

STEPHENSON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

DATE: June 28, 2011

TIME: 1:30 pm

LOCATION: Highway Department Building
295 W Lamm Rd
Freeport, IL 61032

MINUTES

1. Call to order Chair

Meeting called to order at 1:30pm.

2. Roll call and introduction of guests Chair

No guests were present. Committee members introduced themselves.

3. Approve minutes of the May 24, 2011 meeting Chair

Motion to approve May 24 minutes was made by Stephen Holbert and seconded by Mike Shore.

4. Identify and review relevant chemical incidents Stephen Holbert

No relevant chemical incidents to report this month.

5. Potential anhydrous ammonia training Stephen Holbert

RenTech, a trucking company with equipment available is exploring the interest for a potential anhydrous ammonia training in August. No dates are set yet but if it does come to fruition it will be a Fri and Sat back to back. Chief Countryman shared that the Fire Chiefs are interested.

A communication was received by the EMA 6/24/2011 from Gregory Handke, a Chemical Security Inspector with Region V, working with the Chemical Facility Anti-Terrorism Standards (CFATS) program at DHS and who has enforcement and inspection responsibilities for Northern Illinois, an area roughly north of, and abutting 1-80, up to the Wisconsin border. He is interested to learn more about the Stephenson County LEPC and the EMA and would like to open lines of dialogue between CFATS personnel and us. At this time he is simply trying to compile information in order to create a contact file on the various agencies in his area but would like to come to meet with us personally, hopefully before Labor Day. He has offered to provide us with a short overview on the CFATS program if we think it would be beneficial.

Steve responded with a description of the current programs and operations of the Stephenson County Emergency Management, the background of the LEPC/SARA Act, Unified Command, the National Incident Management System (NIMS), the Tri-State Agro Emergency Committee and the Commodity Flow Study. The LEPC meeting schedule for the balance of the year was also sent to him.

Mr Handke's offer of a CFATS presentation was accepted, he will contact Andy to work out the logistics.

6. Sub-Committee Reports:
- Tier II Review Committee Rick McDonough
No Tier 11's report. The deadline for Tier 11's was March 1, with all facilities in our region having sent in their reports to the State. Next period of activity will be in winter 2011 when facilities begin the process over again.
 - Membership Committee Pennie Groezinger
Tate & Lyle was the facility chosen for this quarter's site visit. Andy will send out a preliminary letter requesting a visit by the LEPC committee next week. Tentative dates are the last two weeks of July and the first 2 weeks of August.
 - Prep & Eval Subcommittee Andy Thompson
This is the 3rd week of the CFS field study, the results garnered so far will be analyzed and compared with subsequent study results over time in order to get the big picture.
7. Identify next steps Chair
- a. Next meeting date July 5, 2011
 - On-going CFS training for volunteers Andy Thompson
There have been no new volunteers in the past two weeks to train at this time.
 - RSVP volunteers update/CFS Mike Shore
Mike reported that there have been no complaints from the volunteers and they seem to be enjoying the assignment, some even made a contest of it by attempting to see who would record the most placards.
8. Tactical Interoperable Communications Planning (TICP) Matt Rose
- There were not enough members for a quorum so last month's minutes could not be approved. Governmental planning had to be postponed until July 25 at 1:30p. So far there has been a marked lack of response on the surveys, Chief Countryman will discuss this at the next Chief's meeting.
9. Facility updates Membership
- Scott Buske from Sauer Danfoss informed the committee that his facility has an upcoming accreditation for their ISO 14000, a certification which is consumer driven, especially for companies with a global reach. ISO 14000 is a Global Standard worldwide accreditation which conforms to planned arrangements for environmental management. If you would like more information please contact Scott Buske.
10. Open Comments Membership
- Mert Green offered to provide placards for the CFS volunteer training.
11. Confirm July 26, 2011 meeting date Membership

12. Motion to adjourn meeting was made by Steve Holbert and seconded by Matt Rose. Meeting ended at 1:55p.

Respectfully submitted

Andy Thompson

LEPC Secretary