

February 10, 2020
St. James Municipal Center
City Council Meeting

AGENDA ITEM: Call to Order

Mayor Krawiecki called the meeting to order by leading in the pledge. Pastor Caleb led in a word for prayer. Councilmembers Swanson, Anselm, Edwards and Sachs were absent. There was no quorum for the meeting. The only items allowed to discuss were citizen comments and department reports. The regular meeting will be rescheduled for another date.

AGENDA ITEM: Citizen Comments

Christiane Dernhoefer requested to speak with the council about the water drainage issue in her yard on Evergreen Street. Mayor Krawiecki told her that he would send Danny and Lyle over to take a look at it this week.

Jerri Caswell spoke next. She stated that the sidewalks in town were a mess. She suggested that the council could look into the idea of having sponsors for parts of the sidewalk to be fixed and a plaque showing who paid for that portion of the sidewalk. Mayor Krawiecki mentioned that was a great idea and he would look into it more.

AGENDA ITEM: Department Reports

Public Works: Lyle stated that there had been 2 water main breaks this month, one on St. Marcus and the other on Helen Street. Both had been fixed. The street department had been out for snow a couple times this month. Lyle mentioned that the work order program had a feature that allowed them to track projects and figure out the cost to the city. The first project they took a look at was the snow plowing which had cost the city \$3,131.19 for 7.5 hours.

Alliance: Billy stated the water main break in front of the school and thanked the street department for all their help directing traffic during the time to fix everything. He stated that the crew had mostly been working at the treatment plant in the month of January getting ready for an inspection. Monthly and quarterly samples had come back good this month. In January we were pumping approximately 2 million gallons a day and we were bypassing water. Finally he mentioned that a 100 ft section of sewer main had been replaced.

Senior Center: Administrator Fleming mentioned the event that had been held at the Senior Center on Friday that gave information out to citizens on level bill pay, etc.

Schools: Councilman Smith stated that the school basketball teams were all doing very well this season. He also thanked the city and citizens for their patience during the school remodel.

Park: Councilwoman Keys mentioned the winter sports programs had been very successful!

Street: Danny Scheel mentioned the crew had mainly been snow plowing and working on regularly maintenance of equipment during the month of January.

Sanitation: No report.

Police: Mayor Krawiecki read the report for the Police Department. Their items included: still short 1 officer, the new officer was almost complete with his training and the Chief was still working on an Emergency Plan.

Humane Society: Councilman Boulware mentioned that we were still in a month to month contract with the Humane Society. He had also met with a newly formed animal rescue group that might be able to help the city out.

Utilities: Councilman Boulware mentioned the next meeting would be tomorrow.

Chamber: Councilwoman Weatherly mentioned the Chamber had 213 visitors in January, the Tourist Center was gearing up to start Spring hours on March 1st which would be 8:00 am – 4:00 pm (Monday through Friday) and 1:00 pm – 5:00 pm on Saturday. 154 members had attended the annual dinner and it was very successful. Upcoming events: April 18th Demo Derby, May 2nd Sip N' Savor; August 26-29th Grape & Fall Festival..

Library: Councilwoman Keyes mentioned that Linda would be retiring soon and therefore the Library was on the hunt for a new director to fill her spot.

IDA: Administrator Fleming mentioned the upcoming meeting on February 24th at 5:00 pm.

MO Humanities: Mayor Krawiecki mentioned that Dr. Belco had been the key speaker at the Chamber dinner and informed everyone of what the Humanities group had been working on.

City Administrator: Administrator Fleming mentioned St. James had 56 citizens sign up to be Census takers, so all their spots were full. A survey was sent out to several St. James households that would help with CDBG grants so the city would need to work to get as many of those back as possible. He asked the council to remember the recent events in Cuba where an officer was shot.

Mayor: Mayor Krawiecki mentioned that there was a race for Council positions in Ward 1,2 and 4 for the April election. He also mentioned all the good things going on at the park right now.

AGENDA ITEM: Adjourn

The meeting was adjourned at 7:35 pm.

Rick Krawiecki, Mayor

ATTEST:

Sarah Wheeler, City Clerk

Date

**February 19, 2020
St. James Municipal Center
City Council Meeting**

AGENDA ITEM: Call to Order

Mayor Krawiecki called the meeting to order. The meeting was held at the James Memorial Library. Councilman Anselm and Sachs were absent.

AGENDA ITEM: Agenda Approval

Councilman Smith made a motion to approve the agenda. Councilwoman Swanson seconded the motion. All councilmembers voted "aye".

AGENDA ITEM: Minutes – January 13, 2020

Councilman Boulware made a motion to approve the minutes from the January 13, 2020 regular council meeting. Councilwoman Edwards seconded the motion. All councilmembers voted "aye".

AGENDA ITEM: Bills – January 2020

Councilwoman Keys made a motion to approve the bills to be paid. Councilman Boulware seconded the motion. All councilmembers voted "aye".

AGENDA ITEM: Citizen Comments

No citizens requested to speak.

AGENDA ITEM: Ordinance No. 20-1157 – Cemetery Perpetual Care Fund

Mayor Krawiecki told the council that there was some concern about placing \$225,000 in the perpetual care fund and therefore he would like to amend the ordinance to put \$200,000 in the account.

Clerk Wheeler read the amended ordinance for the first reading. Councilwoman Weatherly made a motion to approve the ordinance as amended. Councilwoman Keys seconded the motion. Upon roll call, all members voted "aye".

Clerk Wheeler read the ordinance for the second and final reading. Councilwoman Weatherly made a motion to approve the ordinance as read. Councilman Boulware seconded the motion. Upon roll call, the voting was as follows: Councilman Smith "aye"; Councilwoman Keys "aye"; Councilwoman Swanson "aye"; Councilman Boulware "aye"; Councilwoman Weatherly "aye"; Councilwoman Edwards "aye".

Ordinance No. 20-1157 was approved as read.

AGENDA ITEM: Ordinance No. 19-1158 – Utilities Capital Fund Balance

Clerk Wheeler read the ordinance for the second and final reading. Councilman Boulware made a motion to approve the ordinance as read. Councilwoman Edwards seconded the motion. Upon roll call, the voting was as follows: Councilman Smith “aye”; Councilwoman Keys “aye”; Councilwoman Swanson “aye”; Councilman Boulware “aye”; Councilwoman Weatherly “aye”; Councilwoman Edwards “aye”.

Ordinance No. 19-1158 was approved as read.

AGENDA ITEM: Ordinance No. 20-1159 – PB & J Addition

Clerk Wheeler read the ordinance for the second and final reading. Councilwoman Keys made a motion to approve the ordinance as read. Councilwoman Weatherly seconded the motion. Upon roll call, the voting was as follows: Councilman Smith “aye”; Councilwoman Keys “aye”; Councilwoman Swanson “aye”; Councilman Boulware “aye”; Councilwoman Weatherly “aye”; Councilwoman Edwards “aye”.

Ordinance No. 20-1159 was approved as read.

AGENDA ITEM: Resolution No. 20-294 – Bates CPA Services

Administrator Fleming explained the need to for a CPA to adjust our books quarterly per new auditing regulations.

Clerk Wheeler read Resolution No. 20-294 aloud for the first and only reading. Councilwoman Edwards made a motion to approve. Councilman Boulware seconded the motion. Upon roll call, the voting was as follows: Councilman Smith “aye”; Councilwoman Keys “aye”; Councilwoman Swanson “aye”; Councilman Boulware “aye”; Councilwoman Weatherly “aye”; Councilwoman Edwards “aye”.

Resolution No. 20-294 was approved as read.

AGENDA ITEM: Resolution No. 20-295 – Hochschild, Bloom & Company LLC

Administrator Fleming let the City Council know that the city went out for bid for a new auditor for the upcoming 2020 audit. The bids were sent out to 5 firms but only 1 responded.

Clerk Wheeler read Resolution No. 20-295 aloud for the first and only reading. Councilwoman Keys made a motion to approve. Councilwoman Swanson seconded the motion. Upon roll call, the voting was as follows: Councilman Smith “aye”; Councilwoman Keys “aye”; Councilwoman Swanson “aye”; Councilman Boulware “aye”; Councilwoman Weatherly “aye”; Councilwoman Edwards “aye”.

Resolution No. 20-295 was approved as read.

AGENDA ITEM: Resolution No. 20-296 – Meramec Bike Path

Administrator Fleming let the City Council know that this resolution was for a grant for restrooms on the bike path.

Clerk Wheeler read Resolution No. 20-296 aloud for the first and only reading. Councilman Boulware made a motion to approve. Councilwoman Weatherly seconded the motion. Upon roll call, the voting was as follows: Councilman Smith "aye"; Councilwoman Keys "aye"; Councilwoman Swanson "aye"; Councilman Boulware "aye"; Councilwoman Weatherly "aye"; Councilwoman Edwards "aye".

Resolution No. 20-296 was approved as read.

AGENDA ITEM: Resolution No. 20-297 – DNR State Revolving Fund

Administrator Fleming let the City Council know that this resolution was for loans to finish the wastewater treatment plant projects.

Clerk Wheeler read Resolution No. 20-297 aloud for the first and only reading. Councilwoman Edwards made a motion to approve. Councilman Boulware seconded the motion. Upon roll call, the voting was as follows: Councilman Smith "aye"; Councilwoman Keys "aye"; Councilwoman Swanson "aye"; Councilman Boulware "aye"; Councilwoman Weatherly "aye"; Councilwoman Edwards "aye".

Resolution No. 20-297 was approved as read.

AGENDA ITEM: Resolution No. 20-298 – Alliance Contract Extension

Administrator Fleming let the City Council know that this resolution was for an extension on the Alliance contract that would allow their contract to line up with our fiscal year. Fleming stated that Alliance provides service for our water and wastewater treatment plant. They have worked well thus far and saved the city money from doing the projects on their own. The new contract would be a 1.8% increase from the previous amount paid.

Councilman Smith asked if we were required to bid this contract out? Attorney Head mentioned that per our ordinance we can do the extension without the bidding process, however, at the end of the extension it would need to be bid out.

Clerk Wheeler read Resolution No. 20-298 aloud for the first and only reading. Councilman Smith made a motion to approve. Councilwoman Keys seconded the motion. Upon roll call, the voting was as follows: Councilman Smith "aye"; Councilwoman Keys "aye"; Councilwoman Swanson "aye"; Councilman Boulware "aye"; Councilwoman Weatherly "aye"; Councilwoman Edwards "aye".

Resolution No. 20-298 was approved as read.

AGENDA ITEM: Ordinance No. 20-1161 – Police Grant

Clerk Wheeler read Ordinance No. 20-1161 aloud for the first reading. Administrator Fleming explained that this was for a zero out of pocket grant that the police had received. Councilwoman Edwards made a motion to approve. Councilman Boulware seconded the motion. Upon roll call, the voting was as follows: Councilman Smith "aye"; Councilwoman Keys "aye"; Councilwoman Swanson "aye"; Councilman Boulware "aye"; Councilwoman Weatherly "aye"; Councilwoman Edwards "aye".

Clerk Wheeler read ordinance No. 20-1161 for the second and final reading. Councilwoman Edwards made a motion to approve. Councilman Boulware seconded the motion. Upon roll call, the voting was as follows: Councilman Smith "aye"; Councilwoman Keys "aye"; Councilwoman Swanson "aye"; Councilman Boulware "aye"; Councilwoman Weatherly "aye"; Councilwoman Edwards "aye".

Ordinance No. 20-1161 was approved as read.

AGENDA ITEM: Ordinance No. 20-1160 – Cemetery Management

Administrator Fleming presented the council with a presentation showing problem areas in the cemetery. He discussed how the new ordinance would fix these issues and make the rules the same across all plots. The ordinance would fix items such as mowing issues, looks of the cemetery, planting issues, shepherd hooks, etc.

Councilwoman Keys asked how this would roll out to the community and when so that they would know about it ahead of time? Administrator Fleming stated that if passed we would like to begin with the new rules May 2nd. This will also be advertised in the paper and on social media to try and catch as many people as possible.

Councilman Smith asked if this would create any issues with a person buying a plot that they now own and the city making them follow by certain rules on their property. Attorney Head stated that per Missouri State Statutes cemeteries are allowed to put regulations on cemetery plots, the new ordinance would be covered under these rules.

Clerk Wheeler read Ordinance No. 20-1160 aloud for the first reading. Councilwoman Edwards made a motion to approve. Councilwoman Keys seconded the motion. Upon roll call, the voting was as follows: Councilman Smith “aye”; Councilwoman Keys “aye”; Councilwoman Swanson “aye”; Councilman Boulware “aye”; Councilwoman Weatherly “aye”; Councilwoman Edwards “aye”.

The second reading will take place at the March meeting.

AGENDA ITEM: City Administrator Report

Administrator Fleming mentioned the week of April 13th and the week of April 22nd will be the street gumball pick-up. Fleming also read a “Letter to the Editor” that was in the newspaper this week. The letter described the city employees, street and sanitation departments as fantastic workers that come to the need of the citizens as soon as they are called.

AGENDA ITEM: Adjourn

With no further business to discuss Councilman Boulware made a motion to adjourn. Councilwoman Keys seconded the motion. All councilmembers voted “aye”.

Rick Krawiecki, Mayor

ATTEST:

Sarah Wheeler, City Clerk

Date