on the budget.

The budget will be voted on by Australian Ballot on **Tuesday, March 6, 2018.**

### **Polling Places and Times**

St. Albans City Residents - St. Albans City Hall, 100 North Main Street; polls open at 7:00 a.m. and close at 7:00 p.m.

St. Albans Town Residents – Collins Perley Sports Complex, 890 Fairfax Road; polls open at 7:00 a.m. and close at 7:00 p.m.

Fairfield Residents - Fairfield Center School Gym 57 Park St. Fairfield polls open at 7:00 a.m. and close at 7:00 p.m.

**The remainder of this page was intentionally left blank.**

Dated at St. Albans, Vermont, this 17<sup>th</sup> day of January 2018.

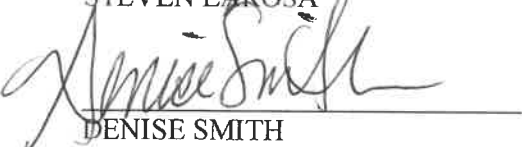
**MAPLE RUN UNIFIED SCHOOL DISTRICT #57 SCHOOL BOARD**

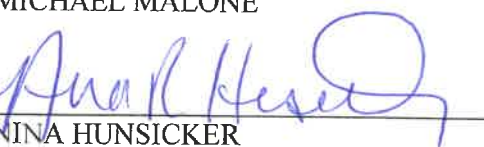
  
MICHAEL L'ESPERANCE

  
NILDA GONNELLA-FRENCH

  
STEVEN LAROSA


  
MICHAEL MALONE

  
DENISE SMITH

  
NINA HUNSICKER


  
JAMES C. FARR

  
JACK MCCARTHY

  
AL COREY

  
MARTHA CASAVANT-RIES

Received for record and recorded prior to the posting this 22<sup>nd</sup> day of January 2018.

  
AMANDA FORBES, CLERK

Dr. Kevin Dirth  
Superintendent

Martha Gagner  
Business Manager

Julie Regimbal  
Special Ed Director

Joanne Wells  
Assistant Special Ed Director



Kathy Finck  
Human Resource Director

Jill Ballou  
Central Office Administrator

Michelle Spence  
Early Childhood Programs

Dear Maple Run Unified School District Community:

On behalf of Maple Run, I would like to thank you for your continued support throughout the past school year. We are so glad to be able to reciprocate that support by providing you a unified school district that is doing everything possible to benefit the overall school community – community members, parents, and of course, our students.

I am pleased to have the opportunity to prepare this report for you. I believe it will clearly depict a district that continues to be on the way up; one that has become an educational leader in our state. Maple Run is the center of the community and focuses on meeting the individual needs of our students, while being very conscientious of accountability, maintaining high standards, and providing an excellent education.

As a resident of our newly formed school district, I have become involved in the life of our communities and in every aspect of our schools. From this perspective, I continue to see a school district that has much to offer our students and our community. We offer a lot in terms of quality of education, variety of co-curricular programs, and wonderful people (students and teachers). Our school board, administration and staff are continually looking at ways to improve the educational lives of the children entrusted to us. I urge you to read the various reports by our principals and directors to see what is happening on our campuses.

This is the first full school year that the Maple Run Board has been fully governing our school district. This 10-member board is top-notch. You can be assured they are effectively representing our students and our taxpayers. The Board is hard working and thoughtful. They care deeply about the learning of all our 2700 students in the district. The silos have been broken down. We no longer think of a particular building or program. They have a broad view of Maple Run Unified School District as a whole.

This Board has been actively meeting twice a month to ensure the transition is a smooth one. They have been working on many issues, such as budget, curriculum, policies, their mission, etc. They have also approved a five-year plan to ensure changes that are made are well planned and accomplished in a timely, but not rushed, manner. Below are some highlights of what has been accomplished during this year:

- First, though it was created last year, a committee of staff and school board members crafted a very strong mission statement for the school district. I want to repeat it for those who have not seen it - “The Maple Run Unified School District is where inquiring minds, compassionate hearts, creative expression, healthy lives and service to the community develop so all can learn, achieve and succeed.” I believe that if we are able, along with our parent partners, to help a child develop into a young adult with the above attributes, we will have been successful.
- Your Board has created a very strong and effective budget that continues the quality educational programs we expect while keeping costs down. It also begins the process of ensuring equity for all our students in our new school district. The expense budget to budget increase is just over three percent.
- At the beginning of the year, we had a very successful convocation of all staff in the newly formed district. These 600+ staff members had the opportunity to hear our Secretary of Education, Rebecca Holcomb, talk about the state of education. She spoke very highly of what is and has been accomplished in Maple Run.
- Maple Run has a brand-new website at [www.maplerun.org](http://www.maplerun.org). Accompanying this site is an app for your mobile devices. You can sign up for notifications from one or more schools in the district.

- Beginning this year, we have a completely new, consolidated bus transportation system. Though the rollout had its challenges early on, with this merged system, we have been able to use our existing buses more efficiently and effectively. This allows us to use fewer buses while picking up students from areas of the district where we had never provided transportation.
- We finally have a consistent calendar among all our schools. While this may seem trivial, parents who had children in both BFA and an elementary school often found it frustrating when one school had a day off and the other did not. This is no longer the case.
- On January 31, we bought the building at 28 Catherine St. which we have rented for many years. This was not possible when we were a Supervisory Union, as SU's could not own property. With this sale, we will save significant money in rent while building equity immediately and quickly and will own the building in 8 years.
- The Board and the respective teacher and support staff associations worked extremely hard to negotiate single contracts that are both competitive for our staff and economically feasible for our taxpayers. Combining the fifteen contracts into three is a major coup for our staff and our district. Kudos to our Maple Run Board Chair, Jim Farr, who had a vision on how we could make this successful. In addition, much thanks and gratitude go to our professional and support staff associations and their negotiators who were responsive and great to work with. The process was serious, civil, and productive.
- Finally, our newly formed Maple Run School Board received the *prestigious Exceptional School Board Leadership Award* for 2017 from the Vermont School Boards Association (VSBA). VSBA stated they were extremely impressed with the district's thorough and methodical transition process guided by Act 46. They highlighted the Board's commitment to educational equity, community engagement, transparency, and fiscal responsibility.

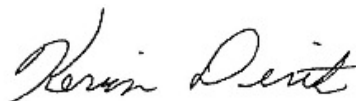
In addition, we welcome Dr. Sean O'Dell as our new principal of the Fairfield Center School. Sean has much experience as a former principal in Florida, as well as in curriculum development. We wish him the best of luck in his new position in our school district.

This is an exciting time for our area and our schools. Our communities share strong educational values, and we are very proud of the high-quality education that our students receive. Bringing Fairfield, St. Albans City and St. Albans Town together around these shared values has already expanded upon this tradition of quality while also reducing costs through efficiencies in a shared system. Unification is allowing our educational governance structure to reflect our shared values and direct our collective efforts to what matters – our students; we will optimize opportunities for our students while better serving our taxpayers.

In closing, I would like to thank the members of our School Board for their incredible interest and investment in our schools. It is a great pleasure to work with these thoughtful and caring community leaders in their elected responsibility. Thank you for your support, time, and belief in our schools.

Most importantly, I would like to thank my highly committed and dedicated staff. Our caring individuals put our students first every single day. We have a professional team of people who truly go above and beyond, meeting the needs of our students and their families.

Warmest personal regards,



Kevin Dirth  
Superintendent

## **Maple Run Unified School District 2018 Annual Chairpersons Report**

22 January 2018

It is with a great deal of optimism that I submit this annual report for the Maple Run Unified School District (MRUSD) in its initial year of operation. The MRUSD was born on town meeting day two years ago when the communities of St. Albans City, St. Albans Town, and Fairfield voted overwhelmingly to approve the consolidation of our schools. The new district includes St. Albans City School, St. Albans Town Educational Center, Fairfield Center School, Bellows Free Academy – St. Albans, Northwest Technical Center and the Franklin Central Supervisory Union. These schools officially started operating under the MRUSD banner on 1 July 2017. The MRUSD Board of Directors consists of members from each community proportional to population; each member is elected at-large by all three communities. Therefore each board member represents all communities regardless of where they reside.

Over the last year much had to be accomplished in order to allow for a successful transition. Perhaps the largest was combining the employee contracts from four different schools into Maple Run contracts. Salaries, benefits, and all other aspects of employee contracts had to be combined. This meant some employees lost in some areas, and some won in other areas. It was not trivial task and I want to thank the Employee Associations for all the hard work and mutual trust that was put forth in achieving this goal. There was much more accomplished, and there is still much more to be accomplished. Some of which include transportation, policy adoptions, facility requirements, information technology, the individual requirements of each school and its facilities, ... and the list continues.

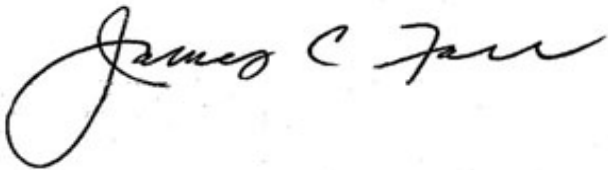
This year the MRUSD board has adopted a budget of just over \$54.5 million. This budget is for the operation of all the schools in the district. It represents an increase of just over 3% from last year's budget. The increase is due to a number of reasons, mostly increased costs that the District is facing. The Board feels that this budget is prudent yet will continue to allow our students the opportunities that they will need to be successful. With this budget the cost per student is still well below the state average and our employee to student ratio is also below what the Governor has requested. Please know that the MRUSD Board is committed to providing a quality education to our students in the most efficient manner. We will continue to look for efficiencies moving forward. A good example is how the District was able to purchase the Central Office location on Catherine Street at a price well under market value, which will result in a mortgage payment that is significantly less than the rent previously being paid for the same facility. Some very tough decisions had to be made when developing this budget, which is the result of some very thoughtful and difficult work. I respectfully ask that you support this budget when you vote on town meeting day.

Finally I would like to thank all those who have selflessly worked so hard to make this new district a successful reality. Superintendent Dr. Kevin Dirth, along with all the administrators and staff at the District Central Office have been instrumental in the successful progress achieved thus far. The school Principals, Chris Mosca, Leanne Wright, David Kimel, Angela Stebbins, Joan Cavallo, and Dr. Sean O'Dell have stepped up and shouldered much of the hard work required. I would especially like to express my gratitude to all the employees of this district who have put their trust in the MRUSD Board to make this all work. A school consolidation is probably the most unnerving to the school employees,

as it most effects their livelihoods, careers, and futures. I hope that, with after half of the school year behind us, that some of those concerns have been alleviated. I also need to express my sincere thanks to my colleagues of the MRUSD Board who have continually shown their desire to achieve what is in the best interests of our students, citizens, and employees. Their focus has earned them the honor of the Vermont School Board Association's Award for Exceptional School Board Leadership for 2017.

In closing I want to assure the communities of Fairfield, St. Albans Town, and St. Albans City that the MRUSD Board and administrators are committed to creating exciting opportunities for our students, while providing them with the high-quality education necessary for their success. We are equally committed to ensuring a safe school environment, and providing a secure, trusting work environment for all of our employees. Finally, this Board is bound and determined to accomplish this in the same efficient manner that our citizens have come to expect.

Respectfully Submitted,

A handwritten signature in black ink, reading "James C. Farr". The signature is fluid and cursive, with a large initial "J" and a stylized "F".

James C. Farr  
Chairman  
Maple Run Unified Board of Directors