

STEPHENSON COUNTY LEPC

Meeting Minutes

Date: October 27, 2009

Time: 1:30 P.M.

Location: Stephenson County Highway Department
Conference Room
295 W. Lamm Road
Freeport, Illinois 61032

In Attendance

Scott Allshouse	Red Cross	Chris Melvin	IEMA
Stephen Gerbode	Freeport PD	Terry Groves	EMA
Pennie Groezinger	PC Elevator	Stephen Holbert	EMA
Chris Isbell	SC Engineer	Candace Koch	Red Cross
Rick McDonough	SC Health	Scott McLeod	CN Railway
Greg Munda	Dist 145	Matt Rose	911
Bill Rosemeier	EMA	Raymond Salazar	FHN/EMA
Win Toerber	ARES/RACES	Jeremy Beck	Pinnacle Metals
Bart Knutson	Titan Tire	Mike Martin	SC Health

Absent with Prior Notice

Kevin Countryman	Freeport FD	Mert Green	Adkins Energy
Mike Liebenstein	EMA	Marty Reed	FS

CALL TO ORDER

Chairman Munda called the meeting to order at 1:30 P.M.

ROLL CALL AND INTRODUCE GUESTS

Guest today was Jeremy Beck of Pinnacle Metals, Bart Knutson of Titan Tire and Mike Martin of the Stephenson Co. Health Dept.

APPROVAL OF September MEETING MINUTES

A motion was made by Pennie Groezinger and seconded by Stephen Holbert to accept the minutes of the September 22, 2009 meeting as written. Motion carried.

Review of Committee By-laws

The Committee was given a copy of the By-Laws for review. The floor was opened for questions. None were asked. A motion was made by Stephen Holbert and a seconded by Win Toerber to accept the By-Laws. Motion Carried.

Review of the Chemical Emergency Plan

Plan needs to be resubmitted in 2010. Would like to review the FOIA and get permission to change its context in the CEP.

IDENTIFY / REVIEW RELEVANT CHEMICAL INCIDENTS

Ray Salazar stated that FHN received a phone call from an unknown gentlemen stating that he was on his way from the St. Louis area. He had been exposed to a radiological event. He would be contacting the Freeport Fire Department when he arrived in the area.

It is unknown at this time whether he is from this area or not, or whether Freeport Fire was contacted.

Bill Rosemeier will be contacting Freeport FD for follow up.

SUB-COMMITTEE REPORTS

- Tier II Committee by W. Rosemeier
New Tier II program is up and running. All corrections have been made between CAMEO, MARPLOT, ALOHA and the TIER II Manager.

- G.I.S. Committee by T. Groves
Nothing new to report at this time

- Membership Committee by S. Holbert
Would like to welcome Pinnacle Metals and Titan Tire to the Committee.

- Chemical Response Plan by S. Holbert
The Freedom of Information Act (FOIA) Policy is in need of change for the LEPC as well as the Chemical Response Plan (CRP). A small volunteer committee is being formed to work on this project. So far the members are:
Raymond Salazar FHN Jeremy Beck Pinnacle Metals
Penny Groezinger PC Elevator Stephen Gerbode Freeport PD
Stephen Holbert EMA
If you are interested in this committee please contact Stephen Holbert at the EMA office.

Incident Response Book

The design of an incident response book. This book is based off the acquisition book shown by the CN Railway. This book would show the location of the facility and the surrounding area. It would show evacuation points, schools, nursing homes and other points of interest. A small committee has been formed to work on this project. The following members have volunteered to work on this:

Terry Groves EMA Pennie Groezinger PC Elevator
Mert Green Adkins Energy Jeremy Beck Pinnacle Metals
Ray Salazar FHN/EMS

The First Meeting of this Committee will meet Nov. 12th, 2009 at 1:30pm.
The location will be at the Stephenson County Highway Dept.

CONFIRM NEXT MEETING DATE

November 24, 2009 at 1:30 P.M. is the next scheduled meeting.

Meeting was adjourned at 1:50 P.M. with a motion from Jeremy Beck and a second from Rick McDonough. Motion Carried.

Prepared by:

William Rosemeier
Secretary