

# STEPHENSON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

DATE: March 22, 2011

TIME: 1:30 pm

LOCATION: Fire Station 3  
1819 Southwest Ave  
Freeport, IL 61032

## MINUTES

1. Call to order Chairman  
Chairman Countryman called the meeting to order at 1:30pm.
2. Roll call and introduction of guests Chairman  
New member Fred Demeter representing Kolb-Lena Cheese facility was acknowledged and welcomed.
3. Approve minutes of the February 22, 2011 meeting Chairman  
Minutes approved by Rick McDonough, seconded by Matt Rose. All in favor, motion carried.
4. Identify and Review relevant chemical incidents Stephen Holbert
  1. Cedarville Mobil, 10 S Stephenson St, Cedarville, experienced a gasoline release/spill of an undetermined amount from a leaking underground storage tank. Ground sampling determined that there was contamination above 20 feet, but none below that level. Contractor will remove buried underground tanks and contaminated soil for disposal.
5. Sub-Committee Reports:
  - o Tier II Review Committee Rick McDonough  
The LEPC has now received 25 Tier 11's from reporting facilities in the County, the majority of which were received in March.
  - o Membership Committee Scott Buske/Steve Gerbode
    - Kolb-Lena Cheese facility site visit
    - Site visit report  
Please see attached site visit report for details. Excellent visit, very hospitable hosts.
  - o Prep & Eval Subcommittee Andy Thompson
    - Update on Commodity Flow Study field test

6. Identify next steps EMA
- a. Next meeting date April 26, 2011
  - b. Commodity Transportation Flow Feasibility Study Prep & Eval members

Rick McDonough and Andy Thompson plan to go out in the field to test the tool, and depending on the level of success, it may be the final time prior to the beginning of the study. Mike Shore from R&SVP has initiated the first steps in the recruitment of the volunteers, who will be given just in time (JIT) training before being sent out in the field.

7. Midwest Emergency Prep & Response Conference EMA Office
- May 4 – 6, 2011

An open invitation was issued to all members for the upcoming LEPC Conference in May. There are funds allocated to cover the cost of registration for those wishing to attend. Please let the EMA office know as soon as possible if you are interested..

8. Open Comments Membership
- Chief Countryman informed the committee that he had received notification from ComEd regarding Jim Fox's replacement. He will let us know at the next meeting.
9. Confirm April 26, 2011 Meeting Date Membership
10. Alternate meeting locations in community Membership

Meeting location will be at Fire Station 3, 1819 Southwest Ave, Freeport, IL 61032

Chief Countryman has kindly requested that you please do not park in front of the overhead doors.

Respectfully submitted

Andy Thompson

LEPC Secretary