

STEPHENSON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

DATE: April 26, 2011

TIME: 1:30 pm

LOCATION: Highway Department Building
295 W Lamm Rd
Freeport, IL 61032

Minutes

1. Call to order Mert Green, Vice Chair

Meeting called to order at 1:33pm by vice chair.

2. Roll call and introduction of guests Mert Green

There were no guests present.

3. Approve minutes of the March 22, 2011 meeting Mert Green

Motion for meeting minutes approval made by Scott Buske, seconded by Scott Allshouse.

4. Identify and Review relevant chemical incidents Stephen Holbert

HazMat incident # H-2011-0330, located at 833 S Galena Ave in Freeport was reported by on scene contact John Gaines on 4/15/2011. He reported that the State Fire Marshall had requested the removal of a leaking underground storage tank due to an old historic release and was therefore not an active release. Containment/cleanup actions and plans consist of tanks being removed and soil remediation conducted. Confirmation samples will be received in about two weeks to ascertain soil contamination.

5. Sub-Committee Reports:

- o Tier II Review Committee Rick McDonough
No Tier II's to report at this time

- o Membership Committee Pennie Groezinger
Pennie suggested that we attempt quarterly site visits with the facilities to become more active. For this fiscal year the end of the 3rd quarter will be in June and the 4th quarter will be in August. The EMA office will make available the list of facilities that have site visits in the past. Please send suggestions to Pennie Groezinger.

- o Prep & Eval Subcommittee Andy Thompson
Jeff Choppie's resignation from Honeywell
Jeff Choppie informed the LEPC that he will no longer be able to be part of the committee due to his resignation from Honeywell, effective April 14, 2011. He has taken an EHS Specialist position

with SPX Hydraulics in Rockford. He writes that he enjoyed his time attending the meetings and he felt he was given the opportunity to learn a lot about Local Emergency management systems and the coordination efforts of resources that are required. He wishes the committee the best and thanks you for the opportunity to serve as a member.

6. Identify next steps Mert Green

a. Next meeting date May 10, 2011

7. Tactical Interoperable Communications Planning (TICP) Stephen Holbert

The Stephenson County TICP Committee met on April 19, 2011 at 130 pm in the conference room of the Highway Department. The agenda for the April meeting was:

Review of the Governance Board draft document and final approval

Discussion on Standard Operating Procedures (SOPs) used for interoperable communications

Review of past interoperable communication issues

Establishment of a time line to meet the benchmarks of the grant

Setting next meeting date/time/location

The meeting lasted about one hour and all items on the agenda were addressed. The next meeting date is May 17, at 130 pm, Stephenson County Highway Department conference room. Also discussed and to be placed on the May agenda for the meeting is the agency questionnaire (frequency audit) and establishment of work groups. A copy of the meeting minutes is available upon request.

8. Open Comments Membership

Community Disaster Volunteer Training Day May 7, 2011 Rick McDonough

43 participants attended the VOAD Training Day at Highland Community College. 30 individuals took ICS 700. According to Rick that was quite an accomplishment especially as it was a beautiful day and also because in the past mainly professionals in the field have taken the course, whereas these were all civilian volunteers.

Pinnacle Metals now TriStar Metals, LLC Andy Thompson

Pinnacle Metals was bought out by last June by Tri Star Metals.

State's first Region 2 StarCom Interoperability Exercise Andy Thompson

The first monthly IEMA Region 2 Interoperability Exercise was held Tues April 5 at 10:30AM. Subsequent drills will be held the first Tues of every month.

Greg Munda informed the committee that District 145 would be participating in the Great Central US Shakeout on Thur April 28 at 10:15 in conjunction with more than 2.8 million people who are expected to practice Drop, Cover, and Hold On. There are currently 11 States involved in this drill.

Scott Buske described the Triangle of Life which can be googled for more information.

9. Confirm May 24, 2011 Meeting Date

Membership

Meeting adjourned at 3:10p. Motion to adjourn was made by Pennie Groezinger seconded by Mike Munda.

Respectfully submitted

Andy Thompson

LEPC Secretary