

**November 13, 2017**  
**St. James Municipal Center**  
**City Council Meeting**

**AGENDA ITEM: Call to Order**

Mayor White called the meeting to order. Councilmembers Hockersmith, Weatherly, Sachs, Watkins, Huster, Anselm and Smith were present for the meeting. City Clerk Wheeler, City Administrator Selby, Public Works Director Thomas, Street Superintendent Scheel, Police Chief Jones were also in attendance. Councilman Mitchell was absent.

Utility Board members present: Charles Armistead, Rodney Edwards, Tim Seams (6:19 pm) and Stephanie Hayes.

Other attendees signed in and are attached to these minutes.

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**AGENDA ITEM: Call to Order**

Mayor White led in the Pledge of Allegiance. Councilman Hockersmith led in a word of prayer.

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**AGENDA ITEM: Agenda Approval**

Councilman Anselm made a motion to approve the agenda. Councilman Huster seconded the motion. All councilmembers voted “aye”.

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**AGENDA ITEM: Utility Board/City Council Joint Meeting (6:00 PM)**

Administrator Selby let the council know that the Utility Board had been looking at switching their water/sewer operations over to a company that can provide the staffing and take care of the regulations for the city. At this time, the department is down to one employee only and is having a hard time keeping any employees long enough to get the required certification to take care of the plant.

Tim Garity with Alliance Water spoke with the Utility Board and City Council to go over what his company could offer to the city. Mr. Garity stated that Alliance employees would come in and work closely with the city just as if they were a city employee. They would report to the city Public Works Director, would have someone on call 24/7 and would have no more than a 30-minute response time for any after hour calls. The contract would be for 5 years and each year the price would be negotiated between the city and Alliance.

Administrator Selby explained that the bid received from Alliance was approximately 10% less than the total cost to run the department now. Alliance covers their employee’s workers comp insurance as well, so this would be less on the city workers comp bill. Administrator Selby also stated that they were looking to get a bid from another company that does the same type of work and should have this bid back by the next Utility Board meeting on November 28<sup>th</sup>.

With no further business to discuss in open session, Utility Board member Tim Seams made a motion to go into closed session with the City Council to discuss real estate issues as allowed under RSMO 1988, Chapter 610.021. Utility Board member Charles Armistead seconded the motion. Upon roll call, Board Members: Seams, Armistead, Edwards and Hayes all voted “aye”.

Councilman Watkins made a motion to go into closed session with the Utility Board. Councilman Smith seconded the motion. Upon roll call, Councilmembers: Hockersmith, Weatherly, Sachs, Watkins, Anselm, Huster and Smith all voted “aye”.

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**AGENDA ITEM: City Council Regular Meeting (7:55 pm)**

Mayor White called the meeting back into open session.

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**AGENDA ITEM: Minutes – October 9, 2017**

Councilman Sachs made a motion to approve the minutes from the October 9, 2017 regular city council meeting. Councilman Anselm seconded the motion. All Councilmembers voted “aye”.

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### **AGENDA ITEM: BILLS**

Councilman Smith made a motion to approve the bills to be paid. Councilman Anselm seconded the motion. All councilmembers voted “aye”.

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### **AGENDA ITEM: Citizen Comments**

City Administrator Harold Selby spoke for the MO Community Betterment Committee. He mentioned that they had recently won 3<sup>rd</sup> place at the annual convention for the project they submitted and that the Youth had won a certificate of merit for their firehouse coffee shop project. Harold presented Kelly Pickler one of the High School students working on the Youth project with the Certificate of Merit from the convention.

Rodney Edwards spoke to the Council concerning the Grape & Fall Festival and the Sip & Savor and the way the Chamber handled the liquor control this year. He stated he was very disappointed and his business is considering not taking part in it next year. Peter Hoeffler with the St. James winery stated that his business has already decided not to take part in it next year.

Attorney Dan Vogel and Attorney Stephen Lucas with Cunningham, Vogel and Rost spoke with the Council next at the council’s request. Attorney Vogel told the council that they are a municipal attorney firm that specializes in and only handles municipalities. He said that they assign an attorney to each city and that attorney would be at city council meetings and be available as requested to help with bonding, financing and any other issues. If the council would like to move forward an ordinance would need to be approved and a contract signed.

Kelly Beets with MIRMA was the last to speak. He presented the City with a grant award in the amount of \$2,928 to cover the partial cost of two power crimpers and emergency flood lights that the city had applied for.

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### **AGENDA ITEM: Ordinance No. 17-1110 – Enhanced Enterprise Zone**

Clerk Wheeler read Ordinance No. 17-1110 for the second and final reading.

Councilman Smith made a motion to approve the ordinance as read. Councilwoman Weatherly seconded the motion. Upon roll call, the voting was as follows: Councilman Hockersmith “no”; Councilwoman Weatherly “aye”; Councilman Sachs “aye”; Councilman Watkins “aye”; Councilman Anselm “no”; Councilman Huster “aye”; Councilman Smith “aye”.

The ordinance was passed as read.

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### **AGENDA ITEM: Ordinance No. 17-1111 Bulk Water Purchases**

Clerk Wheeler read Bill No. 17-1111 for the second and final reading.

Councilman Sachs made a motion to approve Ordinance No. 17-1111. Councilman Huster seconded the motion. Upon roll call, the voting was as follows: Councilman Hockersmith “aye”; Councilwoman Weatherly “aye”; Councilman Sachs “aye”; Councilman Watkins “aye”; Councilman Anselm “aye”; Councilman Huster “aye”; Councilman Smith “aye”.

The ordinance was passed as read.

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### **AGENDA ITEM: Corky Stack – City Land Purchase**

Corky spoke with the council last month and presented a proposal for land purchase. After reviewing the proposal Councilman Smith made a motion to sell the property with the legal description a fraction of Lot 8, Block 6, original town of St. James for the cost of \$3,000, buyer pays all closing and transferring costs. Councilman Sachs seconded the motion. All councilmembers voted “aye”.

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## **AGENDA ITEM: Ordinance No. 17-1112 – No Parking Cul-De-Sacs**

Clerk Wheeler read Bill No. 17-1112 aloud for the first reading.

Councilman Hockersmith made a motion approve the first reading. Councilwoman Weatherly seconded the motion. Upon roll call, the voting was as follows: Councilman Hockersmith “aye”; Councilwoman Weatherly “aye”; Councilman Sachs “aye”; Councilman Watkins “aye”; Councilman Anselm “aye”; Councilman Huster “aye”; Councilman Smith “aye”.

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## **AGENDA ITEM: Ordinance No. 17-1113 – Trash Rates**

Clerk Wheeler read Bill No. 17-1113 aloud for the first reading.

Councilman Watkins mentioned that we are losing money on the extra pickups and therefore must increase those rates in order to just break even.

Councilman Huster made a motion to approve Bill No. 17-1113 as read for the first reading. Councilman Anselm seconded the motion. Upon roll call, the voting was as follows: Councilman Hockersmith “aye”; Councilwoman Weatherly “aye”; Councilman Sachs “aye”; Councilman Watkins “aye”; Councilman Anselm “aye”; Councilman Huster “aye”; Councilman Smith “aye”.

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## **AGENDA ITEM: Resolution No. 17-263 – Waynesville Mutual Aid Agreement**

Clerk Wheeler read Resolution No. 17-263 aloud.

Administrator Selby mentioned that this agreement would allow an electrician from Waynesville to come in 3 days per week while Chuck Hitch is out on FMLA leave to help the department and so that the others can continue to get their training hours as needed to advance.

Councilman Sachs made a motion to approve Resolution No. 17-263 as read. Councilman Huster seconded the motion. Upon roll call, the voting was as follows: Councilman Hockersmith “aye”; Councilwoman Weatherly “aye”; Councilman Sachs “aye”; Councilman Watkins “aye”; Councilman Anselm “aye”; Councilman Huster “aye”; Councilman Smith “aye”.

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## **AGENDA ITEM: Resolution No. 17-264 – Employee Handbook Updates**

Clerk Wheeler read Resolution No. 17-264 aloud.

Administrator Selby explained that this is changing the time clock procedures to match up with our new system.

Councilman Anselm made a motion to approve Resolution No. 17-264 as read. Councilman Huster seconded the motion. Upon roll call, the voting was as follows: Councilman Hockersmith “aye”; Councilwoman Weatherly “aye”; Councilman Sachs “aye”; Councilman Watkins “aye”; Councilman Anselm “aye”; Councilman Huster “aye”; Councilman Smith “aye”.

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## **AGENDA ITEM: Department Reports**

**Humane Society:** no report.

**Schools:** no report.

**Police:** Councilman Sachs reported that the department was doing well.

**Public Works Director:** Lyle mentioned a water leak on South Jackson and East James this month. Casey’s is set to open November 29<sup>th</sup>, a Planning and Zoning meeting will be held on November 27, Senior Center project now has a new engineer.

**Street:** Councilman Huster mentioned that he would like to give the street department a raise to bring them up to a better pay. He would like to give four employees a \$2/hour raise and three employees a \$1/hour raise based on where their current salaries and ranking within the department fall. Councilman Smith made a motion to approve the raises requested for the street department. Councilman Huster seconded the motion. All councilmembers voted “aye”.

**IDA:** No meeting held this month.

**Parks:** Councilman Mitchell was absent.

**Chamber** – Councilwoman Weatherly reported that the annual Christmas parade will be held on December 2<sup>nd</sup> this year. Chamber President Clifton Parker in response to the citizen comment earlier in the meeting stated that they worked with the State of Mo Liquor Control to make sure that everything was done correctly, and that they had received no complaints on either of the events up until now. He also stated that it would be ashamed to see either of these events shut down.

**Sanitation** – Councilman Watkins reported that truck #17 was down but other than that the department was running smoothly.

**Senior Center** – Councilman Smith had nothing new to report.

**City Administrator:** Administrator Selby had nothing new to report.

**Mayor:** Mayor White mentioned the Annual Appreciation Dinner on December 1<sup>st</sup> and invited all of the council. He also asked the council if they would like to give the normal \$125 holiday bonus to the employees this year? Councilman Anselm made a motion to give all employees a holiday bonus of \$125. Councilwoman Weatherly seconded the motion. All councilmembers voted “aye”.

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## **AGENDA ITEM: Mayor Appointments**

Mayor White asked for council approval for Merlin Johnson to the Forestry Board and Greg Edwards to the Board of Adjustment. Mayor White mentioned that he would have a final decision for the Library Board appointment at next month’s meeting. Councilman Watkins made a motion to approve the Mayor’s appointments. Councilman Smith seconded the motion. All councilmembers voted “aye”.

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## **AGENDA ITEM: Adjourn**

With no further business to discuss, Councilman Watkins made a motion to adjourn. Councilman Smith seconded the motion. All councilmembers voted “aye”. The regular council meeting was adjourned at 9:50 pm.

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Jim W. White, Mayor

ATTEST:

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Sarah Wheeler, City Clerk

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Date