

May 11, 2020
St. James Municipal Center
City Council Meeting
7:00 pm

AGENDA ITEM: Call to Order

Mayor Krawiecki called the meeting to order. Councilmembers Boulware, Anselm, Smith and Keyes attended the meeting in person. Councilmembers Swanson, Weatherly, Sachs and Edwards attended via Zoom. Also in attendance were City Clerk, Sarah Wheeler and City Administrator, Jim Fleming. Others in attendance via Zoom included: Lyle Thomas, Public Works Director; Ron Jones, Police Chief; John Cutsinger, Parks Director; Lisa Parks, Pool Director and Attorney Justin Head.

Mayor Krawiecki led in the Pledge of Allegiance. Administrator Fleming led in a word of prayer.

AGENDA ITEM: Adoption of Agenda

Mayor Krawiecki asked for approval to amend the agenda to add a Library Board appointment. Councilman Sachs made a motion to approve the agenda with the amendment. Councilman Smith seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Minutes – April 13, 2020

Councilman Smith made a motion to approve the minutes as presented. Councilman Boulware seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Bills – April 2020

Councilwoman Keyes made a motion to approve the bills to be paid. Councilman Anselm seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Citizen Comments

Administrator Fleming read a comment sent in by Jewel Holly. She stated that she was in favor of the cemetery changes except for allowing flowers only on the headstones, those were very expensive.

AGENDA ITEM: Ordinance No. 20-1166 – Cemetery Regulations

Clerk Wheeler read Ordinance No. 20-1162 aloud for the first reading. Administrator Fleming stated that he had changed to allow shepherds hooks per the City Council recommendation but added in the ordinance that the shepherd’s hooks must follow the guidelines laid out. Councilman Sachs made a motion to approve the first reading of Ordinance No. 20-1166. Councilwoman Edwards seconded the

motion. Upon roll call, the voting was as follows: Councilman Sachs “aye”; Councilwoman Edwards “aye”; Councilwoman Swanson “aye”; Councilwoman Weatherly “aye”; Councilman Smith “aye”; Councilwoman Keyes “aye”; Councilman Boulware “aye”; Councilman Anselm “aye”.

Clerk Wheeler read Ordinance No. 20-1162 for the second and final reading. Councilwoman Keyes made a motion to approve the ordinance as read. Councilman Smith seconded the motion. Upon roll call, the voting was as follows: Councilman Sachs “aye”; Councilwoman Edwards “aye”; Councilwoman Swanson “aye”; Councilwoman Weatherly “aye”; Councilman Smith “aye”; Councilwoman Keyes “aye”; Councilman Boulware “aye”; Councilman Anselm “aye”.

Ordinance No. 20-1162 was passed as read.

AGENDA ITEM: Ordinance No. 20-1167 – General Warranty Deed

Clerk Wheeler read Ordinance No. 20-1167 for the second and final reading. Councilman Smith made a motion to approve the ordinance as read. Councilwoman Keyes seconded the motion. Upon roll call, the voting was as follows: Councilman Sachs “aye”; Councilwoman Edwards “aye”; Councilwoman Swanson “aye”; Councilwoman Weatherly “aye”; Councilman Smith “aye”; Councilwoman Keyes “aye”; Councilman Boulware “aye”; Councilman Anselm “aye”.

Ordinance No. 20-1167 was approved as read.

AGENDA ITEM: Ordinance No. 20-1168 – Vacating Portion 604 N. Springfield

Clerk Wheeler read Ordinance No. 20-1168 for the second and final reading. Councilman Smith made a motion to approve the ordinance as read. Councilman Boulware seconded the motion. Upon roll call, the voting was as follows: Councilman Sachs “aye”; Councilwoman Edwards “aye”; Councilwoman Swanson “aye”; Councilwoman Weatherly “aye”; Councilman Smith “aye”; Councilwoman Keyes “aye”; Councilman Boulware “aye”; Councilman Anselm “aye”.

Ordinance No. 20-1168 was approved as read.

AGENDA ITEM: Ordinance No. 20-1169 – Lynna Heights Subdivision

Clerk Wheeler read Ordinance No. 20-1169 for the second and final reading. Councilman Smith made a motion to approve the ordinance as read. Anselm seconded the motion. Upon roll call, the voting was as follows: Councilman Sachs “aye”; Councilwoman Edwards “aye”; Councilwoman Swanson “aye”; Councilwoman Weatherly “aye”; Councilman Smith “aye”; Councilwoman Keyes “aye”; Councilman Boulware “aye”; Councilman Anselm “aye”.

Ordinance No. 20-1169 was approved as read.

AGENDA ITEM: Resolution No. 20-301 – Archer – TWA19

Clerk Wheeler read Resolution No. 20-301 aloud for the first and only reading. Administrator Fleming mentioned that this was for work to be done with the sewer system. The city would be applying with the State Revolving Fund to get a loan from DNR.

Councilman Boulware made a motion to approve the resolution as read. Councilwoman Keyes seconded the motion. Upon roll call, the voting was as follows: Councilman Sachs "aye"; Councilwoman Edwards "aye"; Councilwoman Swanson "aye"; Councilwoman Weatherly "aye"; Councilman Smith "aye"; Councilwoman Keyes "aye"; Councilman Boulware "aye"; Councilman Anselm "aye".

Resolution No. 20-301 was approved as read.

AGENDA ITEM: Resolution No. 20-302 – Library Remodel

Clerk Wheeler read Resolution No. 20-302 aloud for the first and only reading. Administrator Fleming mentioned that the city went out for bids for remodeling of the library restroom to bring it ADA complaint and to fix the brick pillars at the library. Alexander Construction was the only bid that came back in the amount of \$24,855 for the restroom remodel and \$2,808 for the brick work.

Councilwoman Keyes made a motion to approve the resolution bid as read. Councilman Boulware seconded the motion. Upon roll call, the voting was as follows: Councilman Sachs "aye"; Councilwoman Edwards "aye"; Councilwoman Swanson "aye"; Councilwoman Weatherly "aye"; Councilman Smith "aye"; Councilwoman Keyes "aye"; Councilman Boulware "aye"; Councilman Anselm "no".

Resolution No. 20-302 was approved as read.

AGENDA ITEM: School Resource Officers

Administrator Fleming mentioned that the cost for two school resource officers is currently \$87,260. This cost is split between the school and the city. With the new budget the city currently does not have the money to support an extra officer. The current SRO's have been filling in for the two officers the city is short while school has not been in session.

Councilwoman Edwards stated that the city budget has to be our main concern right now. While she would like to help fund a resource officer, she knows that we cannot afford it at this time. Councilwoman Edwards asked if this is something, we can revisit down the road? Councilman Sachs stated he agrees with Councilwoman Edwards' comments. Councilman Smith stated that he does not believe we should wait as the school needs to know how to plan their budget too. Councilman Boulware asked if we cut a resource officer if we would be eliminating any jobs? Administrator Fleming stated that currently the SRO's are filling in open positions in the department, so no jobs would be lost. Councilman Anselm stated that he felt we could get by with one officer under the current situation. Chief Jones said that he thinks one officer would be fine for now, but he would like to reevaluate in the future. After a lot of discussion Mayor Krawiecki stated that we will currently drop to one SRO position for the time being and see how the budget is doing later in the year.

AGENDA ITEM: Pool Opening

Administrator Fleming mentioned that many municipalities are choosing not to open their pools this year due to the COVID social distancing requirements. He stated that per the current guidelines and the square footage of the pool, we could allow no more than 50 people into the pool at a time. If we were to open by June 15th, we have the possibility of making a small profit on the pool, if we are to open by July 1st we would at least break even.

Lisa Parks, Pool Director stated that her and John Cutsinger, Parks Director had attended several state meetings concerning public pools. She said that right now some municipalities are choosing to open their pools and others are not. Rolla is scheduled to open by June 1st and Salem by May 22nd. Lisa stated that she would propose to open in two-hour increments with a one hour shut down in between to clean and sanitize. She stated that we would also still have the capability to sell concessions as there is a window that is outside of the pool area facing the park.

Mayor Krawiecki asked about how we will control social distancing outside of the pool? Lisa stated that we have to give all the requirements and opportunities, but the rest would be up to the individuals. Councilman Anselm stated that he doesn't think it makes sense right now to make a decision on opening the pool. The Mayor stated that he had major concerns with crowds coming in and not following social distancing rules. Councilwoman Edwards stated that she thinks it's a major red flag if we are one of the only pools opening in the area.

Mayor Krawiecki called for a final decision. He stated that he thinks we should wait to make a decision until the Governors new requirements come out May 15th. The council agreed to wait until the June 8th council meeting to see what the new guidelines are and make a decision then.

AGENDA ITEM: Hotel Tax Penalty

Administrator Fleming mentioned that Greenstay Hotel had not paid their hotel tax for the quarter. Clerk Wheeler called them, and they said that it had been a bad couple of months, and they were not going to pay until later. They asked Clerk Wheeler to wave the penalty fee as this is what Springfield, MO was doing. Clerk Wheeler also mentioned that the other two hotels in town had already paid their fees.

Attorney Head stated that he did not believe the city should even consider this, it could open up a can of worms. The council agreed to reach out and find out when they planned to pay and also take a look at our emergency ordinance and see if it is already in there to wave this fee.

AGENDA ITEM: Donations

Administrator Fleming mentioned that we have been getting several questions on how to donate to certain programs in the city. Fleming mentioned that through the Community Foundation of the Ozarks a couple of different endowment funds had been set up. Currently there are the following funds: Library fund for books; Library fund for improvements to the library; Playground fund for the Parks; Tennis fund for the Park Tennis Court improvements; and a Memorial endowment for the Cemetery. Anyone wishing to donate would do so through the Community Foundation and then a check would be written to the city when the money is needed.

AGENDA ITEM: Library Board Appointment

Mayor Krawiecki asked the council to approve his appointment of David Foster to the Library Board. Councilwoman Keyes made a motion to approve the appointments. Councilman Smith seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Department Reports

Public Works – Lyle mentioned that three weeks ago the city had an issue with Well 1, the electric department had sent a couple of linemen to help with mutual aid in the city of Lebanon after a bad storm had come through, the school project is still moving along, and Mo Rural Water had come down to help find the leak at Wal-Mart.

Schools – Councilman Smith mentioned that right now the school is dealing with a lot of unknowns. How will next year's school year look and budget numbers.

Caring Center – no report.

Parks – Councilwoman Keyes mentioned the Senior Cruise had a huge turnout. It lasted over an hour! Kristy is trying to get baseball and softball season going, they are hoping to start on June 15th, the department has also been working hard on pool maintenance to get ready for the summer.

Library – Councilwoman Swanson mentioned the Library is tentatively set to reopen May 18th, they are still doing curbside book rentals and Niki has been holding Facebook live story time throughout the shutdown.

Sanitation – City wide clean-up is this week. The crew picked up 25 tons today. The department is down to 5 guys, during employee vacation/sick time they are down to 4. On these days they do not run recycle because they do not have a big enough crew. The department is concerned about their other duties and could really use a 6th guy.

Police – Councilman Sachs stated that the department is doing a good job, still short 2 officers but they are currently utilizing the SRO's to fill in these spots.

Humane Society – Councilman Boulware asked to open for discussion. He stated that their lease was up in October, currently we have been going on a month to month lease. The city has given them many options trying to work with them on a new lease, but an agreement has not been reached still. Councilman Boulware would like to look at another avenue from running the Humane Society. He has spoken with a group called Phelps County Animal Rescue. They currently have all the funding they need and connections with food donations, grants, etc. They would like to come present to the city council at the June meeting.

Utilities – Councilman Boulware said that disconnect letters have been mailed. The utilities sent out a letter offering anyone on the disconnect list a payment option to help keep them on. If an agreement has not been signed and sent back, shut offs will take place on May 15th as normal.

Chamber – Councilwoman Weatherly stated that the Tourist Information Center is still closed. She said the Farmers Market is still going on during the shutdown on Fridays and Saturdays. The Demolition Derby has been rescheduled for June 19th and Sip N Savor for July 11th. They are currently holding a fundraiser for the Fall Festival and giving away a Henry Goldenboy Rifle. The quarterly luncheon is scheduled to be held on July 19th.

IDA – Councilwoman Edwards stated that the IDA met and discussed a prospective business wanting to come to the Industrial Park. The IDA is still needing additional information to finish up the Streetscape Grant project.

MO Humanities – no report.

City Administrator – no report.

Mayor – Mayor Krawiecki reminded the council of the June 2nd election and mentioned that the Mayors Minute will start being aired on Friday mornings rather than Saturdays.

AGENDA ITEM: Adjourn

With no further business to discuss, Councilman Anselm made a motion to adjourn, Councilman Sachs seconded the motion. All councilmembers voted “aye”. The meeting was adjourned at 8:50 pm.

Rick Krawiecki, Mayor

ATTEST:

Sarah Wheeler, City Clerk

Date