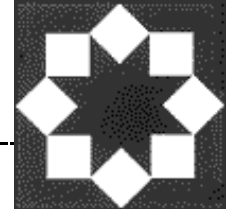


STEPHENSON COUNTY HEALTH DEPARTMENT

Building a Healthy Community

www.co.stephenson.il.us/health



CRAIG BEINTEMA, MS, LEHP
Public Health Administrator

10 W. Linden Street
Freeport, IL 61032
(815) 235-8271
FAX: (815) 232-7160

Below please find an *Application for Search of Birth Record Files*. In order for me to process your application, the following items are required:

1. The application must be filled out completely, and must match the information on the birth certificate. Be sure you sign your name as "applicant."
2. A check made out to "**Stephenson County Health Department**" must accompany your request. The first certified copy will cost \$16. Additional copies ordered at the same time for the same person will cost \$3 each.
3. **You must also enclose a photocopy of your driver's license or other photo ID with signature.** This will be used to compare with the signatures on the application and the original birth certificate, if applicable.

According to the Illinois Vital Records Act, birth certificates can be issued only to the mother or father of the child (or the legal guardian), or to the child named on the birth certificate if that person is at least 18 years of age.

If you have any questions, please do not hesitate to call me at 815/235-8271.

Craig Beintema, PHA
Chief Registrar, Stephenson County

APPLICATION FOR SEARCH OF BIRTH RECORD FILES

FULL NAME OF CHILD _____

DATE OF BIRTH _____ NUMBER OF COPIES DESIRED: _____

FATHER'S NAME _____

MOTHER'S COMPLETE MAIDEN NAME _____

APPLICANT'S SIGNATURE _____

APPLICANT'S RELATIONSHIP TO PERSON (check one): Self Mother Father

APPLICANT'S ADDRESS _____

APPLICANT'S DAYTIME PHONE NUMBER (_____)_____

The statutory fee for a SEARCH of the birth record files is \$16.00. If the record is found, one certified copy will be furnished without further cost. Additional copies of the same record, issued at the same time, are \$3.00 each.

OFFICE USE ONLY: Number of copies desired _____ Amount due _____

Date issued _____ Date mailed _____