



MINUTES
TOWN OF STOKESDALE
REGULAR TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
DECEMBER 08, 2022 AT 7:00 PM

Member's present were: Mayor Mike Crawford; Mayor Pro-Tem Derek Foy; Council Members: Jimmy Landreth, Tim Jones, and Jim Rigsbee; Town Attorney Charles Winfree; Finance and Budget Officer Kim Thacker, Deputy Town Clerk Robbie Wagoner.

1. Call to Order, Pledge of Allegiance, and Invocation

- The meeting was called to order at 7:00pm by Mayor Mike Crawford.
- Mayor Crawford led the Pledge of Allegiance and delivered the invocation.

2. Review and Adopt the Agenda

Mayor Pro Tem Foy announced that NCDOT has notified us that the paperwork adding Adano Road has not been prepared yet and the item needs to be continued to the January 12, 2023 meeting.

Mayor Crawford made a **Motion** to adopt the agenda as amended. Councilman Jimmy Landreth seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 5-0.

Mayor Crawford introduced the new Town Attorney Charles Winfree. Councilman Jones further introduced Mr. Winfree noting his firm in Greensboro and local ties to this community.

3. Review and Adopt the Minutes: October 13, 2022 Closed Session, February 10, 2022 Regular Council Meeting.

Mayor Crawford made a **Motion** to approve the October 13, 2022 Closed Session minutes. Councilman Landreth seconded the motion.

Deputy Clerk Robbie Wagoner announced that he has the Closed Session minutes in hand and presented those to Council.

Mayor Crawford withdrew his motion and Councilman Landreth withdrew his seconded.

Mayor Crawford made a **Motion** to continue the approval of the October 13, 2022 Closed Session minutes to the January meeting. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 5-0.

Mayor Pro Tem Foy made a **Motion** to approve the February 10, 2022 minutes as submitted. Mayor Crawford seconded the motion.

Councilman Jones asked that the year be included in the header of the minutes.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 5-0.

4. Public Safety Reports: Fire Department

The Public Safety Report was delivered by Randy Southard, Deputy Fire Chief of the Stokesdale Fire Department.

5. Administrative Reports:

a) Administrative Report from Deputy Town Clerk: Robbie Lee Wagoner II

The Administrative Report was delivered by Robbie Lee Wagoner II, Deputy Town Clerk.

b) Planning Board:

No Planning Board Report was delivered.

c) Events Committee:

Mayor Pro Tem Foy. Derek Foy updated Council on the 2022 Christmas Parade.

d) Property Committee:

Councilman Landreth stated that discussion on the search for a cleaning service at the Town Hall and at the Town Park will be discussed during Agenda Item Number 17.

e) Town Park Improvement Committee:

Mr. Tee Stephenson discussed the improvements for the Town Park which included an addition to the playground and a change in location. He also noted that later in the meeting more information would be presented in regard to the amphitheater.

6. Financials: Finance/Budget Officer: Kim Thacker

The Financial Report was delivered by Kimberly Thacker, Finance/Budget Officer.

7. Town Financial Audit Presentation 2021-2022 by Rouse, Rouse, Rouse & Gardner

Mrs. Thacker introduced Mr. Rex Rouse of Rouse, Rouse, Rouse & Gardner to present this year's audit. Mr. Rouse then presented the Town of Stokesdale's 2021-2022 Financial Audit. Mr. Rouse highlighted the healthy financial position of the Town and that all statements are in accordance with general accepted accounting principles. He noted the Town's reserves are healthy and much more than what is required by the Local Government Commission and above the State's average for municipalities. He noted that Town's receipt of American Rescue Plan funds.

Mr. Rouse noted the Management letter which pointed out two items of concern. One is due to the size of the Town's personnel and deals with the separation of duties. The second is to encourage continued training for the Finance Officer with the goal of having a certified finance officer.

Several Council members thanked Mr. Rouse, staff, past Councils, and the present Council for being fiscally responsible.

8. Reece Walker, Metropolitan Planning Organization (MPO) Presentation

Mayor Crawford introduced Mr. Reece Walker, the Town's Metropolitan Planning Organization representative.

Mr. Reece Walker, Summerfield Town Council member, presented a power point presentation of the work done by the Metropolitan Planning Organization (MPO) for the area which includes Stokesdale, Oak Ridge, Summerfield, Pleasant Garden, and Sedalia.

9. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Adam Delveaux, 8200 Angels Glen Court, Stokesdale, NC 27357, presented the following issues before the Town Council and encouraged better representation on transportation issues:

- There is insufficient lighting on Angel-Pardue Road.
- There are no sidewalks on Angel-Pardue Road.
- The width of Angel-Pardue Road is not adequate for further development.

PUBLIC HEARINGS:

10. Consideration and Adoption of an Ordinance closing a portion of Angel-Pardue Road. (Metes and bounds description and map attached)

Mayor Pro Tem Foy opened the public hearing and asked for anyone with comments or questions for Council.

In Favor:

No citizen comments were made.

Opposed:

No citizen comments were made.

Councilman Tim Jones made a **Motion** to close the public hearing; Mayor Crawford seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 5-0.

Mr. Winfree clarified that a correction was made to the metes and bounds description yesterday and confirmed that Council had the corrected ordinance.

Mayor Crawford made a **Motion** to adopt the following ordinance with amendment to metes and bounds description. Councilman Jones seconded the motion and offered an **amendment** to identify the ordinance O-2022-06 to close a portion of Angel Pardue Road. Mayor Crawford accepted the amendment.

Return to:

Charles H. Winfree

Law Offices of Adams & Winfree

100 South Elem Street, Suite 430

Greensboro, NC 27401

ORDINANCE NO. O-2022-06

AN ORDINANCE AND ORDER TO CLOSE

A PORTION OF ANGEL PARDUE ROAD

WHEREAS, on the 19th day of October, 2022, Angel Family Limited Partnership filed a petition, by the terms of which they requested that a portion of Angel Pardue Road be closed pursuant to the provisions of North Carolina General Statutes §160A-299; and

WHEREAS, the Town Council of the Town of Stokesdale did on the 10th day of November, 2022, at its regular monthly meeting, adopt a Resolution of Intent to Close a portion of Angel Pardue Road calling for a public hearing to be held on the 8th day of December, 2022; and

WHEREAS, the required legal notice was published in the News and Record on the 15th and 22nd and 29th days of November, 2022 and the 6th day of December, 2022, and copies were sent to

the property owners as required by law on the 15th day of November, 2022, and a copy was posted on the 15th day of November, 2022, as required by law; and

WHEREAS, the public hearing was held at the regular monthly meeting of the Town Council on the 8th day of December, 2022; and

WHEREAS, the evidence offered at the public hearing did not establish that the closing would be detrimental to the public interest or would deprive an individual owning property in the vicinity thereof of reasonable means of ingress and regress to and from his/her property; and

WHEREAS, it appears to the satisfaction of and it is determined by the Town Council of Stokesdale from the Petition and other evidence submitted at said hearing that:

- Angel Family Limited Partnership is the sole owner of the property on each side of the portions of Angel Pardue Road to be closed.
- That Angel Pardue Road is under the control or supervision of the Department of Transportation and it has consented to the abandonment of the road from the State Maintenance System.
- That the closing of a portion of Angel Pardue Road is not contrary to the public interest and that no individual owning property in the vicinity thereof will thereby be deprived of reasonable means of ingress and regress to or from his/her property.
- That the Town of Stokesdale does not maintain, and is not in need of, an easement within the road to be closed for utilities, drainage, landscaping, conservation, or otherwise.
- That upon closing of said portion of Angel Pardue Road, all right, title and interest therein shall be conclusively presumed to be vested in Angel Family Limited Partnership, the owners of the parcels of land adjacent thereto, as provided by law.
- That it appears that the provisions of the North Carolina General Statutes have been complied with fully in this matter.
- That a portion of Angel Pardue Road should be closed as requested.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Stokesdale, that a portion of Angel Pardue Road in the Town of Stokesdale be and the same is hereby closed, said Angel Pardue Road being more particularly described as follows:

COMMENCING FROM A FOUND IRON PIN ON THE EXISTING RIGHT-OF-WAY OF ANGEL PARDUE ROAD (DESCRIBED BOOK 5422, PAGE 775), SAID POINT BEING THE 'POINT OF BEGINNING'; THENCE, LEAVING SAID EXISTING RIGHT-OF-WAY OF ANGEL PARDUE ROAD (DESCRIBED IN BOOK 5422, PAGE 775) ON A BEARING OF S01°28'00" E, A DISTANCE OF 171.22 FEET; THENCE, ON A CURVE TO THE LEFT, HAVING A RADIUS OF 325.00 FEET, A CHORD BEARING S04°56'26" E, AND AN ARC LENGTH OF 40.23 FEET; THENCE, ON A CURVE TO THE RIGHT, HAVING A RADIUS OF 215.00 FEET, A CHORD BEARING OF S41°41'21" W, AND AN ARC LENGTH OF 33.09 FEET; THENCE, BEARING S73°50'48"W, FOR A DISTANCE OF 119.99 FEET, TO A POINT ON SAID EXISTING RIGHT-OF-WAY OF ANGEL PARDUE ROAD (DESCRIBED IN BOOK 5422, PAGE 775); THENCE, ALONG SAID EXISTING RIGHT-OF-WAY, BEARING N32°47'59"W, A DISTANCE OF 13.88 FEET, TO A CORNER OF SAID EXISTING RIGHT-OF-WAY; THENCE, CONTINUING ALONG SAID EXISTING RIGHT-OF-WAY, N57°12'01"E, FOR A DISTANCE OF 83.70 FEET, TO A CORNER ON SAID EXISTING RIGHT-OF-WAY; THENCE, CONTINUING ALONG SAID RIGHT-OF-WAY, N47°11'46"E, FOR A DISTANCE OF 39.24 FEET; THENCE, CONTINUING ALONG SAID RIGHT-OF-WAY, N37°13'48"E, FOR A DISTANCE OF 44.05 FEET, TO A CORNER ON SAID EXISTING RIGHT-OF-WAY;

THENCE, CONTINUING ALONG SAID EXISTING RIGHT-OF-WAY, N16°14'16"E, FOR A DISTANCE OF 32.81 FEET, TO A CORNER ON SAID EXISTING RIGHT-OF-WAY; THENCE, CONTINUING ALONG SAID EXISTING RIGHT-OF-WAY, N00°56'54"E, FOR A DISTANCE OF 119.11 FEET, TO AN EXISTING FOUND IRON PIN ON THE EXISTING RIGHT-OF-WAY OF ANGEL PARDUE ROAD, SAID POINT BEING THE 'POINT OF BEGINNING',

AND

COMMENCING AT A FOUND IRON PIN ON EXISTING ANGEL PARDUE RIGHT-OF-WAY (BOOK 5422, PAGE 775); THENCE, LEAVING THE EXISTING RIGHT-OF-WAY OF ANGEL PARDUE ROAD FROM SAID FOUND IRON PIN FOR A DISTANCE OF 304.56 FEET ; ON A BEARING OF S10°17'31"W, TO A POINT ON SAID EXISTING RIGHT-OF-WAY LINE, SAID POINT BEING THE 'POINT OF BEGINNING'; THENCE, ALONG SAID RIGHT OF WAY, S57°12'01"W, FOR A DISTANCE OF 21.62 FEET, TO A POINT ON SAID RIGHT OF WAY; THENCE ALONG SAID RIGHT-OF-WAY, N32°47'59"W, FOR A DISTANCE OF 6.47 FEET, TO A POINT ON SAID RIGHT-OF-WAY; THENCE LEAVING SAID RIGHT-OF-WAY LINE, N73°51'25"E, FOR A DISTANCE OF 22.57 FEET, TO A POINT ON SAID EXISTING RIGHT-OF-WAY, SAID POINT BEING THE 'POINT OF BEGINNING'.

BOTH OF THE ABOVE DESCRIPTIONS ARE AS SHOWN ON THAT CERTAIN DRAWING (PROJECT NO. 01018.001) PREPARED BY FEI, CIVIL ENGINEERS AND LAND SURVEYORS, DATED OCTOBER 27, 2022, WHICH IS INCORPORATED BY REFERENCE.

IT IS FURTHER ORDERED that in the event there is no appeal from the adoption of this Ordinance and Order within thirty (30) days of the date hereof as provided by law, a certified copy of this Ordinance and Order shall be recorded in the Office of the Register of Deeds of Guilford County, North Carolina.

APPROVED, ADOPTED AND EFFECTIVE, this 8th day of December, 2022.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 5-0.

NEW BUSINESS:

11. Adoption of 2023 Meeting Calendar.

Mayor Crawford made a **Motion** to adopt the 2023 Meeting Calendar. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 5-0.

OLD BUSINESS:

12. Discussion on Town Park

Mayor Pro Tem Foy detailed work being done through the Park Improvement Committee and suggested holding a Public Forum to allow citizens to make comments on future plans for the park.

Mayor Pro Tem Foy made a **Motion** to schedule a Public Forum (Special Called Council Meeting) allowing the Town Park Improvement Committee to present the planned improvements to the Town Park on Thursday, January 05, 2022, at 7:00pm, to be published in all media available.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 5-0.

13. Consideration of a Certification of Municipal Declaration to Enact Speed Limits and Request for Concurrence for a speed limit reduction from 35 mph to 25 mph on Angel-Pardue Road, Adano Road and Athens Road. (Continued from November)

This agenda item was continued to next regular Town Council meeting on January 12, 2022 during the adoption of the agenda earlier in the meeting.

14. Discussion of Water System Capital Improvements

Mayor Pro Tem Foy referenced the lengthy discussion at the previous meeting last week in regard to alternatives for waterline extensions, Coldwater/Hwy. 65/Belews Creek/Oak Level Church Road and Haw River/Warner Road. He explained the need for Hazen and Sawyer to use their hydraulic model for these alternatives and to submit a formal proposal to Council, estimated cost to be \$2,500.

Mayor Pro Tem Foy made a **Motion** to approve the proposal from Hazen and Sawyer dated December 07, 2022, in the amount of \$2,500, for the On-Call Engineering Services for Modeling the Alternative Evaluation for Coldwater Creek Route and Happy Hill Route. Councilman Landreth seconded the motion.

Councilman Jones asked if grant money can be used to perform this study. Mayor Pro Tem Foy felt that grant funds could be used for this study.

Council and Town Attorney discussed previous agreements with developers to extend water on Happy Hill to the Lakeside development and the Town's duty to be fair and transparent.

Council discussed which budget line item to be used to pay for the study.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried; 5-0.

15. Continued discussion and consideration of Hall Well and Plumbing estimate for Woodford Model 67 Wall Faucet, Woodford Model R34 2' Bury Locking Yard Hydrant, 2-Hour Labor for Drinking Fountain. (Continued from November meeting)

Mayor Crawford explained the need for the yard hydrant at present but not the faucet on the building.

Mayor Crawford made a **Motion** to approve the Woodford Model R34 2' Bury Locking Yard Hydrant. Councilman Jones seconded the motion and offered an **amendment** that it be identified as Item #2 from Hall Well and Plumbing on the emailed quote on November 09, 2022, for the Woodford Model R34 2' Bury Locking Yard Hydrant so long as the cost does not exceed \$1,400.00. Mayor Crawford accepted the amendment.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, vote was 5-0.

16. Consideration of Renewal of Health Insurance Plan for Full-Time Town Employees.

Deputy Clerk Robbie Wagoner explained the two proposals from Friday Health Plan and Blue Cross and Blue Shield (BCBS). He stated that both are based off of age and the Friday Health Plan is based off of income and subsidized by the Federal Government. He added that both he and Mrs. Hunsucker spoke with their primary care doctors, which spoke highly of the Friday Health Plan, however, it is a new plan. He noted that the representative from BCBS needs a decision by December 10th to renew the current plan we have.

Council and Staff discussed the tax credit piece of the Friday Health Plan.

Councilman Rigsbee made a **Motion** to accept the Friday Health Plan for Health Insurance coverage for Priscilla Hunsucker and Robbie Lee Wagoner II for the Town to cover the entire premiums since they are considerably lower than the current premium. Councilman Landreth seconded the motion.

Mr. Wagoner and Mrs. Hunsucker stated that they felt comfortable with the coverage, that review of the plans the coverage seems to be better coverage on the Friday Health Plan over the BCBS plan.

Councilman Rigsbee restated his **Motion** to be for the 2023 calendar year, the Town pays \$217.69 per month for Mr. Wagoner's insurance and \$287.84 for Mrs. Hunsucker's insurance.

Council discussed the estimated premium and offered an amendment that it not exceed \$350.00 per month per employee.

It was noted that dental, vision and short-term disability is not included in this coverage.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Nay
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, Vote was 4-1.

17. Consideration and Discussion on Cleaning Services for Town Hall and Town Park.

Councilman Landreth asked if Council wants to continue providing cleaning services through a contract for these services as opposed to having a part-time employee.

Councilman Jones made a **Motion** to hire a contracted vendor to provide cleaning services at the Town Hall and Town Park. Councilman Landreth seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 5-0.

Councilman Landreth presented a proposal by Whitney Woody that is willing to provide cleaning services for the Town Hall and the Park. Ms. Woody was interested in being a part-time employee as opposed to a contractor. However, if we hire her as a contractor, she will need insurance and thus the proposal for \$470 per month. Council discussed having the Attorney draw up a simple contract with Ms. Woody.

Councilman Landreth made a **Motion** to enter into a contract with Whitney Woody for weekly cleaning services at the Town Hall and the Town Park in the amount of \$470.00 per month. Councilman Jones seconded the motion and offered the following **Amendments**; the Town Attorney Charles Winfree draft the formal contract; Mayor Crawford and Councilman Landreth agree on contract (or comes back to Council) and sign the formal contract on behalf of the Town Council; Town Staff can verify that Whitney Woody currently has a public liability insurance policy for at least \$1,000,000.00.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 5-0.

18. Consideration of Application for Alternate Member of the Town's Planning Board.

Councilman Landreth reported on Mr. Stephenson application as an alternate member of the Planning Board and recommended his appointment.

Councilman Landreth made a **Motion** to nominate Tee Stephenson as an alternate member of the Town Planning Board. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried; vote was 5-0.

19. Discussion of Water System Spending Authorities and Emergency Water System Repairs/Purchases.

Staff asked for clarification of the emergency spending authority that was brought to light when a water break occurred at the new doctor's office at the corner of Haw River Road and Hwy. 68. Town staff issued a work order to have the work done without a vote of Council.

Council discussed the fact that money is placed in the budget for emergency repairs and the need for pre-auditing expenditures.

Councilman Jones stated for the record: The Town of Stokesdale operates as a Mayor-Council former of government, it is not a Manager-Council form of government, as such, the current method of disbursement on these expenses is contrary to how we have previously handled this at town hall. It is my contention, based on the North Carolina General Statutes that a pre-audit certification process requires either an approval that's ongoing such as to pay the light bill for the building for example or the action that Council took tonight, for example, to hire the cleaning person we just hired, or has some sort of contingency policy such as the Separation of Duties Policy to allow for the unforeseen emergency repairs or those spending authorities have to be delegated to a managing Town employee or at least a town employee and so it needs to be clearly spelled out, as I understand it, to meet the standard set forth by the North Carolina General Statutes.

Mr. Winfree advised that as long as Council has laid out parameters for which Council is delegating to some subset of Council and they act accordingly, it is appropriate.

Mr. Wagoner noted that the policy states the spending limit for emergency repairs is \$25,000 per occurrence without a vote of Town Council and that two council members together have the authority to spend this \$25,000 for these repairs. The Town Attorney advised that Council ratify these emergency repairs. Then if so desired amend the policy to allow Staff to be able to make these decisions.

Councilman Jones stated that he would prefer to maintain a price list of what Yates Construction would charge for these types of repairs or obtain an emergency quote with an amount not to exceed.

Councilman Rigsbee pointed out that all of Council was notified of the water leak but did not get approval by 2 specific Council members to make the repair. He suggested that Staff randomly contact 2 Councilmembers and get verbal approval of work being done in an emergency situation.

20. Budget Amendment # 1 for HVAC ordered last budget year, installed in November 2022.

Mrs. Thacker pointed out that money for the HVAC was not spent in the 2021-2022 budget year and asked that Council approve a budget amendment putting those funds in this current budget year.

Mayor Pro Tem Foy made a **Motion** approving the following Budget Amendment No. 1 as presented by Kimberly Thacker, Finance/Budget Officer. Councilman Landreth seconded the motion.

**2022-2023 FISCAL YEAR BUDGET
BUDGET ORDINANCE AMENDMENT #1
ORDINANCE NO: -2022-07**

BE IT ORDAINED by the Governing Board of the Town of Stokesdale, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1: To amend the General Fund, Revenue & Expenses as follows:

	<u>Decrease</u>	<u>Increase</u>	<u>Balance</u>
Section A: Income – Undesignated Funds		\$20,000.00	\$20,000.00
Section B: Expenses - #40500-		\$20,000.00	\$35,000.00

Section 2: Copies of this budget amendment shall be furnished to the Clerk of the Governing Board, and to the Budget Officer for their direction.

Adopted this 8th day of December 2022.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Nay
Councilman Rigsbee	Aye		

Motion carried, vote was 4-1.

21. Discussion to hire a Public Utility Consultant.

Mayor Crawford and Councilman Jones presented credentials for Mr. Mike Lemons as a potential public utility consultant for the town, working approximately three days a week, a retainer may be required along with an hourly rate. He could start as early as January 1, 2023.

Councilman Jones made a **Motion** to provide Town Attorney Charles Winfree with the 12-point email provided to Mike Lemons Consulting on December 08, 2022, at 3:15pm to draft a formal contract. Mayor Pro Tem Foy seconded the motion.

The following **Amendments** were offered:

Exclude Point No. 5 “We did not define mileage reimbursement for your commuting trips to Stokesdale, but we would like to propose that the Town reimburse you for mileage one way for commuting trips from your home in Eden NC to the Stokesdale Town Hall”;

Amend Point No. 4 to state that “The Town will reimburse you for any mileage expenses (beginning and ending odometer reading) for you at the rate of 62.5 cents per mile, or the current business mileage rate as established by the Internal Revenue Service”;

Amend Point No. 12 to include “will” require public utility insurance.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, vote 5-0.

Mayor Pro Tem Foy made a **Motion** to form a liaison committee between the Town of Stokesdale and Mike Lemons Consulting with the nomination of Mayor Crawford and Councilman Jones serving as the appointed liaisons on behalf of the Town of Stokesdale. Councilman Landreth seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, vote was 5-0.

22. Citizen’s Comments from the Floor (3-Minute Limit per Speaker).

None presented.

Mayor Crawford made the following announcements:

- o December 22, 2022, Town Planning Board Meeting has been cancelled.
- o Special Called Town Council Meeting will be held on January 05, 2022.
- o Next Regular Town Council Meeting will be held on January 12, 2022.

23. § 143-318.11. Closed sessions.

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge, or removal shall be taken in an open meeting.

(7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.

Mayor Crawford made a **Motion** to enter into Closed Session 10:37 pm. Mayor Pro Tem Foy added the purpose is to consult with Town Attorney and to plan, conduct or hear reports concerning an investigation of alleged criminal misconduct. Councilman Landreth seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, vote 5-0.

Council reconvened in Open Session at 11:26 PM.

Councilman Landreth made a **Motion** to return to an open session at 11:26 PM. Councilman Rigsbee seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried; vote was 4-0.

24. Council Comments.

Councilman Jones expressed his gratitude to Mrs. Landreth for attending the meeting in its entirety and gratitude to Town Attorney Charles Winfree for attending his first meeting. He extended a Merry Christmas to the citizens of Stokesdale and asked that safety be kept in mind during the Town of Stokesdale’s upcoming Christmas Parade.

Councilman Jones noted that Mayor Pro Tem Foy was excused by Town Council during the closed session meeting for the purpose of traveling to his place of employment.

Councilman Landreth extended a Merry Christmas to the citizens of Stokesdale and invited everyone to the Town of Stokesdale’s upcoming Christmas Parade.

25. Adjournment.


Councilman Landreth made a **Motion** to adjourn at 11:29pm. Mayor Crawford seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye - absent
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried; vote was 4-0.


Being no further business to come before Council, the meeting was adjourned at 11:29 PM.

Approved: August 10, 2023



Michael E. Crawford, Mayor

ATTEST:



Robbie Lee Wagoner II, Town Clerk