



**MINUTES**  
**TOWN OF STOKESDALE**  
**REGULAR TOWN COUNCIL MEETING**  
**8325 ANGEL-PARDUE ROAD**  
**STOKESDALE, NC 27357**  
**JULY 13, 2023 AT 7:00 PM**

In attendance: Mayor Michael E. Crawford; Mayor Pro Tem Derek Foy; Councilman Jimmy Landreth; Councilman Tim Jones; Councilman Jim Rigsbee; Town Attorney Charles H. Winfree; Town Budget/Finance Officer Kimberly Thacker; and Town Clerk Robbie Lee Wagoner II.

**1. Call to Order, Pledge of Allegiance, and Invocation.**

Mayor Michael E. Crawford called the meeting to order at 7:00 PM, led the Pledge of Allegiance, and delivered the opening invocation.

**2. Review and Adopt the Agenda.**

Councilman Rigsbee requested the addition of an agenda item under new business for the discussion of granting spending authority to the Town Clerk for the authorization of maintenance and repairs to town property.

Mayor Crawford accepted this amendment, thus creating agenda item number 10A (Discussion to grant spending authority to the Town Clerk for the authorization of maintenance and repairs to town property).

Mayor Pro Tem Foy made a **Motion** to adopt the agenda as amended.

Councilman Landreth seconded the motion.

<b>Mayor Crawford</b>	<b>YES</b>	<b>Mayor Pro Tem Foy</b>	<b>YES</b>
<b>Councilman Landreth</b>	<b>YES</b>	<b>Councilman Rigsbee</b>	<b>YES</b>
<b>Councilman Jones</b>	<b>YES</b>		

**Motion carried (5-0).**

**3. Review and Adopt the following Minutes:**

**a) May 11, 2023, Regular Town Council Meeting Minutes**

Mayor Crawford made a **Motion** to adopt the May 11, 2023, regular Town Council meeting minutes as written.

Councilman Landreth seconded the motion.

Councilman Jones made the following comments regarding the minutes for the May 11, 2023, regular Town Council meeting:

- The staff report referenced on page four of the minutes notes the existence of two streams on the property located at 7884 ZZ Eversfield Road, Stokesdale, NC 27357. Councilman Jones claims that he attempted to correct Mr. Snyder and inform him that two streams did not exist on this property, however, the corrections were declined. Councilman Jones also claimed that he objects to the use of town and staff resources being used to tract underground streams unnecessarily.
- On page 11 of the minutes, it is noted that Councilman Jones voted against the motion made to allow the Town Attorney to draft a contract for CJ Builders and for the contract to be executed by the Mayor. Councilman Jones claimed that he objected to this motion because the motion allowed the Town Attorney to draft a contract for CJ Builders and, in turn, this contract could be executed without first being seen by all members of the Town Council.

<b>Mayor Crawford</b>	<b>YES</b>	<b>Mayor Pro Tem Foy</b>	<b>YES</b>
<b>Councilman Landreth</b>	<b>YES</b>	<b>Councilman Rigsbee</b>	<b>YES</b>
<b>Councilman Jones</b>	<b>NO</b>		

**Motion carried (4-1).**

**b) May 11, 2023, Closed Session Minutes**

Mayor Crawford made a **Motion** to adopt the May 11, 2023, closed session minutes as written.

Mayor Pro Tem Foy seconded the motion.

<b>Mayor Crawford</b>	<b>YES</b>	<b>Mayor Pro Tem Foy</b>	<b>YES</b>
<b>Councilman Landreth</b>	<b>YES</b>	<b>Councilman Rigsbee</b>	<b>YES</b>
<b>Councilman Jones</b>	<b>YES</b>		

**Motion carried (5-0).**

**c) June 08, 2023, Closed Session Minutes**

Mayor Crawford made a **Motion** to adopt the June 08, 2023, closed session minutes as written.

Councilman Landreth seconded the motion.

<b>Mayor Crawford</b>	<b>YES</b>	<b>Mayor Pro Tem Foy</b>	<b>YES</b>
<b>Councilman Landreth</b>	<b>YES</b>	<b>Councilman Rigsbee</b>	<b>YES</b>
<b>Councilman Jones</b>	<b>YES</b>		

**Motion carried (5-0).**

Mayor Crawford took a moment to recognize the new Town Clerk, Robbie Lee Wagoner II, as he attended his first Town Council meeting as the Town Clerk.

**4. Public Safety Reports:**  
**a) Stokesdale Fire Department**

Stokesdale Fire Chief Todd Gauldin presented the Fire Department report.

**b) Guilford County Sheriff's Office**

Mayor Crawford read the report provided by Guilford County Sheriff's Office.

**5. Administrative Reports:**  
**a) Administrative Report: Robbie Lee Wagoner II, Town Clerk**

Town Clerk Robbie Lee Wagoner II presented the administrative report.

**b) Planning Board:**

No Planning Board report was presented.

**c) Events Committee:**

No Events Committee report was presented.

**d) Property Committee:**

Councilman Rigsbee presented the Property Committee report.

**e) Town Park Improvement Committee: Tee Stephenson, Chairman**

Committee Chairman Tee Stephenson presented the Town Park Improvement Committee report.

**6. Financial Reports: Kimberly Thacker, Town Finance Officer / Town Budget Officer**

Town Finance Officer/Budget Officer Kimberly Thacker presented the financial reports for the Town's General Fund and the Town's Water Enterprise accounts.

**7. Citizen's Comments from the Floor (3-Minute Limit per Speaker).**

**Bill Gobel, 1402 Westridge Road, Greensboro, NC 27410:** Introduced himself as the Guilford County Board of Education representative for District 3 and provided several updates regarding schools within the Guilford County School District.

**Gordon Morrison, 6943 Maynard Road, Summerfield, NC 27358:** Introduced himself as the owner of Greenway Enterprises and expressed his interest in becoming a registered vendor for the Town with the hopes of being contacted for maintenance/handyman services.

**Mark Nadel, 8211 Wendy Gayle Drive, Stokesdale, NC 27357:** Expressed his personal concerns regarding the current Town Council not properly adhering to Robert’s Rules of Order. More specifically, he claimed that Councilman Jones’ Point of Order from the May 11, 2023, regular Town Council meeting was inappropriate due to there being no official Town policy regarding the attendance of animals or pets at a Town Council meeting. He also provided the Town Clerk with documentation explaining the characteristics of a Point of Order.

**OLD BUSINESS:**

**8. Consideration of Scope and Fee Proposals for Water Line Extension to Add System Redundancy.**

Aaron Babson, Associate Vice President of Hazen and Sawyer’s Greensboro, NC office, presented the Town Council with three Engineering Design Service proposals for water line extensions to add redundancy to the town water system.

Councilman Jones made **a Motion** to accept the Scope and Fee Proposal for the Water Line Extension to Add System Redundancy – Alternative 1A – Coldwater Rd w/6-inch pipe, dated July 10, 2023, thus authorizing Hazen and Sawyer to proceed with the Engineering Design Service with the cost not to exceed the Total Contract Value of \$366,400.00.

Councilman Landreth seconded the motion.

<b>Mayor Crawford</b>	<b>YES</b>	<b>Mayor Pro Tem Foy</b>	<b>YES</b>
<b>Councilman Landreth</b>	<b>YES</b>	<b>Councilman Rigsbee</b>	<b>YES</b>
<b>Councilman Jones</b>	<b>YES</b>		

**Motion carried (5-0).**

**NEW BUSINESS:**

**9. Discussion of Picnic Shelter Maintenance at the Town Park.**

Councilman Rigsbee requested that Town Staff obtain three quotes for the services involved with staining the wooden picnic shelters at the Town Park, as well as replacing the roofs of the wooden picnic shelters at the Town Park.

**10. Consideration of Job Description and Job Advertisement Posting for a Full-Time Deputy Town Clerk.**

Mayor Pro Tem For made **a Motion** to advertise the Deputy Town Clerk position as a full-time position with an annual salary of \$35,000.00 to \$45,000.00 based on experience.

Mayor Crawford seconded the motion.

Mayor Pro Tem Foy withdrew the abovementioned motion.

Mayor Pro Tem Foy made **a Motion** to authorize Town Clerk Robbie Lee Wagoner II to finalize the Deputy Town Clerk job description and to advertise the Deputy Town Clerk position as a full-time position that consists of benefits, a 32-hour workweek, and an hourly pay range of \$18.00 to \$22.00 based on experience.

Councilman Jones seconded the motion.

<b>Mayor Crawford</b>	<b>YES</b>	<b>Mayor Pro Tem Foy</b>	<b>YES</b>
<b>Councilman Landreth</b>	<b>YES</b>	<b>Councilman Rigsbee</b>	<b>YES</b>
<b>Councilman Jones</b>	<b>YES</b>		

**Motion carried (5-0).**

**10A. Discussion to grant spending authority to the Town Clerk for the authorization of maintenance and repairs to town property.**

Councilman Rigsbee made **a Motion** to authorize the Town Clerk with a spending authority of \$500.00 per occurrence for maintenance requirements at the Town Hall and the Town Park, with the caveat that the Town Clerk will obtain a written quote for the maintenance requirement and email the written quote to the members of the Town Council. The Town Clerk should also email the Town Finance Officer/Budget Officer to confirm that this expenditure can be afforded according to the Town's annual budget. Once confirmation has been received from the Town Finance Officer/Budget Officer and should no member of the Town Council object to the quote provided by the Town Clerk within one business day, then the Town Clerk is authorized to move forward with this expenditure for the maintenance requirement.

Mayor Crawford seconded the motion.

<b>Mayor Crawford</b>	<b>YES</b>	<b>Mayor Pro Tem Foy</b>	<b>YES</b>
<b>Councilman Landreth</b>	<b>YES</b>	<b>Councilman Rigsbee</b>	<b>YES</b>
<b>Councilman Jones</b>	<b>NO</b>		

**Motion carried (4-1).**

**11. Citizen's Comments from the Floor (3-Minute Limit per Speaker).**

No citizen's comments were made from the floor.

**12. Closed Session in accordance with § 143-318.11. Closed Sessions.**

**(a) Permitted Purposes.** It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.

**(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.** General policy matters may not be discussed in a closed session, and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

Mayor Crawford made a **Motion** to enter into Closed Session at 9:37 PM for the purposes of consulting with the Town Attorney and preserving the attorney-client privilege.

Mayor Pro Tem Foy seconded the motion.

<b>Mayor Crawford</b>	<b>YES</b>	<b>Mayor Pro Tem Foy</b>	<b>YES</b>
<b>Councilman Landreth</b>	<b>YES</b>	<b>Councilman Rigsbee</b>	<b>YES</b>
<b>Councilman Jones</b>	<b>YES</b>		

**Motion carried (5-0).**

Mayor Crawford made a **Motion** to enter into Open Session at 10:05 PM.

Councilman Landreth seconded the motion.

<b>Mayor Crawford</b>	<b>YES</b>	<b>Mayor Pro Tem Foy</b>	<b>YES</b>
<b>Councilman Landreth</b>	<b>YES</b>	<b>Councilman Rigsbee</b>	<b>YES</b>
<b>Councilman Jones</b>	<b>YES</b>		

**Motion carried (5-0).**

**13. Council Comments.**

**Councilman Rigsbee** thanked all of the citizens who attend tonight’s meeting, including Bill Goble from the Guilford County Board of Education. He expressed the importance of local government and announced that he has filed for re-election as a council member of the Stokesdale Town Council with the hopes that Mayor Pro Tem Foy and Councilman Landreth will also file for re-election.

**Mayor Pro Tem Foy** thanked Bill Goble, town staff, and his fellow members of the Town Council for attending tonight’s meeting. He congratulated Councilman Rigsbee on his decision to file for re-election as a council member of the Stokesdale Town Council and expressed his desire for Councilman Landreth to file for re-election as well. He also expressed that he would give running for office again thoughtful prayer and would make a decision.

**Councilman Landreth** expressed his love for the Town of Stokesdale, a town of which he has resided within his entire life. He congratulated Councilman Rigsbee on his decision to file for re-election as a council member of the Stokesdale Town Council. He also expressed his satisfaction with the job that Robbie Lee Wagoner II is doing in his role of Town Clerk, emphasizing the importance of Dale Martin as his teacher for this role. He also expressed his thankfulness for the return of Mayor Crawford.

**Councilman Jones** thanked all of the citizens who attend tonight’s meeting, as well as expressed his appreciation for the town staff. He explained that, while making decisions to best represent the citizens of the Town of Stokesdale, he utilizes the Holy Bible and the United States Constitution.

**Mayor Crawford** expressed his appreciation of Councilman Rigsbee for his decision to file for re-election as a council member of the Stokesdale Town Council. He also expressed his desire for Mayor Pro Tem Foy and Councilman Landreth to file for re-election as well.

**14. Adjournment.**

Councilman Jones made a **Motion** to adjourn the meeting at 10:15 PM.

Mayor Pro Tem Foy seconded the motion.

<b>Mayor Crawford</b>	<b>YES</b>	<b>Mayor Pro Tem Foy</b>	<b>YES</b>
<b>Councilman Landreth</b>	<b>YES</b>	<b>Councilman Rigsbee</b>	<b>YES</b>
<b>Councilman Jones</b>	<b>YES</b>		

**Motion carried (5-0).**

Being no further business to come before the Town Council, the meeting was adjourned at 10:15 PM.

**ANNOUNCEMENTS:**

- **The Town of Stokesdale Town Planning Board will hold a regular meeting on Thursday, July 27, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.**
- **The Town of Stokesdale Town Council will hold a regular meeting on Thursday, August 10, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.**

**APPROVED: AUGUST 10, 2023**

**MICHAEL E. CRAWFORD, MAYOR**

**ATTEST:**

**ROBBIE LEE WAGONER II, TOWN CLERK**