

January 9, 2017
St. James Municipal Center
City Council Meeting

AGENDA ITEM: Call to Order

Mayor White called the meeting to order. Councilmembers Smith, Huster and Edwards were absent from the meeting. Councilmembers Weatherly, Mitchell, Sachs, Watkins and Anselm were in attendance. City Administrator Harold Selby and City Clerk Sarah Wheeler were also in attendance.

AGENDA ITEM: Call to Order

Mayor White led in the Pledge of Allegiance.

AGENDA ITEM: Agenda Approval

Councilman Anselm made a motion to approve the agenda. Councilman Sachs seconded the motion. All Councilmembers voted “aye”

AGENDA ITEM: MINUTES: December 12, 2016 Meeting

Councilman Sachs made a motion to approve the minutes from the December 12, 2016 regular meeting. Councilman Watkins seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Bills

Councilman Mitchell made a motion to approve the bills to be paid. Councilman Watkins seconded the motion. All Councilmembers voted “aye”

AGENDA ITEM: Citizen Comments

Cindy Bates with Bates CPA’s presented to the council the 2015 audit report. She discussed some of the key points and answered any questions the council had.

Mayor White presented a proclamation recognizing Camp Brim Shire as an outstanding organization in our Community.

Mayor White mentioned that the American Legion would like for the City to nominate a police officer for outstanding officer of the year as a state-wide recognition. The Police Department would like to nominate Office Ryan Gaddy for this award. Councilmember Sachs made a motion to approve the nomination. Councilman Anselm seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Ordinance No. 16-1090

Clerk Wheeler read Ordinance No. 16-1090 for the second and final reading. This ordinance if passed will establish a Tourism Committee.

Councilman Mitchell made a motion to approve Ordinance No. 16-1090 as read. Councilwoman Weatherly seconded the motion. All councilmembers voted “aye”.

The ordinance did pass and will be made part of the City of St. James Code book.

AGENDA ITEM: Ordinance No. 16-1091

Clerk Wheeler read Ordinance No. 16-1091 out loud for the second and final reading. If approved this ordinance would allow the City to require a deposit and other charges for water used from a hydrant.

Councilman Sachs made a motion to approve the ordinance as read. Councilman Anselm seconded the motion. Upon roll call, all councilmembers voted “aye”.

The ordinance did pass and will be made part of the City of St. James Code book.

AGENDA ITEM: Utility Wages

Harold explained that the Utility Board had approved a wage increase for a couple of the utility workers. The first was for the 3 apprentices. It was agreed that each of the apprentices that had received their certification would receive a \$1.00 increase from their current pay level. The Board would also like to give Chuck Hitch a raise to take him to \$25.00 per hour since he is now the only Journeyman. Lastly the board would like to give Daniel Wynn a \$1.00 per hour increase for completion of this certification to help with some of the computer work around the office. The council agree to give all of the above the raise approved by the utility board.

Ron Fraser, Sanitation Supervisor was also discussed. Harold would like to give Ron a raise since his probation period is now complete to bring him to what the past supervisor was making. The council agreed to give Ron the raise to \$16.16 per hour.

AGENDA ITEM: Records to Destroy

Clerk Wheeler presented the Council with a list of old records that she would like to destroy per the state guidelines. The list will be made part of these minutes.

Councilman Anselm made a motion to approve the destruction of the records. Councilman Mitchell seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: 6 Month Report

Clerk Wheeler presented the council with the 6 month budget report that is required yearly to be published in the newspaper.

Councilman Mitchell made a motion to approve the budget report. Councilman Anselm seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Budget Amendments

Clerk Wheeler presented the council with a list of line items in the budget that would need to be amended to be more accurate according to the 6 month report.

Councilman Mitchell made a motion to approve the budget amendments. Councilwoman Weatherly seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Department Reports

Police: Councilman Sachs reported that New Year’s Eve was pretty quiet for the police department. Sachs mentioned that Chief Jones had given him year-end numbers and that the police department had responded to a total of 8500 call in 2016. He also mentioned that tomorrow the department will be interviewing candidates for the School Resource Officer position.

Public Works Director: Lyle Thomas reported that the Meramec Bridge tear out would begin this coming Thursday and is scheduled to be completed by February 14th. He mentioned that tree-trimming was being worked on this week and that he would be attending an online training for the new work-order program later this week. Finally, Thomas mentioned that this year they would begin looking at replacing water-meters. At this point they had 10 pits (2 in basements), 1 leaking, & 26 behind gates with dogs.

Parks: Councilman Mitchell reported there had been no meeting this last month.

Street: Councilman Huster absent, no report.

Sanitation: Councilman Watkins mentioned the department was doing well, nothing new going on. They would be opening bids for a new truck, tomorrow was the deadline to have those in.

IDA: Councilman Sachs reported no meeting this month.

Chamber: Councilwoman Weatherly reported that the Christmas season was successful, next promotion will be for Valentine’s day. The award banquet is coming up and they are beginning to talk about Sip N Savor which will be held on May 6th. Finally, she mentioned that this Thursday a representative from Clair McCaskill’s office will be at the Tourist Information Center at 2:30 to listen to any citizen comments.

City Administrator: Administrator Selby reported that the flood study was completed. A number of homes in the city limits can now be taken off the flood zone map with this new study.

Mayor: The Mayor stated that this is a new year and he would like to see the city be proactive.

AGENDA ITEM: Mayors Appointments

Mayor White requested the City Council approve the following appointments:

- Bob Smith – Liaison to the School District.

All Councilmembers voted “aye”.

AGENDA ITEM: Adjourn

With no further business to discuss Councilman Watkins made a motion to adjourn. Councilman Anselm seconded the motion. All councilmembers voted “aye”.

Jim W. White, Mayor

ATTEST:

Sarah Wheeler, City Clerk

Date