

# STEPHENSON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

DATE: January 25, 2011

TIME: 1:30 pm

LOCATION: Stephenson County Highway Department  
295 W. Lamm Road  
Freeport, IL 61032

## AGENDA

1. Call to order Chairman  
Meeting started at 1:35pm.
2. Roll call and introduction of guests Chairman  
There were no new guests but members introduced themselves and the agencies they represented.
3. Approve minutes of the November 23, 2010 meeting Chairman  
Rick McDonough approved the November minutes, Pennie Groezinger seconded. Motion carried.
4. Identify and Review relevant chemical incidents Membership  
There were no chemical incidents to report
5. Sub-Committee Reports
  - o Tier II Review Committee Rick McDonough  
Received Tier 11 reports from Schwans Home Service and Modern Plating.
  - o Membership Committee Pennie Groezinger  
A request letter was sent out to Kolb Lena Cheese for a site visit.
  - o Prep & Eval Subcommittee Andy Thompson  
Andy Thompson made a correction to the date of February's Prep & Eval subcommittee meeting, the correct date is Feb 8, 2011.  
  
Question from a committee member about the status of the CFS. Andy Thompson briefly explained where the committee was on the timeline for accomplishing it's goal.  
Oct minutes were not approved at November meeting, so was approved at January meeting. Steve Holbert approved, seconded by Scott Allshouse. Motion passed.
6. Identify next steps EMA
  - a. Next meeting date Feb 22, 2011
  - b. Commodity Transportation Flow Feasibility Study Prep & Eval members
    1. Field survey tool test Rick/Andy

Rick and myself have set another date of Feb 1, 2011 for a practice field test.

7. De Kalb LEPC Chair request EMA Office

Kevin Countryman advised committee that communication had been received from the Dekalb LEPC chair, Frank Beierlotzer, and that information about trainings would be disseminated to the Stephenson County LEPC.

8. Open Comments

2011 LEPC Midwest Conference will be held at the Radisson Conference Center in Rockford May 4 – 6, 2011. An invitation was extended to all members to attend.

Andy shared with committee the FOIA request made to the CN Railway had not yet been received but that Scot Mcleod had been in contact to say that the previous contact was no longer with the company and that he would step into the role once he was fully trained.

9. Confirm Feb 22, 2011 Meeting Date Membership

Terry Groves motioned to end the meeting, Pennie Groezinger seconded. Motion carried.

10. Alternate meeting locations in community Membership

Kevin Countryman shared that he had discussed with the other fire chiefs the possibility of using their sites to rotate meetings. No decision was made because the chiefs had to take the information back to their trustees prior to making a decision.

Sue Coors, IEMA, commented that rotating meeting locations was very beneficial because it enhanced community relations.

Respectfully submitted

LEPC Secretary

Andy Thompson