

# STEPHENSON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

DATE: January 26, 2010

TIME: 1:30 pm

LOCATION: Stephenson County Highway Department  
295 W. Lamm Road  
Freeport, Illinois 61032

## AGENDA

1. Call to order Chairman
2. Roll call and introduction of guests Membership
3. Approve minutes of the November 09 Meeting Membership
4. Identify and Review relevant chemical incidents Membership
5. Approve 2010 Meeting Dates Membership
6. Sub-Committee Reports
  - Tier II Review Committee
  - Membership Committee
  - Preparedness Committee
    - Chemical Response Plan
    - Tier II Site Book
7. Identify next steps Membership
8. Open Comments Membership
9. Confirm next Meeting Date Membership

# STEPHENSON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

## Meeting Minutes

Date: January 26, 2010

Time: 1:30 P.M.

Location: Stephenson County Highway Department  
Conference Room  
295 W. Lamm Road  
Freeport, Illinois 61032

### Roll Call

Allshouse, Scott	Red Cross	X
Auld, Adam	Leggett & Platt	
Beck, Jeremy	Pinnacle Metals	X
Buske, Scott	Sauer – Danfoss	X
Beintema, Craig	SC Health Dept	
Choppie, Jeff	Honeywell	X
Coers, Sue	IEMA	X
Countryman, Kevin	Freeport Fire	
Gerbode, Stephen	Freeport PD	X
Green, Mert	Adkins Energy	X
Groves, Terry	EMA	X
Groezienger, Pennie	Pearl City Elevator	X
Fox, Jim	Com Ed	X
Holbert, Stephen	EMA	APN
Isbell, Chris	SC Engineer	X
Liebenstein, Mike	EMA	APN
Martin, Mike	Health Dept	
McDonough, Rick	Health Dept	X
McLeod, Scott	CN Railway	APN
Munda, Greg	Dist 145	X
Rackow, Dallas	Dist 145	
Reed, Marty	Farm Service	
Rose, Mat	911 Coordinator	X
Salazar, Raymond	FHN/EMS	X
Thompson, Andrena	Red Cross	X
Toerber, Win	ARES/RACES	X
Welch, Todd	Sheriff's Agency	

### CALL TO ORDER

Chairman Munda called the meeting to order at 1:30 pm

### APPROVAL OF NOVEMBER 09 MINUTES

Minutes were reviewed and a correction was made denoting that Pennie Groezinger was present at the November 12, 2009 meeting. Mert Green made motion to approve amended minutes, Pennie Groezinger second, all approved.

### IDENTIFY AND REVIEW RELEVANT CHEMICAL INCIDENTS

In regards to any relevant chemical incidents:

Mert Green reports that a propane truck slipped off of a snowy lane drive and gently rolled on its side. The driver was not injured and there was no release of LP gas.

### SUB-COMMITTEE REPORTS

Ray Salazar advised that the preparedness committee was working on the site book and interfacing the data from that book with the mapping capabilities at the 911 center (per Matt Rose).

### OPEN COMMENTS

Sue Coers inquired if Stephenson County has selected someone to handle the Freedom of Information request. Terry Groves said that although there had been conversation at the county level about this as of this moment no decision had been made on who will handle those request. The next day Terry advised that he would be the person at the county level to handle all Freedom of Information requests.

The Chairman talked about setting up more tours of agencies one the weather warms up. The committee as a whole will start looking at different locations at the next meeting.

### CONFIRM NEXT MEETING DATE

Next meeting will be held on February 23. 2010 at 1:30PM; Stephenson County Highway Office

Prepared by:

Greg Munda, Chairman Stephenson County LEPC

Transcribed by:

S. Holbert  
Stephenson County EMA