

Stokesdale Regular Town Council Minutes
Thursday, May 10, 2018 at 7:00PM
Stokesdale Town Hall,
8325 Angel Pardue Road,
Stokesdale, NC 27357.

Members Present: Mayor John Flynt, Mayor Pro-Tem Thearon Hooks, Jr. Council Members Bill Jones, Tim Jones.

Others Present: Interim Town Clerk/Interim Finance Officer Alisa Houk , Deputy Clerk Priscilla Hunsucker, Budget Officer Phillip Pulliam, Town Attorney John Bain, Oliver Bass from Guilford County Planning Board .

- I. Call meeting to Order:** John Flynt called the meeting to order at 7:00PM
- II. Invocation:** Thearon Hooks
- III. Pledge of Allegiance:** Mayor John Flynt led the members of Council and all others present in the Pledge of Allegiance
- IV. Review and adopt the Agenda:** Mayor Pro-Tem Thearon Hooks motioned to adopt the May 10, 2018 Agenda. Mayor John Flynt 2nd the motion, Vote 3-1 with Tim Jones voting Nay.
- V. Approval of the Minutes: April 12, 2018 Minutes Approval Vote:** Mayor John Flynt motioned to approve the minutes, Thearon Hooks seconded, Vote 3-1 to approve with Tim Jones voting Nay.

Comments from the floor:

Patrick Sullivan: Said that Ordinance 67 has been in the works for over a year. Prior Town Council had sent the Ordinance 67 Draft back to the Ordinance Review Committee where it still has not been finalized. Mayor Flynt said the Ordinance Review Committee was meeting the next Tuesday and he would be there to assist in the discussion of the language in the Ordinance before it is sent to the Town Attorney for review.

Mark Nadel Said he was shocked at the article in the NWO, stated that the Council had voted themselves a 43% increase in stipend and had only voted for staff to receive a 3% increase in salaries. Mayor Flynt told him further discussion regarding the pay increases would take place during the June 14th Budget Public Hearing.

Laura Gibson: Asked the Town Attorney if the Town Council can overturn the Planning Board's decision on the RS-30 for the Meredith College Property. Attorney John Bain answered that the Planning Board is only an advisory board, they give their recommendation. Town Council makes the final decision. Mayor Flynt asked her to delay

the rest of her questions regarding this property until after the Public Hearing portion of the meeting.

I. New Business:

1. **A Proclamation was presented** by Mayor John Flynt to Jason Williams from Troop 600, for his community service in extending and improving the Town Park's Disc Golf course.
2. **Report from the Public Safety Agencies:** Sgt. League from the Guilford County Sheriff's Dept. reported that District 1 had a quiet month. Adding things seem quieter on Lester Road too.

Fire Chief Todd Gauldin: said Stokesdale had 67 calls total. 37 were fire calls and 35 were medical calls. He advised everyone to be careful spring and summer are here and gas grill fire and injury calls increase. If your gas grill doesn't start on the first try. Wait a few minutes before you try again to avoid flare ups. Chief Gauldin also added that hydrant maintenance is continuing.

3. **Monthly Finance Review:** Mr. Pulliam reported as follows:
General Fund Account: Total Checking/Savings: \$2,823,593.97 Profit and Loss Budget verses **Actual Total Income** \$ 185,399.18 which is 48.2% with **Total Expenses** of \$197,810.10 which is at **51.5%**.
Water Enterprise: Total Checking/Savings: \$738,727.92 **Water & Sewer Fund Total Liabilities & Equity** is \$817,892.25 **Total Checking for Water Enterprise:** \$ 12,127.40 **Water Enterprise Sales** \$ 404,167.93 which is **84.1%** and **Water Purchases Total Expense** \$ 348,716.38 at **72.6%** of budget.
4. **Presentation of the 2018-2019 Budget and Budget Message** was read by Phillip Pulliam. A Public Hearing to approve this budget was set for the regular Town Council meeting that will be held June 14 2018 at 7:00 at Town Hall.
5. **Rezoning Case #18-04-STPL-02044:** A request to change zoning from AG to CZ-RS30 with conditions. Subject property is on the south side of Belews Creek Road across from Mt. Caramel Road and north of Colgate Road, Guilford County Tax Parcels 0167162, 0167126, and 0167121 (pt.), approximately 95 acres. Applicant, Meredith College. The public was given the opportunity to voice their approval or disapproval of the rezoning. Council had a few questions for both Craig Fleming who was the Engineer representing the owners of the property and Mr. Bass. After discussions and questions were satisfied

Mayor Flynt motioned to approve change zoning from AG to CZ-RS30 **with conditions** that the maximum density shall not exceed one dwelling unit per acre. That the maximum number of dwelling units shall be limited to 70. And no street connection shall be made between Belews Creek Road and Colgate Road. **Mayor Pro-Tem Thearon Hooks 2nd the motion. Vote: 4-0 to approve as stated.**

6. **Adopt Winston Salem's Water Shortage Response Plan:** Mayor Flynt motioned to approve. Thearon Hooks 2nd the motioned. Vote 4-0 to approve.
7. **Approval of Revize Website Contract:** (already agreed upon in Budget meetings) Thearon Hooks motioned to accept with agreement to an annual performance review before renewals. John Flynt 2nd the motion. Vote 4-0 to accept.
8. **Approval of Holiday and Paid Time off policy for staff.** Was tabled until June because Council Members didn't have their copies of the discussed schedule in their folders to review.
9. **Approval of additional hours for Staff:** (Bringing Priscilla Hunsucker on as full time.) (Already discussed in Budget meetings.) **Mayor John Flynt motioned to approve.** Thearon Hooks 2nd. **Vote: 4-0 to approve full time hours for Priscilla Hunsucker.**
10. **Bill Jones turned in his resignation from the Property Committee.**
11. **Change meeting dates for Planning Board.** Town Council has asked Planning Board to change their monthly meetings to the last Thursday of each month in order to accommodate the 10-15 day appeal process. **Mayor Flynt motioned to change the dates beginning with the July meeting moving it to July 26, and all other Planning Board meetings to the last Thursday of each month following. Thearon Hooks seconded the motion. Vote: 4-0 to approve.**

II. Old Business:

1. **Consider approval of installation of the Town Park Security Cameras.** Thearon Hooks motioned to approve. Mayor Flynt 2nd the motion. **Vote: 4-0 to approve.**
2. **Discussion of status of Northwest Meadows brick walls:** Mayor Flynt asked this be continued until next month.
3. **Discussion of Republic Waste Issues:** Based on recommendation from Town Attorney John Bain we will continue to monitor Republic's efforts to improve their services.
4. **Repaving Bids:** Tabled until June meeting.

5. **THM Water Action Plan and Water Tower Maintenance.** Added Hazen and Sawyer to our Vendor List and authorize them to carry out Task # 1 of their written proposal, not to exceed \$6300.00. **Bill Jones made the motion as stated, John Flynt 2nd the motion. Vote: 4-0 to approve Task # 1.**
6. **Water policy issues regarding recoupment of engineering fees.** Town Attorney John Bain said our Development Ordinance accommodates using our own engineers, but our schedule of fees has never been adopted. He suggested sending him our current ordinance and he would work with the Interim Town Clerk Alisa Houk to word it to fit in the fees.

III. Committee and Board Reports:

1. **Property Committee:** Bill Jones said he replaced the sprinkler heads and sprinkler valve on the Town's irrigation system in the park damaged over the winter. He also made repairs to the water fountain and doggie water fountain outside the Concession stand. Bill said the water fountain has deteriorated over the years and the Council should consider replacing the entire water fountain.
2. **Departmental and Administrative Report: Since last Town Council meeting:**

*Corresponded with McGill and Associates regarding Task 6 -NW Meadows Phase Two and Task 7-Treeline Subdivision for initial water infrastructure review. McGill is reviewing the plans as we speak. *Met with Hazen and Sawyer to discuss our needs and what they required to work up a Bid for a water system study and Hydraulic Model. Received Bid this morning for review. *Resolved issue regarding misunderstanding between Payroll company and Town on when payroll taxes were to be reported and paid. State had changed from quarterly to monthly, Payroll company was still sending quarterly. We have corrected the issue and penalties have been paid. *Coordinated with Bill Brewer, Water Treatment Superintendent for Winston Salem, David Merritt from Meritech Labs, and Gene Robertson of Yates Construction to complete a flushing of the Town's water lines and take our May 2 & 3 water samples for testing. Results should be back within the next week. *Met with Brain Grogan of NCRWA to finalize our Consumer Confidence Report (CCR) and the Water Shortage Response Plan Reports which must be submitted to the State by June 1, 2018. Frank Bruno will set up our URL so I can send them in. *Met with a representative from Dawn Acres Developers to discuss the Task list of items they needed to correct. He states the list is complete and they will be sending us the supporting reports. I have contacted McGill and Associates to inspect and send us the final findings before we can sign off to turn on the water. *Spoke to Kristy from Jani King, they have switched back to last year's schedule to inspect and clean the Town Park and its facilities on a weekly basis and only clean the Town Hall building every other week. At no additional cost. * Sent an additional signed form to the State for the Downtown Revitalization Grant. Our last step will be to send in statement of what we plan to use the money for in town. That statement is required before July 15th.


*Frank purchased 3 surplus file cabinets for us and we are still in the process of reorganizing and cleaning out files and supply cabinets. *We had a CD at BB&T mature this past week, the going rate at BB&T was 1 ½% and we are transferring it to a CDAR at bank of Oak Ridge at %. *Our average water rate from 3-21-18 to 4-18-18 was \$556.53 per day and the water system used 356510 cu ft of water or 2,666,695 gallons of water. *Priscilla has called each of our Vendor's insurance carriers and updated the Certificates of Insurance on everyone. *Priscilla and I attended the Planning Board meeting on May 3rd. Once she feels comfortable I'll be letting her attend that meeting to record minutes on her own. *Priscilla has become proficient in the front desk duties: answering the phone, taking and processing payments, putting together the bank deposits, assisting with 811 locates, etc.... * I am in the process of cross-training her on water department duties to assist me such as preparing the Panasonic for the E-reads, entering manual reads, and billing as well as monitoring the back-flow test reports. We have had 106 visitors since last town council meeting 220 phone calls and processed 180 - 811 locates. Visitors: 106, Phone call: 213, 811 locates: 178.

IV. Citizen Comments from the Floor:


Kathryn Buntoff: asked what the Town was going to do with the Revitalization Grant money? Mayor Flynt told her he has had discussions with Laura Gibson from Stokesdale Elementary School and they are discussing using part of the money to build a community sign on school grounds for the school and town to share. This sign would be used for displaying community information. Mrs. Buntoff said we should consider a Welcome to Stokesdale sign to be placed near the Flag Pole at Linear Park.

Laura Gibson: Asked Mayor Flynt and Council if they would consider angling our new security cameras to have a view of the back of the park where it joins the elementary school grounds. It would aide them with school security. Mayor Flynt told her he would speak to the security company to make sure they included that area in the view.

Adjournment: Mayor John Flynt motioned to adjourn. Bill Jones 2nd the motion. Vote 4-0 to adjourn at 11:25PM.



Mayor John Flynt



Alisa Houk, Interim Town Clerk