

June 12, 2017
St. James Municipal Center
City Council Meeting

AGENDA ITEM: Call to Order

Mayor White called the meeting to order. Councilmembers Weatherly, Hockersmith, Huster, Anselm and Smith were present for the meeting. City Clerk Wheeler, City Administrator Selby, Public Works Director Thomas, Street Superintendent Scheel, Sanitation Superintendent Fraser, Police Chief Jones were also in attendance. Councilmembers Sachs, Mitchell and Watkins were absent.

Other attendees were Debbie Parton, Margaret Roberts, Robert Tessaro, Benji Daniel, Clifton Parker, Brandon Lickliger, Ramona Rhinehart, Brenda with FEMA, Mr. Lortz with Lortz Surveying.

AGENDA ITEM: Call to Order

Mayor White led in the Pledge of Allegiance.

AGENDA ITEM: Agenda Approval

Councilwoman Weatherly made a motion to approve the agenda. Councilman Anselm seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: MINUTES: May 8, 2017 Regular and Closed Session, April 10th Closed Session

Councilman Smith made a motion to approve the minutes for the May 8, 2017 Regular and Closed Sessions and the April 10, 2017 closed session meetings. Councilman Huster seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Bills

Councilman Anselm made a motion to approve the bills. Councilwoman Weatherly seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Citizen Comments

Debbie Parton, Director with the St. James Chamber spoke to the City Council about the upcoming Fireworks Display on July 4th and asked the City to consider donating \$1,000 to help with the costs. Mayor White let her know that they would talk about it further and get back to her.

Clifton Park, President of the St. James Chamber spoke to the City Council asking if they would be willing to negotiate the utility payment. Clifton stated that the Chamber would be willing to pay their utility bill if the City Council would approve three items. #1 – ask that the first bill be waved. He stated they did not know about it until May and were not prepared to pay it. #2 – Free use of fairgrounds 7 days a year and free use of the train depot 3 days per year. #3 – updated new service agreement for the hotel tax. Mayor White stated that we would put together a joint meeting with the Chamber to discuss these items further.

AGENDA ITEM: Ordinance No. 17-1095

Clerk Wheeler read Bill No. 17-1095 for the second and final reading. Mayor White again explained that this bill would only change that the utility board is paid one time per year instead of each month. The compensation amount would stay the same.

Councilman Smith made a motion to approve Bill No. 17-1095 to become Ordinance No. 17-1095. Councilwoman Weatherly seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Lease Agreements for Tourist Information Center, Fire House Coffee Shop and Golden Age Center.

Harold read to the Council a state statute stating that the city cannot give donations for utilities. He also stated that we could work out a service agreement that would offset these expenses. This would be something that the city would need to negotiate with each organization. Councilman Smith let the Council know that we have not done a good job at communicating with these organizations about their lease.

Councilman Smith made a motion to negotiate with all organizations that have city rented buildings for a service agreement. Councilman Anselm seconded the motion. All Councilmembers voted "aye".

Councilman Smith made a motion to table renewing the lease agreements until the next meeting to give time for each organization to come up with a service agreement. Councilman Anselm seconded the motion. All Councilmembers voted "aye".

City Administrator Selby mentioned that he would talk to the City Attorney about the rented buildings paying their utility bills and if we should be billing them now since it was voted on last year or if we would need to wait for a new lease.

Margaret Roberts mentioned that the school should not be getting billed for the lights at the Veterans Memorial because the school just donated the property but are not the ones that constructed it.

AGENDA ITEM: Street Sweeper

Public Works Director, Lyle Thomas told the council that the himself, Danny Scheel, and Adam Moreland had demoed six different street sweepers over the past several months. Lyle said he sent out for bids to be received by June 2nd. They received 6 different quotes back and decided that the Johnston would be the best option for the city in the amount of \$224,500. He said the life expectancy on this sweeper is 12-15 years, however, he would like to get it on a normal rotation like other city equipment and trade about every 7 years while the sweeper still has trade-in value.

Harold spoke next about the sweeper and let the council know that after they had received the bids they went out for bid with the banks to try and find the best financing. The council had approved in the budget \$40,000 this year for a street sweeper, however, rates had come back lower than expected and the best bid was through US Bank in the amount of 2.39% for payments that would be around \$35,000 per year. The first payment would not be due until next budget year. Harold stated that this would help us to keep money in our account for other projects that might come up.

Councilman Anselm made a motion to purchase the Johnston Street Sweeper in the amount of \$224,500 with the lowest financing. Councilman Huster seconded the motion. All councilmembers voted "aye".

AGENDA ITEM: Caring Center Plat

Lyle Thomas, Public Works Director mentioned that the Caring Center had turned in a plat for approval on lots 3 - 17. Lyle also included for the council review the staff review and copy of the minutes of the Planning & Zoning meeting.

Councilwoman Weatherly made a motion to approve the plat. Councilman Smith seconded the motion. All councilmembers voted "aye".

AGENDA ITEM: Ordinance No. 17-1096

Clerk Wheeler read Bill No. 17-1096 for the first reading. This bill would allow for no parking on certain sections of East Springfield as requested by the Police Department.

Councilman Smith made a motion to approve the first reading. Councilman Hockersmith seconded the motion. All Councilmembers voted "aye". The second and final reading will be held at the July meeting for approval.

AGENDA ITEM: Ordinance No. 17-1097

Clerk Wheeler read Bill No. 17-1097 aloud for the first reading. Lyle Thomas told the council that this ordinance would allow one free meter testing per year from each resident. This would cut down on some that abuse this by requesting meter testing's every month.

Councilman Smith made a motion to approve the first reading. Councilman Hockersmith seconded the motion. All Councilmembers voted "aye". The second reading will be held in July for final approval.

AGENDA ITEM: Ordinance No. 17-1098

Clerk Wheeler read Bill No. 17-1098 aloud for the first reading. This bill would allow for no parking on certain sections of Jefferson St. as requested by the Police Department.

Councilman Huster made a motion to approve the first reading. Councilwoman Weatherly seconded the motion. All councilmembers voted "aye". The second reading will be held in July for final approval.

AGENDA ITEM: Department Reports

Humane Society: Harold reported that the Humane Society had sold their airplane and that he had requested an updated report of their financials but had still not received it.

Schools: Councilman Smith reported that Superintendent Johnson is still working on the issues with the budget discussed last month.

Police: Chief Jones stated that they had hired a new officer to bring them back to full staff. The new officer will be starting on June 22nd.

Public Works Director: Lyle discussed the new workorder program and mentioned that he will be begin implementing this throughout each city department very soon. He showed a report to the council from the street department and discussed how it really helps with accountability.

Street: Councilman Huster stated that the street department is doing a fantastic job and he was also very pleased with the new workorder program.

IDA: No meeting.

Parks: No report.

Chamber – Councilwoman Weatherly stated that the attendance was up at the travel center due to people coming through going to Branson. She also stated that the Chamber will be holding a ribbon cutting for J's Vinyl this week. Weatherly mentioned that the theme for this year's Grape & Fall Festival will be Country Nights and Carnival Lights and that fair booklets will begin to be distributed soon.

Sanitation – Harold mentioned that that new trash truck had already broken down, however, it is under warranty so they were able to get a replacement truck to drive right away while the other one is being fixed. The new recycle truck is also in service now.

City Administrator: Administrator Selby told the council that a Community Betterment Meeting had been held and they had come up with a list of projects to be completed for judging again this year. The Art Council had a great turnout at 100 visitors, however, they do not feel like the Old City Hall will work for what they would like to do so they are working at finding a new building to use in the future. The Civil Air Cadets will be meeting to begin painting fire hydrants on Wednesday this week. Finally, he mentioned that citizens should be reminded that they cannot cut trees in city right-a-ways and that if they do they will be ticketed and fined. The city has been working to get all trees damaged or dying cut back or taken down. So far 25 trees have been cut with 150 left to go.

Mayor: The Mayor had no new information to report.

AGENDA ITEM: Extras

Brenda with FEMA asked to speak quickly to the council before they adjourned. She stated that she was the representative for the area and that FEMA had set up a Community Outreach spot for her at the Lowes in Rolla for anyone needing to contact her for flood damage. Brenda stated that she will leave some cards with the City Clerk for anyone needing her phone number.

AGENDA ITEM: Adjourn

With no further business to discuss, Councilman Anselm made a motion to adjourn. Councilwoman Weatherly seconded the motion. All councilmembers voted “aye”.

Jim W. White, Mayor

ATTEST:

Sarah Wheeler, City Clerk

Date