

January 10, 2022
Golden Age Center Building
Nelson Hart Park
Regular City Council Meeting
7:00 pm

AGENDA ITEM: Call to Order

Mayor Krawiecki called the meeting to order.

Councilmembers in attendance: Michael Gray, Mark Gray (via Zoom), Brittney Marston, Joe Boulware, Tyler Wagnon, Greg Edwards and David Watkins. Absent: Stephanie Swanson

Administrator Fleming led in a word of prayer.

AGENDA ITEM: Adoption of Agenda

Councilman Watkins made the motion to approve the agenda. Councilman Boulware seconded the motion.

AGENDA ITEM: Minutes

Councilman Edwards stated a change needed to be made under school department reports. It says Shriners and needs to be changed to Masonic Lodge. Councilman Joe Boulware made a motion to approve the December 13, 2021 minutes with the change, seconded by councilman Mark Gray. All councilmembers voted "aye". Absent: Councilwoman Swanson.

AGENDA ITEM: Bills

Councilman Watkins asked to confirm payroll is not included in the bill amounts. Administrator Fleming confirmed payroll is not included in the bill amount but all employee benefits are figured in. Councilman Edwards asked why the City of St. James is a member of the Rolla Area Chamber of Commerce and Mayor Krawiecki stated the City of Rolla is also a member of the St. James Area Chamber of Commerce because the cities promote each other. Discussion followed. Councilman Watkins made the motion to approve the bills, seconded by Tyler Wagnon. All councilmembers voted "aye". Absent: Councilwoman Swanson.

AGENDA ITEM: Budget Update

Administrator Fleming gave a summarization of the reports provided in the packet stating the street department and TST are doing very well. Administrator Fleming also stated the TST fund has increased approximately \$100,000.00 more in revenue than budgeted so far. The pool revenue increased \$40,000 this year and the city will be transferring a portion of the money into a reserve fund, which has not been done in 6 years. Administrator Fleming went on to summarize the other departments income and expenses to date. Discussion followed

CITIZEN COMMENTS

There were no citizen comments

OLD BUSINESS

AUDIT PRESENTATION

Ms. Tammy Alsop with Sikich gave an overview of the City of St. James audit. Discussion followed, and centered on some of the comments in the "Auditor's Letter to the Council" . Tammy also discussed the Electric Department is not covering their cost and this will need to be addressed. A copy is available at City Hall for the public's review.

NEW BUSINESS

AGENDA ITEM: RESOLUTION 22-01 Agreement with C.M. Archer Group

The City Clerk read aloud the resolution for the first reading.

Chief of Police Ron Jones explained the need for the improvements to the police department stating part of the ceiling office fell down, also several issues with the heating and cooling system in the building along with bathroom issues. Discussion followed. Councilman Michael Gray made a motion seconded by Councilman Boulware to approve the resolution.

Upon roll call the votes were as follows: Councilwoman Wagnon "aye", Councilman Boulware "aye", Councilman Edwards "aye", Councilman Mark Gray "aye", Councilwoman Marston "aye", Councilman Michael Gray "aye", Councilman Watkins "aye". Absent: Councilwoman Swanson.

AGENDA ITEM: RESOLUTION 22-02 Contract with Century Link

The City Clerk read aloud the resolution for the first reading.

Administrator Fleming stated this would not generate a great deal of revenue but would give Century Link expectations to remove equipment from poles in a timely manner and also apply for a permit in the

City so we will know what they are doing in town because they are using contractors. This will help with better communication with Century Link that we have not had in the past. Discussion followed. Councilman Boulware made a motion seconded by Councilman Mark Gray to approve the resolution.

Upon roll call the votes were as follows: Councilwoman Wagnon "aye", Councilman Boulware "aye", Councilman Edwards "aye", Councilman Mark Gray "aye", Councilwoman Marston "aye", Councilman Michael Gray "aye", Councilman Watkins "aye". Absent: Councilwoman Swanson.

AGENDA ITEM: Department Reports

PUBLIC WORKS---Lyle Thomas (Absent)

In Lyle Thomas's absence, City Administrator Jim Fleming gave a brief summarization of the report provided in the packet.

ALLIANCE—BILLY BOWERS

Mr. Bowers gave a brief summarization of the report provided in the packet and stated all lab tests came back and looking good. He also gave an update on the water main breaks and repairs and stated the clarifier has been repaired. An update was also given on the lift station bypass.

SCHOOLS--BRITTNEY MARSTON---No Report

SENIOR CENTER—MICHAEL GRAY

Councilman Gray stated the construction has started on the Resource Center. They have hired Sarah Kearney as the administrative coordinator. The Caring Center is asking for volunteers in all departments. Sanitation report---Recycling and trash has increased due to the holidays. Sanitation department is fully staffed.

POLICE—MARK GRAY

Councilman Gray stated there was 8638 calls in 2021 and the call volume is up. The grant for body cameras has been denied and the police department is looking for more options.

MO HUMANITIES—No Report

PARK—TYLER WAGNON

Councilwoman Wagnon stated Kinder Craft class has started and 46 kids are in Little Tigers and 26 in Jr. Hoops. So far 58 people have registered for the daddy daughter dance.

LIBRARY—GREG EDWARDS

Councilman Edwards stated that book sales are the first Friday and Saturday of the month. Still oing partnerships with the State Historical Society. Book club was postponed due to inclement weather but will start again this Thursday at 10 am. One of the library staff is doing school visits and nursing home in

town. Also doing a partnership with the Crawford County Library holding Dungeon and Dragons events ever second and fourth Saturday of the month starting Feb. 26 at the Bourbon library.

STREET---DAVID WATKINS

Councilman Watkins asked if any applications have been received. Discussion followed

PCAR---JOE BOULWARE

Councilman Boulware stated they have posted new changes to the policy at first of year. For more information follow them on social media. The shelter is going to start putting microchips in pets for all adoptions going forward. The shelter is encouraging emails opposed to phone calls. The following fund raising event 90's Trivia night will be January 28, 2022. Tickets can be purchased online and will be held at Meramec Vineyards in St. James.

CHAMBER—BRITTNEY MARSTON

Councilwoman Marston stated Kelly Money has been hired as the new Chamber Director.

IDA---MICHAEL GRAY—No report

UTILITIES—STEPHANIE SWANSON—No report

CITY ADMINISTRATION---JIM FLEMING

Administrator Fleming updated the Lagers retirement fund stating our account has a surplus of 15% over liability which is very good news for all employees with the City. He also stated now that C.M. Archer is on board the City will look in to remodeling the meeting room to make it more formal with a dais, wide screen TV's and other equipment. Preliminary budgets will be going out to all department heads this week and hoping to set up a budget committee meeting the week of the 24th. Discussion followed

MAYOR----RICK KRAWIECKI

Mayor Krawiecki stated they we will repurpose a lot of material from the building.

AGENDA ITEM: Adjourn

With no further business to discuss Councilman Watkins made a motion seconded by Councilman Boulware. The meeting was adjourned at 8:26 pm.

Rick Krawiecki, Mayor

ATTEST: