

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of January 7, 2011

A meeting of the **Public Works Committee** was held January 7, 2011 at 9:00 a.m. in the County Highway Building with the following members present:

Members present were Tom Gilmour, George Kinney, Brenda Boynton, Alvin Wire, Al Harn and Jerry Clay.

Guest member: Andrew Kuhlemeier arrives at 9:20 A.M.

Also present were Chris Isbell and Marsha Bratley

Absent members: Lynn Koch

A motion was made by Brenda Boynton and seconded by Al Harn to approve the agenda as corrected by adding Animal Control and Solid Waste after correspondence.

Ayes : 6 Nays: 0 Motion carried

A Motion was made by Alvin Wire and seconded by Al Harn that the minutes of the previous meeting be approved as read/corrected/mailed.

Ayes : 6 Nays: 0 Motion carried

60,967.79	005 County Highway
44,815.75	006 Matching
16,198.45	007 County Bridge
87,884.70	009 County MFT
17,587.11	010 Township MFT
<u>3,007.10</u>	<u>016 Animal Control</u>
\$230,460.90	TOTAL JANUARY CLAIMS

A Motion was made by Alvin Wire and seconded by Al Harn that the bills in the respective funds be allowed.

Ayes: 6 Nays: 0 Motion carried

Correspondence: Chris said none this month.

Animal Control: Chris introduced Brea Adams to the committee as the Animal Control Administrative Support. He said that files have been moved to the front office of the Highway Department. Also the computer has been updated and it is connected to the network but the program is DOS and no one uses DOS anymore so Brea will be working on creating a new Database using the existing programs that are utilized by the Highway Department. Chris also said that he would be talking to different Veterinarians as well as

the Humane Society and Friends Forever for ideas on what information etc would be helpful. Chris said he has spoke to Dr. Condi and he is interested in moving forward with the Spay and Neutering program.

Solid Waste: Chris said he is continuing to do research on Franchising but with the holidays it was hard to find contractors. He said that he is going to be looking at the County Ordinance to see where fees are to be deposited and used and that he would know more come February.

A motion was made by Brenda Boynton and seconded by Al Harn to recommend approval of Resolution HD 11-01 to the full board. This resolution approves the annual springtime road postings.

Ayes: 6 Nays: 0 Motion carried

A Motion was made by Brenda Boynton and seconded by Al Harn to recommend approval of Resolution HD 11-02 to the full board. This resolution authorizes the transfer of funds from federal construction allotments to the Motor Fuel Tax Fund for the County Engineers Salary for Section 11-00000-00-CS

Ayes: 6 Nays: 0 Motion carried.

A Motion was made by Al Harn and seconded by George Kinney to recommend approval of Resolution HD 11-03 to the full board. This resolution appropriates funds from the Motor Fuel Tax Fund for the County Engineers Salary and expenses or Section 11-00000-00-CS.

Ayes: 6 Nays: 0 Motion carried

A Motion was made by George Kinney and seconded by Al Harn to recommend approval of Resolution HD 11-04 to the full board. This resolution approves up to \$450,000.00 in Tax Anticipation Warrants to be issued against the Stephenson County Highway Fund.

Ayes: 5 Nays: 1 Motion carried.

Jerry Clay opposing

A Motion was made by George Kinney and seconded by Al Harn to recommend approval of Resolution HD 11-05 to the full board. This resolution approves up to \$100,000.00 in Tax Anticipation Warrants to be issued against the Stephenson County Matching Fund.

Ayes: 5 Nays: 1 Motion carried.

Jerry Clay opposing

A Motion was made by George Kinney and seconded by Al Harn to recommend approval

of Resolution HD 11-06 to the full board. This resolution approves up to \$150,000.00 in Tax Anticipation Warrants to be issued against the Stephenson County Bridge Fund.

Ayes: 5 Nays: 1 Motion carried.

Jerry Clay opposing

A Motion was made by Brenda Boynton and seconded by Al Harn to recommend approval of Resolution HD 11-07 to the full board. This resolution awards the low bids for Section 11-00000-00-SG, Signs and Post.

Ayes: 6 Nays: 0 Motion carried

A motion was made by Brenda Boynton and seconded by Alvin Wire to recommend approval of Resolution HD 11-08 to the full board. This resolution awards the low bid for Section 11-00000-00-PC, Pipe Culverts.

Ayes: 6 Nays: 0 Motion carried

Other:

Employee Status: Chris told the committee that Dwight Pickard from Pearl City was hired 12/27/10 as the new mechanic and also Mike Matthews, who has been a temporary full time snow bird for the last couple of seasons, was hired as the new maintenance worker.

Chris also said that Jerry Clay had asked at the last meeting for him to find out how many maintenance workers/shop employees there had been in the past working for the Highway Department. Chris stated that after some research he found that in 1960 there were 49 employees and in 2010 there were 12 employees. Chris said that in the 70's and 80's was when the status started dropping off.

Approval of ROW negotiators and reviewer for the Eleroy Project: Chris said that he asked for proposals from State Certified Appraisers and that Hutchison Appraisal, from Geneseo, proposed \$6,900.00 for the appraisal and also that Davidson and Associates, from Rockford, proposed reviewing the appraisal for one-third of the appraisal fee which is \$2,300.00.

A motion was made by Brenda Boynton and seconded by Alvin Wire to allow Chris to hire the two firms.

After much discussion, Jerry Clay wanted to amend the motion, but Chairman Tom Gilmour ruled the amendment out of order.

Ayes: 5 Nays: 1 Motion carried

Jerry Clay opposing.

Mr. Clay wanted it stated for the record that he was against any of the parcels involved be secured through eminent domain and if it occurred he would vote no as to such. Brenda

Boynton stated for the record that she concurred with Mr. Clay.

COMMITTEE COMMENTS:

Al Harn - nothing

George Kinney – He stated he had received a complaint about road edgeline on route 20 being not seen by another vehicle due to the snow packed on the reflectors and asked Chris if that does occur. Chris stated yes.

Jerry Clay - nothing

Alvin Wire – Asked what MFT money could be used for. Chris stated that it can be used for roads, pipe culverts, signage, and for part of labor costs if the employees are mowing patching, or any other road activity. It cannot be used for time spent in the shop or for chasing down parts etc.

Brenda Boynton – Stated she wanted to make motion for adjournment – but Andrew Kuhlemeier asked if he could speak first.

Andrew Kuhlemeier stated that approximately six (6) months ago Freeport School’s global positioning on their buses was offered to the county and asked if it has gone any farther. Chris stated it was going to cost about \$2500.00 per truck to track and that a \$75.00 radio installed would do the same thing.

Also Andrew stated that his mailbox was hit again by one of the snow plows as well as a lot of his neighbor’s mailboxes but they won’t call in about it any longer because they are always told that the mailboxes were hit with snow and ice and not a plow.

A motion was made by Brenda Boynton and seconded by Al Harn that the meeting adjourn/recess at 10:40 A.M.

Ayes: 6 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley
Committee Secretary

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of December 9, 2011

A meeting of the Public Works Committee was held November 4, 2011 at 9:050 a.m. at the County Highway Building with the following members present:

Members present were Tom Gilmour, Alvin Wire, Jerry Clay, Ron Fluegel, and Brenda Boynton, Greg Ludwig and Al Harn.

Also present were Chris Isbell and Marsha Bratley

Absent member(s):

Guests:

A motion was made by Brenda Boynton and seconded by Al Harn to approve the agenda.

Ayes: 7 Nays: 0 Motion carried

A motion was made by Alvin Wire and seconded by Al Harn that the minutes of the previous meeting be approved as read/corrected/mailed.

Ayes: 7 Nays: 0 Motion carried

A motion was made by Al Harn and seconded by Greg Ludwig that the bills in the respective funds be allowed.

\$ 39,317.22	005 County Highway
\$ 82,373.73	006 Matching
\$ 33,648.15	007 County Bridge
\$ 0.00	008 Township Bridge
\$161,249.20	009 County MFT
\$ 3,930.36	010 Township MFT
\$ 80,197.00	048 New Hwy Bldg
<u>\$ 3,378.45</u>	<u>016 Animal Control</u>
\$404,094.11	TOTAL DECEMBER CLAIMS

Ayes: 7 Nays: 0 Motion carried

Correspondence

Chris told the committee that the he had turned in water damage costs to the insurance company. He told them the water supply line in the women's bathroom broke loose sometime over the past holiday weekend. He said he had submitted a claim which included a computer that had water in it, carpeting, floor tiles and furniture that is made with particle board and has received a check for a portion of the claim. He also stated that the Zoning and Environmental Health side was also included in the claim. Chris also told the committee that Restor X arrived within 20 minutes of the phone call and they ran dehumidifiers and fans for a week to dry everything out. He also said the flooring project

will be started next week. Chris stated the RSA had been done regarding Pearl City and Kiwanis Drive and that he has requested status regarding the 500 thousand dollar grant from the state. Chris also told the committee that the backup sewer pump has quit and it needs replaced. He said the cost would be around \$2300.00 plus installation.

Public Comments: Chris told the committee that Mr. Sheely wasn't sure if he could make today's meeting and if not he would try to get something to the committee next month. After much discussion regarding the burning/garbage ordinance, Tom Gilmore said he would bring the draft of the burning ordinance from the Planning and Development Committee and ask if Craig or Jeff would be able to attend next month's meeting.

Animal Control: Chris said the he has drafted a spay/neuter program and has given a copy to Brenda and Dr. Condy. He said that it was drafted and patterned after the state program. Chris also stated that the \$180,000 thousand that is in a CD is to be used for this program. Once the program is fully set up there will be a meeting with the veterinarians. Chris also stated that there are stipulations in the program with certain criteria that had to be met and that participants pay a co-pay. Chris stated that he will be looking at provisions for a Ferrell cat manager.

Solid Waste: Chris told the committee that the proposed ordinance changes are revised as to the registration fees for trucks as the committee requested last month. The registration fees are now set at \$200.00 for the first truck, \$150.00 for the second and third truck and \$50.00 for each truck over three. Chris said he checked with other counties regarding their fee structure and found out they don't charge because they have landfills and collect a host ~~fee~~ fee.

Proposed Ordinance Changes: Jerry Clay doesn't like the verbiage in the ordinances regarding burning landscape waste. After lengthy discussion regarding the burning ordinance Tom Gilmore said he would bring a copy of the Planning and Development Ordinance to next month's meeting. Al Harn made a motion and it was seconded by Greg Ludwig to lay over the discussion until next month's meeting. Motion passed.

RESOLUTIONS:

A Motion was made by Greg Ludwig and seconded by Al Harn to recommend approval of Resolutions HD 11-27, HD 11-28 and HD 11-29 to the full board. Resolution HD-1127 approves up to \$450,000.00 in Tax Anticipation Warrants to be issued against the Stephenson County Highway Fund, HD-11-28 approves up to \$150,000.00 in Tax Anticipation Warrants to be issued against the Stephenson County Matching Fund and HD -11-29 approves up to \$100,000.00 in Tax Anticipation Warrants to be issued against the Stephenson County Bridge Fund..

Ayes: 7 Nays: 0 Motion carried.

A Motion was made by Al Harn and seconded by Greg Ludwig to recommend approval of Resolutions HD 11-30 and HD 11-31 to the full board. Resolution HD 11-30 authorizes the transfer of funds from federal construction allotments to the Motor Fuel Tax Fund for the County Engineers Salary for Section 12-00000-00-CS and HD 11-31 appropriates funds from the Motor Fuel Tax Fund for the County Engineers Salary and expenses for Section 12-00000-00-CS.

Ayes: 7 Nays: 0 Motion carried.

A Motion was made by Brenda Boynton and seconded by Al Harn to recommend approval of Resolutions HD 11-32 to the full board. This resolution awards the bidders for Section 12-00000-00-GM.

Ayes: 7 Nays: 0 Motion carried.

Other: Alvin Wire inquired about a plan to minimize the losses from the deteriorating roads and shoulders. Chris said they are in a plan to be done this year.

~~Greg Ludwig~~ Alvin Wire asked if Chris knew when the flashing lights are going to be installed at RT 75 and Rock City Road. Chris said that he has no answer at this time.

Tom Gilmore asked if there should be a ~~pleasure~~ fee on ~~horses non-working pleasure~~ horses, after discussing the payment of \$1200.00 to a person who is housing three horses that were taken from their owner and the committee members unanimously says no.

Old Business: Brenda asked if there were any updates on the old building and Chris said he has shown it to another prospect but hasn't heard back from any other party. There was discussion regarding the asking price of the building and:

A motion was made by Al Harn and seconded by Brenda Boynton to recommend to the full board a reduction in the listing price from \$500,000 down to \$260,000.

Ayes: 7 Nays: 0 Motion carried.

Executive Session: None

COMMITTEE COMMENTS: None

A motion was made by Al Harn and seconded by Ron Fluegel that the meeting adjourn/recess at 10:40 A.M.

Ayes: 7 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley
Committee Secretary

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of November 4, 2011

A meeting of the Public Works Committee was held November 4, 2011 at 9:00 a.m. at the County Highway Building with the following members present:

Members present were Tom Gilmour, Alvin Wire, Jerry Clay, Ron Fluegel, and Brenda Boynton, and Al Harn.

Also present were Chris Isbell and Marsha Bratley

Absent member(s): Greg Ludwig

Guests: Forrest Senn

A motion was made by Brenda Boynton and seconded by Al Harn to approve the agenda.

Ayes: 6 Nays: 0 Motion carried

A motion was made by Al Harn and seconded by Jerry Clay that the minutes of the previous meeting be approved as read/corrected/mailed.

Ayes: 6 Nays: 0 Motion carried

A motion was made by Brenda Boynton and seconded by Jerry Clay that the bills in the respective funds be allowed.

\$ 41,247.74	005 County Highway
\$ 2,092.50	006 Matching
\$ 27,453.81	007 County Bridge
\$169,660.97	008 Township Bridge
\$ 80,869.02	009 County MFT
\$ 44,265.81	010 Township MFT
\$ 22,198.21	048 New Hwy Bldg
<u>\$ 2,333.74</u>	<u>016 Animal Control</u>
\$390,121.80	TOTAL NOVEMBER CLAIMS

Ayes: 6 Nays: 0 Motion carried

Correspondence: None but Chris said he had a couple of items to share. He said at the IPWMAN annual meeting he was presented with a plaque for service as the President and he now is the past president. He also stated that he received from FEMA Region 5 an award of excellence. Chris also said that he and Dave Young from NIDA attended Blackhawk Hills RC&D meeting last night in Mt. Carroll. The purpose of the meeting was to have the 6 county engineers sign a letter of support for the regional planning commission. There will be more meetings to attend for additional information before signing.

Chris told the committee that he has shown the old building and is expecting to receive a proposal in the near future.

Public Comments: None

Animal Control: Meeting with the City. Chris said the City had a meeting and invited the County Animal Control Warden and Dr. Condy to attend. They are discussing changing the City ordinance regarding vicious dogs and dog fighting. They also brought up the idea of combining the City and County Animal Control and bring the City and County ordinances in line with one another.

There was discussion regarding the line item in Animal Control Budget not being carried forward. Brenda said that Adrienne has it in its own separate account.

Jerry Clay made a motion and Alvin Wire seconded for the committee to get the information of how much money is in that line item and have moved to the carried forward line item.

Ayes: 6 Nays: 0 Motion carried

Solid Waste: Proposed Ordinance Changes. Chris said that he had passed out Proposed Ordinance Changes to the committee some months ago and hadn't had any responses from them. Therefore he made changes to the Ordinances taking Solid Waste from the Health Department and placing it with the Public Works Department in Chapter 29. He said the majority of changes was in Chapter 13 where he restructured fees and verbage. After much discussion regarding the fees:

Jerry Clay made a motion and Brenda Boynton seconded to send the changes back to Chris and for him to make fee changes as agreed upon the committee members.

Ayes: 5 Nays: 1 Motion Carried
Al Harn voting nay

RESOLUTIONS: HD 11-25 Granting County Bridge Aid to Erin Township

A motion was made by Brenda Boynton and seconded by Al Harn to recommend approval of Resolution HD 11-25 to the full board. This resolution approves granting County Bridge Aid to Erin Township, with the estimated construction cost of \$5,000.00.

Ayes: 6 Nays: 0 Motion carried

RESOLUTIONS: HD 11-26 Appropriate Matching Funds for North Kent Road.

A motion was made by Ron Fluegel and seconded by Al Harn to recommend approval of Resolution HD 11-26 to the full board. This resolution Appropriates Matching Funds for N. Kent Road with local share of funding estimated to be Eighty Thousand Dollars (\$80,000.00) with Federal Funds being Three Hundred Twenty Thousand Dollars (\$320,000.00).

Ayes: 6 Nays: 0 Motion carried

Other/Old Business:

Brenda asked for an update on the concrete recycling. Chris said Mr. Sheely is still looking into it and Ron said he is still progressing with it. Chris said that he is really looking at the landscape and composting first. He also said that Mr. Sheely has talked about taking some concrete to his quarry on the West side of the county.

Executive Session: - None

COMMITTEE COMMENTS:

Alvin - None

Brenda - None

Jerry Clay - None

Ron Fluegel said that he received a call from a farmer who has an existing beef operation and plans on expanding it. The neighbors have received their letters regarding the zoning notice and one neighbor is completely against this. Ron asked the committee to stand behind the farmer in his efforts to expand his operation.

Al Harn asked what happened with the woman that he caught dumping on the Highway Departments property on the side of the driveway. Chris said she was fined and had to pick trash up for the Highway Department as her community service.

Tom Gilmour said that a local farmer was stopped by a road commissioner and the farmer was told that he couldn't drive his grain carts on the road. Chris said you can't if they are loaded.

A motion was made by Al Harn and seconded by Ron Fluegel that the meeting adjourn/recess at 10:26 A.M.

Ayes: 6 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley
Committee Secretary

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of October 7, 2011

A meeting of the Public Works Committee was held October 7, 2011 at 9:00 a.m. at the County Highway Building with the following members present:

Members present were Tom Gilmour, Alvin Wire, Jerry Clay, Ron Fluegel, and Brenda Boynton.

Also present were Chris Isbell and Marsha Bratley

Absent member(s): Al Harn, and Greg Ludwig

Guests:

A motion was made by Jerry Clay and seconded by Alvin Wire to approve the agenda.

Ayes: 5 Nays: 0 Motion carried

A motion was made by Jerry Clay and seconded by Ron Fluegel that the minutes of the previous meeting be approved as read/corrected/mailed.

Ayes: 5 Nays: 0 Motion carried

Greg Ludwig arrives at 9:02 AM

A motion was made by Alvin Wire and seconded by Jerry Clay that the bills in the respective funds be allowed.

\$ 63,061.38	005 County Highway
\$ 0.00	006 Matching
\$ 5,879.74	007 County Bridge
\$ 0.00	008 Township Bridge
\$ 32,034.90	009 County MFT
\$612,213.28	010 Township MFT
\$ 52,782.39	048 New Hwy Bldg
<u>\$ 1,870.03</u>	<u>016 Animal Control</u>
\$767,841.72	TOTAL OCTOBER CLAIMS

Ayes: 6 Nays: 0 Motion carried

Correspondence: None

Public Comments: None

Animal Control: Nothing to Report

Solid Waste: Nothing to Report

RESOLUTIONS: HD 11-23 Granting County Bridge Aid to Harlem Township

A motion was made by Brenda Boynton and seconded by Ron Fluegel to recommend approval of Resolution HD 11-23 to the full board. This resolution approves granting County Bridge Aid to Harlem Township, with the construction cost of \$34,898.00.

Ayes: 6 Nays: 0 Motion carried

RESOLUTIONS: HD 11-24 Granting County Bridge Aid to Jefferson Township

A motion was made by Ron Fluegel and seconded by Brenda Boynton to recommend approval of Resolution HD 11-24 to the full board. This resolution approves granting County Bridge Aid to Jefferson Township, with the estimated construction cost of \$10,000.00.

Ayes: 6 Nays: 0 Motion carried

Other: Construction update – Bolton Road – Chris said Bolton Road should be open early next week. He told the committee that seal coating was done for the county and they are finishing some minor maintenance. Chris said that M&M Concrete was awarded a construction project for minor bridge deck repair but M&M wants to delay the project until spring due to the fact winter is coming and salt on fresh concrete is not a good thing. Chris said that M&M will honor their bid price and doesn't think that Florence Twp. will have any issue with the delay.

Building update: Chris said the hoop building will have the fabric installation beginning today and they should be completed either Monday or Tuesday of next week. He also said as soon as the floor was poured we would be ordering salt. He said the pole barn was ready for the pouring of concrete for the floor then the builders will come back and install the door. He said that conduit would be run under the building and stubbed up the walls for electricity prior to the floor being poured.

Greg asked if the old building needed covered and Chris said no that the treated timber was going to be taken down and re-used and the walls will be left 3 – 4 feet high and will be used as storage bins.

Jerry asked about the floors in the hoop buildings and Chris said that asphalt had been poured and electricity still had to be ran to the building.

Ron asked if the salt deteriorated the asphalt and Chris said no it holds up better than concrete. He said there were asphalt floors in the old building.

Old Business: Brenda asked if there had been further activity regarding the old building and Chris said that he showed it recently for the second time to the same person. He said this time he brought his realtor along and they are checking with the city regarding

zoning requirements. Chris said he may have to go with light manufacturing.

Executive Session: No Need

COMMITTEE COMMENTS:

Alvin Wire said the black top work done on McConnell Road really looks nice.

Jerry Clay - none

Ron Fluegel - none

Greg Ludwig - none

Tom Gilmour - none

A motion was made by Brenda Boynton and seconded by Greg Ludwig that the meeting adjourn/recess at 9:16 A.M.

Ayes: 6 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley
Committee Secretary

STEPHENSON COUNTY COMMITTEE MEETING MINUTES

The Public Works Committee of the Stephenson County Board met at the County Highway Office in Special Session on September 20, 2011, at 6:30 p.m.

Members present were Tom Gilmour, Ron Fluegel, Greg Ludwig, Al Harn, Alvin Wire, and Jerry Clay.

Also present: Chris Isbell

Guests:

Absent: Brenda Boynton

Mr. Isbell presented the 2011-2012 budget. After discussion:

A motion was made by Alvin Wire and seconded by Al Harn to forward the County Highway, County Matching, County Bridge Funds, County MFT, New Building, Solid Waste and Animal Control Budgets on to the Finance Committee as presented.

Motion Carried 6 to 0.

A motion was made by Jerry Clay and seconded by Greg Ludwig to adjourn.

Motion Carried 6 to 0

Respectfully Submitted
Chris L. Isbell
County Engineer

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of September 9, 2011

A meeting of the Public Works Committee was held September 9, 2011 at 9:00 a.m. at the County Highway Building with the following members present:

Members present were Tom Gilmour, Alvin Wire, Jerry Clay, Ron Fluegel, Al Harn and Greg Ludwig.

Also present were Chris Isbell and Marsha Bratley

Absent member(s): Brenda Boynton

Guests:

A motion was made by Jerry Clay and seconded by Ron Fluegel to approve the agenda.

Ayes: 6 Nays: 0 Motion carried

A motion was made by Ron Fluegel and seconded by Al Harn that the minutes of the previous meeting be approved as read/corrected/mailed.

Ayes: 6 Nays: 0 Motion carried

A motion was made by Al Harn and seconded by Alvin Wire that the bills in the respective funds be allowed.

\$ 26,751.42	005 County Highway
\$ 7,800.94	006 Matching
\$ 21,561.09	007 County Bridge
\$ 0.00	008 Township Bridge
\$ 35,396.66	009 County MFT
\$155,101.12	010 Township MFT
\$ 17,200.00	048 New Hwy Bldg
<u>\$ 1,864.62</u>	<u>016 Animal Control</u>
\$265,675.85	TOTAL SEPTEMBER CLAIMS

Ayes: 6 Nays: 0 Motion carried

Correspondence: Chris stated that he and Terry received a proposal from Aero for a Tower for the emergency management and for running fiber cable to the Highway Department and to the Nursing home. This will enable both to link to the other County buildings. Both departments would pay for the service per megs that are used. The Highway Department would have a one time expense to purchase equipment to link up to the server. Aero would run the cable to both for no charge.

Public Comments: None

Animal Control: Chris stated that Brea was taking on line classes for Access Database and is building a new base. He said she had contacted some other county animal control offices to see what they have been using. Some use Access so she is working with them to build it also.

Solid Waste: Chris stated that Mr. Mikkelson wanted to ban burning in the County due to a landscaper, working in the City, hauled a bunch of trimmings, etc. to his land in the country and was burning it, which Chris stated is illegal, but Chris told Mr. Mikkelson that you just can't tell the farmers they can't burn the rubbish off their fence rows.

Chris stated that Mr. Sheely is still moving forward with the landscaping materials as well as the concrete crushing. He said the problem will be solved as soon as Mr. Sheely is up and running.

RESOLUTIONS: HD 11-21 Granting County Bridge Aid to Jefferson Township

A motion was made by Ron Fluegel and seconded by Alvin Wire to recommend approval of Resolution HD 11-21 to the full board. This resolution approves granting County Bridge Aid to Jefferson Township, with the estimated construction cost of \$3,000.00.

Ayes: 5 Nays: 0 Motion carried

Mr. Harn was out of the room

HD 11-22 Awards low bidder on Section 11-04120-00-BR Florence Road District, Shannon Road.

A motion was made by Alvin Wire and seconded by Jerry Clay to recommend approval of Resolution HD 11-22 to the full board. This resolution awards low bidder on Section 11-04120-00-BR Florence Road District, Shannon Road.

Ayes: 5 Nays: 0 Motion carried

Mr. Harn was out of the room

Other: Pole Barn: Chris stated that it has been delivered and they are starting the project next Monday.

Hoop Barns: Chris said that they were starting to lay the concrete blocks and the buildings are in production and should be here within 3 weeks.

Old Bldg: Chris said the old building had been demolished and hauled away with the help of Civil and Moring.

Insurance: Chris said that 75% of the insurance check has been received and the other 25% will be received once the work is completed.

Bolton Road: Chris said the concrete has been poured and the sheet pilings will be done next week and the road should be open by October 1.

Seal Coat: Chris said that AC Pavement has been beyond the deadline and are being assessed penalties on a daily basis.

Budget Meeting: Chris said that a date had to be set for the meeting and it was decided for Tuesday September 20th at 6:30 PM.

Old Business: None

Executive Session: None

COMMITTEE COMMENTS:

Alvin Wire: None

Jerry Clay asked Chris if he checked on the question asked by Ron last month regarding a company wanting to expand but needed 80,000 lb roads. Chris said that the farmers aren't eligible for funding and most of the County roads are 73,280. He also said that the Townships work with farmers travelling on the graveled roads. Gravel roads are easier to fix but they can't run on them when they are posted.

Ron Fluegel told Chris that he had been approached by a couple of people wanting to thank him for getting the mowing done on Stage Coach road and all county roads leading into Lena before the Lena Fall Fest. Ron also stated that he ran into a friend that had been T-Boned at the intersection of RT 75 and Rock City Road and she was in real bad shape. He said that he had mentioned in the past rumble strips at that intersection but Chris said too many people just go around them. He asked what about flashing lights or what else can be done at that intersection. Chris said that the County bid letting for signs is in the spring and he plans on adding flashing lights to the bid. He said there are two intersections right now that he planned on putting them at and that intersection is one and the other is Bolton and Florence.

Greg Ludwig asked how the square yard of concrete was figured for the Shannon Bridge and said it seemed that when the bids come in at 20-50% lower than anticipated he thought maybe it was being over estimated. Chris said we work with IDOT and look at other jobs that were bid. Greg also asked about all the trashed dumped on Van Brocklyn road and was told that it had been taken care of by the Township.

Al Harn said someone was dumping trees in the creek on Becker School Road. Chris said he would look into it. Al also said he got a call from Winslow regarding trees under the bridge. Chris said that crews go up a couple of times a year just to clean trees from under the bridges. He also said that when bridge inspections are done they are cleaned then also.

Al also said that he had received a call regarding non fed cattle. Chris said that animal

control has no control over that.

Tom Gilmour said that the road going into Eleroy on Bridge Street, as well as residents driveways are really torn up by the trucks. Chris said that the Township takes care of that and Furst McNess has been real good at helping the Township repair that road.

A motion was made by Ron Fluegel and seconded by Al Harn that the meeting adjourn/recess at 10:00 A.M.

Al said he would not be present at the next Public Works meeting.

Ayes: 6 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley
Committee Secretary

DRAFT

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of August 5, 2011

A meeting of the Public Works Committee was held August 5, 2011 at 9:00 a.m. at the County Highway Building with the following members present:

Members present were Tom Gilmour, Alvin Wire, Jerry Clay, Ron Fluegel and Al Harn.

Also present were Chris Isbell and Marsha Bratley

Absent member(s): Brenda Boynton and Greg Ludwig

Guests:

A motion was made by Ron Fluegel and seconded by Al Harn to approve the agenda. After discussion from Jerry Clay regarding adding Public Comments to the agenda from here on.

Ayes: 5 Nays: 0 Motion carried

A Motion was made by Alvin Wire and seconded by Jerry Clay that the minutes of the previous meeting be approved as read/corrected/mailed.

Ayes: 5 Nays: 0 Motion carried

A Motion was made by Jerry Clay and seconded by Al Harn that the bills in the respective funds be allowed.

\$ 23,603.37	005 County Highway
\$ 00.00	006 Matching
\$ 33,062.28	007 County Bridge
\$ 0.00	008 Township Bridge
\$ 58,296.09	009 County MFT
\$183,327.93	010 Township MFT
<u>\$ 2,295.83</u>	<u>016 Animal Control</u>
\$300,585.50	TOTAL AUGUST CLAIMS

Ayes: 5 Nays: 0 Motion carried

Correspondence: None

Animal Control: Chris said that there were a couple of calls made last week regarding the welfare of horses and that animal control mainly just deal with dogs. Chris said that he was going to do some checking on the issue.

Solid Waste: Chris that he had been in contact with Mr. Sheely and he is moving ahead with the landscaping project and that Mr. Sheely had contacted the City and the County

after the storm and stated both could pile brush chips on his property. Also Mr. Sheely has been in contact with people who deal in concrete regarding the crushing operation.

RESOLUTIONS: HD 11-20 Transferring money from the County Bridge Fund to the County Matching Fund.

A Motion was made by Al Harn and seconded by Ron Fluegel to recommend approval of Resolution HD 11-20 to the full board. This resolution approves transferring money from the County Bridge Fund to the County Matching Fund.

Ayes: 5 Nays: 0 Motion carried

Other: Chris told the committee that bids were opened yesterday for two (2) hoop buildings and one (1) pole barn to replace the salt shed and storage shed that was destroyed. Chris said he would be ordering them today. He said one hoop shed would be used for salt storage and the other would be used to store the salt/chip mix. The pole barn will be used to house the end loader and sign posts. All three buildings will be located on the premises also.

Chris told the committee that there was very little damage done from the flood.

Old Business: None

Executive Session: No Need

COMMITTEE COMMENTS:

Alvin Wire said in the County Code book that Solid Waste is under Planning and Development. Chris said it would be listed under Public Works in the new format.

Jerry Clay – nothing

Ron Fluegel said there was a company wanting to start up in Stephenson County but they need to have 80,000 lb roads and he asked if there was a way we could accommodate them. Chris said there is a program through economic development and he would check into it further.

Al Harn - nothing

Tom Gilmour- nothing

A motion was made by Al Harn and seconded by Ron Fluegel that the meeting adjourn/recess at 9:56 A.M.

Ayes: 5 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley

DRAFT

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of July 8, 2011

A meeting of the Public Works Committee was held July 8, 2011 at 9:00 a.m. at the County Highway Building with the following members present:

Members present were Tom Gilmour, Alvin Wire, Jerry Clay, Brenda Boynton, Greg Ludwig, Ron Fluegel and Al Harn.

Also present were Chris Isbell and Marsha Bratley

Absent member(s):

Guests: Ken Sheely, Joel Rissman, Tom Dole, Denise Ihrig, and Duane Eilders.

A motion was made by Ron Fluegel and seconded by Greg Ludwig to amend the agenda and approve moving Solid Waste Compost Presentation to before the claims.

Ayes: 7 Nays: 0 Motion carried

A Motion was made by Alvin Wire and seconded by Ron Fluegel that the minutes of the previous meeting be approved as read/corrected/mailed.

Brenda stated that her words used in her comment last month should read “if they could stop and see some areas **of Mr. Sheely’s** that **might** be good for concrete recycling on the tour and to look at Bolton Road”.

Ayes: 7 Nays: 0 Motion carried

Solid Waste: Composting Presentation – Chris said the Mr. Sheely had contacted him regarding further communications on composting and that he had someone that was willing to talk to the committee so Chris invited guests to listen to Mr. Joel Rissman’s presentation. For information regarding what the presentation referred to please go to www.growingpower.org.

A Motion was made by Al Harn and seconded by Greg Ludwig that the bills in the respective funds be allowed.

\$ 98,556.17	005 County Highway
\$214,779.45	006 Matching
\$ 250.00	007 County Bridge
\$ 0.00	008 Township Bridge
\$155,597.23	009 County MFT
\$130,196.78	010 Township MFT
<u>\$ 1,698.81</u>	<u>016 Animal Control</u>
\$601,078.44	TOTAL JULY CLAIMS

Ayes: 7 Nays: 0 Motion carried

Correspondence: Chris said there was none

Animal Control: None

RESOLUTIONS: NONE

Other:

Old Business: Sign Policy – Chris stated that at last month’s meeting the sign policy that he presented to the committee was laid over for discussion for this month so the members would have time to read and study the policy. Chris asked the committee if it was acceptable.

A motion was made by Jerry Clay and seconded by Greg Ludwig for the County Highway Department to adopt the sign and highway maintenance policy.

Ayes: 7 Nays: 0 Motion carried

Bolton Road Project – Chris said the culvert that wasn’t involved in the flood damage is almost completed. He said the culvert that needed to be replaced due to the flood has been awarded and there has been a preconstruction meeting held. He said the work hasn’t been started due to a 30 day waiting period by the EPA. Chris said that a week has passed so they should be starting the project the last week in July.

Baileyville Road Project – Chris said that road samples have been taken and are at a lab being tested. He said that part of the road will be recycled. He also stated that the project would start at DeMeesters and end at Lamm Road.

Brenda asked if Mr. Sheely was moving forward with the concrete recycling facility. Chris stated yes. Chris said that he went and looked at two of his facility’s that would be capable of handling concrete recycling.

Executive Session: No Need

COMMITTEE COMMENTS:

Alvin Wire - None

Jerry Clay - None

Brenda Boynton – Asked about a pile of gravel on Cedarville Road of Rt 75. Chris said that some of the material was dumped by individuals but the highway stores gravel there so it will be close to work sites.

Ron Fluegel asked how many signatures it would take or what could be done to get rumble strips on Rock City Road near Dakota Road. Chris explained that rumble strips are not recommended and there are 3 or four warning signs placed already. Chris said

that in the years that he has been County Engineer there have only been two fatality accidents. One was a drunk driver and the other was a semi whose driver fell asleep.

Greg Ludwig asked if there was a list of priority roads to be improved. Chris said that he has a new software program and once the conditions of the roads are inputted there would be a list.

Greg also asked about the intersection at Pearl City and Kiwanis. Chris explained that the \$500 thousand grant that was to be distributed never came to fruition, but now it is available again and the paperwork to IDOT is in the mail today.

Al Harn – None

Tom Gilmour said that he was glad there were interested parties stepping up with a recycling program.

Chris said that he would not be at the County Board Meeting next week as he is on vacation.

A motion was made by Brenda Boynton and seconded by Al Harn that the meeting adjourn/recess at 10:36 A.M.

Ayes: 7 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley
Committee Secretary

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of June 10, 2011

A meeting of the Public Works Committee was held June 10, 2011 at 9:00 a.m. at the County Highway Building with the following members present:

Members present were Tom Gilmour, Alvin Wire, Jerry Clay, Brenda Boynton, Greg Ludwig and Al Harn.

Also present were Chris Isbell and Marsha Bratley

Absent member(s): Ron Fluegel

Guests: Ken Shelley and Duane Paul

A motion was made by Brenda Boynton and seconded by Al Harn to approve the agenda.

Ayes: 6 Nays: 0 Motion carried

A Motion was made by Alvin Wire and seconded by Brenda Boynton that the minutes of the previous meeting be approved as read/corrected/mailed.

Ayes: 6 Nays: 0 Motion carried

A Motion was made by Alvin Wire and seconded by Al Harn that the bills in the respective funds be allowed.

\$37,270.16	005 County Highway
\$ 3,078.62	006 Matching
\$ 8,457.41	007 County Bridge
\$ 0.00	008 Township Bridge
\$11,109.17	009 County MFT
\$76,776.74	010 Township MFT
<u>\$ 1,222.33</u>	<u>016 Animal Control</u>
\$137,914.43	TOTAL JUNE CLAIMS

Ayes: 6 Nays: 0 Motion carried

Correspondence: None

Animal Control: Chris said that City has issues with animals at large and dangerous dogs but the County has not had a problem with that.

Solid Waste: Concrete Recycling Proposal

Chris said that the EPA requires no permitting for such a facility just that it couldn't be stock piled for an extended period of time but landscape waste does require permits. EPA says it can only be clean concrete and you have to meet the State Storm Water requirements. The committee

stated that they would like to have a private individual to handle such an operation but in the event no one stepped forward then the County would continue to pursue.

RESOLUTIONS:

A Motion was made by Brenda Boynton and seconded by Jerry Clay to recommend approval of Resolution HD 11-16 to the full board. This resolution grants County Bridge Aid to Erin Township.

Ayes: 6 Nays: 0 Motion carried

A motion was made by Brenda Boynton and seconded by Greg Ludwig to recommend approval of Resolutions HD 11-17. This resolution approves the Prevailing Wage for work accomplished using contractors and their employees.

Ayes: 4 Nays: 2 Motion carried
Al Harn and Jerry Clay voting Nay

HD 11-18 A Motion was made by Brenda Boynton and seconded by Al Harn to recommend approval of Resolution HD 11-18 to the full board. This resolution approves the Prevailing Wage work accomplished using County Employees.

Ayes: 6 Nays: 0 Motion carried

Other: Reschedule County Road Tour

Chris said that he would be out of town on June 22nd, so it is now set for the 21st.

Snow Emergency: Chris stated that Stephenson County was declared a disaster and all the paperwork for the Townships and County has been submitted. He told the committee that 75% of the total would be reimbursed.

Mowing of County Facilities: Chris he had discussion with Darnell at the Nursing Home regarding their lawn mower. Darnell stated that it was junk and asked Chris about using the County's mower. Chris said he discussed hiring a full time part time person to do all the County mowing at the latest Department Head Meeting and Chairman Blum thought it was a good idea. Since the meeting Chris has hired Andy Pickard who does all the County mowing except for the jail. Chris said that the Highway Department would be billing the different departments just for Andy's time of mowing and weeding. He told the committee that he was doing a great job in less time than it has taken others.

Signage Policy: Chris stated that his last meeting at NACE they discussed the proper way to remove signage. He said the handout explained the way the County would handle striping and signage removal, replacement and new signage. He told the committee it had to be approved by them to become effective. Brenda asked if it could be laid over until next month so everyone had time to read and understand the policy and ask questions. Chris stated yes.

Fiber Optics: Chris said that he has been asking a lot of questions but isn't getting any answers. He said he has asked how much it is going to cost and no one can give him a dollar amount. He said that he will keep pursuing it until he gets answers so he can bring the answers back to the committee so they can decide. As utility permits for this project are received, they will be processed in a timely manner.

Old Business: Brenda asked if they could stop and see some areas that would be good for concrete recycling on the tour and to look at Bolton Road. Chris said that wouldn't be a problem.

Alvin asked how the snow plow was coming along. Chris said the cab and chassis would be in next week and it would be in Monroe by the end of the month for the rest of the equipment to be installed.

Jerry Clay asked if Chris had gotten permission to cut the trees down by the fence. Chris said that they had been trimmed.

Executive Session: No Need

COMMITTEE COMMENTS: None

A motion was made by Al Harn and seconded by Brenda Boynton that the meeting adjourn/recess at 10:30 A.M.

Ayes: 6 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley
Committee Secretary

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of May 6, 2011

A meeting of the Public Works Committee was held May 6, 2011 at 9:00 a.m. at the County Highway Building with the following members present:

Members present were Tom Gilmour, Alvin Wire, Jerry Clay Ron Fluegel and Greg Ludwig and Al Harn.

Also present were Chris Isbell and Marsha Bratley

Absent member(s): Brenda Boynton,

A motion was made by Alvin Wire and seconded by Al Harn to approve the agenda.

Ayes: 6 Nays: 0 Motion carried

After much discussion regarding last month's minutes with Jerry Clay a motion was made by Greg Ludwig and seconded by Brenda Boynton to approve March and April's minutes.

Ayes: 7 Nays: 0 Motion carried

A Motion was made by Al Harn and seconded by Brenda Boynton that the bills in the respective funds be allowed.

\$41,089.62	005 County Highway
\$ 0.00	006 Matching
\$ 0.00	007 County Bridge
\$ 0.00	008 Township Bridge
\$17,216.05	009 County MFT
\$22,415.13	010 Township MFT
<u>\$ 2,761.27</u>	<u>016 Animal Control</u>
\$ 83,482.07	TOTAL MAY CLAIMS

Ayes: 7 Nays: 0 Motion carried

Correspondence: Call commending Animal Control Officer – Chris told the committee that he had received a phone call as well as a personal visit from residence stating how very professional the Animal Control Officer, Kristin, is at doing her job.

Chris stated that he had received an email from MI Tech looking for a host for an asset management work shop sponsored through them. They are looking for elected and appointed officials to attend the workshop for budgeting purposes. The Highway Department's responsibility would be to promote the workshop and provide the facility as

well as refreshments at break time. MI would furnish all the trainers and materials for the workshop. Road asset management includes signs, roads, culverts, bridges, guardrail and sidewalks.

A motion was made by Alvin and seconded by Brenda authorizing Chris to pursue the workshop.

Ayes 7 Nays 0

Animal Control – Spay/Neuter – Committee members received a brochure telling about the eligibility for the program through the State. He said veterinarians have to sign up to participate as well as the animals owner has to fill out a form and send it to the state for approval. This has to be done and approved before the animal is spayed or neutered. If the animal is spayed/neutered before the State approves, then the veterinarian doesn't get paid.

Solid Waste – Concrete Recycling – Chris said he had done extensive research and the EPA is not worried about permitting concrete recycling as long as it is clean concrete and follow the storm water act. They said if the concrete was to be stockpiled they just don't want it stockpiled for an extended period of time. It was discussed that it may be a possibility to work in conjunction with the Villages and Townships. After much discussion Brenda suggested to Chris that he look into locations and costs and bring that information back to the meeting next month.

Landscape Recycling – Chris said this is a different matter with EPA as you have to get Site approval. He stated that the City of Urbana operates such a site and that it might be a good idea to take a field trip there to see it, if this is something the committee wants to pursue. He also stated there is no market for household recycling.

Ordinance Revisions – Chapter 13 – Committee members reviewed the added and omitted language that Chris had entered/omitted from Chapter 13 ordinances regarding nuisances.

A motion was made by Al Harn and seconded by Brenda Boynton to send the revisions except fines and fees to admin.

Ayes 6 Nays 1

RESOLUTIONS:

A Motion was made by Ron Fluegel and seconded by Al Harn to recommend approval of Resolution HD 11-14 to the full board. This resolution awards the low bid for Section 11-06119-00-DR, Harlem Road District – Bolton Road, to Moring Construction in the amount of \$34,898.00.

Ayes: 7 Nays: 0 Motion carried

A Motion was made by Brenda Boynton and seconded by Al Harn to recommend approval of Resolution HD 11-15 to the full board. This resolution awards the low bid for snow removal equipment to Monroe Equipment in the amount of \$35,452.00.

Ayes: 7 Nays: 0 Motion carried

Other: County Road Tour – Chris explained to the committee that the County Road tour was a trip where they look at County and or Township projects. He asked the committee if they would be interested again this year. The date set at this time will be June 22nd, 2011 a Wednesday.

Brenda Boynton dismisses herself at 10:10

Engineering Report – Chris stated that Paul generates this report and it shows the costs for projects that have been done for the County and Townships.

10:26 Al Harn dismisses himself

NACE Report – Chris told the committee that he attended the NACE meeting at the end of April and sat in a couple of special sessions and learned that new round abouts designs were coming out and that Winnebago County just completed one. He said that it might be something that could be done at the intersection of Pearl City and Kiwanis. He also said that there are new policies for signage. He said that up to 1/3 of the signs on the County Roadways might not be necessary now. For example Deer Crossing signs and some pass with care signs. He said that the County could remove the unnecessary signage if it isn't required. There would have to be an engineering study done and have documented why and when the sign was removed.

Portable Scales – Chris said he had received pricing and looked at different models and options. He said that he met with an Illinois State Trooper that lives in Stephenson County and went by his recommendation as to which model to purchase. The trooper also stated that he would work with Stephenson County regarding the portable scales and at times he could use them. He also suggested purchasing the cables and portable printer so the copy could be stapled right to a ticket.

A motion was made by Ron Fluegel and seconded by Jerry Clay approving the purchase of the scales and printer.

Ayes 4 Nays 1

Chris showed the committee the flashing radar sign that came in yesterday for the County to test. He said it has the capability to collect the speed and traffic data whether the display is on or off. He said it would be excellent for speed studies as you just have to turn it on and it does the work, versus himself or anyone else sitting and counting vehicles and shooting radar.

Old Business: None

Executive Session: None

Chris told the committee that he would not be at the July 11, County Board meeting, but he would be at the July Public Works meeting.

COMMITTEE COMMENTS:

Brenda Boynton

Al Harn

Jerry Clay - nothing

Ron Fluegel - nothing

Greg Ludwig- nothing

Alvin Wire – Alvin started telling the Committee about the Lena Park District and McConnell Landing but Tom Gilmour responded by stating that it isn't in the Public Works Committee any longer and he would have to bring it up in the proper committee.

Tom Gilmour - nothing

A motion was made by Ron Fluegel and seconded by Greg Ludwig that the meeting adjourn/recess at 11:20 A.M.

Ayes: 5 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley
Committee Secretary

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of April 8, 2011

A meeting of the Public Works Committee was held April 8, 2011 at 9:00 a.m. at the County Highway Building with the following members present:

Members present were Tom Gilmour, Alvin Wire, and Al Harn.

Also present were Chris Isbell and Marsha Bratley

Absent member(s): Jerry Clay, Brenda Boynton, Ron Fluegel and Greg Ludwig

A motion was made by Al Harn and seconded by Alvin Wire to approve the agenda.

Ayes: 4 Nays: 0 Motion carried

A Motion was made by Alvin Wire and seconded by Al Harn that the minutes of the previous meeting be approved as read/corrected/mailed.

Ayes: 4 Nays: 0 Motion carried

A Motion was made by Al Harn and seconded by Alvin Wire that the bills in the respective funds be allowed.

\$70,358.95	005 County Highway
\$60,485.43	006 Matching
\$0.00	007 County Bridge
\$13,735.27	008 Township Bridge
\$32,120.79	009 County MFT
\$6,904.77	010 Township MFT
<u>\$2,403.09</u>	<u>016 Animal Control</u>
\$186,008.30	TOTAL APRIL CLAIMS

Jerry Clay arrives at 9:02, Brenda Boynton, Greg Ludwig and Ron Fluegel arrive at 9:03 a.m.

Ayes: 7 Nays: 0 Motion carried

Correspondence: A.B.A.T.E.

Chris said that he received a letter again this year asking if A.B.A.T.E could place their banner at the old building again for the month of May, as May is Motorcycle Awareness month, and he told them yes. He stated that they received a State grant for this banner and it is approved by IDOT.

Chris told the committee that FFC has filed a bid protest against AC Pavement over the township seal coat letting. Reasons stated is AC Pavement is not providing training for

all work classifications. He said the state will review the protest and notify the County of the outcome. Chris also said that we have a resolution for the seal coat letting, but noted that it can be awarded pending State review of the protest. If the State throws out the protest, the resolution will already be approved and if not it will have to be awarded to the next lowest bidder

Animal Control: Chris said he had nothing then Brenda asked about the meeting with the veterinarians in March and Chris told her they went over personnel changes, the spay/neuter program and asked the vet's for feedback. He said everyone thought it was a good idea to have an on line database but that isn't feasible at this time. He said it was suggested that maybe reports and notices could be emailed taking less time for information to get from one place to another. He also told the committee that there would be another meeting in the near future.

Solid Waste: Proposed ordinance changes: Chris told the committee that he had written his comments and suggestions on the Nuisance Chapter of the County Codes and he would like the committee to study them and bring back their comments and suggestions next month.

County Recycle Facility: Tom said he has been getting complaints about the burning and the deposit of landscape waste that has been brought from the City into the county. Since the death of Mr. Kampen landscapers have no place to take the waste, therefore taking it out to the County to burn. Tom stated that it isn't cost effective for them to place the waste in 30 gallon bags and be charged to take it to the dump. Tom said there may be some revenue to the County. Chris asked the committee if this would be something they wanted to consider and if so then he said he would look into it and get more details about the waste and recycling. After much discussion a roll call vote was taken with Mr. Wire, Ms. Boynton, Mr. Fluegel, Mr. Harn, Mr. Ludwig, and Mr. Gilmour voting aye and Mr. Clay voting nay for Chris to look into it further.

RESOLUTIONS:

A motion was made by Ron Fluegel seconded by Greg Ludwig to recommend approval of HD 11-12 to the full board. This resolution approves of the appropriation of MFT Funds for 11-XX000-00-01 Township Maintenance, pending the outcome with the State's final review as per AC Pavement.

Ayes: 6 nays: 0 Motion carried

Mr. Harn abstained due to a conflict of interest.

A motion was made by Alvin Wire seconded by Al Harn to recommend approval of Resolution HD 11-13 to the full board. This resolution approves of the low bidder, Hawkeye Truck for cab and chassis of single axle dump truck.

Ayes: 7 Nays: 0 Motion carried

Other: Portable Scales: Chris told the committee that some years back the Highway Department had a set of portable scales that was used to weigh semis, especially during

spring road postings but that they are so old that the State won't certify them any longer. He also stated that when semis are stopped in the early hours, or late hours of a day, there are no scales open to weigh them. He said that a State Trooper suggested that a new set of scales should be purchased and that he would like to work with us using the scales. Chris handed out literature regarding different types of scales and cost. Tom suggested that Chris look into this further and bring back information to the next meeting.

Old Business: Brenda asked if any of the County owned vehicles were being serviced by the Highway Department. Chris responded that the Animal Control van and Terry's vehicle were the only two vehicles the Highway Department services. He said that a proposal was sent out to the different departments, but the responses were mainly that it would be an inconvenience to them. Brenda asked if Chris could foresee it changing in the future. Chris said only if the vehicles were under County Board control and not the different departments.

Tom Gilmour welcomed the new members.

COMMITTEE COMMENTS:

Brenda Boynton – Nothing

Alvin Wire asked when the road postings were being lifted and Chris said in a couple of weeks.

Al Harn - Nothing

Jerry also asked if the commissioners submit the estimate. Chris said no but they submit what roads they are planning on seal coating and then we figure the estimates.

Ron Fluegel asked why the Kent Road commissioner rejected the township bid. Chris said that after the bids the township has the right if it isn't in their budget, and that due to the cost he could not justify the expense.

Greg Ludwig – Nothing

Tom Gilmour - Nothing

A motion was made by Jerry Clay and seconded by Al Harn that the meeting adjourn/recess at 10:37 A.M.

Ayes: 7 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley
Committee Secretary

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of March 4, 2011

A meeting of the Public Works Committee was held March 4, 2011 at 9:00 a.m. at the County Highway Building with the following members present:

Members present were Tom Gilmour, Alvin Wire, Jerry Clay and Al Harn.

Guest member

Also present were Chris Isbell and Marsha Bratley

Absent member: Brenda Boynton

A motion was made by Alvin Wire and seconded by Jerry Clay to approve the agenda.

Ayes: 4 Nays: 0 Motion carried

A Motion was made by Jerry Clay and seconded by Al Harn that the minutes of the previous meeting be approved as read/corrected/mailed.

After discussion from Jerry Clay regarding last months minutes not containing information on Bolton Road, which was discussed in December's meeting, Chris said that he would incorporate the information in this month's minutes.

[The structure that was damaged on Bolton Road in Harlem Twp during the July 2010 flooding was originally to be replaced under emergency contract. Upon receiving pricing, the County Engineer was unable to negotiate an acceptable pricing for the replacement. Negotiations for temporary repairs were then completed and the road was reopened on a temporary basis. A permanent replacement will be made following standard bidding procedures during the 2011 construction season. This information was given orally to the Committee and full County Board at previous meetings.]

Ayes : Nays: 0 Motion carried

A Motion was made by Al Harn and seconded by Alvin Wire that the bills in the respective funds be allowed.

\$50,968.68	005 County Highway
\$19,261.56	006 Matching
\$1,025.70	007 County Bridge
0.00	008 Township Bridge
\$29,359.01	009 County MFT
\$7,467.99	010 Township MFT
<u>\$1,071.16</u>	<u>016 Animal Control</u>
\$109,154.10	TOTAL MARCH CLAIMS

Ayes: 4 Nays: 0 Motion carried

Correspondence: Chris stated that correspondence will be covered under other business.

Animal Control: Chris said there was a luncheon meeting with local veterinarians yesterday and that 5 veterinarians attended along with a couple of other representatives from various facilities. They discussed the new changes and were introduced to the new Animal Control Administrative Support person. Chris said there was feedback from different ones on how to make it an easier operation for both sides. Everyone thought it was a good idea to have an on line database as it will save time and money registering animals. Also it may be possible to email owners reminding them to vaccinate and or renew the pet's tag. Certain things can be done by transmitting information electronically but some things will still have to be double entered. Chris said he discussed the spay/neuter program and some of the veterinarians were unaware of the program. There was a lot of discussion on this topic and a lot of good ideas on setting up the program. Once the program is initiated Chris said he would meet again with area veterinarians. There was talk about a three year registration tag but didn't think it would be feasible due to the fact you wouldn't know if your pet would live three more years, but it could be an option to the owners.

Solid Waste: Chris said he is getting information from the health department and there are only three licensed waste haulers in the county although there are several others that haul and are not licensed. Chris said that he will be looking ordinance changes on fees and change where the fees are to be deposited. Next month he will have a proposed ordinance change, how much fees will cost and how much annual revenue would be coming into the county. Chris said that a franchising agreement may be viable with the haulers and the transfer station. If that were the scenario then all licensed haulers would be awarded the bid to haul.

RESOLUTIONS:

A motion was made by Al Harn seconded by Alvin Wire to recommend approval of HD 11-10 to the full board. This resolution approves of the appropriation of MFT Funds for 11-00000-00-GM County Maintenance.

Ayes: 4 Nays: 0 Motion carried

A motion was made by Alvin Wire seconded by Al Harn to recommend approval of HD 11-11 to the full board. This resolution approves the use of Motor Fuel Tax Funds for Supplemental Salary/Expenses of the County Engineer for Section 10-00000-00-CS.

Ayes: 4 Nays: 0 Motion carried

Other: Chris said he had received a request from the Orangeville Fire department asking to close High Street for their annual consignment auction on May 1st and also June 8th through the 12th for their annual Fireman's Festival.

A motion was made by Al Harn seconded by Jerry Clay to permit the closing of High Street in Orangeville for the two events.

Ayes: 4 Nays: 0 Motion carried

Staffing: Chris said that he would like for Kim Pearson to become a full time employee. He said the Highway Department is short four positions at this time and that Kim has been working temporary fulltime as a snow bird. Chris also stated that one other employee is still off on medical too. By consensus, with no objections, the committee approved the hiring of Kim Pearson to a full time position with the Highway Department.

Equipment: Chris stated that it is in the budget to purchase a dump truck with a snow plow and it takes at least six (6) months to purchase. He said he would like to go out for bids for the dump truck and have a letting next month. The truck that would be retired is approximately 15 to 16 years old. He said he will also be looking at the State Bids.

He stated that also in the budget is money for equipment for the shop. Equipment needed is a tire changer and wheel balancer. The purchase price new will be approximately \$1800.00 each, but the recently hired mechanic owned his own shop and has this equipment for sale and it could be purchased directly from him at a much reasonable price. Chris was asked if the equipment was in good shape and he said "in fact they are using it at the shop now and the only thing that may be needed is new seals on the tire changer". By consensus, Chris was told to proceed with the offer to purchase the equipment from the mechanic.

Chris handed out to each member an After Action Report that he compiled on the blizzard or rather the winter storm event. In it states what procedures were done and what wasn't, costs, lessons learned, what could be done different and how to improve.

Chris also stated for the record that the Highway Department received one call during the storm regarding a Lemons Ambulance stuck on McConnell Road. He asked if it was an emergency and the sheriff responded no and there was no patient in the ambulance. The ambulance was just in route to Lena for standby.

Also Chris stated that Stephenson County did not meet both criteria's for emergency relief for the winter storm. The county needed to spend \$160,000.00 in a 48 hour span and the snow had to be record or near record and it was reported that we received 11 inches of snow. You can't factor in the blowing wind either. The county spent about \$28,000.00, you can only count overtime, no material was used on the roads, just plowing, and the townships estimates totaled around \$55,000.00. Again Chris stated Stephenson County had to meet both criteria's and didn't.

COMMITTEE COMMENTS:

Brenda Boynton - Absent

Alvin Wire - nothing

Al Harn – said he received a call regarding a section of Pearl City Road where the shoulders are higher than the road and water is gathering causing the caller to hydroplane. Chris said that there is an area between Bolton and Rink that is starting to rut.

Al also said that he heard that Pearl City road was being relocated. Chris said that initially they were looking at relocating but purchasing the ROW's right now would be difficult. Also the \$500,000.00 grant set up by Senator Bivens for the intersection was approved and the State had to sell bonds and it didn't happen. Now there is a law suit pending regarding that grant and so it is now null and void. Jerry asked who would have to pay the bonds and Chris said the State.

Chris said he is working with Denise Ihrig and hoping to improve the intersect with or without the 500,000.00. One way is instead of repainting every year to lay thermal plastic down and have dedicated lanes.

Jerry Clay – Stated that he would read public works material via electronic mail but when he attends the meetings he wants everything hard copied for him. He said he didn't see why he had to print out the material. He asked Chris if this was possible and Chris said yes.

He also asked who owned the trees to the east of the incoming drive where the entrance gate is. The reason the question was because he would like to see some of them cut down as to not fall on the gate and destroy it. Chris said the county doesn't own them.

A motion was made by Alvin Wire and seconded by Al Harn that the meeting adjourn/recess at 10:00 A.M.

Ayes: 4 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley
Committee Secretary

STEPHENSON COUNTY COMMITTEE MEETING MINUTES
of February 4, 2011

A meeting of the **Public Works Committee** was held February 4, 2011 at 9:00 a.m. at the County Highway Building with the following members present:

Members present were Tom Gilmour, Brenda Boynton, Alvin Wire, and Al Harn.

Guest member John Blum arrived at 9:30 a.m.

Also present were Chris Isbell and Marsha Bratley

Absent member Jerry Clay

Tom Gilmour held a Moment of Silence for Committee Member George Kinney who passed away Monday January 31.

A motion was made by Brenda Boynton and seconded by Al Harn to approve the agenda.

Ayes: 4 Nays: 0 Motion carried

A Motion was made by Alvin Wire and seconded by Al Harn that the minutes of the previous meeting be approved as read/corrected/mailed.

Ayes : 4 Nays: 0 Motion carried

\$52,491.40	005 County Highway
\$58,202.92	006 Matching
\$0.00	007 County Bridge
\$0.00	008 Township Bridge
\$36,664.57	009 County MFT
\$16,264.03	010 Township MFT
<u>\$569.83</u>	<u>016 Animal Control</u>
\$164,192.75	TOTAL FEBRUARY CLAIMS

A Motion was made by Alvin Wire and seconded by Al Harn that the bills in the respective funds be allowed.

Ayes: 4 Nays: 0 Motion carried

Correspondence:

Chris said that he had been in contact with Todd Block regarding work to be done in Lena as well as Fehr Graham regarding entrances and traffic patterns.

Animal Control: Chris handed out a report stating that there had been a staff meeting with Board member Brenda Boynton present as well. Everyone was given an overview of changes that have taken place. The spay/neuter program was discussed as to how it needs to be changed to implement the program. Also discussed was that a County Ordinance needs to be put in place for the program explaining how it will work and give definitions that are not in the State program. In the discussions as well were Feral cats and the definition thereof. Another meeting is scheduled to take place as a luncheon for the area Veterinarians, the Human Society as well as the Animal Control Staff for March 3rd, from 11:30 – 1:00 to discuss possible changes and to get feedback on ideas to improve the Animal Control Operations.

Solid Waste: Chris says that he has been contacted by the State for survey information and he is working through that. He said that he is looking into the County Ordinance regarding the registration information from the Health Department. The Ordinance right now states that the Health Department registers the haulers and the fees go to them and that it needs to be changed so the funds come into the Solid Waste.

RESOLUTIONS:

A motion was made by Al Harn and seconded by Brenda Boynton to recommend approval of Resolution HD 11-09 to the full board. This resolution awards bidders' for 11-XX000-00-GM, Township General Maintenance.

Ayes: 4 Nays: 0 Motion carried

Other: Blizzard Report. Chris said as of this time there is only one spot on Montague Road that remains closed but it will be open shortly. All county roads were being widened out this morning using end loaders and graders. He said that all county roads, except for one spot, were opened to one lane of traffic within a 36 hour period. Chris also said that he made the decision on Tuesday night to pull the trucks off the roads around 9:00 p.m. due to the dangerous conditions but they were all back out the next morning by 6:00 a.m.

Tom Gilmour asked how many trucks and loaders were being used and Chris said the county's two end loaders, the back hoe and the grader was used also a loader was rented from EZ care and there were 10 plow trucks out that night. The second day the same equipment along with loaders from Fisher, EZ Care and Doc's were helping to widen out the roads and there are ½ dozen trucks with plows out. He also stated that they called in three extra snow birds to help remove snow.

John Blum said that there were some issues with the dairy routes but he was told that no one lost milk. He also said that he had met with Terry Groves and a Emergency Declaration was entered in on Tuesday and it will remain in effect until February 9 with a possible extension. He said that the County and Townships need to keep information flowing steady into Emergency Management.

Chris stated that the IT contract with Fehr Graham had expired and that the new IT

Company is 3rd Rock solutions. It is less expensive and they will have a tech on site for no less than four hours a month. Plus he said that he would be able to communicate with the existing server at the highway department from anywhere in the world that had internet access. Chris told the committee that through 3rd Rock, if anything happened to the existing server at the building that they could have everything back online within 60 minutes.

Chris also said that he is doing a grant survey for funding for Pearl City and Kiwanis and stated the funding mentioned in the paper was not there yet due to a lawsuit being filed. He also stated that he and Denise Ihrig are working on a written recommendation report.

COMMITTEE COMMENTS:

Brenda Boynton stated that she appreciated the Momen of Silence the morning for George Kinney. She said that visitation will be on Sunday from 1:00 – 4:00 and the funeral would be on Monday at 11:00 A.M. both being at the 1st Lutheran Church on Galena.

Tom Gilmour said for everyone to remember the good times with George.

Alvin Wire asked if there were any effects on the snow removal with three less employees than usual and Chris said that is why the snow birds were called in plus he said that there is an employee out with a stress fracture in his foot and would be out about 6 – 8 weeks.

Al Harn – nothing

Tom Gilmour also said thank you for the hard work on snow removal and that the Community appreciated it.

A motion was made by Alvin Wire and seconded by Al Harn that the meeting adjourn/recess at 10:00 A.M.

Ayes: 4 Nays: 0 Motion carried.

Respectfully submitted,

Marsheila L. Bratley
Committee Secretary