

# STEPHENSON COUNTY LEPC

## Meeting Minutes

Date: February 24, Time: 1:00 P.M.

Location: Stephenson County Highway Department  
Conference Room  
295 W. Lamm Road  
Freeport, Illinois 61032

### In Attendance

Scott Allshouse	Red Cross	Jean Korte	FHN
Jeff Choppie	Honeywell	Mike Liebenstein	EMA
Mert Green	Adkins Energy	Rick McDonough	Health Dept
Terry Groves	EMA	Greg Munda	Dist 145
Pennie Groezinger	Pearl City Elevator	Matt Rose	911 Coordinator
Stephen Holbert	EMA	Bill Rosemeier	EMA
Kevin Countryman	Freeport Fire	Win Toerber	ARES
Raymond Salazar	FHN		

### Absent with Prior Notice

Sue Coers	IEMA	Chris Isbell	SC Engineer
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### CALL TO ORDER

Chairman Munda called the meeting to order at 1:00 P.M.

### ROLL CALL AND INTRODUCE GUESTS

Jean Korte introduced Raymond Salazar of FHN. He will be replacing her seat on the LEPC as she has been promoted within her field and will no longer be able to attend.

Scott Allshouse introduced Win Toerber. He will be replacing Scott Allshouse as the ARES representative on the LEPC as Scott Allshouse has accepted a full time position with the Red Cross.

### APPROVAL OF NOVEMBER MEETING MINUTES

A motion was made by Jean Korte and seconded by Pennie Groezinger to accept the minutes of the January 27<sup>th</sup>, 2009 meeting as written. Motion carried.

### IDENTIFY / REVIEW RELEVANT CHEMICAL INCIDENTS

No Incidents to report at this time

### SUB-COMMITTEE REPORTS

- Tier II Committee by Rosemeier  
CAMEO – The new version was released for download on the 2nd of February. We have updated the Counties computer and have started to add the new Tier II's to this.

MARPLOT – The new version has not been released as of this date. It was scheduled for February 15<sup>th</sup> but has run into some issues.

CERCLA – This office has received one compliance report for the county. We will be following up with this more in the future.

Tier II – So far we have received 4 Tier II's. The deadline was extended this year due to not all counties being able to receive the new program.

- G.I.S. Committee by T. Groves  
GIS staff will be in the office on Friday the 27<sup>th</sup>. At this time we will be discussing and installing software to begin the process of adding the Tier II facilities.
- Membership Committee by J. Korte  
Nothing new to report at this time.
- Chemical Response Plan by S. Holbert  
Will be assembling a Threat Assessment Team to look at what events could occur in the county. Possibly looking at a fall due date for the assessment.

#### IDENTIFY NEXT STEPS

Committees were reviewed and new chairs and members have volunteered.

##### Chemical Response Plan

Chairman - Stephen Holbert  
Members – Pennie Groezinger  
Bill Rosemeier

##### G.I.S.

Chairman – Chris Isbell  
Members – Terry Groves  
Scott Allshouse

##### Membership Committee

Chairman – Stephen Holbert  
Members – Todd Welch  
Rick McDonough

##### Tier II Committee

Chairmen – Bill Rosemeier  
Members – Jeff Choppie

#### CONFIRM NEXT MEETING DATE

**March 24, 2008 at 1:00 P.M. is the next scheduled meeting.**

Meeting was adjourned at 2:40 P.M. with a motion from Jean Korte and a second from Stephen Holbert. Motion Carried.

Prepared by:  
Bill Rosemeier  
LEPC Secretary