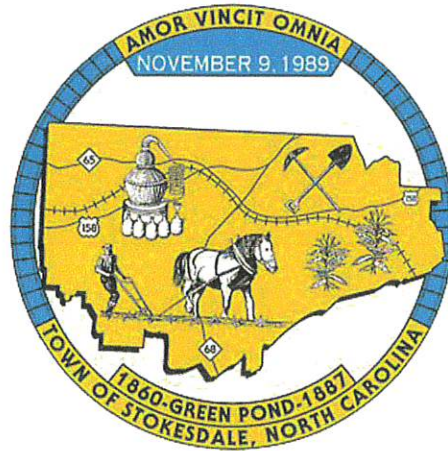


TOWN OF STOKESDALE NORTH CAROLINA



AGENDA PACKET

REGULAR TOWN COUNCIL MEETING

8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357

DECEMBER 14, 2023

7:00 PM



AGENDA
TOWN OF STOKESDALE
REGULAR TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
DECEMBER 14, 2023 AT 7:00 PM

AVAILABLE VENUES TO WATCH/ATTEND:

- a) Attend in Person at Stokesdale Town Hall in Council Chambers at 7 PM
 - b) View Live Stream on Town of Stokesdale's YouTube Channel at 7 PM:
https://www.youtube.com/channel/UC1tJH7T0Q_56F_EDH6wljiA/live
 - c) View & Participate (Citizen Comments) Virtually via Zoom at 7PM:
<https://us02web.zoom.us/j/89432252006?pwd=MkcvUkkxdW1ZNGlhVlFjQkF1Ui92UT09>
Meeting ID: 894 3225 2006 - Passcode: 598616 - One-Tap Mobile: 1-646-876-9923
-

- 01. Call to Order, Pledge of Allegiance, and Invocation.
- 02. Review and Adopt the Agenda: December 14, 2023.
- 03. Review and Adopt the following Minutes:
 - a) April 13, 2023 - Regular Town Council Meeting
 - b) April 13, 2023 - Closed Session Meeting
 - c) April 20, 2023 - Special Called Town Council Meeting
 - d) April 20, 2023 - Closed Session Meeting
 - e) May 04, 2023 - Special Called Town Council Meeting (Budget Workshop)
 - f) November 09, 2023 - Regular Town Council Meeting
- 04. Public Safety Reports:
 - a) Stokesdale Fire Department
 - b) Guilford County Sheriff's Office
- 05. Administrative Reports:
 - a) Administrative Report: Town Clerk Robbie Lee Wagoner II
 - b) Planning Board: Deputy Town Clerk Mason P. Winfree
 - c) Property Committee: Councilman Jim Rigsbee
 - d) Town Park Improvement Committee: Committee Chairman Tee Stephenson

06. Financial Reports: Town Finance Officer/Budget Officer Kimberly Thacker
 - a) Financial Report: Town of Stokesdale General Fund
 - b) Financial Report: Town of Stokesdale Water Enterprise Fund
07. Presentation of Town of Stokesdale Financial Audit for Fiscal Year 2022 – 2023 by C. Randolph CPA, PLLC.
08. Acceptance of Official Results for the Town of Stokesdale Municipal Election held on November 07, 2023.
09. Citizen's Comments from the Floor (3-Minute Limit per Speaker).
10. Oaths of Office administered by Town Clerk Robbie Lee Wagoner II for newly elected officials: Councilman-Elect Derek Foy, Councilman-Elect Jimmy Landreth and Councilman-Elect Jim Rigsbee.
11. Election of the Mayor Pro Tempore by the Stokesdale Town Council.
 - a) Oath of Office administered by Town Clerk Robbie Lee Wagoner II for newly elected Mayor Pro Tempore.

NEW BUSINESS:

12. Consideration of 2024 Town of Stokesdale Holiday Closing Schedule.
13. Consideration of 2024 Town of Stokesdale Town Council Regular Meeting Schedule.
14. Consideration of 2024 Town of Stokesdale Town Board of Adjustment Regular Meeting Schedule.
15. Consideration of Appointment of 3 members to the Town of Stokesdale Planning Board.
16. Consideration of Proposal to replace the Town Finance/Budget Officer's Desktop Computer at Town Hall.
17. Consideration of Proposal for Online Recreation Reservation Software.
18. Discussion of payment method for Lump Sum Reserve Capacity Fee to the Winston-Salem / Forsyth County Utility Commission.
19. Consideration of Budget Ordinance Amendment No. 1 (Ordinance No. O-2023-07).

20. Consideration of Budget Ordinance Amendment No. 2 (Ordinance No. O-2023-08).
21. Consideration of Resolution No. R-2023-12 (A Resolution Creating A Capital Reserve Fund For The Water Enterprise Fund).
22. Citizen's Comments from the Floor (3-Minute Limit per Speaker).
23. Closed Session in accordance with § 143-318.11 (Closed Sessions).

(a) Permitted Purposes. It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge, or removal shall be taken in an open meeting.

24. Council Comments.

ANNOUNCEMENTS:

25. Council Announcements:
 - a) The Stokesdale Town Hall Building will be **closed** Monday, December 25, 2023, through Wednesday, December 27, 2023, in observance of the Christmas Holiday.
 - b) The next regular Town of Stokesdale Town Planning Board meeting scheduled for Thursday, December 28, 2023, at 7:00 PM inside the Town Hall Council Chambers, has been **cancelled**.
 - c) The Town of Stokesdale Town Council will hold their next regular meeting on Thursday, January 11, 2024, at 7:00 PM inside the Town Hall Council Chambers.

ADJOURNMENT:

26. Adjournment of Meeting.



MINUTES
TOWN OF STOKESDALE
REGULAR TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
APRIL 13, 2023 AT 7:00 PM

Member's present were: Mayor Mike Crawford; Mayor Pro-Tem Derek Foy; Council Members: Jimmy Landreth, Tim Jones, and Jim Rigsbee; Town Attorney Charles Winfree; Finance and Budget Officer Kim Thacker, Town Clerk Dale Martin and Deputy Town Clerk Robbie Wagoner.

1. Call to Order, Pledge of Allegiance, and Invocation by Pastor Xavier Kelly of Oak Level Baptist Church.

Mayor Mike Crawford called the meeting to order and led the Pledge of Allegiance. Pastor Xavier Kelly of Oak Level Baptist Church delivered the invocation.

2. Review and Adopt the Agenda.

Councilman Tim Jones requested that Items #12 and 13 be reversed.

Councilman Jones requested the addition of item #13A – Hazen and Sawyer Proposal

Town Attorney Chuck Winfree asked for item #13B – Closed session for the purpose of discussing legal matters.

Mayor Pro Tem Derek Foy made a **Motion** to adopt the agenda as amended above. Councilman Jimmy Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 5-0.

3. Review and Adopt the Minutes: December 10, 2020 Regular Town Council Meeting; December 13, 2020 Special Call Town Council Meeting; February 9, 2023 Closed Session; February 9, 2023 Regular Town Council Minutes (continued from March 9th); March 9, 2023 Regular Session Minutes; March 9, 2023 Closed Session Minutes.

Minutes of December 10, 2020 Regular Session

Mayor Crawford made a **Motion** to approve the minutes as presented. Councilman Landreth seconded the motion.

Councilman Jones stated that he was not present and therefore will vote nay.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	NAY		

Motion carried, 4-1.

Minutes of December 13, 2020 Special Called Meeting

Mayor Crawford made a **Motion** to approve the minutes as presented. Councilman Landreth seconded the motion.

Councilman Jones stated that he was not present and therefore will vote nay.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	NAY		

Motion carried, vote 4-1.

Minutes of February 9, 2023 Closed Session

Mayor Crawford made a **Motion** to approve the minutes as presented. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 5-0.

Minutes of February 9, 2023 Regular Session (Continued from March 9, 2023)

Mayor Crawford made a **Motion** to approve the minutes as presented. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 5-0.

Minutes March 9, 2023 Regular Session and Minutes of March 9, 2023 Closed Session

Mayor Pro Tem Foy made a **Motion** to approve the minutes as of the March 9th Regular Session and March 9, 2023 Closed Session. Mayor Crawford seconded the motion.

Councilman Jones asked that Page 5, the spelling of “Hunsucker” be corrected.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 5-0.

4. Public Safety Reports:
a) Stokesdale Fire Department

Mayor Pro Tem Foy gave this month’s Fire Safety Report.

b) Guilford County Sheriff’s Office

Mayor Crawford read email report from Guilford County Sheriff’s Office.

5. Administrative Reports:
a) Administrative Report: Dale Martin, Town Clerk

Town Clerk Dale Martin presented the Administrative Report.

b) Planning Board:

None presented.

c) Events Committee:

None presented.

d) Property Committee:

Councilman Rigsbee stated that we reached out to Excellence Lawn Care to take of weeds that are popping up around Town Hall.

e) Town Park Improvement Committee:

Mr. Tee Stephenson gave a brief report on current meetings of the Town Park Improvement Committee. He referred to the agenda item taking place later in the meeting and encouraged Council to review and consider proposals for the basketball and pickleball courts.

6. Financial Reports:
a) Finance/Budget Officer: Kimberly Thacker

Mrs. Kimberly Thacker presented both the general fund and water fund monthly reports.

7. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

None presented.

OLD BUSINESS:

8. Proposal to extend lawn care contract with Excellence Lawn Care for 1 year at the same terms and conditions. (Continued from January 12, 2023)

Mayor Pro Tem Foy made a **Motion** to approve the contract with Excellence Lawn Care for 1 year at the same terms and conditions, \$24,000/annual cost. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 5-0.

9. Consideration of Vendor to maintain Soccer Fields at Town Park. (No action from January 2023)

Town Attorney Chuck Winfree explained the amendment paragraph to add insurance requirements. Mr. Wagoner read the following paragraphs:

The Provider shall operate as an independent contractor. The Provider is not eligible for worker's compensation coverage under the Town's Workers' Compensation Policy while performing the contracted service for the Town. The Provider understands that no federal, state or other payroll tax of any kind shall be withheld or paid by the Town on behalf of the Provider or employees of the Provider. The Provider understands and agrees that the Provider is fully responsible for the payment of all taxes arising from the payment of monies pursuant to the Agreement.

VI.

Provider shall be responsible for providing and maintaining general liability insurance in an amount of at least \$1,000,000 with a carrier approved by Stokesdale, worker's compensation insurance for Providers employees, and any other appropriate insurance required by this Agreement or North Carolina law.

Mayor Crawford made a **Motion** to approve the contract with Hunter Enterprises for 1 year with amendment to add insurance as previously read, \$12,000 annual costs. Councilman Rigsbee seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 5-0.

10. Opening and Consideration of Proposals for Auditing Services.

Kim Thacker, Finance Officer presented two proposals for auditing services.

W. Greene, PLLC – FY 23 - \$14,000, FY 24 - \$14,000, FY 25 - \$14,000

C. Randolph, CPA - \$10,625 with a cap of no more than 3% increase for 2024 and 2025.

Mrs. Thacker noted that in her research of W. Greene, PLLC she learned that there was some tardiness in submitting the audit reports and that in some cases, Mr. Greene was replaced by the municipality.

Mrs. Thacker then spoke of her extensive conversation with Ms. Randolph and believed her to be very knowledgeable with 31 years of experience. She stated that Ms. Randolph understands that this is a 1-year contract with a 3-year proposal submitted. Any increase in cost is to be no more than 3% for the subsequent 2 years.

Mayor Pro Tem Foy made a **Motion** to approve the contract with C. Randolph CPA, PLLC Certified Public Accountant to conduct the annual Financial Auditing services for the Town of Stokesdale for FY 2023 in the amount of \$10,625. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 5-0.

NEW BUSINESS:

11. Town Park Improvements. (Additions to Town Park: New Playground Equipment)

Mayor Pro Tem Foy referenced the proposal submitted to Council.

Mayor Pro Tem Foy made a **Motion** to accept the proposal submitted by #6099f, dated March 6, 2023 from Back Yard Paradise, 3123-K Cedar Park Road, Greensboro, NC to install playground equipment under the terms of the proposal and in the amount of \$81,692.83, of which \$5,013.83

in sales tax which will be returned to the Town of Stokesdale. Councilman Landreth seconded the motion.

Mayor Pro Tem Foy announced that the Town received nine different proposals from three different vendors and after careful review felt that Back Yard Paradise would be the best option for the Town.

Councilman Jones asked if anyone went to look at their work? Mayor Pro Tem Foy stated that their work was a summary and reference information in the packet given to Council a week or so ago. He added that Mrs. Hunsucker did conduct reference checks.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 5-0.

13. Consideration to accept Scott transcript dated May 24, 2022. (Reversed with Item #12)

Councilman Jones introduced this item and stated that he has had a discussion with Mr. Winfree in regard to legal concerns with this item and understands those concerns. He believes the citizens are entitled to transparency. He had this transcript done because the audio is not clear in some places. He noted that the minutes of the closed session have been released. He noted that the Transcriptionist is not a certified court reporter, but her business is to provide transcripts for government entities and private corporations.

Councilman Jones made a **Motion** to accept the Transcript as a supplement to the audio with whatever reservations Mr. Winfree thinks are appropriate for the closed session held March 12, 2020.

Mr. Winfree identified four concerns with the release of this transcript. One being that Ms. Scott is not a registered court reporter/transcriptionist and noted the training and qualifications required for that designation. He was concerned that she was not present at the meeting and questioned her ability to know who said what from an audio tape. He questioned the format of the document which was a word document that is editable by anyone that received it. He also noted that she certified that it was an accurate transcript of the recording that she received, but it has not been determined that the recording she received is an accurate and complete recording of that meeting.

Mr. Winfree stated that if the Town vouches for the accuracy of the transcript and it is then disputed by someone, the Town may have to defend itself in a defamation lawsuit.

Council discussed the liability of accepting this transcript as part of the Town's records.

Councilman Landreth seconded the motion.

Town Clerk Martin asked for clarification on what is meant by accepting the transcript. Councilman Jones stated that his intent is to have the transcript added as a supplement to the audio recording and not the written minutes that have already been approved by Council.

Councilman Landreth expressed concern with bringing this back up again.

Mayor Pro Tem Foy stated that he has not ever received a copy of this transcript and is being asked to vote for something that he has not seen and stated that this is senseless to do.

Mayor Crawford	NAY	Mayor Pro Tem Foy	NAY
Councilman Landreth	NAY	Councilman Rigsbee	NAY
Councilman Jones	YES		

Motion failed, vote 1-4.

12. Discussion regarding the recording of Closed Sessions. Reversed with 13

Mayor Crawford stated that Mr. Winfree has provided Council with options to consider. Mr. Winfree explained the purpose of closed sessions and what is allowed to be excluded by State Law and explained the following options.

TOWN OF STOKESDALE

OPTIONS FOR RECORDING OF CLOSED SESSIONS

None of these options would have retroactive application; any recordings existing on the date of the adoption of any policy would be controlled by option 1, below.

1. Adopt no policy, permitting unrestricted recording of minutes and imposing no requirement for deletion of recordings.
2. Adopt a policy completely prohibiting the recording of closed meetings.
3. Adopt a policy that allows only the Town Clerk to record to assist with minutes, with the recording to be secured and deleted after the minutes are approved. Before minutes are finalized, any member of Town Council, the Town Clerk, or Town Attorney could listen to the recording.
4. Adopt a policy that allows only the Town Clerk to record, and the recording is preserved indefinitely but secured. Council would need to decide if members of Town Council who were not members at the time of the closed session could listen to the recording, and if

people who were on the Council at the time of the meeting could listen to the recording after their terms run.

5. Adopt a policy that allows any participant to record, but requires the deletion of the recording once the minutes of the closed session have been approved.

Mr. Winfree advised Council to adopt option #3.

Councilman Jones made a **Motion** to continue this item to allow time to study how various forms of government handle this issue.

Mayor Pro Tem Foy seconded the motion and offered that the item be continued to the next regularly scheduled Council Meeting. Councilman Jones accepted the **amendment**.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 5-0.

13-A. Consideration of Hazen and Sawyer Proposal.

Councilman Jones stated that this came in at the last minute.

Mayor Crawford made a **Motion** to continue this proposal dated 4-11-2023 by Hazen and Sawyer until the May regular Council meeting. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	NAY
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 4-1.

13 B. Closed Session in accordance with North Carolina General Statutes 143-318.11.

- (a) Permitted Purposes - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Mayor Crawford made a **Motion** to go into Closed Session in accordance with NCGS 143-318.11 to discuss legal matters with the Town Attorney. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES

Councilman Jones	YES		
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Motion carried, vote 5-0.

Council entered Closed Session at 8:08 PM.

Mayor Pro Tem Foy made a **Motion** to enter into Open Session at 8:28 PM. Councilman Rigsbee seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	NAY
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 5-0.

14. Council Comments.

Mayor Crawford announced that he has been approached by Summerfield and asked that the Town consider a Proclamation/Resolution in support of Summerfield's efforts in opposition to the deannexation.

Mayor Pro Tem Foy expressed his support and added that this merits a special called meeting of Council. He called a Special Called Meeting for Thursday, April 20, 2023 at 7:00 PM to consider a Proclamation/Resolution in support of Summerfield.

It was suggested that Council also consider the Hazen and Sawyer proposal.

Councilman Jones stated that he stands by his request to accept the transcript discussed previously.

Mayor Crawford read the following announcements.

ANNOUNCEMENTS:

- **The Town of Stokesdale Town Planning Board will hold a meeting on April 27, 2023 at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.**
- **The Town of Stokesdale Town Council will hold a Budget Workshop meeting on May 04, 2023 at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.**
- **The Town of Stokesdale Town Council will hold a regular meeting on May 11, 2023 at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.**

15. Adjournment.

Mayor Crawford made a **Motion** to adjourn the meeting at 8:34 PM. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried, vote 5-0.

Being no further business to come before Council, the meeting was adjourned at 8:34 pm.

Approved: _____

Michael E. Crawford, Mayor

ATTEST:

Dale F. Martin, Town Clerk



MINUTES
TOWN OF STOKESDALE
SPECIAL CALLED
TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
APRIL 20, 2023 AT 7:00 PM

Present: Mayor Michael E. Crawford, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones, Deputy Town Clerk Robbie Lee Wagoner II, and Town Attorney Charles H. Winfree. Councilman Jim Rigsbee was absent.

1. Call to Order, Pledge of Allegiance, and Invocation.

Mayor Mike Crawford called the meeting to order at 7:00pm and led the Pledge of Allegiance. Councilman Tim Jones delivered the convocation.

2. Review and Adopt the Agenda.

Mayor Crawford made a **Motion** to adopt the agenda. Councilman Jimmy Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, vote 4-0.

3. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Priscilla Olinick, 3100 Pleasant Ridge Rod, Summerfield, NC – spoke on the de-annexation issue by the Town of Summerfield. She thanked Council for their support of Summerfield in their fight against the de-annexation. She noted that the Town of Oak Ridge has also passed a resolution in support of Summerfield.

4. Consideration of Resolution of Support / Resolution Opposing De-Annexation.

Mayor Pro Tem Foy read Resolution R-2023-05 as written.

Mayor Crawford made a **Motion** to adopt Resolution-2023-05 as follows:



RESOLUTION NO. R-2023-05
A RESOLUTION OPPOSING THE DE-ANNEXATION OF
CERTAIN PROPERTIES FROM THE TOWN OF SUMMERFIELD

WHEREAS, The Town of Stokesdale (“Town”), by and through its Town Council, does hereby adopt the following resolution to be submitted to the Guilford County Legislative Delegation, to the North Carolina General Assembly, and desires to also communicate its position to both the Town of Summerfield and Guilford County upon approval.

WHEREAS, the NC General assembly granting the proposed de-annexation in The Town of Summerfield would usurp the role of local government and its elected officials. By extension, absent a referendum of The Town of Summerfield’s citizens, would also go against the desire of the majority of the Town of Summerfield’s citizens.

WHEREAS, this proposed de-annexation would remove over 5 (five) percent of land from the Town of Summerfield’s boundaries.

WHEREAS, no data driven studies have been presented to reflect the fiscal impact in the short- and long-term, offering insight into the net impact that such a de-annexation would have on the Town of Summerfield and its citizens’ tax obligations.

WHEREAS, any de-annexation of such magnitude coupled with the strong objection of local elected officials and citizens alike would set a harmful precedent in diminishing the role of local government granted to municipalities by the State of North Carolina.

WHEREAS, the Stokesdale Town Council submits the following: The “Villages of Summerfield Farms” (“Villages”) are potential tracts of proposed de-annexation. These properties total approximately 973 acres in the heart of Summerfield within close proximity to its Town Core. While two Unified Development Ordinance (“UDO”) text amendment requests by the developer were denied since the Town of Summerfield’s 2021 UDO changes, the Villages project has not been denied outright nor has there been a denied rezoning associated with this project. These properties are not contiguous and a de-annexation of this magnitude would result in isolated tracts and create complex town boundaries that would complicate functions of Summerfield’s limited-services government.

NOW, THEREFORE, BE IT RESOLVED THAT the Stokesdale Town Council opposes de-annexation of the aforementioned properties that would result in said properties within the Town of Summerfield’s limits being within Guilford County’s sole jurisdiction. In addition, the Town of Stokesdale opposes all significant de-annexation efforts that oppose the desire of any

municipalities' elected officials and the majority of that municipalities' citizens. Lastly, North Carolina municipalities - cities, towns and villages - operate under charters granted by the North Carolina General Assembly and have powers and authorities granted to them by state statutes and the state constitution. The Town of Summerfield operates under these state statutes and as such, the State government shouldn't be meddling in local government affairs as long as state laws are being followed. Just as our federal government should avoid meddling in our State's affairs as long as federal laws are being followed.

Adopted this the 20th day of April 2023 by the Town of Stokesdale Town Council.

Mayor Pro Tem Foy seconded the motion.

Councilman Tim Jones and Mayor Pro Tem Foy requested the Town Clerk email this resolution to:

- Summerfield Town Clerk
- Guilford County Clerk
- Guilford County Legislators: Hardister and Faircloth

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, vote 4-0.

5. Consideration of Proposal for On-Call Engineering Services for Plan Review and Intermittent Inspection Services.

Mayor Crawford recognized Mr. Aaron Babson, Associate Vice President with Hazen and Sawyer.

Mr. Aaron Babson introduced the proposal to council and identified Taylor Engineering, located in Jamestown, as a subconsultant to provide intermittent inspection services to the Town of Stokesdale. He spoke of their qualifications and gave his full confidence in their ability to perform inspections.

Councilman Jones made a **Motion** to approve the proposal by Hazen and Sawyer dated April 11, 2023 for On-Call Engineering Services for Plan Review and Intermittent Inspection Service, amount not to exceed \$20,000. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, vote 3-1.

Mayor Pro Tem Foy made a **Motion** to allow Town Clerk to authorize engineer expenses such as plan review with the general understanding of the cost involved without a vote of council but with

the written approval of the finance/budget officer that the funds are in the budget. Councilman Landreth seconded the motion.

Mayor Pro Tem Foy did not want to delay a project. Discussion was held on the current process. Mr. Babson concurred that there were no hiccups in the way we are currently handling this process. It was noted that having the renewal of the contract for these services come before Council would give Council the opportunity to review this process and hear about any issues.

Mayor Crawford	NAY	Mayor Pro Tem Foy	YES
Councilman Landreth	NAY	Councilman Rigsbee	ABSENT
Councilman Jones	NAY		

Motion failed, vote 1-3.

6. Discussion of Combination Deed for Athens Road Property (7901 Athens Road) Adjacent to Town Park Property (8329 Angel-Pardue Road) and Town Hall Property (8325 Angel-Pardue Road).

Mayor Pro Tem Foy explained that this is the property the Town purchased a few years ago on Athens Road. He explained the need to have this property within the same deed as the current park. He noted that having a separate deed for this property; Guilford County requires the Town to have a 35-foot setback for the basketball and pickleball courts.

Town Attorney Chuck Winfree explained the process by which a new boundary description would need to be prepared and the need for a survey of the existing property which the Town does not have (1959 document).

Mayor Crawford made a **Motion** to have property surveyed as soon as possible. Mayor Crawford then withdrew his motion.

Mayor Pro Tem Foy made a **Motion** to accept proposal dated 4-20-23 from Fleming Engineering Inc. Civil Engineers and Land Surveyors to survey property at 7901 Athens Road, with the scope of work to perform all necessary deed and plat research, verify field location of all existing property corners, replace any missing boundary corners, prepare a Boundary Survey Map, in the amount of \$7,100 to come from the park improvement ARPA Special Revenue Fund. Councilman Landreth seconded the motion.

Councilman Jones asked for an **Amendment** that permanent witness markers be installed at the property corners/lines so that we don't continually have to locate them.

Councilman Jones made a second **Amendment** to have Town Attorney Winfree learn who owns the land in between Hwy. 158 and Athens Road, and report back.

Mayor Pro Tem Foy and Councilman Landreth accepted the amendments.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, vote 4-0.

Mayor Pro Tem Foy made a **Motion** to authorize the Town Attorney to draw up the combination deed. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, vote 4-0.

8. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Mayor Crawford asked for Citizen's Comments prior to the Closed Session.

None presented.

ANNOUNCEMENTS:

Mayor Crawford then read the following announcements.

- a) The Town of Stokesdale Town Planning Board will hold a meeting on April 27, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.
- b) The Town of Stokesdale Town Council will hold a Budget Workshop meeting on May 04, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.
- c) The Town of Stokesdale Town Council will hold a regular meeting on May 11, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.

7. Closed Session in accordance with North Carolina General Statutes 143-318.11.

- (a) Permitted Purposes - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Mayor Crawford made a **Motion** to go into closed session at 7:49pm in accordance with NCGS 143-318.11 for the purposes as stated above. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, vote 4-0.

Council returned to Open Session at 8:34 PM

Mayor Crawford made a **Motion** to re-enter into Open Session at 8:34 pm. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, vote 4-0.

9. Council Comments.

Each Councilmember thanked everyone for coming and wished all a great weekend.

10. Adjournment.

Councilman Landreth made a **Motion** to adjourn at 8:35 PM. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, vote 4-0.

Being no further business to come before Council, the meeting was adjourned at 8:35 PM

Approved: _____

Michael E. Crawford, Mayor

ATTEST:

Robbie L. Wagoner, II Deputy Clerk



MINUTES
TOWN OF STOKESDALE
SPECIAL CALLED
TOWN COUNCIL MEETING
BUDGET WORKSHOP
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
MAY 04, 2023 AT 7:00 PM

Present: Mayor Michael E. Crawford, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones arrived at 7:10 PM, Budget and Finance Officer, Kimberly Thacker, Town Clerk Dale F. Martin, and Deputy Town Clerk Robbie Lee Wagoner II. (Councilman Jim Rigsbee was NOT present)

1. Call To Order, Pledge of Allegiance, and Invocation.

Mayor Mike Crawford called the meeting to order at 7:09 pm, led the Pledge of Allegiance and delivered the invocation.

2. Review and Adopt the Agenda.

Councilman Jimmy Landreth made a **Motion** to adopt the agenda as presented. Mayor Crawford seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

3. Citizen Comments from the Floor (3-Minute Limit per Speaker).

Jordan, Balmforth, 7708 Hap Court, Kernersville, NC - with Stokesdale Parks and Recreation, requested assistance with lighting at the baseball fields. He explained the improvements made to the ballfields by the organization. He spoke of community efforts to upgrade the baseball fields and noted the needed repairs. He reported that they have received bids for the replacement of light poles and with the previous cost of the LED lights, the total amount was \$108,000. Given what's already been paid the amount remaining is \$68,000. However, the organization is not asking the Town for the full amount but for help in reaching that goal.

Council complimented Mr. Balmforth on the improvements made thus far to the baseball fields. Council asked questions in regard to the financial position of the organization and how much money they have raised towards the improvements. Mr. Bamforth explained the fundraising efforts for a new playground which netted \$33,000.

Mr. Balmforth stated that estimates were prepared by professionals which will meet requirements. Council asked about corporate donations. Mr. Balmforth stated that when they have been asked, they have showed up and noted efforts to advertise their participation.

Mayor Pro Tem Foy asked Mr. Balmforth for the funds being requested out of the \$68,000 needed. Mr. Balmforth requested \$45,000 to \$50,000 with the organization raising the balance. He noted money he has spent as well as others spent to keep the organization out of default.

Councilman Jones asked if the Parks and Recreation's budget is available to the public. Mr. Balmforth promoted full transparency and stated that the budget is available to anyone.

Mr. Balmforth was asked if the fields do not have lights will there be a program and he said no.

Mayor Pro Tem Foy explained the processes by which government entities have to operate and must track expenses and provide reports to Council for any funds spent and asked if the organization's board would be willing to vote to make this request and it not be from you personally. Mr. Balmforth stated that he has some preliminary information but has not gone through this process. He stated yes 100% the board would vote to make this request.

Council stated they would like to see the proposal and asked that he complete the application in accordance with the Town's policy and that this request will be taken under consideration.

Council asked about sponsorships for naming of seats, etc. Mr. Balmforth noted some precedence there in naming for previous donors.

Council recognized the need and asked Mr. Balmforth to come back to the regular Council meeting to make a formal request. Council expressed support in working with the organization, however, recognized this is uncharted territory for Stokesdale.

Council and Mrs. Thacker noted changes to the budget from the last budget workshops.

Mayor Pro Tem Foy then stated that he had a conversation with Mrs. Martin today in regards to the Town's Development Ordinance and 160D regulations and the need to codify all of the Town's operating ordinances and asked her to explain.

Town Clerk Martin explained a major change to the Development ordinance adopted by the NC General Statutes known as 160D. In previous discussions with Mr. Oliver Bass, she assumed that it had been adopted and the Town's ordinances amended accordingly. However, in conversations with Mr. Snyder, 160D has not been adopted as is required by the NC General Statutes.

Mrs. Martin explained her conversation with Municipal Code, an organization that prepares codes all across the Country on the best way to tackle this issue. They recommend a re-write given the significant changes that will be required by 160D. The estimate given today is approximately \$20,000.

Mrs. Martin then explained that once you reach 5,000 in population in your community, the NC General Statutes requires you to have all your general operating ordinances codified into a publication like your Development Ordinance. The estimate from Municipal Code for that project is also approximately \$20,000 as that project will be prepared from scratch.

Councilman Jones asked if she has this in writing. Mrs. Martin stated that this was given in a telephone conversation today. Councilman Jones then asked if Staff could find the original proposal submitted several years ago when the Town did the Development Ordinance.

Council continued to discuss how to proceed with this task. Mrs. Thacker explained some budget adjustments that could be done to fund these items, such as contingency funds and lawn care and maintenance funds. She felt we had the money in the budget if Council decides to do this.

Mrs. Thacker then mentioned that Council requested she move \$1,000 from fire inspections and investigations to public safety for traffic control at the school. The money is in the public safety line item but failed to take it out of the fire inspections line item.

Councilman Landreth made a **Motion** to budget \$1,000 for traffic control/public safety line item for the first week of school at Stokesdale Elementary School. Mayor Pro Tem Foy seconded the motion.

Council members expressed concerns with the Town paying for this when it should be the responsibility of the School System or Sheriff's Department.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, vote 4-0.

4. Discussion of 2023-2024 Annual Budget.

General Fund

Council continued to discussed changes to investment earnings line item, contingency for Code of Ordinance, insurance coverage and lawn and maintenance.

Mayor Pro Tem Foy made a **Motion** to create a new line item under the General Administration category for Code of Ordinance in the amount of \$40,000 and increase Investment Earnings from \$77,000 to \$85,000, decrease Lawn and Maintenance from \$60,000 to \$50,300 and remove the Emergency Contingency amount of \$40,000. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, vote 4-0.

Water Fund

Mayor Pro Tem Foy recalled the Town incorporating an Inspection Fee for developers and recommended a new revenue line item for these fees at \$5,000.

Council discussed selling water to both developers inside and outside town limits and recommended legal review of any charges imposed. It was also suggested that we have a separate line item for the expense side of reviewing these plans by the Town Engineer and that it be a separate item from reviews in general for our water system. Following the discussion, it was recommended that we increase the line item for Engineer and Consulting to \$55,000.

Schedule of Fees and Charges:

Council discussed the lost key fee.

Council discussed fees for shelter and field rentals and the desire to be reasonable. Staff suggested putting together a sheet with fees charged by surrounding community facilities.

Town Clerk Martin pointed out the Street Closing fee changes. She explained the recent case in Angel's Glen cost the Town \$1,357.46 for the advertising. She noted that \$250 is extremely low.

Mayor Pro Tem Foy made a **Motion** to increase the fee for Street and Easement Closings to \$1,500. Councilman Landreth seconded the motion.

Councilman Jones expressed concern and asked that we make an adjustment.

Mayor Pro Tem Foy **Amended his Motion** to \$700 per case. Councilman Landreth accepted the amendment.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, vote 4-0.

Water usage fees:

Mayor Pro Tem Foy stated that the Town usually sees a modest increase in water usage fees by Winston-Salem but we have no data yet to back that up and therefore no recommendation to increase our fees at this point.

Councilman Landreth brought up an issue whereby water is being stolen by hooking up to fire hydrants and the possibility of damaging a hydrant. No action taken.

Mayor Pro Tem Foy stated that Town hasn't done a water fee study in a long time and that the Water Infrastructure Grant could be used for such. Several Councilmembers agreed that this would be appropriate.

Mayor Pro Tem Foy noted that he liked that the special revenue funds are separated and would like to see those described in the Budget Message.

5. Citizen Comments from the Floor (3-Minute Limit per Speaker).

None presented.

Council Comments:

Mayor Pro Tem Foy thanked everyone for their comments.
Councilman Landreth also thanked everyone for their efforts.
Councilman Jones also thanked staff and those in attendance.

6. Adjournment.

Councilman Landreth made a **Motion** to adjourn at 8:29pm. Mayor Crawford seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried, 4-0.

Being no further business to come before Council the meeting was adjourned at 8:29pm.

Approved: _____

Michael E. Crawford, Mayor

ATTEST:

Dale F. Martin, Town Clerk



MINUTES
TOWN OF STOKESDALE
REGULAR TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
NOVEMBER 09, 2023 AT 7:00 PM

In attendance: Mayor Pro Tem Derek Foy; Councilman Jimmy Landreth; Councilman Jim Rigsbee; Councilman Tim Jones; Town Attorney Charles H. Winfree; Town Finance/Budget Officer Kimberly Thacker; Town Clerk Robbie Lee Wagoner II and Deputy Town Clerk Mason P. Winfree. (Councilman Jim Rigsbee arrived at 8:25 PM)

01. Call to Order, Pledge of Allegiance, and Invocation.

Mayor Pro Tem Foy called the meeting to order at 7:00 PM.

Mayor Pro Tem Foy led the Pledge of Allegiance.

Councilman Jones delivered the opening invocation.

02. Review and Adopt the Agenda: November 09, 2023

Mayor Pro Tem Foy made a **Motion** to adopt the agenda.

Councilman Landreth made an **amendment** to discuss water thieves as agenda item number 10a.

Councilman Jones made an **amendment** to discuss entrance maintenance at the Town Hall as agenda item 10b.

Mayor Pro Tem Foy accepted both amendments.

Councilman Jones seconded the motion.

Mayor Crawford	ABSENT	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (3-0).

03. Review and Adopt the following Minutes:

a) April 06, 2023, Special Called Town Council Meeting (Budget Workshop)

Mayor Pro Tem Foy made a **Motion** to adopt the minutes as presented for the April 06, 2023, Special Called Town Council Meeting (Budget Workshop).

Councilman Jimmy Landreth seconded the motion.

Mayor Crawford	ABSENT	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (3-0).

04. Public Safety Reports:

a) Stokesdale Fire Department

Stokesdale Deputy Fire Chief Randy Southard presented the Stokesdale Fire Department report.

b) Guilford County Sheriff's Office

Town Clerk Wagoner read the report provided by the Guilford County Sheriff's Office.

Councilman Jones requested that Town Clerk Wagoner post the report provided by the Guilford County Sheriff's Office on the Town's official website and the Town's official Facebook page.

05. Administrative Reports:

a) Administrative Report: Robbie Lee Wagoner II (Town Clerk)

Town Clerk Wagoner presented the administrative report.

b) Planning Board: Mason P. Winfree (Deputy Town Clerk)

Deputy Town Clerk Winfree presented the Planning Board Report.

c) Property Committee: Jim Rigsbee (Councilman)

No Property Committee report was presented.

d) Town Park Improvement Committee: Tee Stephenson (Committee Chairman)

Committee Chairman Tee Stephenson presented the Town Park Improvement Committee report.

06. Financial Reports: Kimberly Thacker (Town Finance Officer/Budget Officer)

a) Financial Report: Town of Stokesdale General Fund

Town Finance/Budget Officer Kimberly Thacker presented the financial report for the Town's General Fund.

b) Financial Report: Town of Stokesdale Water Enterprise Fund

Town Finance/Budget Officer Thacker presented the financial report for the Town's Water Enterprise Fund.

c) 2023 Town of Stokesdale Financial Audit Update

Town Finance/Budget Officer Thacker presented the 2023 Town of Stokesdale Financial Audit Update. Mrs. Thacker reported that the Town of Stokesdale's auditor Cindy Randolph confirmed that there will be no need for an extension for the fiscal year 23 audit report. The audit will be completed by November 30 and a presentation by Randolph will be added to the December 14 agenda.

07. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Bill Goebel, 1402 Westridge Road, Greensboro, NC – Spoke about matters involving his appointment to the Guilford County School Board.

NEW BUSINESS:

08. 2023 Stokesdale Christmas Parade (Saturday, December 09, 2023, at 2:00 PM).

Mayor Pro Tem Foy requested \$4500 spending authority to advertise the 2023 Stokesdale Christmas Parade in the Northwest Observer, secure portable toilets for day of the parade, get six deputies from the Sheriff's department for safety, as well as decorations or other small items.

Mayor Pro Tem Foy requested that he and Councilman Landreth oversee the spending.

Mayor Pro Tem Foy made a **Motion** to grant the Event's Committee \$4500 for himself and Councilman Landreth to oversee spending to support the Stokesdale Christmas Parade.

Councilman Jones made an **amendment** that money can be spent up to \$4500 as long as Mayor Pro Tem Foy and Councilman Jimmy agree.

Mayor Pro Tem Foy accepted the amendment.

Councilman Jones seconded the motion.

Mayor Crawford	ABSENT	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (3-0).

09. Consideration of proposal to install Christmas banners in November 2023 and to re-install Stokesdale banners in January 2024.

Mayor Pro Tem Foy made a **Motion** to approve Price Mill Towing to install Christmas banners in November 2023 and to re-install Stokesdale banners in January 2024 at a cost of \$1,000.

Councilman Jones seconded the motion.

Councilman Jones requested an **amendment** for the Town of Stokesdale to require independent contractors working with Price Mill Towing to wear a reflective vest for safety during the installation.

Councilman Jones withdrew the **amendment** because Town Attorney Charles H. Winfree informed that the Town is not responsible for independent contractors performing their duties.

Mayor Crawford	ABSENT	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (3-0).

10. Consideration of requests from Town of Stokesdale to NCDOT regarding roadway projects.

Councilman Landreth requested Town Clerk Wagoner to read the following email from Stokesdale Fire Chief Todd Gauldin sent Tuesday, November 7, 2023, with three bullet point recommendations regarding roadway projects.

Robbie,

Here are the items of concern we expressed at the meeting with DOT regarding intersection (Ellisboro Rd/Belews Creek Rd and Hwy 158/ Belews Creek Rd) as well as the concerns for the feeder streets intersecting with Belews Creek Rd between the Hwy 68/Belews Creek Rd intersection and the Hwy 158/ Belews Creek Rd intersection.

- If the travel lanes in all directions at the intersection of Hwy 158 and Belews Creek Rd are made left-turn, right-turn and a straight lane we believe it will add to the speed that vehicles traveling east bound on Hwy 158 proceed through the intersection due to not having to slow for traffic. This problem would only be compounded due to the fact there is a slight knoll as you approach the intersection east bound, then would in a very short distance before proceeding into a roundabout.
- If a traffic roundabout is constructed at the Ellisboro Rd/Belews Creek Rd intersection and nothing is done at the Hwy 158/Belews Creek Rd. intersection, due to the amount of tractor - trailer traffic that passes through those intersections it will back traffic through the Ellisboro Rd/Belews Creek Rd intersection (roundabout). Due to the short distance between the two (2) intersection and the length of a tractor trailer you currently have to set through at least two (2) light changes or more depending on the amount of traffic stopped to clear the intersection.
- The feeder/side streets that intersect with Belews Creek Rd. (Newberry St, Lester Rd and Vaughan St) are not suitable for handling tractor trailer traffic in any form should traffic need to be detoured for any reason. We feel that this is an area that DOT should really take a look at.

These are the main issues we saw that would arise if all of these concerns are not addressed. Again as first responders we like many others feel that the road system currently in place could handle traffic in Stokesdale 25 years ago (the two (2) intersections in question have always presented an issue) but we have out grown the current road system and it will continue to worsen as the town continues to grow.

Thanks to the Town for allowing us to express our opinions and have input into the proposed changes. Should you need any additional information please feel free to contact us.

Sincerely,

Todd Gauldin
Chief
Stokesdale Fire District Inc.
336-643-0790

Councilman Landreth requested in addition to the recommendations in the email to also consider looking at the intersection at HWY 158, as well as offering consideration to not affect businesses on Main Street any more than necessary, along with Sammy Logan's Tire Shop.

Mayor Pro Tem Foy agreed with the recommendations posed by Councilman Landreth and requested that the NCDOT explore a roundabout at the 158-Belews Creek Road intersection or at a minimum rumble strips or flashing lights to slow traffic down.

Councilman Jones recommended that the Town consult with a traffic engineer for further options. He also recommended that the council vote to ask for roadway improvements to the west end of 158 to notify drivers that there is a congested area ahead. Councilman Jones recommended continuing with this item at the December Regular Town Council Meeting.

Councilman Landreth and Mayor Pro Tem Foy requested that action be taken by the end of November.

Mayor Pro Tem Foy made a **Motion** that the Town of Stokesdale endorse the concerns and recommendations Chief Gauldin of the Stokesdale Fire District submitted to the Town, as well as an additional bullet point item expressing gratitude for the NCDOT's commitment to vet out a roundabout at the 158 and Belews Creek Road intersection, communicate that at a minimum Council would like to see rumble strips and/or flashing lights to encourage travelers to slow down coming east on 158, and also to reinforce Council's position to have the minimum amount of impact as possible on small businesses or property owners.

Councilman Jones made an **amendment** stating that Mayor Pro Tem Foy will review the draft of requests from Town Clerk Wagoner before it is sent.

Mayor Pro Tem Foy accepted the amendment.

Councilman Landreth seconded the motion.

Mayor Crawford	ABSENT	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (3-0).

10a. Discuss water thieves.

Councilman Landreth asked Town Attorney Winfree if Council could pass an ordinance to stop the stealing of water from fire hydrants.

Councilman Jones asked what would constitute as proof to fine or have the sheriff's department take further action against potential water thieves. Mayor Pro Tem Foy suggests camera evidence would suffice. Councilman Landreth asked Town Attorney

Winfree to conduct research into state statutes concerning water theft to explore options.

Councilman Jones requested that Town Clerk Wagoner contact Sergeant Seals with District 1 to find out what information is needed to act against individuals stealing water and report back to Council.

10b. Discussion of Maintenance at Town Hall entrance.

Councilman Jones requested council's permission for him and Councilman Landreth to clean up around the entrance of the Town Hall building.

Councilman Jones made a **Motion** that the Town Council give consent for him and Councilman Landreth to clean up the area around the entrance of Town Hall to a reasonable degree using standard housekeeping techniques and supplies that they will provide.

Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	ABSENT	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (3-0).

11. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Citizen Name: Eilene Theiry

- Address: 8101 Meadow Springs Road, Stokesdale, NC 27357
- Comment: Offered congratulations to the Councilman for securing their seats in the election. Requested that the lights be cleaned in the Town Hall Council Chambers.

Citizen Name: Kathryn Bunthoff

- Address: 8202 McCrory Road, Stokesdale, NC 27357
- Comment: Requested that the council think about pedestrian accommodations along the roadways including signage and signals in the Town of Stokesdale. Requested that Council protect pedestrians walking on foot through intersections.

Councilman Landreth made a **Motion** to reconsider agenda item 10 to add pedestrian safety to the list of consideration requests to NCDOT regarding roadway projects.

Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	ABSENT	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (4-0).

12. Council Comments.

Councilman Rigsbee – Apologized for being late to the meeting and thanked the citizens for voting in the municipal election and for being in attendance.

Mayor Pro Tem Foy – Thanked the citizens for being in attendance and wished everyone safe travels through the Thanksgiving holiday.

Councilman Landreth – Thanked citizens for voting in the municipal election and for being present at the meeting.

Councilman Jones - Thanked citizens for being present as well as Town Staff and Council members. Reminded everyone to drive safely and to look out for pedestrians.

ANNOUNCEMENTS:

13. Council Announcements:

- a) The Stokesdale Town Hall Building will be closed on Friday, November 10, 2023, in observance of the Veterans Day holiday.
- b) The next regular Town of Stokesdale Town Planning Board meeting scheduled for Thursday, November 16, 2023, at 7:00 PM inside the Town Hall Council Chambers, has been cancelled.
- c) The Stokesdale Town Hall Building will be closed on Thursday, November 23, 2023, and Friday, November 24, 2023, in observance of the Thanksgiving holiday.
- d) The Town of Stokesdale Town Council will hold their next regular meeting on Thursday, December 14, 2023, at 7:00 PM inside the Town Hall Council Chambers.

ADJOURNMENT:

14. Adjournment of Meeting.

Councilman Landreth made a **Motion** to adjourn the meeting at 8:31 PM.

Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	ABSENT	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (4-0).

Being no further business to come before the Town Council, the meeting was adjourned at 8:31 PM.

Approved: _____

Michael E. Crawford, Mayor

ATTEST:

Robbie Lee Wagoner II, Town Clerk

Robbie Lee Wagoner II

AGENDA ITEM #4. b)



From: Ryan Seals <rseals@guilfordcountync.gov>
Sent: Friday, December 1, 2023 9:44 AM
To: Robbie Lee Wagoner II
Subject: Stokesdale November Crime Stats

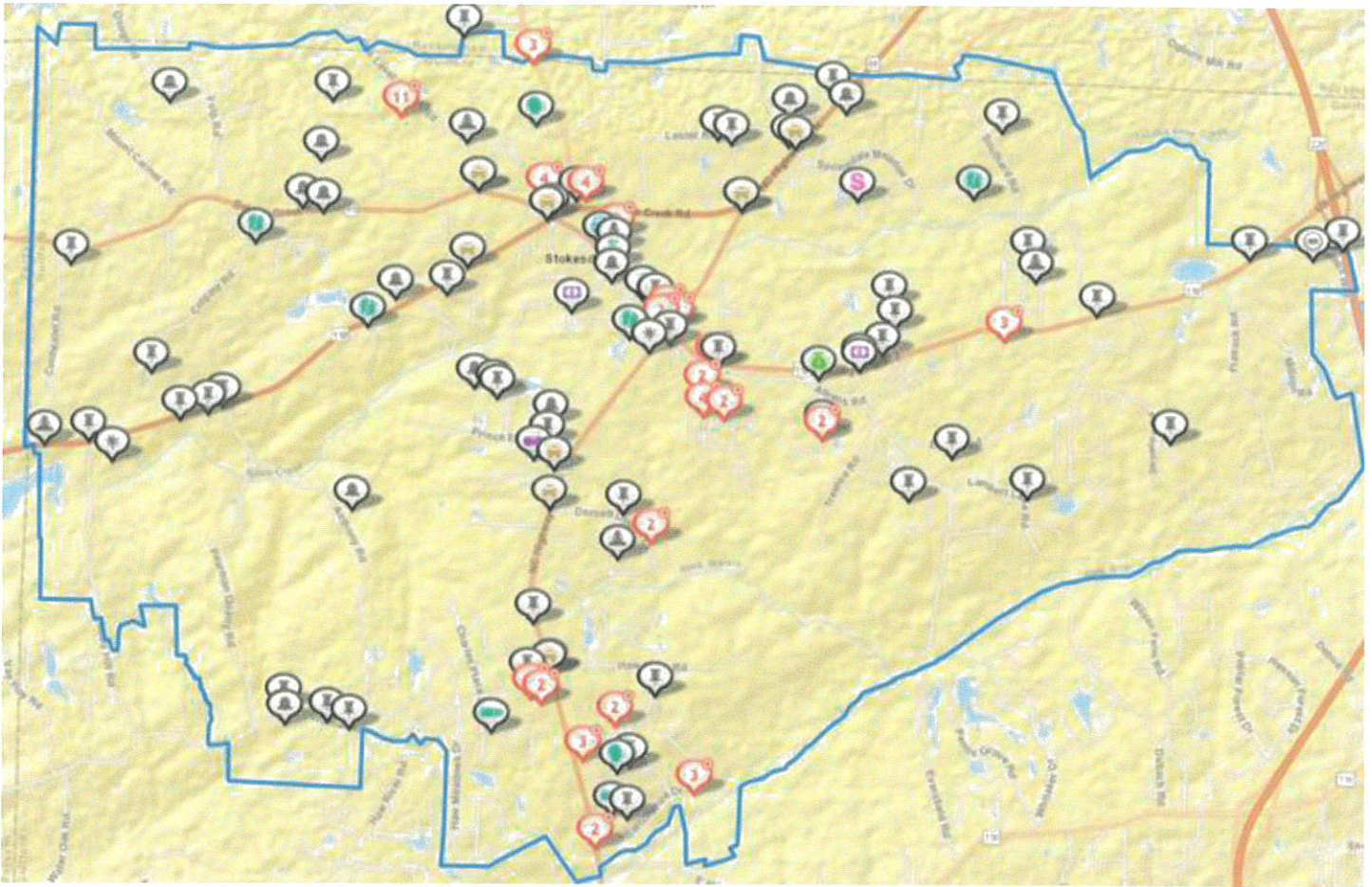
For the month of November, the sheriff's office responded to **160** total calls for service within Stokesdale town limits, resulting in **22** formal case reports.

Of note:

- On 11/14, deputies responded to town park to the report of a breaking and entering of motor vehicle in which a vehicle's window was smashed and a purse was stolen. Following an investigation, the offender was identified this week and warrants for arrest are forthcoming. We would like to remind our residents to please not leave valuables behind in their vehicles while visiting area parks and trails, especially in plain view.
- On 11/17, deputies took a report that a black 2001 Chevrolet 1500 pick up truck was stolen from the Stokesdale Service Center at 8508 US 158; case remains under investigation.

Calls by type (note this is type of call upon initial dispatch, call nature often was changed after further investigation upon deputy arrival):

 BURGLARY - VEHICLE	1	 FRAUD	2
 DISTURBANCE	3	 SEX CRIME	1
 ALARM	22	 MOTOR VEHICLE THEFT	2
 ALCOHOL	2	 ACCIDENT	3
 ASSAULT	1	 OTHER	79
 DOMESTIC	7	 SUSPICIOUS	12
 WEAPONS OFFENSE	2	 STOLEN PROPERTY	1
 WARRANT	1	 VANDALISM	1
 THEFT	6		
 TRESPASSING	1		
 TRAFFIC	13		



- Numbers denoted on the map indicate multiple calls for service at the same location.



Sergeant Ryan Seals

District I

Guilford County Sheriff's Office

7504 Summerfield Road, Summerfield, NC 27358

336-641-2303 | m: 336-382-8877

rseals@guilfordcountync.gov | www.guilfordcountysheriff.com



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Balance Sheet
General Fund

AGENDA ITEM #6. a)

Town of Stokesdale
Balance Sheet
Nov-23

	Total	Interest %	Mature Date
ASSETS			
Current Assets			
Bank Accounts			
American Rescue Plan Act (ARPA) - Fidelity Bank -7869	416,049.83	0.00%	
Bank of Oak Ridge Checking (Money Market)	23,686.99	1.4900%	
Bank of Oak Ridge-CDARS			
CDAR - Acct #1028153712	50,995.62	4.16241%	11/29/2024
CDAR- Acct#1026843118	176,430.00	3.6816%	2/29/2024
CDAR- Acct#1026715802	323,942.68	3.6816%	1/25/2024
CDAR - Acct #1026772164	143,920.88	3.6816%	2/8/2024
CDAR - Acct# 1026843126	277,927.97	3.6816%	2/29/2024
CDAR - Acct# 1026849388	287,616.98	3.6816%	2/29/2024
CDAR - Acct# 1026872924	443,494.10	3.6816%	3/7/2024
CDAR- Acct# 1026970586	649,470.75	3.6816%	3/28/2024
CDAR - Acct#1026970594	55,018.24	3.6816%	3/28/2024
CDAR - Acct#1028153704	46,547.76	4.16241%	11/29/2024
CDAR -Acct# 1026456246	183,555.97	3.92228%	11/7/2024
Total Bank of Oak Ridge-CDARS	\$ 2,638,920.95		
Fidelity Bank - 002762	380,404.87	0.05%	
Petty Cash	150.00	0.00%	
Total Bank Accounts	\$ 3,459,212.64		
Accounts Receivable			
Salary & F.I.C.A. Due from Water Enterprise	525.54		
Expenses due from Water Enterprise	0.00		
Due to GF from GC Grant \$3.1M	3,997.98	Attny Fees paid by GF	
Sales Tax 2022-2023	234.75		
Water Enterprise Reimbursement	12,996.01		
Total Accounts Receivable	\$ 17,754.28		
Total Current Assets	\$ 3,476,966.92		
TOTAL ASSETS	\$ 3,476,966.92		
LIABILITIES			
Other Current Liabilities			
American Rescue Plan Act (ARPA) \$725,475	416,049.83		
Small Town Development \$50K	50,000.00		
HB 1163 \$1.1M	33,596.06		
Total Other Current Liabilities	\$ 499,645.89		
Total Current Liabilities			
Total Liabilities	\$ 499,645.89		
EQUITY			
Open Balance Equity	2,906,547.76		
Reserved for Specific Purpose (Public Safety)	23,500.00		
Stabilization by State Statute	96,663.00		
Net Revenue	-49,389.73		
Total Equity	\$ 2,977,321.03		
TOTAL LIABILITIES AND EQUITY	\$ 3,476,966.92		

Town of Stokesdale
Budget vs. Actuals: Budget 2024 - FY24 P&L
Nov-23

	Actual	Budget	Total over Budget	% of Budget
Section A: Income				
Beer & Wine Excise Tax		24,000.00	-24,000.00	0.00%
Contributions & Donations - Parade	4,525.00	3,000.00	1,525.00	150.83%
Greensboro-Jamestown Profit Share	269.00	23,000.00	-22,731.00	1.17%
Investment Earnings	39,743.21	85,000.00	-45,256.79	46.76%
Miscellaneous	11.00	1,000.00	-989.00	1.10%
Plan Review Inspection Fee		5,000.00	-5,000.00	0.00%
Planning & Zoning Fees	1,500.00	20,000.00	-18,500.00	7.50%
State Collected Revenues (Utilities)	2,450.10	295,000.00	-292,549.90	0.83%
Town Hall & Park Facility Rentals	615.00	3,000.00	-2,385.00	20.50%
Total Income from Outside Sources	\$ 49,113.31	\$ 459,000.00	\$ 409,886.69	10.70%
Undesignated Funds				
Total Income	\$ 49,113.31	\$ 459,000.00	\$ 409,886.69	10.70%
Section B: Expenses				
10000 - Capital Outlays			0.00	
10100 - Park Investment			0.00	
Total 10000 - Capital Outlays	\$ 0.00	\$ 0.00	\$ 0.00	
20000 - Cultural & Recreational				
20100 - Events Fund/Community Day	1,816.02	5,500.00	-3,683.98	33.02%
20300 - Park Electrical, Repairs, Cleaning, Lighting	3,459.15	7,000.00	-3,540.85	49.42%
Total 20000 - Cultural & Recreational	\$ 5,275.17	\$ 12,500.00	\$ 7,224.83	42.20%
30000 - Economic & Physical Development				
Planning & Zoning			0.00	
30100 - Advertising - Planning & Zoning	1,769.44	6,500.00	-4,730.56	27.22%
30200 - Planning Fees - Planning & Zoning		25,000.00	-25,000.00	0.00%
Total Planning & Zoning	\$ 1,769.44	\$ 31,500.00	\$ 29,730.56	5.62%
Total 30000 - Economic & Physical Development	\$ 1,769.44	\$ 31,500.00	\$ 29,730.56	5.62%
40000 - General Administrative Expense			0.00	

General Fund

Budget vs Actual

40100 - Administrative Expenses, & Fees, Education	2,565.79	7,000.00	-4,434.21	36.65%
40200 - Advertising (not zoning related)	120.00	1,000.00	-880.00	12.00%
40300 - Membership & Dues	8,870.31	10,000.00	-1,129.69	88.70%
40350 - Code Book/Development Ordinance		30,700.00	-30,700.00	0.00%
40400 - Travel & Conferences for Staff/Council	2,880.10	2,950.06	-69.96	97.63%
40500 - Town Hall Repairs & Maintenance	355.84	20,000.00	-19,644.16	1.78%
40600 - Office Equipment Purchase/Repair	515.55	7,000.00	-6,484.45	7.37%
40700 - Housekeeping, Printing, Office Supplies & Software	10,493.13	25,000.00	-14,506.87	41.97%
40800 - Postage		2,000.00	-2,000.00	0.00%
40801 - Elections		4,000.00	-4,000.00	0.00%
40900 - Insurance, Bonding, Workers Comp	8,773.40	10,000.00	-1,226.60	87.73%
41000 - Lawn/Outdoor Maintenance	13,000.00	42,300.00	-29,300.00	30.73%
70100 - Town Hall Electricity	4,242.35	14,000.00	-9,757.65	30.30%
70200 - Internet/Phone	4,185.27	10,001.88	-5,816.61	41.84%
70300 - Security/Alarm	876.00	3,500.00	-2,624.00	25.03%
70400 - IT Security & Website Design	4,056.12	9,600.00	-5,543.88	42.25%
Total 40000 - General Administrative Expense	\$ 60,933.86	\$ 199,051.94	\$ 138,118.08	30.61%
60000 - Legal & Professional Services			0.00	
60200 - Audit	8,000.00	12,000.00	-4,000.00	66.67%
60300 - Legal & Professional - Attorney	4,960.00	45,000.00	-40,040.00	11.02%
Total 60000 - Legal & Professional Services	\$ 12,960.00	\$ 57,000.00	\$ 44,040.00	22.74%
80000 - Payroll Expenses			0.00	
80100 - F.I.C.A.	6,790.79	18,600.29	-11,809.50	36.51%
80200 - Mileage Reimbursement	428.38	500.00	-71.62	85.68%
80300 - Payroll Processing Fees	1,059.49	2,700.00	-1,640.51	39.24%
80400 - Town Hall Staff Salaries	72,591.75	208,341.00	-135,749.25	34.84%
80500 - Health Insurance	2,237.60	16,800.00	-14,562.40	13.32%
80501 - Dental Insurance	87.70	480.00	-392.30	18.27%
80502 - Vision Insurance	27.70	144.00	-116.30	19.24%
80503 - ST Disability	62.40	252.00	-189.60	24.76%
80504 - State Retirement	5,105.01	17,024.34	-11,919.33	29.99%
80600 - Stipends-Council Expense	16,251.25	34,800.00	-18,548.75	46.70%
Total 80000 - Payroll Expenses	\$ 104,642.07	\$ 299,641.63	\$ 194,999.56	34.92%
90000 - Public Safety			0.00	

General Fund

Budget vs Actual

90050 - Public Safety	834.00	1,000.00	-166.00	83.40%
90100 - Fire Inspections & Investigations	129.00	10,000.00	-9,871.00	1.29%
90200 - Guilford County / Animal Control Service	4,683.00	20,635.00	-15,952.00	22.69%
Total 90000 - Public Safety	\$ 5,646.00	\$ 31,635.00	\$ 25,989.00	17.85%
Total GF Operating Expenses	\$ 191,226.54	\$ 631,328.57	\$ 440,102.03	30.29%
Net Operating Revenue	-\$ 142,113.23	-\$ 172,328.57	\$ 30,215.34	82.47%

Section C: Reduction in GF Expenses from WE Fund Reimbursement

40500 - Town Hall Repairs & Maintenance	163.33	-9,180.00	-9,016.67
40600 - Office Equipment Purchase/Repair	236.64	-3,213.00	-2,976.36
40700 - Housekeeping, Printing, Office Supplies & Software	4,816.35	-11,475.00	-6,658.65
40900 - Insurance, Bonding, Workers Comp	4,026.99	-4,590.00	-563.01
70100 - Town Hall Electricity	1,947.24	-6,426.00	-4,478.76
70200 - Internet/Phone	1,921.04	-4,590.86	-2,669.82
70300 - Security/Alarm	402.08	-1,606.50	-1,204.42
70400 - IT Security & Website Design	1,861.76	-4,406.40	-2,544.64
60200 - Audit	3,672.00	-5,508.00	-1,836.00
80100 - F.I.C.A.	3,116.97	-8,537.53	-5,420.56
80300 - Payroll Processing Fees	486.31	-1,239.30	-752.99
80400 - Town Hall Staff Salaries	33,319.61	-95,628.52	-62,308.91
80500 - Health Insurance (Benefits)	1,108.67	-8,113.28	-7,004.62
80501 - State Retirement	2,343.20	-7,814.17	-5,470.97
Total Reduction GF Expenses from WE Reimbursement	59,422.19	-172,328.57	-112,906.39
			-34.48%

General Fund
Checks Debits Deposits

Date	Transaction Type	Num	Name	Memo/Description	Cl	Amount	Balance
Beginning Balance							389,722.91
11/02/2023	Expenditure			Employee/Employer FED- NC - FICA	R	-2,173.08	387,549.83
11/02/2023	Deposit		Christmas Sponsor	Stokesdale Storage	R	150.00	387,699.83
11/02/2023	Deposit		Christmas Parade Entry	The Critter Gitter	R	25.00	387,724.83
11/02/2023	Expenditure		ADP Payroll	Employee/Council - Net Pay	R	-6,175.70	381,549.13
11/03/2023	Expenditure		Blue Cross & Blue Shield	ACH Payment BCBS NC GRP DRAFT T2 ACH	R	-349.10	381,200.03
11/06/2023	Expenditure		NCLM	Payment BCBS NC GRP DRAFT T28875646	R	-78.00	381,122.03
11/06/2023	Expenditure		NC Retirement	Dental - Vision - Disability	R		
11/06/2023	Deposit		Christmas Sponsor	ACH Payment NC TREASURER-DST ER ACH	R	-1,489.15	379,632.88
11/06/2023	Deposit		Christmas Parade Entry	Payment NC TREASURER-DST ER EFT CSI	R	150.00	379,782.88
11/07/2023	Deposit		Christmas Parade Entry	512806CCD533002	R	50.00	379,832.88
11/07/2023	Deposit		Christmas Sponsor	Pine Needle ING Company	R	25.00	379,857.88
11/08/2023	Bill Payment (Check)		Salem Benefits Group, Inc	DRI Imaging & In His Company Dance	R	500.00	380,357.88
11/08/2023	Deposit		Roland Wenger	Pegram Family	R	-600.00	379,757.88
11/09/2023	Bill Payment (Check)	6451	Charles Winfree	Kimberly Thacker Accounting & Tax Services, LLC	R	600.00	380,357.88
11/09/2023	Bill Payment (Check)	6450	Blaney Electric Inc	Subdivision Plat Fee	R	-2,907.98	377,449.90
11/09/2023	Bill Payment (Check)	6452	Community Fire Extinguisher Sales & Service		R	-694.00	376,755.90
11/09/2023	Bill Payment (Check)	6453	Duke Energy	Voided	R	0.00	376,755.90
11/09/2023	Bill Payment (Check)	6454	Excellence Lawncare & Landscaping		R	-274.36	376,481.54
11/09/2023	Bill Payment (Check)	6455	Great American Financial Services	Monthly Copier Contract	R	-2,000.00	374,481.54
11/09/2023	Bill Payment (Check)	6456	Ms. Whitney Woody	Cleaning Town Hall/Park	R	-155.74	374,325.80
					R	-480.00	373,845.80

General Fund

Checks Debits Deposits

11/09/2023	Bill Payment (Check)	6457	News & Record	Advertising Planning & Zoning	R	-1,256.24	372,589.56
11/09/2023	Bill Payment (Check)	6458	Northwest Observer		R	-20.00	372,569.56
11/09/2023	Bill Payment (Check)	6459	Robbie Lee Wagoner II	Reimbursement	R	-304.37	372,265.19
11/09/2023	Bill Payment (Check)	6460	Sentry Watch, Inc	Security	R	-102.00	372,163.19
11/09/2023	Bill Payment (Check)	6461	Signs & Trophies, LLC		R	-90.95	372,072.24
11/09/2023	Bill Payment (Check)	6462	Spectrum Business	101366301	R	-821.41	371,250.83
11/09/2023	Bill Payment (Check)	6463	Total Computer Solutions	Monthly Computer IT Services contract	R	-676.02	370,574.81
11/09/2023	Bill Payment (Check)	6464	Community Fire Extinguisher Sales & Service	Community Fire Extinguisher	R	-129.20	370,445.61
11/09/2023	Check	50049	Tim Jones	Tim Jones - Net Pay	R	-234.43	370,211.18
11/09/2023	Expenditure		Fidelity Bank	Credit Card Payment	R	-4,584.79	365,626.39
11/09/2023	Deposit		Christmas Parade Entry	Countryside	R	25.00	365,651.39
11/10/2023	Expenditure		ADP Payroll	ADP PAYROLL FEES ADP	R	-95.54	365,555.85
11/13/2023	Deposit		Christmas Parade Entry	Green Pond Social Club	R	25.00	365,580.85
11/13/2023	Deposit		HB1163 \$1.1M	ACH Deposit NC DEPARTMENT OF 520 ACH	R	33,596.06	399,176.91
11/14/2023	Deposit		NC Dept of Revenue	Deposit NC DEPARTMENT OF 52002_2000 43794	R	1,246.40	400,423.31
11/14/2023	Deposit		Christmas Parade Entry	ACH Deposit NC Solid Waste Disposal	R	25.00	400,448.31
11/15/2023	Deposit			Home Town Tractor	R	1.00	400,449.31
11/16/2023	Expenditure		ADP Payroll	FED - NC - FICA Employee/Employer	R	-2,418.15	398,031.16
11/16/2023	Expenditure		ADP Payroll	Staff/Council - Net Pay	R	-7,105.25	390,925.91
11/20/2023	Deposit		Christmas Sponsor	Tow Mudder	R	150.00	391,075.91
11/20/2023	Deposit		Christmas Sponsor	Northwest Observer	R	500.00	391,575.91
11/20/2023	Deposit		Christmas Parade Entry	Braswell Bee/Well Farms	R	25.00	391,600.91
11/21/2023	Deposit		Christmas Sponsor	A New Dawn Realty - Michelle Bardsley for NC House	R	300.00	391,900.91
11/21/2023	Deposit		Christmas Parade Entry	Jim Faurote & Get Wet Marine	R	50.00	391,950.91
11/21/2023	Check	50050	Tim Jones	Tim Jones - Net Pay	R	-234.43	391,716.48
11/22/2023	Bill Payment (Check)	6466	Kallam Exterminators, Inc.	Monthly Pest services	C	-40.00	391,676.48
11/22/2023	Bill Payment (Check)	6465	Duke Energy		C	-1,032.08	390,644.40
11/22/2023	Deposit		Christmas Sponsor	Stokesdale Masonic Lodge	R	150.00	390,794.40

General Fund

Checks Debits Deposits

11/22/2023	Bill Payment (Check)	6468	Northwest Observer	Christmas Parade Advertisement	C	-693.00	390,101.40
11/22/2023	Deposit		Christmas Parade Entry	That Dale Life	R	25.00	390,126.40
11/22/2023	Bill Payment (Check)	6469	Robbie Lee Wagoner II	Reimbursement	R	-437.63	389,688.77
11/22/2023	Bill Payment (Check)	6467	Ms. Whitney Woody	Cleaning Town Hall/Park	R	-480.00	389,208.77
11/24/2023	Expenditure		ADP Payroll	ADP PAYROLL FEES ADP ACH	R	-98.39	389,110.38
11/27/2023	Deposit		Christmas Parade Entry	Joseph Mason - Sadies - E&W Hauling - CM Stump	R	125.00	389,235.38
11/28/2023	Deposit		Christmas Parade Entry	Grinding - Tyler Duncan	R	25.00	389,260.38
11/29/2023	Deposit		Christmas Sponsor	Stones Pottery	R	150.00	389,410.38
11/29/2023	Deposit		Christmas Parade Entry	Tim Jones	R	25.00	389,435.38
11/30/2023	Expenditure		ADP Payroll	Fidelity Bank	R	-7,019.68	382,415.70
11/30/2023	Deposit		Christmas Sponsor	Net Pay - Staff/Council	R	250.00	382,665.70
11/30/2023	Deposit		Christmas Sponsor	Yates Construction	R	150.00	382,815.70
11/30/2023	Deposit		Fidelity Bank	Michael Logan	R	15.77	382,831.47
11/30/2023	Expenditure		ADP Payroll	Interest Earned checking	R	-2,426.60	380,404.87
				FED - NC - FICA - Employee/Employer - pay date 12/1/2023	R		
						<u>-\$ 9,318.04</u>	
						<u>-\$ 9,318.04</u>	

Grants/Restricted Funds	ARPA	Guilford County ARPA Grant	NC House Bill 1163	NC Div of Water Infrastructure Grant	Small Town Development Grant
	\$ 725,475.00	\$ 3,113,038.00	\$ 1,154,081.75	\$ 400,000.00	\$ 50,000.00
Expenditures	ARPA	Guilford County ARPA Grant	NC House Bill 1163	NC Div of Water Infrastructure Grant	Small Town Development Grant
Hawkins Landscape Architecture	\$ 2,010.00				
FEI Civil Engineers and Land					
Surveys	\$ 7,100.00				
(Park) Pickleball/Basketball	\$ 247,836.00				\$ 50,000.00
(Park) Playground equipment	\$ 81,692.83				
A&D Enterprises, Inc.			\$ 19,546.06		
Kennerly Engineering & Design, Inc.			\$ 18,000.00		
Baseball/Softball Lights at Community Park (8401 Capri Drive, Stokesdale)	\$ 50,000.00				
Charles Winfree (Attorney)	\$ 2,474.50	\$ 3,997.98			
Hazen & Sawyer (Engineering Study)		\$ 366,400.00			
Greensboro Engineering PLLC (Stokesdale Soccer Field Lighting)	\$10,000.00				
Balance Available by Special Revenue Fund: Expenditures TBD	\$ 324,361.67	\$ 2,742,640.02	\$ 1,116,535.69	\$ 400,000.00	\$ -

**Water Enterprise Account
Balance Sheet
Nov-23**

	Total	Interest %	Mature Date
ASSETS			
Current Assets			
Bank Accounts			
Bank Of Oak Ridge CDARS			
CDAR - Acct# 1028153682	256,401.35	4.16241%	11/29/2024
CDAR - Acct# 1028083196	76,566.73	3.92228%	11/14/2024
CDAR - Acct# 1027147832	119,530.00	3.68160%	5/2/2024
CDAR - Acct# 1028153739	62,448.00	4.16241%	11/29/2024
Total Bank Of Oak Ridge CDARS	\$ 514,946.08		
Capital Reserve Fund - CRF (0345)	218,850.23	0.05%	
Fidelity-Water Enterprise (0504)	778,635.17	0.05%	
NCCMT	554,921.81		
Regular Savings (0403)	45,065.33	0.02%	
Total Bank Accounts	\$ 2,112,418.62		
Total Current Assets	\$ 2,112,418.62		
Accounts Receivable			
AR- Water Sales	38,639.23	Includes September billing	
Active - 90+Days Past Due	0.00	0 Account	
Inactive - 90+Days Past Due	6,115.64	25 Accounts	
Total AR- Water Sales	44,754.87		
HB 1163 from General Fund	33,596.06		
Sales Tax Refund 2023-2024	0.00		
Total Accounts Receivable	\$ 78,350.93		
Other Current Assets			
Contra Expense Accounts			
Allowance for Doubtful Accounts	-\$ 6,115.64		
Total Contra Expense Accounts	-\$ 6,115.64		
Total Other Current Assets	-\$ 6,115.64		
TOTAL ASSETS	\$ 2,184,653.91		
LIABILITIES			
Accounts Payable			
Water Reimbursement due to General Fund	13,153.76		
Expenses paid by GF due to GF	0.00		
Payroll due to General Fund Account	525.54		
Total Accounts Payable	\$ 13,679.30		
Other Current Liabilities			
Water Deposits Refundable	37,970.86		
Capital Reserve Fund - SDF Fees (Restricted)	218,850.23		
Total Other Current Liabilities	\$ 256,821.09		
Total Current Liabilities	\$ 270,500.39		
TOTAL LIABILITIES	\$ 270,500.39		

Water Enterprise
Checks Debits Deposits

Water Enterprise
Checks Debits Deposits
Nov-23

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount	Balance
Beginning Balance							744,932.00
11/01/2023	Deposit			Water Deposit Refundable	R	50.00	744,982.00
11/01/2023	Deposit				R	5,352.90	750,334.90
11/06/2023	Deposit				R	6,196.03	756,530.93
11/06/2023	Deposit				R	513.31	757,044.24
11/06/2023	Deposit			Water Deposit Refundable	R	50.00	757,094.24
11/06/2023	Deposit				R	255.54	757,349.78
11/06/2023	Deposit		CJ Builders, Inc.	CJ Builders, Inc.	R	4,700.00	762,049.78
11/07/2023	Deposit				R	299.96	762,349.74
11/07/2023	Deposit			Water Deposit Refundable	R	50.00	762,399.74
11/07/2023	Deposit				R	196.24	762,595.98
11/07/2023	Deposit		Lamb & Peeples Builders Inc	Lamb & Peeples Builders, Inc	R	2,400.00	764,995.98
11/07/2023	Deposit				R	3,465.22	768,461.20
11/08/2023	Deposit				R	14,914.31	783,375.51
11/08/2023	Deposit				R	3,139.29	786,514.80
11/09/2023	Bill Payment (Check)	5906	Brittini Stewart	7706-A Notes Lane		-22.95	786,491.85
11/09/2023	Bill Payment (Check)	5907	CJ Builders, Inc.		R	-17.80	786,474.05
11/09/2023	Bill Payment (Check)	5904	Gary Matchunis		R	-555.92	785,918.13
11/09/2023	Bill Payment (Check)	5905	Brian Disney Homes	Voided	R	0.00	785,918.13
11/09/2023	Bill Payment (Check)	5917	Brian Disney Homes			-17.80	785,900.33
11/09/2023	Bill Payment (Check)	5918	Yates Construction Company, Inc.		R	-4,100.00	781,800.33
11/09/2023	Deposit				R	305.02	782,105.35
11/09/2023	Deposit				R	445.65	782,551.00
11/09/2023	Deposit				R	686.88	783,237.88
11/09/2023	Bill Payment (Check)	5916	Wolfe Construction Inc. Lot 29	6812 Coldwater Terrace	R	-50.00	783,187.88
11/09/2023	Bill Payment (Check)	5908	Department of Environmental Quality	NC0241035	R	-1,090.00	782,097.88

Water Enterprise

Checks Debits Deposits

11/09/2023	Bill Payment (Check)	5909	Hazen and Sawyer	R	-12,420.00	769,677.88
11/09/2023	Bill Payment (Check)	5910	Keystone Group	R	-12.04	769,665.84
11/09/2023	Bill Payment (Check)	5911	Lamb & Peeples Builders Inc	R	-50.00	769,615.84
11/09/2023	Bill Payment (Check)	5912	North Carolina 811, Inc.	R	-30.70	769,585.14
11/09/2023	Bill Payment (Check)	5913	Rajeshkumar Jashubhai Chaudhary 8214 US Hwy 158	R	-148.56	769,436.58
11/09/2023	Bill Payment (Check)	5914	Stephen M Johnson 7978 Lester Road	R	-115.42	769,321.16
11/09/2023	Bill Payment (Check)	5915	US POSTMASTER	R	-2,000.00	767,321.16
11/10/2023	Deposit			R	109.84	767,431.00
11/10/2023	Bill Payment (Check)		City of Winston Salem Water	R	-27,003.95	740,427.05
11/10/2023	Bill Payment (Check)		Energy United	R	-59.00	740,368.05
11/13/2023	Deposit			R	292.76	740,660.81
11/13/2023	Deposit			R	446.72	741,107.53
11/13/2023	Deposit			R	750.66	741,858.19
11/13/2023	Expenditure		DENR	R	-56.44	741,801.75
11/14/2023	Deposit			R	138.93	741,940.68
11/14/2023	Deposit			R	148.03	742,088.71
11/14/2023	Deposit			R	798.11	742,886.82
11/14/2023	Deposit			R	125.00	743,011.82
11/14/2023	Expenditure			R	-142.41	742,869.41
11/15/2023	Deposit		Deluxe	R	102.99	742,972.40
11/15/2023	Deposit		Deposit Slip for WE 0504	R	175.00	743,147.40
11/15/2023	Deposit			R	51.19	743,198.59
11/16/2023	Deposit			R	52.75	743,251.34
11/16/2023	Deposit			R	99.77	743,351.11
11/17/2023	Deposit			R	80.81	743,431.92
11/20/2023	Deposit		Keystone Group	R	4,800.00	748,231.92
11/20/2023	Deposit		Keystone Group, Inc	R	1,200.00	749,431.92
11/20/2023	Deposit		Water Deposit Refundable	R	50.00	749,481.92
11/20/2023	Deposit			R	479.87	749,961.79
11/20/2023	Deposit			R	1,207.26	751,169.05
11/20/2023	Deposit			R	56.44	751,225.49
11/20/2023	Deposit			R	159.37	751,384.86
11/21/2023	Deposit			R	158.04	751,542.90
11/21/2023	Deposit			R	1,937.57	753,480.47

Water Enterprise

Checks Debits Deposits

11/21/2023	Deposit				R	406.72	753,887.19
11/22/2023	Bill Payment						
11/22/2023	(Check)	5921	Ryan Bumgarner	7811 Green Pond Dr	R	-9.49	753,877.70
11/22/2023	Deposit				R	39.17	753,916.87
11/22/2023	Bill Payment						
11/22/2023	(Check)	5919	Jeff Pegg	8127 Hwy 68 Lot 3	C	-19.41	753,897.46
11/22/2023	Bill Payment						
11/22/2023	(Check)	5920	Pace Analytical Servives LLC		C	-573.00	753,324.46
11/22/2023	Deposit				R	1,525.06	754,849.52
11/24/2023	Deposit				R	366.04	755,215.56
11/24/2023	Deposit				R	688.15	755,903.71
11/27/2023	Deposit				R	433.57	756,337.28
11/27/2023	Deposit				R	47.41	756,384.69
11/27/2023	Deposit				R	50.00	756,434.69
11/27/2023	Deposit			Water Deposit Refundable	R	2,061.35	758,496.04
11/27/2023	Deposit				R	240.88	758,736.92
11/28/2023	Deposit				R	445.82	759,182.74
11/28/2023	Deposit				R	5,042.39	764,225.13
11/28/2023	Deposit				R	120.44	764,345.57
11/29/2023	Deposit				R	3,781.03	768,126.60
11/29/2023	Deposit				R	50.00	768,176.60
11/29/2023	Deposit			Water Deposit Refundable	R	187.86	768,364.46
11/30/2023	Deposit				R	488.93	768,853.39
11/30/2023	Deposit				C	3,993.82	772,847.21
11/30/2023	Deposit				C	509.66	773,356.87
11/30/2023	Deposit				C	315.86	773,672.73
11/30/2023	Deposit				R	4,445.34	778,118.07
11/30/2023	Deposit				R	31.29	778,149.36
11/30/2023	Deposit				C	485.81	778,635.17
						<u>\$ 33,703.17</u>	

0017_PLEASANT GARDEN MAYOR PLEASANT GARDEN				0018_PLEASANT GARDEN CNCL PLEASANT GARDEN								0019_STOKESDALE COUNCIL STOKESDALE					
	80	2	0	14	35	52	75	2	0	28							
PG1	126	9	0	19	46	120	101	2	0	39							
PG2																	
STOK																	
Onestop	6	0	0	1	3	2	6	0	0	3	384	380	135	380	7	0	91
Absentee	1	0	0	0	0	1	1	0	0	0	25	26	7	27	3	0	5
Provisional	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	2
TOTALS	213	11	0	34	84	175	183	4	0	70	409	406	143	407	10	0	98

Oath of Office December 14, 2023



I, Derek Foy, do solemnly swear [or affirm] that I will support the Constitution and Laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will faithfully discharge the duties of my office as Town Council for the Town of Stokesdale, so help me God.

Signature _____

Date _____

Oath Administrator's Signature

Date _____

Witnessed by: _____

Date _____

Oath of Office December 14, 2023



I, Jimmy Landreth, do solemnly swear [or affirm] that I will support the Constitution and Laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will faithfully discharge the duties of my office as Town Council for the Town of Stokesdale, so help me God.

Signature _____

Date _____

Oath Administrator's Signature

Date _____

Witnessed by: _____

Date _____

Oath of Office December 14, 2023



I, Jim Rigsbee, do solemnly swear [or affirm] that I will support the Constitution and Laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will faithfully discharge the duties of my office as Town Council for the Town of Stokesdale, so help me God.

Signature _____

Date _____

Oath Administrator's Signature

Date _____

Witnessed by: _____

Date _____

Oath of Office Mayor Pro Tempore December 14, 2023



I, _____, do solemnly swear [or affirm] that I will support the Constitution and Laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will faithfully discharge the duties of my office as Mayor Pro Tempore for the Town of Stokesdale, so help me God.

Signature _____
Date _____

Oath Administrator's Signature

Date _____

Witnessed by: _____
Date _____



TOWN OF STOKESDALE

2024 HOLIDAY CLOSING SCHEDULE



<u>Holiday:</u>	<u>Observance Date:</u>	<u>Day of Week:</u>
New Year's Day	January 1, 2024	Monday
Martin Luther King, Jr. Birthday	January 15, 2024	Monday
Good Friday	March 29, 2024	Friday
Memorial Day	May 27, 2024	Monday
Independence Day	July 4, 2024	Thursday
Labor Day	September 2, 2024	Monday
Veterans Day	November 11, 2024	Monday
Thanksgiving	November 28 & 29, 2024	Thursday & Friday
Christmas	December 24, 25, & 26, 2024	Tuesday, Wednesday & Thursday

Approved: _____

Attest:

Michael E. Crawford, Mayor

Robbie Lee Wagoner II, Town Clerk



TOWN OF STOKESDALE

TOWN COUNCIL

2024 MEETING SCHEDULE



Meeting Date: 2nd Thursday of Each Month

Meeting Time: 7:00 PM

Meeting Location: Stokesdale Town Hall
(8325 Angel-Pardue Road, Stokesdale, NC 27357)

Meeting Dates

January 11, 2024

February 8, 2024

March 14, 2024

April 11, 2024

May 9, 2024

June 13, 2024

July 11, 2024

August 8, 2024

September 12, 2024

October 10, 2024

November 14, 2024

December 12, 2024

January 9, 2025

Approved: _____

Attest: _____

Michael E. Crawford, Mayor

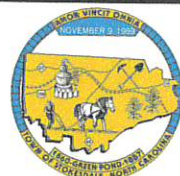
Robbie Lee Wagoner II, Town Clerk



TOWN OF STOKESDALE

TOWN BOARD OF ADJUSTMENT

2024 MEETING SCHEDULE



Applications must be submitted 28 days prior to the next Town Board of Adjustment meeting date.

Meeting Date: 2nd Thursday Of Each Month

Meeting Time: 7:00 PM

Cut-Off Time: 12:00 PM (Noon)

Meeting Location: Stokesdale Town Hall
(8325 Angel-Pardue Road, Stokesdale, NC 27357)

Cut-Off Dates:

December 14, 2023

January 11, 2024

February 15, 2024

March 14, 2024

April 11, 2024

May 16, 2024

June 13, 2024

July 11, 2024

August 15, 2024

September 12, 2024

October 17, 2024

November 14, 2024

December 12, 2024

Meeting Dates:

January 11, 2024

February 8, 2024

March 14, 2024

April 11, 2024

May 9, 2024

June 13, 2024

July 11, 2024

August 8, 2024

September 12, 2024

October 10, 2024

November 14, 2024

December 12, 2024

January 9, 2025

Includes applications that require quasi-judicial decisions by the Town Board of Adjustment or Town Council (Variances, Appeals, Special Use Permits, and Street Renaming).

Applications to close a utility easement or public right-of-way will be scheduled for public hearing for the second meeting after the cut-off date.

Approved: _____

Attest:

Michael E. Crawford, Mayor

Robbie Lee Wagoner II, Town Clerk



Town of Stokesdale Planning Board 2023 Calendar Year Roster

Planning Board - Members

Stephen Louie - Chair 7752 NC Highway 68 North Stokesdale, NC 27357	(336) 202-6419 smlouie@bellsouth.net	2 Year Term (Jan 1, 2022 – Jan 1, 2024)
Randy Braswell 8638 Oak Level Church Road Stokesdale, NC 27375	(336) 451-5881 drbraswell@triad.rr.com	2 Year Term (Jan 1, 2022 – Jan 1, 2024)
Chris Sumner - Vice Chair 9063 Mount Carmel Road Stokesdale, NC 27375	(336) 451-0126 chrisksumner@aol.com	2 Year Term (Jan 1, 2022 – Jan 1, 2024)
Michael Threatt 8567 Belews Creek Road Stokesdale, NC 27357	(910) 691-2779 mich258us2@gmail.com	2 Year Term (Jan 1, 2023 – Jan 1, 2025)
James Greene 7765 Pilot View Road Stokesdale, NC 27375	(336) 312-2010 jjjgreene@juno.com	2 Year Term (Jan 1, 2023 – Jan 1, 2025)

Planning Board - Alternate Members

Ronald Southard 7561 Suffield Road Stokesdale, NC 27357	(336) 643-8048 rsouthard1@triad.rr.com
Kurtis Gentry 8110 Belews Creek Road Stokesdale, NC 27357	(336) 601-5492 kgentry25@gmail.com
Bruce Angel 7920 US Highway 158 Stokesdale, NC 27357	(336) 298-4708 bruce.angel@blutekmarine.com
Tee Stephenson 7900 Carra Way Stokesdale, NC 27357	(919) 270-1316 tstephenson3@nc.rr.com
Andrea J. Meylor 7587 Happy Hill Road Kernersville, NC 27284	(336) 210-3561 aj_9797@yahoo.com

TOWN OF STOKESDALE - TOWN PLANNING BOARD - 2023 MEMBER ATTENDANCE													
Meeting Date:	1/26/2023	2/23/2023	3/23/2023	4/27/2023	5/25/2023	6/22/2023	7/27/2023	8/24/2023	9/28/2023	10/26/2023	11/16/2023	12/28/2023	Total Meetings Attended:
Board Members & Alternates:	N/A = Meeting Cancelled Due To Lack Of Business												
Stephen Louie (Chair)	1	N/A	N/A	N/A	1	N/A	N/A	0	N/A	N/A	1	N/A	N/A
Chris Sumner (Vice-Chair)	1	N/A	N/A	N/A	1	N/A	N/A	0	N/A	N/A	1	N/A	N/A
Randy Braswell (Member)	0	N/A	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	N/A	0
Michael Threatt (Member)	0	N/A	N/A	N/A	0	N/A	N/A	0	N/A	N/A	1	N/A	1
James Greene (Member)	1	N/A	N/A	N/A	1	N/A	N/A	1	N/A	N/A	1	N/A	4
Ronald Southard (Alternate)	1	N/A	N/A	N/A	0	N/A	N/A	1	N/A	N/A	1	N/A	3
Kurtis Gentry (Alternate)	1	N/A	N/A	N/A	1	N/A	N/A	1	N/A	N/A	0	N/A	3
Tee Stephenson (Alternate)	1	N/A	N/A	N/A	1	N/A	N/A	1	N/A	N/A	0	N/A	3
Bruce Angel (Alternate)	0	N/A	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	N/A	0
Andrea J. Maylor (Alternate)	0	N/A	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	N/A	0



Date	Quote #
11/22/23	TCSQ5144

Sold To: Town of Stokesdale
 Kimberly Thacker
 8325 Angel Pardue Road
 P O Box 465
 Stokesdale, NC 27357
 United States

Phone: (336) 643-4011
Fax:

Ship To: Town of Stokesdale
 Kimberly Thacker
 8325 Angel Pardue Road
 P O Box 465
 Stokesdale, NC 27357
 United States

Phone: (336) 643-4011
Fax:

Terms	Rep	P.O. Number	Ship Via
Net 10	Al Murray		

Qty	Description	Unit Price	Ext. Price
1	Dell Optiplex Small Form Factor 13th Gen Intel® Core™ i5-13500 (24 MB cache, 14 cores, 20 threads, 2.50 GHz to 4.80 GHz Turbo, 65 W) 16GB RAM 512 Solid State Drive Dell Keyboard and Mouse 3 Year Dell Warranty EQ: 1033644478760	\$1,139.61	\$1,139.61
1	Project Labor - Fixed - New Desktop Installation Set up employee on new machine Install Microsoft Office with MSO365 licensing. Install printers if applicable Move employee data from existing computer if needed.	\$450.00	\$450.00

New Desktop PC with installation for Kimberly Thacker

SubTotal	\$1,589.61
Sales Tax	\$107.30
Shipping	\$0.00
Total	\$1,696.91

Please contact me if I can be of further assistance.



Proj0422 Initials _____





This Finance Proposal has been prepared for:

Town of Stokesdale, NC

This proposal includes all pricing for the use of the MyRec.com Recreation Software System.

Description:	Annual Fee:
MyRec.com Software System Pricing is based on total annual Revenue Based on Annual Revenue of under \$25,000.00 -----	\$2,850.00
On-Boarding Specialist and Start-up	Included
Unlimited Customer Support	Included
Leadership Team Training	Included
Program Management	Included
Membership Management	Included
Online Registration Portal/Website	Included
Custom URL (Domain)	Included
Facility Scheduling	Included
Reservations	Included
Financial Reporting	Included
Team Management	Included
Email/Text Marketing	Included
Point of Sale with Inventory	Included
Hosting	Included
SSL	Included
Software Updates, Maintenance, and Added Features	Included
Hardware (Computer, Tablets, Scanners, etc.)	Not Included

This quote is valid for 30 days from the date received. Executed Agreement required for system use.
Proposal does not include fees associated with Credit Cards – Those fees can be absorbed or passed on.

Respectfully Submitted,

Colin R. Drury, M.Ed, Chief Commercial Officer
P.O. Box 302
Killington, VT 05751
(412) 455-6789 - Colin@MyRec.com



TOWN OF STOKESDALE

2023-2024 FISCAL YEAR BUDGET

BUDGET ORDINANCE AMENDMENT NO. 1

ORDINANCE NO: O-2023-07

BE IT ORDAINED by the Governing Board of the Town of Stokesdale, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024:

Section 1: To amend the Water Enterprise Account, Revenue & Expenses as follows:

	<u>Decrease</u>	<u>Increase</u>	<u>Balance</u>
Transfer From Capital Reserve Fund		128,000.00	128,000.00
#11001 - One Time Capacity Fee		128,000.00	128,000.00

Section 2: Copies of this budget ordinance amendment shall be furnished to the Clerk of the Governing Board and to the Budget Officer.

Adopted this the 14th day of December, 2023.

Michael E. Crawford, Mayor

Attest:

Robbie Lee Wagoner II, Town Clerk



TOWN OF STOKESDALE

2023-2024 FISCAL YEAR BUDGET

BUDGET ORDINANCE AMENDMENT NO. 2

ORDINANCE NO: O-2023-08

BE IT ORDAINED by the Governing Board of the Town of Stokesdale, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024:

Section 1: To amend the General Fund, Revenue & Expenses as follows:

	<u>Decrease</u>	<u>Increase</u>	<u>Balance</u>
Reserved Funds		50,000.00	50,000.00
#10100 – Park Investment		50,000.00	50,000.00

Section 2: Copies of this budget ordinance amendment shall be furnished to the Clerk of the Governing Board and to the Budget Officer.

Adopted this the 14th day of December, 2023.

Michael E. Crawford, Mayor

Attest:

Robbie Lee Wagoner II, Town Clerk



TOWN OF STOKESDALE

R-2023-12

**A RESOLUTION CREATING A CAPITAL RESERVE FUND
FOR THE WATER ENTERPRISE FUND**

WHEREAS, there is a need in the Town of Stokesdale, North Carolina to provide funds for future capital projects related to its municipal water system; and

WHEREAS, the Town of Stokesdale, North Carolina entered into an Ancillary Intergovernmental Water Services Agreement with the Winston-Salem / Forsyth County Utility Commission on September 13, 1999.

WHEREAS, the Town of Stokesdale, North Carolina amended the abovementioned Ancillary Intergovernmental Water Services Agreement with the Winston-Salem / Forsyth County Utility Commission on October 27, 2023, for the purpose of:

Extending the term of the Ancillary Intergovernmental Water Services Agreement from the year 2030 to the year 2050; and

Increasing the purchasing allocation from 300,000 gallons-per-day to 500,000 gallons-per-day; and

Reflecting the Town of Stokesdale, North Carolina's current rate as the wholesale rate, as defined in the Winston-Salem / Forsyth County Utility Commission's Water System Policy Resolutions; and

Adding provisions regarding water quality, water pressure and water booster pumps; and

WHEREAS, in the abovementioned amendment, the Town of Stokesdale, North Carolina agrees to pay the Winston-Salem / Forsyth County Utility Commission a Lump Sum Reserve Capacity Fee of \$128,000.00 by January 25, 2024, due to the increase of the purchasing allocation from 300,000 gallons-per-day to 500,000 gallons-per-day.

WHEREAS, NCGS 159-18 authorizes the creation of a capital reserve fund; and

WHEREAS, NCGS 162A, Article 8 requires that all system development fee proceeds be accounted for in a capital reserve fund.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE TOWN OF STOKESDALE, NORTH CAROLINA THAT:

Section 1: The Governing Board of the Town of Stokesdale, North Carolina hereby creates a Capital Reserve Fund for the purpose of funding the following capital projects related to the Town of Stokesdale, North Carolina's municipal water system:

Payment of the required Lump Sum Reserve Capacity Fee of \$128,000.00 to the Winston-Salem / Forsyth County Utility Commission by January 25, 2024.

Town of Stokesdale, North Carolina Budget Amendment No. 1 (Ordinance No. O-2023-07) shall amend the Water Enterprise Account, Revenue & Expenses, permitting a transfer of \$128,000.00 from the Capital Reserve Fund to the Water Enterprise Account for the purpose of the abovementioned payment to the Winston-Salem / Forsyth County Utility Commission.

Section 2: This capital reserve fund shall remain effective until the above-listed project is complete. The capital reserve fund may be amended by the Governing Board of the Town of Stokesdale, North Carolina as needed to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital projects.

Section 3: This Resolution shall become effective and binding upon its adoption by the Governing Board of the Town of Stokesdale, North Carolina.

Adopted this the 14th day of December, 2023.

Michael E Crawford, Mayor

Attest:

Robbie Lee Wagoner II, Town Clerk