

**January 13, 2020
St. James Municipal Center
City Council Meeting**

AGENDA ITEM: Call to Order

Mayor Krawiecki called the meeting to order by leading in the pledge. Councilman Anselm was absent.

AGENDA ITEM: Agenda Approval

Councilwoman Edwards made a motion to approve the agenda. Councilman Smith seconded the motion. All councilmembers voted "aye".

AGENDA ITEM: Minutes – December 9, 2019

Councilman Sachs made a motion to approve the minutes from the December 9 2019 regular council meeting. Councilwoman Weatherly seconded the motion. All councilmembers voted "aye".

AGENDA ITEM: Bills – December 2019

Councilwoman Keys made a motion to approve the bills to be paid. Councilman Boulware seconded the motion. All councilmembers voted "aye".

AGENDA ITEM: Citizen Comments

No citizens requested to speak.

AGENDA ITEM: Ordinance No. 19-1156 – St. James Manor Rezoning

Clerk Wheeler read Ordinance No. 19-1156 out loud for the second and final reading. Councilman Sachs made a motion to approve. Councilman Boulware seconded the motion. Upon roll call, all councilmembers voted "aye".

AGENDA ITEM: Ordinance No. 20-1157 – Cemetery Perpetual Care Fund

Administrator Fleming explained that the Cemetery Board would like to open a separate savings account for perpetual care. Councilman Sachs asked if it would be set up as a 501C3 for donations? Councilman Smith asked if the account would be set up to not be touched except for care of the cemetery? Administrator Fleming would look into the 501C3 and see if this is something city governments can do.

He also mentioned that the account would be set up and to not be touched and we are hoping that the Cemetery can live off the interest and sales of plots only.

Councilman Boulware made a motion to approve the first reading of Ordinance No. 20-1157. Councilman Sachs seconded the motion. Upon roll call, all councilmembers voted "aye".

AGENDA ITEM: Ordinance No. 19-1158 – Utilities Capital Fund Balance

Clerk Wheeler read Ordinance No. 19-1158 aloud for the first reading. Administrator Fleming explained that the Utility Board had voted to increase their fund balance goals to 55% on the Capital Savings account.

Councilman Boulware made a motion to approve the first reading of Ordinance No. 19-1158. Councilwoman Keyes seconded the motion. Upon roll call, all councilmembers voted "aye".

AGENDA ITEM: Ordinance No. 20-1159 – PB & J Addition

Clerk Wheeler read Ordinance No. 20-1159 aloud for the first reading. Nathan Browne explained the changes to the council.

Councilwoman Keyes made a motion to approve Ordinance No. 20-1159 as read. Councilwoman Swanson seconded the motion. Upon roll call, all councilmembers voted "aye".

AGENDA ITEM: School Greenhouse P&Z Recommendation

Nathan Browne explained to the council that the school was in an R1 district and therefore there were restrictions on having a business within that zone. The Planning & Zoning Board suggested making a special recommendation for the school to use the greenhouse as a business for educational purposes only within the R1 zone. The council agreed to the recommendation.

AGENDA ITEM: Department Reports

Public Works: Lyle stated that 52 utility poles had been changed out for the 2019 year, 36 transformers changed, and 23 transformers removed that were no longer needed. 1,617 work orders were closed out for the year. Tree trimming is completed for the 2019-2020 budget year. No power outages during the last rainstorm and St. Francis was the only street to flood because the street crew had been able to clean up leaves.

Alliance: Billy stated the testing had been perfect, numbers were good. The crew had done a hydrant repair on E. Scioto this month and installed 5 new water services at the old opera house. The sewer mains were being jetted and they had dye tested the lateral. DNR showed up for a surprise inspection but everything went very well.

Senior Center: No report.

Schools: Councilman Smith stated that Dr. Johnson wanted to thank the city for getting the transformers moved quickly so that they could continue with their construction. Basketball season was going on and both teams are doing well.

Park: Councilwoman Keys mentioned that the park had a new employee, new sports programs were starting up and they now offered online registration. The department was working on leaf cleanup in the cemetery and there had been shingle damage at the Community Hall that we were going to turn in a claim for.

Street: Danny Scheel mentioned that they had received their new dump truck and that all employees, except 1 now have their CDL.

Sanitation: No report.

Police: Councilman Sachs mentioned we were short 1 officer.

Humane Society: Councilman Boulware mentioned he would be meeting next Tuesday with a group to discuss the future of the Humane Society.

Utilities: Councilman Boulware mentioned the utility board had voted to move the disconnect date to the 25th of the month. Utility Board is also working on a policy for annexing customers in to town.

Chamber: Councilwoman Weatherly mentioned the Chamber had 292 visitors in December. February 7th would be the annual dinner. April 18th is the Demo Derby and August 26-29 would be the Grape & Fall Festival.

Library: Councilwoman Swanson mentioned Dick Elgin would be doing a presentation at the library on February 10th. Thursday, January 23rd the library will hold a meeting for census sign-up and finally, the Friends of the Library will be holding a meeting this Thursday at 7:00 pm.

IDA: Councilwoman Edwards had nothing new to report.

MO Humanities: Councilwoman Edwards mentioned they were still working on planning & funding.

City Administrator: Administrator Fleming mentioned the Waster Water non-compliance timeline was now set for May 2022, Archer Engineering would be finishing the plan designs by end of the month. February 7th would be a resource day at the Senior Center. Paulette Craft would be going to discuss level bill pay and other vendors would be there to present as well. February 23rd would be a meeting to sign up to be a Census taker. The jobs started out at \$17/hour.

Jim presented the council with some updates to the Cemetery rules and asked the council to look through so that it could be voted on at the next meeting. Some of the key changes he stated were: plots would go from \$500 to \$650, we would no longer allow double grave full burials. Single graves with 1 cremation would remain the same, with a second cremation the cost would be an additional \$125. Foot and headstones would increase to \$25 from \$10 previously.

Mayor: Mayor Krawiecki asked to make the following appointments:

Forestry Board

Reappoint – Justin Hughes -2024X
Melissa Keeney – 2024X
New Appointment – Bill Kirgan – 2024 X

Councilman Sachs made a motion to approve. Councilman Boulware seconded the motion. All councilmembers voted “aye”.

Board of Adjustments

Reappoint – Greg Edwards – 2024 X

Councilman Sachs made a motion to approve. Councilman Smith seconded the motion. All councilmembers voted “aye”.

TIF – Tax Increment Financing

Tom Cox - City
Carl Behr – 2024X
Jake Shockley – 2024X
Dave Verkamp -2024X
Jackie Rogers -2024X

Councilman Sachs made a motion to approve. Councilman Smith seconded the motion. All councilmembers voted “aye”.

Enhanced Enterprise Zone Board

Robert Tessaro – 2024 X
Larry Stratman – Other taxing district– 2024 X
Mitch Weatherly – 2024X
John Rapp – 2024 X
Jackie Rogers – 2024X
Dave Verkamp (re-appoint)– 2024X

Councilman Sachs made a motion to approve. Councilman Smith seconded the motion. All councilmembers voted “aye”.

Park Board

Brittany Kemnitzer – 2024X

Councilwoman Keyes made a motion to approve. Councilwoman Swanson seconded the motion. All councilmembers voted “aye”.

Library Board

Kristy Kochis – 2024X
Marcinda Redburn – 2024X
Kay Gillespie – 2024X

Councilwoman Keyes made a motion to approve. Councilman Smith seconded the motion. All councilmembers voted “aye”.

Cemetery Board

Gary Huffman – 2024 X
Don Walker – 2024X

Councilman Smith made a motion to approve. Councilwoman Edwards seconded the motion. All councilmembers voted “aye”.

Transportation Sales Tax Advisory Committee

Jake Shockley- 2024X
Open – Mitch Weatherly – 2024X

Councilman Boulware made a motion to approve. Councilwoman Edwards seconded the motion. All councilmembers voted “aye”.

Tourism Tax Commission

Local Business – Jake Shockley

Councilman Boulware made a motion to approve. Councilwoman Edwards seconded the motion. All councilmembers voted “aye”.

Mayor Krawiecki also mentioned that important Census coming up, lots going on in the Park and the Chamber dinner February 7th.

AGENDA ITEM: Adjourn

With no further business to discuss Councilman Sachs made a motion to adjourn. Councilman Boulware seconded the motion. All councilmembers voted “aye”.

Rick Krawiecki, Mayor

ATTEST:

Sarah Wheeler, City Clerk

Date

