

TOWN OF STOKESDALE NORTH CAROLINA



AGENDA PACKET

REGULAR TOWN COUNCIL MEETING

STOKESDALE TOWN HALL BUILDING

8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357

MARCH 14, 2024

7:00 PM



AGENDA
TOWN OF STOKESDALE
TOWN COUNCIL
REGULAR MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
MARCH 14, 2024 AT 7:00 PM

AVAILABLE VENUES TO WATCH/ATTEND:

- a) Attend in Person at Stokesdale Town Hall in Council Chambers at 7:00 PM
 - b) View Live Stream on Town of Stokesdale's YouTube Channel at 7:00 PM:
https://www.youtube.com/channel/UC1tJH7T0Q_56F_EDH6wljiA/live
 - c) View & Participate (Citizen Comments) Virtually via Zoom at 7:00 PM:
<https://us02web.zoom.us/j/82743844287?pwd=S1hBa1BoZ2JBYS1F5L0xIU3RWZnM5QT09>
Meeting ID: 827 4384 4287 - Passcode: 876932 - One-Tap Mobile: 1-312-626-6799
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- 01. Call to Order, Pledge of Allegiance, and Invocation.
- 02. Review and Adopt the Agenda: March 14, 2024.
- 03. Presentation of Girl Scout Gold Award Project.
- 04. Presentation of Eagle Scout Project.
- 05. Consideration of Appointment of an Alternate Member to the Town of Stokesdale Board of Adjustment.
- 06. Recess to allow for the Town of Stokesdale Board of Adjustment Meeting.
- 07. Review and Adopt the following Minutes:
 - a) August 16, 2022, Special Called Town Council Meeting (Water System Workshop)
 - b) August 30, 2022, Special Called Town Council Meeting (Water System Workshop)
 - c) September 13, 2022, Special Called Town Council Meeting (Water System Workshop)
 - d) October 11, 2022, Special Called Town Council Meeting (Water System Workshop)
 - e) November 01, 2022, Special Called Town Council Meeting (Water System Workshop)
 - f) September 14, 2023, Regular Town Council Meeting
 - g) October 12, 2023, Regular Town Council Meeting
 - h) October 12, 2023, Closed Session Meeting
 - i) October 20, 2023, Special Called Town Council Meeting
 - j) February 08, 2024, Regular Town Council Meeting

08. Public Safety Reports:
 - a) Stokesdale Fire Department
 - b) Guilford County Sheriff's Office
09. Administrative Reports:
 - a) Administrative: Town Clerk Robbie Lee Wagoner II
 - b) Planning Board: Town Clerk Robbie Lee Wagoner II
 - c) Property Committee: Councilman Jim Rigsbee
 - d) Town Park Improvement Committee: Committee Chairman Tee Stephenson
10. Financial Reports: Town Finance/Budget Officer Kimberly Thacker
 - a) Financial Report: Town of Stokesdale General Fund
 - b) Financial Report: Town of Stokesdale Water Enterprise Fund
11. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

OLD BUSINESS ITEMS:

12. Discussion of proposed 2023 Thoroughfare and Collectors Street Plan by the Stokesdale Town Council, the North Carolina Department of Transportation (NCDOT), and the Greensboro Urban Area Metropolitan Planning Organization (GUAMPO). *(Requested during the February 08, 2024, regular Town Council meeting)*
13. Consideration to purchase items for the Stokesdale Town Park. *(Continued from February 08, 2024, regular Town Council meeting)*

NEW BUSINESS ITEMS:

14. Discussion by Town Attorney and Town Planner regarding updates to the Town of Stokesdale Development Ordinance.
15. Consideration of a resolution to the Guilford County Board of Commissioners regarding sales tax distribution.
16. Consideration of proposal for Lead and Copper Rule (LCR) revisions service line inventory compliance support.
17. Consideration of proposal to renew or upgrade internet, phone, and video services at Stokesdale Town Hall.
18. Consideration of proposals to prepare and stain two picnic shelters located at Stokesdale Town Park.

19. Consideration of proposals to install an outdoor water spigot at the concession stand located at Stokesdale Town Park.
20. Consideration of dates for spring bulk waste collection by GFL Environmental at Stokesdale Town Hall.
21. Consideration of proposal for lawn & grounds maintenance of all town-owned properties.
22. Consideration of proposal for repairs to the grass at Stokesdale Town Park, which incurred damage as a result of vandalism by a motor vehicle.
23. Citizen's Comments from the Floor (3-Minute Limit per Speaker).
24. Closed Session in accordance with § 143-318.11 (Closed Sessions).
(a) Permitted Purposes. It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.
(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.
25. Council Comments.

ANNOUNCEMENTS:

26. Council Announcements:
 - a) The next regular Town Planning Board meeting scheduled for Thursday, March 28, 2024, at 7:00 PM inside the Stokesdale Town Hall Council Chambers, has been **canceled**.
 - b) The Stokesdale Town Hall will be closed on Friday, March 29, 2024, in observance of the Good Friday holiday.
 - c) The next special called Town Council meeting (budget workshop) is scheduled for Tuesday, April 02, 2024, at 7:00 PM inside the Stokesdale Town Hall Council Chambers.
 - d) The next regular Town Council meeting is scheduled for Thursday, April 11, 2024, at 7:00 PM inside the Stokesdale Town Hall Council Chambers.

ADJOURNMENT:

27. Adjournment of Meeting.

GIRL SCOUT GOLD AWARD: POLLINATOR GARDEN AND CLASSES

Kaveesha Abeykoon

AGENDA

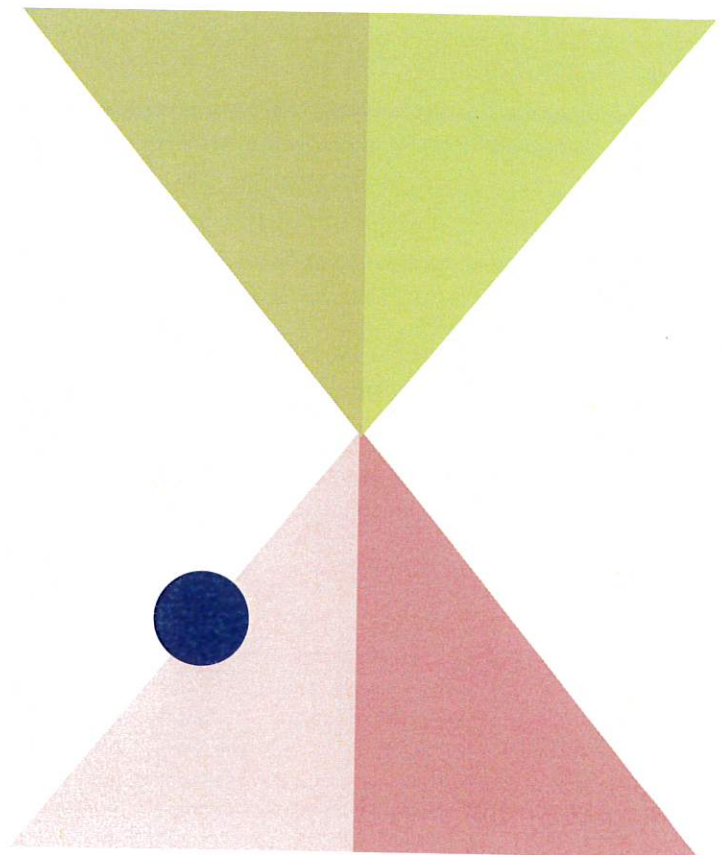
What is a Gold Award?

Introduction

Primary goals

Plan

Timeline



WHAT IS A GOLD AWARD?

Girl Scouts develop and carry out lasting solutions to issues in their neighborhoods and beyond.

Elements

1. Address a root cause of an issue
2. Have a national or global link
3. Show leadership
4. Be Sustainable
5. Have measurable impact



INTRODUCTION

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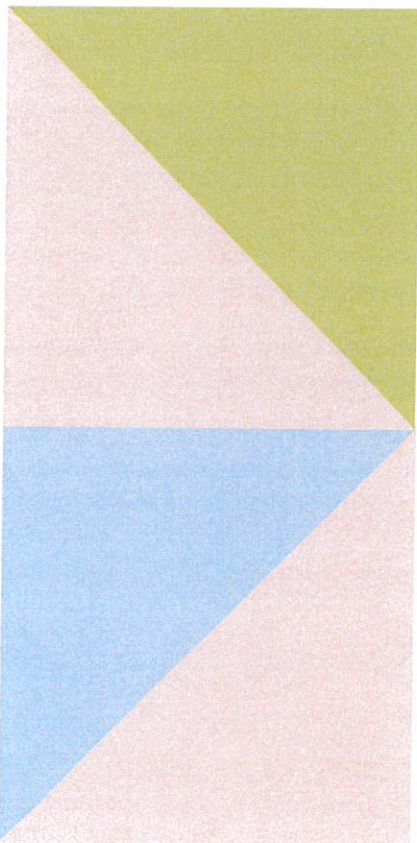
Inspired by my experience volunteering in the butterfly garden.

Address the issue of the endangerment of pollinators

- Pollinators are crucial to the health of ecosystems worldwide.
- Unfortunately, many pollinator populations are in decline due to anthropogenic reasons.

Root Causes

- Habitat Loss
- Lack of Awareness of the Importances of Pollinators



PRIMARY GOALS

- 1) Spread awareness about the importance of pollinators
- 2) Provide habitat for pollinator species

PLAN

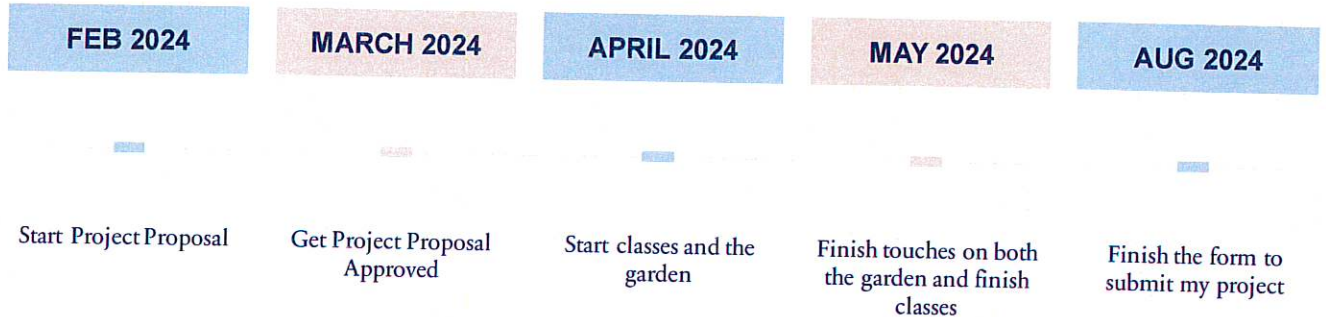
1) Pollinator Garden

- A garden in Stokesdales Park
- Consists of plants that are necessary for each stage of many types of pollinators.
- Build a post that contains a QR code to a website that educate about pollinators and contains an outline on how to build their own pollinator garden.

2) Pollinator Classes

- An Online/In-person class that consist of 30-45 minute of a poster presentation or an online presentation
- The presentation consist of an Introduction, What are Pollinators ?, Types of Pollinators, Importance of Pollinators, and why are they declining
- The last 15-30 minutes of my lesson would be the student making a seed bomb that they could plant in their homes to start their own garden.

TIMELINE



§ 160D-302. Boards of adjustment.

(a) Composition. – A local government may by ordinance provide for the appointment and compensation of a board of adjustment consisting of five or more members, each to be appointed for three-year terms. In appointing the original members or in the filling of vacancies caused by the expiration of the terms of existing members, the governing board may appoint certain members for less than three years so that the terms of all members shall not expire at the same time. The governing board may appoint and provide compensation for alternate members to serve on the board in the absence or temporary disqualification of any regular member or to fill a vacancy pending appointment of a member. Alternate members shall be appointed for the same term, at the same time, and in the same manner as regular members. Each alternate member serving on behalf of any regular member has all the powers and duties of a regular member.

(b) Duties. – The board shall hear and decide all matters upon which it is required to pass under any statute or development regulation adopted under this Chapter. The ordinance may designate a planning board or governing board to perform any of the duties of a board of adjustment in addition to its other duties and may create and designate specialized boards to hear technical appeals. If any board other than the board of adjustment is assigned decision-making authority for any quasi-judicial matter, that board shall comply with all of the procedures and the process applicable to a board of adjustment in making quasi-judicial decisions. (2019-111, s. 2.4; 2020-3, s. 4.33(a); 2020-25, s. 51(a), (b), (d).)



MINUTES
TOWN OF STOKESDALE
SPECIAL CALLED
TOWN COUNCIL MEETING
(WATER SYSTEM WORKSHOP)
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
AUGUST 16, 2022 AT 5:15 PM

In attendance: Mayor Michael E. Crawford, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones, and Town Clerk Dale Martin.

1. Call To Order and Invocation.

Mayor Crawford called the meeting to order at 5:15 PM.

No invocation was delivered.

2. Water System Workshop.

Mayor Pro Tem Foy explained the grant money available to the Town and the need to have workshop meetings every other week until the end of the year or as needed to discuss how these funds are to be spent.

Mayor Pro Tem Foy spoke with Gary Matchunis, the Town's ORC (Operator in Responsible Charge) about an agitator for the water tank as a possible expenditure we can meet with these funds. He asked Mr. Matchunis to attend the August 30th workshop to discuss the Town's options.

The Council discussed a second water source and possible options available to the Town including HWY 65, HWY 158, Haw River Road, and from Rockingham County. Mayor Pro Tem Foy requested further discussion to be conducted concerning the possible options.

Councilman Landreth recommended asking for citizen input to inform Council's decision. Councilman Jones recommended having a consultant that can assist during the process and offer sound advice.

Mayor Pro Tem Foy requests that each Councilmember make a list of possible capital improvements and submit to Town Staff for them to redistribute the options.

Councilman Tim Jones discussed how he drove 3.6 miles from Coldwater Road to 158 to First Christian Church using Coldwater and NC HWY 65. He mentioned that it is 2.7

miles from Coldwater and HWY 158 up to the stoplight at HWY 65 and HWY 158. In that area there is an 8-inch line coming from the metering station in the Town.

Mayor Crawford asked how much per foot it would cost to lay the pipe. Mayor Pro Tem Foy said that it would most likely be around \$90.00 to \$100.00 per foot, but also mentioned that there are supply issues that could delay the process.

Mayor Pro Tem Foy mentioned that he reached out to an engineer for engineering cost and was told that it could be around \$30.00 to \$40.00 per foot.

Councilman Landreth recommends that the Town shore up what they already have.

Councilman Jones mentions that the Town recently rebuilt the altitude valve and pressure reducing valve. He also mentioned the grant that had been awarded to the Town of Stokesdale to put the underground water system in amidst underground contamination. Councilman Jones expressed his concern that there has been no update concerning the contamination of the water, such as if the contamination is spreading and if so, how it may affect citizens in those areas. Councilman Jones proposes to offer citizens in those areas a deal to hook up if they are not hooked up already and a discount on their connection or finance a connection for them.

Mayor Crawford requests to know if any remediation effort was put into place at the time the contamination was discovered. Councilman Jones says that there were some monitoring wells put into place and stated that he had requested for Town Staff to reach out to Guilford County Health Department and inquire for information.

Councilman Jones said that citizens in contaminated areas should be notified and requests that money be allotted to address the issue.

Councilman Landreth requests for Councilman Jones to remake his motion to have Town Staff investigate the issues and to inquire for more information.

Councilman Landreth makes a **Motion** to get Deputy Town Clerk Wagoner to research to find any information about contaminated water in Stokesdale including updated maps or test results that have been done.

Councilman Jones **seconded** the motion with an **Amendment** that Deputy Town Clerk Wagoner contact the Guilford County Health Department and the North Carolina DEQ for their groundwater section and report back to Council.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

Mayor Pro Tem Foy recommends that all Councilmembers put their thoughts and ideas to paper and email them to Deputy Town Clerk Wagoner to distribute those to everyone as a baseline for the next meeting on August 30, 2022.

Mayor Crawford mentioned that he and Councilman Jones would contact a Winston-Salem representative in the coming months. Mayor Crawford also mentioned that he will contact the Utilities Director for the City of Winston-Salem and Forsyth County, Mrs. Courtney Driver.

Speakers from the floor:

Name: Tee Stephenson

Address: 7900 Carra Way, Stokesdale, NC 27357

Comment: Proposed questions about the existing system restorer for the elevated tank versus another system. Mr. Stephenson asked if the new system involved emptying the tank, how would that impact the water system for residents during the downtime when the stirrer is utilized.

Councilman Jones assured that the system will run without an elevated tank and that the tank will have to be taken out of service during the process and then put back in service.

Name: Bert Schmitz

Address: 8202 Kandi Drive, Stokesdale, NC 27357

Comment: Mentioned that the Town had consultants or engineers look at the water system awhile ago and they talked about the age of the water in the tank. One of the solutions proposed by the engineers/consultants was to vary the levels. Mr. Schmitz inquired whether the electronic valve would be needed to do that.

Councilman Jones said that the electronic valve would be needed.

Mr. Schmitz then inquired whether the Town of Stokesdale does water testing. Councilman Jones confirmed that there is indeed water testing done in Stokesdale by the Town's ORC Gary Matchunis who sends off samples to a lab and the lab in turn gives a report in a process that is controlled by DEQ.

Mr. Schmitz inquired if there have been any agreements with Winston-Salem for capacity of the amount of water they can deliver.

Mayor Pro Tem Foy said that Winston-Salem's capacity is roughly 90 to 95 million gallons a day and their demand on average is about 30 to 35 million gallons. In writing, the Town has an allocation of 300,000 gallons a day, and about 130,000 to 140,000 gallons are being used. Mayor Pro Tem Foy says that he would like to get something in writing to increase that number.

Council Comments:

Mayor Crawford – Thanked Mr. Stephenson and Mr. Schmitz for attending the meeting.

Mayor Pro Tem Foy – Said he appreciated Mr. Stephenson and Mr. Schmitz for attending the meeting. Mentioned that they plan to keep holding Water System Meetings every other Tuesday. He said that he is grateful to work with his fellow Councilmembers and the Town Staff.

Councilman Landreth – Said he appreciated those in attendance and thanked them for asking questions. He said that he hopes to get started on prioritizing the next step to get this done.

Councilman Jones – Thanked Mr. Stephenson and Mr. Schmitz for attending the meeting.

3. Adjournment of Meeting.

Mayor Pro Tem Foy made a **Motion** to adjourn the meeting.

Councilman Jones **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

Being no further business to come before the Town Council, the meeting was adjourned at 6:11 PM.

Approved: _____

ATTEST:

Michael E. Crawford, Mayor

Robbie Lee Wagoner II, Town Clerk



MINUTES
TOWN OF STOKESDALE
SPECIAL CALLED
TOWN COUNCIL MEETING
(WATER SYSTEM WORKSHOP)
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
AUGUST 30, 2022 AT 5:15 PM

In attendance: Mayor Michael E. Crawford, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones, Councilman Jim Rigsbee, and Deputy Town Clerk Robbie Lee Wagoner II.

1. Call to Order and Invocation.

Mayor Crawford called the meeting to order at 5:15 PM.

Councilman Jones performed the invocation.

2. Review and Adopt 2022 Water System Workshop Meeting Calendar

Mayor Pro Tem Foy made a **Motion** to adopt the 2022 Water System Workshop Calendar.

Mayor Crawford **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	NO		

Motion carried (4-1).

3. Water System Workshop

Council invited Gary Machunis, ORC for the Town of Stokesdale, to speak and answer questions concerning the water system.

Mr. Machunis explained that the town-owned water tower is $\frac{3}{4}$ full of water. The top level of the water becomes stagnant if it is not stirred. Mr. Machunis recommended agitating the tower to stir the water and to reach out to Hazen and Sawyer to get additional ideas. Mr. Machunis also recommended reaching out to the individuals that painted the water tower to see if they would have any suggestions.

Councilman Jones asked Mr. Machunis to address Council with any comments or complaints concerning the water system.

Mr. Machunis recommended using grant money to agitate the water tower and emphasized the importance of doing so. He also recommended adding sampling stations to the water system. Prices for stainless steel sampling stations are between \$1,200.00 to \$1,300.00. He also recommended that the Town keep a controlled atmosphere that is locked and only accessible by himself and the Town. Mr. Machunis is currently limited to sampling from commercial businesses and is limited to their hours.

Mr. Machunis suggested the Town spend grant money to add a new water line to feed the Town's water system. Mr. Machunis mentioned that the Stokesdale Fire Department is responsible for checking water pressure. He also mentioned the importance of the knowledge obtained by Russell Underwood and Gene Robertson regarding water pumps.

Councilman Rigsbee asked Mr. Machunis what he thought about bringing in a source from another original source such as Reidsville or Madison and combining with the Town's source. Mr. Machunis advised checking with local municipalities to determine if they have an adequate water supply and if their water supplier treats their water the same way as Stokesdale. Mr. Machunis expressed his concern with municipal water supplies that use chlorine gas to clean water (like the city of Reidsville), which is a dangerous process.

Mayor Pro Tem Foy inquired about Madison as a secondary water source, to which Mr. Machunis suggested that the Council check if Madison can supply Stokesdale. Mr. Machunis also recommended that Stokesdale should consider the preexisting relationship with Winston-Salem. Winston-Salem is a 24/7 operation that can repair Stokesdale's water lines quickly.

Councilman Rigsbee inquired about a list of priorities compiled by Council. Councilman Landreth suggested that the grant money be used to update what the Town already has. Councilman Rigsbee proposed compiling a list with columns for maintenance tank agitators, Hazen & Sawyer recommendations, Stokesdale Fire Department recommendations, possible options for a secondary source, and maintenance/updates to current system.

Mayor Pro Tem Foy mentioned that his preference would be to connect Coldwater coming up Highway 65 with Oak Level and possibly connecting Highway 68 to Highway 65 to Madison-Mayodan. Councilman Landreth recommends focusing on the agitator for the water tower because everyone agrees on the addition.

Councilman Jones mentioned that he had arranged for Matt with the Rural Water Association to speak at the meeting, but that he was unable to attend. He was going to provide an overview of the Town's system and cover issues regarding state mandated testing. Councilman Jones requested that Matt discuss stirrers and diffusers as well as any additional information that he thought might be of assistance. Councilman Jones hopes that Matt will be available for the next meeting. Councilman Jones mentioned the work provided by Winston-Salem producing raw water into drinking water. Councilman Jones wanted to see a stirrer or diffuser added to the list as well as electronic controls for the water tower and mentioned that he is not in favor of installing sampling stations.

Councilman Riggsbee recommended that everything gets written down on paper along with estimates.

Mayor Pro Tem Foy discussed that the main priority should be the stirrer. After the stirrer, he believes that the focus should be on the control valve and an additional line that increases the capacity of getting water into the Town of Stokesdale. Mayor Pro Tem Foy mentioned that he believes that the Hazen & Sawyer study is flawed in terms of long-term capacity needs because the data only had residential housing growth with no mention of restaurants, new schools, or manufacturers. Mayor Pro Tem Foy likes Coldwater, Highway 65, and Oak Level especially if they can tie into Madison; and believes that Haw River is a viable option but is five miles long.

Councilman Jones says that he believes that the current water line has the capacity to supply twice the projected capacity out to 2030 or 2040. Councilman Landreth mentioned that since they have money to spend that they should use it to upgrade the Town's lines. Councilman Jones says that they should figure out the best way to spend the money to get the most mileage out of it for the citizens. He also reminded Council that the Town's water system was not designed to meet the needs of the Fire Department for adequate fire suppression. The Town's water system is designed for portable water and supplemental firefighting water to the fire department. Councilman Jones mentions that they do not have adequate funding to get to where the fire department would like the Town's water system to be. He recommends hiring an engineering firm to test pressure and not rely on fire department tests. The Town wants to give citizens drinking water, while the fire department wants pressure. Councilman Jones said that he is not sure how to get the fire department what they want in the next 20-30 years.

Councilman Jones requested that Council continue to monitor and figure out what they need to do concerning the areas of underground contamination. Councilman Jones asked that Deputy Town Clerk Robbie Lee Wagoner II present an update on water contamination.

Deputy Town Clerk Wagoner said that he started off by looking at what was already in Town Hall where he found two files discussing the contamination from 2007 to 2009. He mentioned that those dates are not when it started but when it was first listed. One of the contaminated sites was listed as being on U.S. Highway 158 and another one was around the Southern Meadows subdivision. Both files discussed that the soil was more contaminated than the State allows. Mr. Wagoner reached out to DEQ and spoke with Mrs. Carin Kromm with the Division of Waste Management who provided information from their database called Laserfiche. The largest one from the database was from 1996 when Culp Ticking discovered an earthen waste pit was constructed by the previous owner of the site which was Fieldcrest-Canon. Two of the most recent were from the current year, 2022, and the previous year, 2021. The 2021 one was on the Rockingham County side of Stokesdale on Highway 68 and the 2022 one was on Ellisboro Road. Both said that the contaminant did not exceed the water standard therefore no restrictions of use of water were recommended at the current time.

Councilman Jones said that he wants to see something from the DEQ and Guilford County in writing recognizing that Stokesdale made an inquiry about the three plumes of underground contamination and then they answer and tell the Town that they know they exist and there's no updated information to be given. The reason for this would be to tell citizens that have issues that they have indeed reached out to DEQ and Guilford County about the issue.

Councilman Landreth said that Deputy Town Clerk Wagoner will do research and try to get certifications or letters from DEQ and the Guilford County Health Department. Councilman Jones said that he will allow Mr. Wagoner to use his own judgement on how much time he dedicates to this.

Mayor Crawford said that they should pursue who can secure the agitator and get bids on it.

Councilman Rigsbee asks if it would be helpful to negotiate with the City of Winston-Salem to see what options are available concerning lines. Mayor Pro Tem Foy recommends meeting with the City in person and having Deputy Town Clerk Wagoner to meet with Courtney Driver from the City of Winston-Salem.

4. Adjournment

Councilman Jones made a **motion** to adjourn the meeting at 7:12 PM.

Councilman Landreth **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

Being no further business to come before the Town Council, the meeting was adjourned at 7:12 PM.

Approved: _____

Michael E. Crawford, Mayor

ATTEST:

Robbie Lee Wagoner II, Town Clerk



MINUTES
TOWN OF STOKESDALE
SPECIAL CALLED
TOWN COUNCIL MEETING
(WATER SYSTEM WORKSHOP)
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
SEPTEMBER 13, 2022 AT 5:15 PM

In attendance: Mayor Michael E. Crawford, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Jim Rigsbee, and Deputy Town Clerk Robbie Lee Wagoner II.

1. Call to Order and Invocation.

Mayor Crawford called the meeting to order at 5:15 PM.

Councilman Rigsbee performed the invocation.

2. Water System Workshop.

Mayor Pro Tem Foy introduced Mr. Matt Casto, the Circuit Rider from the North Carolina Rural Water Association.

Mr. Casto explained that a Circuit Rider provides on-site technical assistance for free to rural water systems that are under 10,000 in population. The position is USDA funded due to massive investment in rural infrastructure through the rural development department of the USDA. He mentioned that he is present at the meeting to support the Town's investment in that infrastructure. Some of the tasks that he carries out include preparing the annual consumer confidence report, preparing the water quality report (which he has done for the Town of Stokesdale for the past two years), and putting together the local water supply plan. Mr. Casto also performs leak detection, compliance help (such as treatment issues and violations), and financial rate studies. His position bridges the gap between the engineer, water operator, and Town Staff.

Mayor Pro Tem Foy discusses a potential second water line through Rockingham County in the event they are not able to supply Stokesdale with water through Winston-Salem in the short-term due to an outage. Mayor Pro Tem Foy asked Mr. Casto if any of the other small towns that he has worked with are structured in such a manner. Mr. Casto says it is a mixture and depends on where the location of the water is located, but he does recommend having a secondary source to have increased resiliency in case the water supply goes down.

Mayor Pro Tem Foy introduced Aaron Babson from Hazen & Sawyer.

Mayor Pro Tem Foy asked if the Town of Stokesdale can take on a secondary source from chlorine-treated supplier. Mr. Casto said that you can blend the two. Being that it would be an emergency interconnect in that context, then you would not be connecting them all the time. Mayor Pro Tem Foy asked whether Rockingham County has the capacity to supply water to the Town of Stokesdale and which route would be the best for the length of the pipe needed. Mr. Casto said that a second line from Winston-Salem would be better than nothing.

Councilman Landreth asked does it make sense for the Town of Stokesdale to set up a secondary line with Winston-Salem since that is already our primary line.

Mr. Babson said that Winston-Salem has three treatment plants for their water system, so the chances that all three were to fail simultaneously is rare. Installing a secondary line from Haw River Road is a good idea due to the enhancement in water pressure and flow. Mr. Babson said he'd recommend not mixing free chlorine and chloramine systems because if the Town were to use it as a permanent supply, then you would need to have a breakpoint chlorination system and a full-time operator.

Mayor Pro Tem Foy said that he would not endorse tying into a system that treats with chloramine.

Mr. Casto mentioned that Winston-Salem is very close to going to chloramine. Mr. Babson said that turning over the water in the Town of Stokesdale water tank makes the levels look better in reports.

Mayor Crawford asked Mr. Babson if there are any studies bringing the water into Stokesdale from Highway 65 through Belews Creek. Mr. Babson said that was not a viable option because the area is already supplied by the same lines that we are getting water from Winston-Salem. He also mentioned that the water pipes are smaller in that area and may not be able to supply enough water to the Town of Stokesdale. Mr. Casto said that the water in the area is old due to low pressure.

Councilman Landreth asked how does bringing in water down Haw River Road decrease the age of water. Mr. Babson said that it decreases the age of water dramatically when you have a control valve at both locations that allows the tank to fill up, empty appropriately, and cycle appropriately. A lot of the water concerns are in the southern portion of the Town's system and if a water line is brought in through the south (Haw River Road and Highway 68) a lot of water will go directly there without going to the tank first.

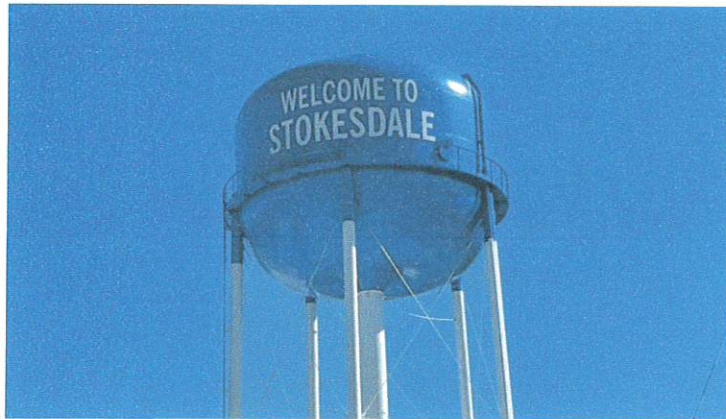
Councilman Rigsbee asked if anyone had reached out to Rockingham County to see if they are willing to sell the Town water. Mayor Crawford said that he and Councilman Jones paid a visit to the Rockingham County Commissioners, and they were told that they wanted the Town to be pushed to Reidsville and that they were not interested in allowing the Town to connect with Madison-Mayodan. Councilman Rigsbee advised that Council confirm what the possibilities are going forward.

Councilman Landreth inquired whether Winston-Salem has enough water to furnish Town of Stokesdale if the second line is installed. Mr. Babson said that he will first need to ask Winston-Salem if they are willing to provide extra water to the Town of Stokesdale. Mayor Pro Tem Foy said that he does not see how the Town could go down Haw River Road without a cost participation between Forsyth County. Mr. Casto said that he believes that Winston-Salem will sell the Town more water. Winston-Salem's water plans can do almost 100 million gallons a day, so 300,000 gallons to 500,000 would not be much to them.

Councilman Landreth said that he wants to task Town Staff with contacting Winston-Salem to check the contract. Mayor Crawford said that he drafted a contract amendment between the Town of Stokesdale and Winston-Salem utilities to extend the water contract. The document was drafted on October 1, 2018. Mayor Crawford expressed his concern that previous Mayor John Flynt did not make the document known to Council. Councilman Rigsbee said that he wants Town Staff to reach out to Winston-Salem and Rockingham County to figure out what the options are about whether they are willing to sell additional water to the Town of Stokesdale.

Councilman Landreth asked Mr. Casto about a list of general overviews that he went over with Councilman Jones. Mr. Casto sent an email with the list of general overviews to Town Staff via email which are included on the following three pages:

Stokesdale water system overview



Compliance Sampling Requirements

- Monthly -Chlorine residuals and Bacteriological
- Quarterly- Disinfection By-Products (TTHM/HAA5)
- Every 3 years- Lead and Copper. New Rule will require lead service line inventory due Oct 2024.
- Every 9 years- Asbestos
- EPA UCMR5- March 2024- Unregulated Contaminant Monitoring- PFAS

- Annual Consumer Confidence Report
- Annual Local Water Supply Plan

Routine System Maintenance

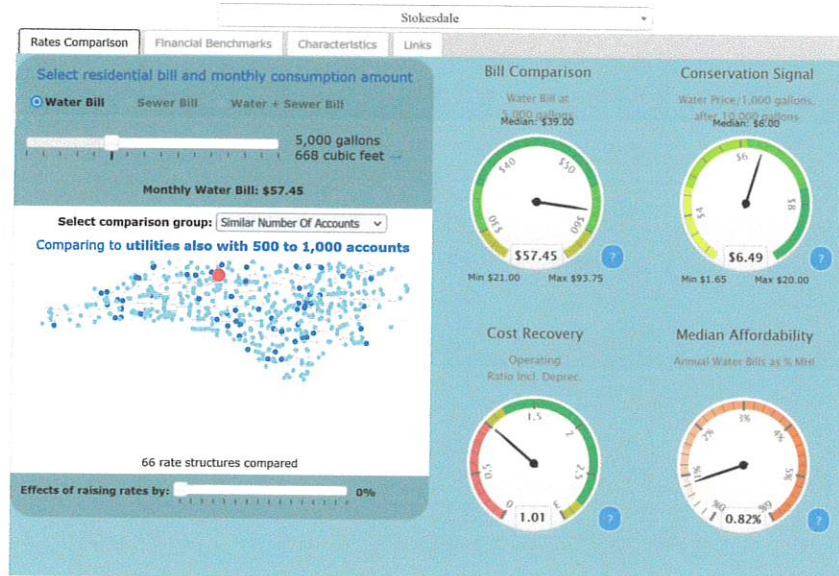
- Tank Maintenance- Annual inspections. Washouts, painting and repairs as necessary.
- Hydrants- Annual inspections. Check for damage, leaks, soil erosion, etc. Check pressure and flow.
- Valve exercising- Ideally annually, to keep valve operating smoothly. Clean out/re-align valve boxes.
- Flushing- Flush dead-ends, other areas as water quality dictates.
- Pressure Reducing valves, altitude valves, pressure transducers, etc.- Inspect annually, perform required tests, calibrations.
- GIS based tools are useful to create an inventory of these assets, maintenance schedules, locations etc.

Projections

	2021	2030	2040	2050	2060	2070
Year-Round Population	1,495	1,586	2,132	2,781	3,629	4,735
Seasonal Population	0	0	0	0	0	0
Residential	0.0880	0.0930	0.1250	0.1630	0.2130	0.2780
Commercial	0.0080	0.0080	0.0110	0.0140	0.0190	0.0250
Industrial	0.0100	0.0100	0.0100	0.0100	0.0100	0.0100
Institutional	0.0120	0.0120	0.0170	0.0220	0.0290	0.0370
System Process	0.0010	0.0010	0.0010	0.0010	0.0010	0.0010
Unaccounted-for	0.0070	0.0073	0.0096	0.0124	0.0160	0.0206

Demand v/s Percent of Supply

	2021	2030	2040	2050	2060	2070
Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Purchases	0.3000	0.3000	0.3000	0.3000	0.3000	0.3000
Future Supplies		0.0000	0.0000	0.0000	0.0000	0.0000
Total Available Supply (MGD)	0.3000	0.3000	0.3000	0.3000	0.3000	0.3000
Service Area Demand	0.1260	0.1313	0.1736	0.2224	0.2880	0.3716
Sales	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000
Total Demand (MGD)	0.1260	0.1313	0.1736	0.2224	0.2880	0.3716
Demand as Percent of Supply	42%	44%	58%	74%	96%	124%



NC DEQ – PWS

- Implementation of the mandates of the federal Safe Drinking Water Act;
- Review and approval of plans and specifications for new and expanding or improving water systems;
- Inspections, investigations, and technical assistance for water systems;
- Emergency responses and complaint investigations;
- Source water assessment, protection, and wellhead protection;
- Capacity development; and
- Administration of an operating fee permit program.

Guilford County Details

Contact Type	Name	Phone
Regional Engineer	Eric Hudson	(336) 776-9665
CWS	Allie Dorer	(336) 776-9662
CWS	Ben Kirby	(336) 776-9668
NTNC	Ben Kirby	(336) 776-9668
NTNC	Allie Dorer	(336) 776-9662
TNC	Vacant	
Surface Water	Tim Appelboom	(336) 776-9671

Winston-Salem Regional Office

450 W Hanes Mill Road, Suite 300
Winston-Salem, NC 27105
Phone: (336) 776-9800
Fax: (336) 771-4631
Emergency Pager: (336) 486-5617

Mr. Casto presented the PowerPoint Presentation.

Mr. Casto said that the Environmental Protection Agency (EPA) will need a report on lead and copper in the water system by October 2024. Mr. Casto and Mr. Babson said that eventually the Town of Stokesdale will need to create a replacement schedule and provide to EPA on how and when the Town will replace lead and copper parts in the water system (probably replace 7% per year). Grants should be available to help with replacement. The Town of Stokesdale is responsible for making the public aware of metals used in the water system.

Mr. Casto said that the Town has 25 years until we need to renegotiate water purchases with Winston-Salem. Mayor Pro Tem Foy said that he believes that the Town's water customers will double by 2032 based on new subdivisions and additional commercial properties. Mr. Casto projected that even if all the proposed construction took place in the Town that all should still be well with one line.

Mr. Casto presented routine maintenance to the Town's water system. An important point was made for Gene and Gary to create a preventive maintenance schedule and make sure that the schedule is being followed. It was pointed out that the Town of Stokesdale does not have a full-time water operator, which could make these tasks difficult.

Mr. Babson mentioned that the Town of Stokesdale's water lines are stored on GIS, but he was not sure if the valves are. Mayor Crawford asked Mr. Casto to help the Town with information on water system assets to create the preventive maintenance schedule. It is very important that Town Staff and Council keep a current check on the list as needed and to not file it away.

(1:35) Mr. Babson went over a list of questions for Council that needed to be answered to apply for a grant. Mayor Pro Tem Foy explained that Mr. Babson and Hazen & Sawyer are preparing the grant application for the Town to address the top concerns.

Mayor Pro Tem Foy made a **Motion** to allow Hazen & Sawyer to communicate as our top three challenges our system will face in the next five years would be water pressure, water quality, and system resiliency.

Mayor Crawford **seconded** the Motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	ABSENT		

Motion carried (4-0).

Mayor Pro Tem Foy made a **Motion** to appoint Mayor Crawford and Councilman Jones to the facilities asset management team to develop the asset inventory and assessment project.

Councilman Landreth **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	ABSENT		

Motion carried (4-0).

Mr. Casto explained that the Town's water enterprise fund must be self-sustaining. This fund must pay for itself for future maintenance and projects. Mr. Casto noted that it is illegal to transfer general funds into the water enterprise fund to make up costs. Mr. Casto said that the Town needs to make sure staff or Council is there to keep up with water system projects developed out of AIA. Mr. Casto recommended that the Town consider hiring a full-time water system manager.

Mr. Babson said that he will need Town Staff to email him with a summary of the water rate changes inside the Town from the initial water rate in the early 2000s to the present. Councilman Landreth asked Mr. Babson and Mr. Casto for a six-month recommendation. Mr. Casto said to add the control valve to an existing interconnect.

Mr. Babson told Mayor Pro Tem Foy that the grant cannot be used to reimburse the project. The project would need to be listed in the grant application and then projected to be completed with grant money once received by the Town.

Mr. Casto said that most towns prefer water diffuser in their water tank instead of a water mixer. A reason for adding a diffuser or mixer to the tank is because there are high THMs in August. THMS are trihalomethanes, chemical compounds that can be formed when water is disinfected with chlorine. The control valve added at the current connection with Winston-Salem would alleviate the issue with water not mixing in the tank. The control valve will turn off water supply from Winston-Salem and allow the water tank to drop water to residents. This process will allow water in the tank to drop and rise in place of the current process where the tank is rarely dropped. Mr. Babson emphasized the importance of a control valve on all connections. Mr. Casto agreed that the Town should install a diffuser or mixer in the tank.

3. Adjournment of Meeting.

Councilman Landreth made a **Motion** to adjourn the meeting at 7:35 PM.

Mayor Crawford **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	ABSENT		

Motion carried (4-0).

Being no further business to come before the Town Council, the meeting was adjourned at 7:35 PM.

Approved: _____

Michael E. Crawford, Mayor

ATTEST:

Robbie Lee Wagoner II, Town Clerk



MINUTES
TOWN OF STOKESDALE
SPECIAL CALLED
TOWN COUNCIL MEETING
(WATER SYSTEM WORKSHOP)
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
OCTOBER 11, 2022 AT 5:15 PM

In attendance: Mayor Michael E. Crawford, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Jim Rigsbee, and Deputy Town Clerk Robbie Lee Wagoner II.

01. Call to Order and Invocation.

Mayor Crawford called the meeting to order at 5:15 PM.

Councilman Rigsbee conducted the invocation.

Mayor Pro Tem Foy made a **Motion** to adopt the meeting agenda as written for the October 11, 2022, Special Called Town Council Meeting Water System Workshop.

Councilman Landreth **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	ABSENT		

Motion carried (4-0).

02. Water System Workshop.

Mayor Pro Tem Foy mentioned that he spoke with the Mayor of Oak Ridge over lunch. He concluded that Stokesdale would absorb the entire cost. He asked how Oak Ridge would feel about taking on some of the cost. The Mayor of Oak Ridge said that the Town would not mind procuring part of the cost, but they are in the infancy of their water system, meaning that they would not be able to take on the cost at this time.

Mayor Pro Tem Foy said he likes having water line installed down Haw River Road but can't see the Town of Stokesdale paying for 5.5 miles if some of that will be in Oak Ridge. Mr. Foy could not vote for a 6.5-million-dollar project to extend the water line down Haw River Road at this time since Oak Ridge is not able to absorb any of the cost at this time.

Councilman Rigsbee asked how much it would cost to add a stirrer to the Town's water tower and to continue loop on Coldwater to Oak Level. Mayor Pro Tem Foy said that it would cost 4.2 million dollars. Councilman Landreth said that running a water line down Haw River Road is not a real secondary source because it will still come from the City of Winston-Salem. The only real secondary source would be if the water came from Rockingham County.

Mayor Crawford mentioned that Matt Castro mentioned in the last meeting that Winston-Salem can handle water from several sources.

Mayor Pro Tem Foy recommended that the Town break grant money spending into phases but start making decisions now. Mr. Foy said that extending the waterline is very important because the Town will grow and will need to take on new water customers to grow the water enterprise account for the Town. He said he really wanted to go with the Haw River route, but he can't justify it now.

Councilman Landreth brought up the idea of the Town focusing grant money on low fire flow areas. He brought up reference to seven areas with low pressure according to the report. He recognized that adding a secondary water line should improve fire flow issues in the Town. Councilman Rigsbee said that he is still for the Haw River Road line extension because it is a long-term permanent fix. He mentioned that he would like to sell a portion of the line to Oak Ridge to grant them access to the water line. Mayor Pro Tem Foy and Councilman Landreth said that they could not sell it because they ran a line through Walkertown and did not sell it.

Councilman Rigsbee wanted to clarify that purchasing water from Rockingham County is off the table. Mayor Pro Tem Foy said that Council needs to work with Rockingham County towards this. Councilman Rigsbee is willing to meet with Rockingham County as long as he is accompanied by a fellow Council Member. Mayor Pro Tem Foy said that Councilman Tim Jones had the idea that the Town creating a resolution and having it passed by Council to purchase water in Rockingham County.

Councilman Landreth and Mayor Pro Tem Foy both agree that buying water from Rockingham County is mutually beneficial. The Town would only buy water from Rockingham County if needed, which would allow Rockingham County to buy from the Town of Stokesdale if needed as well.

Councilman Rigsbee asked if the Town could sell City of Winston-Salem water to Rockingham County. Mayor Pro Tem Foy said that the Town could because once the Town buys water from Winston, the Town can freely sell water to Rockingham County. Mayor Pro Tem said we have 1.1 million dollars to encumber by June 30 or we lose it. He said that Aaron Babson said to add control valve to Coldwater line. Following the recommendation of Mr. Babson, Town Council asked Deputy Town Clerk Wagoner to

contact Mr. Babson to ask how to start the bid process for the control valve at the pump station. Councilman Rigsbee wanted to know if the water between the control valve and the tank will become stagnant while water in the tank is being used.

Mayor Pro Tem Foy and Councilman Landreth introduced the importance of right of ways being purchased and following during the water line extension project. Councilman Ridsbee suggests compiling a list of questions to present to Rockingham County that need to be answered.

Mayor Crawford said that he would like to get emergency water from Rockingham County in the Town of Madison. He said that he will get Councilman Jones to further discuss with Rockingham County. Councilman Rigsbee said that buying water from Rockingham County may be a waste because the line will be installed and then only used in emergency situations with Winston-Salem. Buying water from Winston-Salem would allow for a benefit with water circulation and age.

Mayor Crawford said paying for lines to buy water from Rockingham County would be a dead expense.

Councilman Landreth and Mayor Pro Tem Foy said the Town of Stokesdale does not have enough water to go with the route down Haw River without sharing the cost with another local municipality. Councilman Rigsbee suggested that Council focus on projects that the Town can afford now and focus on projects within the Town that will improve the water system infrastructure.

Mayor Pro Tem Foy said that Rockingham County has water that the Town wants, but the Town also has water that they may want. He mentioned that the Town may need to go to Rockingham County with an approach to get them to come on board. Mr. Foy said that the Town may not be able to be able to do everything they want to do with the current grant that the Town has. The Town could create a mid-long-term goal for the water system.

Mayor Pro Tem Foy said that Council should not vote on anything in the absence of Councilman Jones.

Councilman Landreth encouraged Town residents to come to water workshops to discuss and provide input.

03. Adjournment

Councilman Rigsbee made a **Motion** to adjourn the meeting at 6:15 PM.

Councilman Landreth **seconded** the motion to adjourn the meeting.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	ABSENT		

Motion carried (4-0).

Being no further business to come before the Town Council, the meeting was adjourned at 6:15 PM.

Approved: _____

Michael E. Crawford, Mayor

ATTEST:

Robbie Lee Wagoner II, Town Clerk



MINUTES
TOWN OF STOKESDALE
SPECIAL CALLED
TOWN COUNCIL MEETING
(WATER SYSTEM WORKSHOP)
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
NOVEMBER 01, 2022 AT 5:15 PM

In attendance: Mayor Michael E. Crawford, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones, Councilman Jim Rigsbee, and Deputy Town Clerk Robbie Lee Wagoner II. (Councilman Jim Rigsbee arrived at 5:45 PM)

01. Call to Order and Invocation

Mayor Crawford called the meeting to order at 5:15 PM.

Councilman Jones conducted the invocation.

02. Water System Workshop

Mayor Pro Tem Foy said that he would like to move the water workshops from 5:15 PM to 5:30 PM for all members to be present. Mr. Foy requested to hear from Councilman Jones due to him being absent at the previous meeting.

Councilman Jones said that he does not like the idea of spending money in a different jurisdiction. He said that he would be okay with HWY 65 to Coldwater loop to allow for better pressure. He said that he would like to spend initial money on Aeration System for the elevated tank and a control valve for the pressure reducing valve as per the recommendation of Hazen and Sawyer.

Mayor Pro Tem Foy said that he agrees with Councilman Jones on the pressure reducing valve. He said that he is confident that the Town will receive a grant for \$400,000 from the Department of Water infrastructure project. Grant money can be spent on a control valve, but not on water line extension.

Councilman Jones is satisfied with current understanding of contamination in the Town. A great effort was made to higher government about the contamination including the state of North Carolina and Guilford County Health Department. Every attempt was made to get all the information there is available to be considered.

Mayor Pro Tem Foy said by June 30, 2023, the Town must have 1.1 million dollars encumbered by a project. Mr. Foy said that Town Staff nor Town Council has the

knowledge to create an RFQ. He asked Deputy Town Clerk Wagoner to reach out to Abby with the State about the 1.1-million-dollar house bill.

Mr. Aaron Babson spoke about engineering services provided by Hazen & Sawyer. Councilman Jones and Mr. Babson discussed the Brooks Act (Mini Brooks Act). Councilman Jones expressed his concern about fine printing when accepting this money.

Mayor Pro Tem Foy reminded that the funds from the State is 1.1 million dollars and the funds from the County is 3.1 million dollars. Mayor Pro Tem Foy, Mayor Crawford, and Deputy Town Clerk Wagoner met with Abby Gostling of the County. Councilman Jones requested that Council be updated and organize communications.

Mayor Pro Tem Foy requested Deputy Town Clerk Wagoner to read an email that he sent on Thursday, October 27, 2022, at 3:55 p.m. The email concerned ARP grant money with the County and was sent to Mayor Crawford, Councilman Jones, Councilman Landreth, and Councilman Rigsbee. He copied Deputy Clerk Wagoner, Mrs. Kimberly Thacker, Mrs. Priscilla Hunsucker, and Mrs. Dale Martin at Stokesdale Town Hall, as well as Mr. Medlin on the email.

All,

Quick update from the conference call with Guilford County Fiscal Recovery (Abby Gostling) yesterday.

- 30 minute meeting occurred yesterday, 10/26/22 at 4pm. Crawford, Foy, Robbie were present at Town Hall. Abby participated virtually via Microsoft Teams
- Objective of discussion was for county to see where we are on our water projects and to review next steps in terms of administrative paperwork and ultimately getting funded. I told them I thought we were close to understanding what we are going to do and that it would have many commonalities to what was presented to the county initially to get the money.
- As far as securing the money (\$3.1M), someone with the Town needs to review a PowerPoint presentation regarding ARP funds prepared by county and sign that has been reviewed. I can do that from council and I would like for Kim to do this as well.
 - We should get a link for this presentation from Amy Addington
- In the near future, Abby would like addition information on our projects in writing. She will use to work with their legal and purchasing team. Robbie will follow up with her to secure what is exactly needed.
- From there, this goes back to the commissioners for them to sign. Assuming we'll have to sign something after that for everything to be final.

- She would like to secure approval from the commissioners at their workshop on 12/15
- She mentioned funding should be available on 1/1/23 or thereabouts
- Money must be obligated by 12/31/24 and spent by 12/31/26
- Her suggested disbursement schedule to Stokesdale was the county reimbursing us for our cost of the projects. I told her that is not ideal for us as we could run into cash flow problems with this kind of initial cash outlay(s) later to be followed by reimbursement. I shared that other small towns in the county would likely have those same problems. She said we would work something out to address that concern.
- Abby will be our point of contact through the process.
- Lastly, apparently we need to sign some kind of resolution regarding how our ARP will be applied. It's vague...but required for all municipalities. I'll look into that and get it on the agenda for our meeting on 11/10. She said she would send Robbie examples from the school of government.

Call with questions. If not, we will discuss this during our 11/1 meeting.

Derek

Mayor Pro Tem Foy asked Mr. Babson if Hazen & Sawyer could help. Mr. Babson said that Hazen & Sawyer could help and presented information to Council. Councilman Jones asked Mr. Babson about back-up plan for control valve malfunction. Mr. Babson assured Councilman Jones that manual bypass would be installed for this.

Mayor Pro Tem Foy asked Councilman Jones if a diffuser could be skipped thanks to the control valve. Mr. Babson explained the difference between a control valve and an aerator. Councilman Jones said yes to both. Mayor Pro Tem Foy said that he would like to use both. Mr. Babson suggested that Council first contact their NC State representative to get a better understanding of uniform guidance requirements, then draft RFQ for engineering firm to design and bid the aeration system, control valve, and extensions around Coldwater Creek. Councilman Jones asked, and Mr. Babson confirmed that the Town of Stokesdale could do RFQ to allow for multiple engineering firms to do different things.

Mayor Pro Tem Foy and Mr. Babson confirmed that water loop at Coldwater is a good idea and was in a previous master plan/recommendation in study by Hazen & Sawyer in the past. Councilman Landreth asked Mr. Babson about water coming into the Town of Stokesdale from the City of Winston-Salem. Councilman Jones asked what if the Town were to run out of money during planning. Mayor Pro Tem Foy said that \$700,000 ARP money should be used for Town Park. Councilman Jones asked Mr. Babson if a certain percentage is allocated for unexpected costs. Councilman Jones said to send money back if we cannot allocate it all.

The Council discussed inflation. Councilman Rigsbee asked if the Town could use reserves to pay for remaining balance if grant money does not cover it. Mayor Pro Tem Foy asked Mr. Babson if he could explain how design build and at-risk contracts work with water.

Mr. Babson said that that they are very labor intensive on the utilities side. He recommended that if Council did not have someone on the utilities side to see the project through then he thought it would not be worth it to do design build or at-risk contracts. Mr. Babson recommended the Town talk to Legal Counsel about bonds. Mayor Pro Tem Foy asked for a timeline to put on RFQ.

Mayor Crawford made a **Motion** to change the Water System Workshop meeting times going forward to 7:00 PM.

Councilman Jones **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Jones	YES
Councilman Rigsbee	YES		

Motion carried (5-0).

Mayor Pro Tem Foy asked about only having meetings when needed instead of every two weeks. Councilman Landreth said that they should meet as business is needed. Councilman Jones said that he was not receiving questions or concerns from citizens about their meetings. He asked Council is they have received any questions from citizens. Councilman Landreth said that he has received feedback from a few citizens but not many. Councilman Jones mentioned the various ways that Council communicates with the citizens such as the Town's website, Facebook page, and Patti Stokes' coverage in the Northwest Observer. Councilman Jones encourages input from citizens. Councilman Jones said that he recommends getting news media outlets to cover the discussions for citizens to stay informed.

Citizen Tee Stephenson of 7900 Carra Way said that he would agree with putting a synopsis in the paper and recommended defining RFP for people who may not be familiar. Mayor Pro Tem Foy said that he would write the synopsis and have Deputy Town Clerk Wagoner send it out to local media outlets the following day.

3. Adjournment

Councilman Landreth made a **Motion** to adjourn the meeting at 6:41 PM.

Mayor Pro Tem Foy **seconded** the motion to adjourn the meeting.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Jones	YES
Councilman Rigsbee	YES		

Motion carried (5-0).

Being no further business to come before the Town Council, the meeting was adjourned at 6:41 PM.

Approved: _____

ATTEST:

Michael E. Crawford, Mayor

Robbie Lee Wagoner II, Town Clerk



MINUTES
TOWN OF STOKESDALE
REGULAR TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
SEPTEMBER 14, 2023 AT 7:00 PM

In attendance: Mayor Mike Crawford; Mayor Pro Tem Derek Foy; Councilman Jimmy Landreth; Councilman Jim Rigsbee; Town Attorney Charles H. Winfree; Town Finance/Budget Officer Kimberly Thacker and Town Clerk Robbie Lee Wagoner II. Councilman Tim Jones was absent from the meeting.

1. Call to Order, Pledge of Allegiance, and Invocation.

Mayor Crawford called the meeting to order at 7:00 PM and led the Pledge of Allegiance. Councilman Jim Rigsbee delivered the opening invocation.

2. Review and Adopt the Agenda.

Mayor Pro Tem Foy requested that agenda item number 14 (Consideration of Potential Grant Funding Opportunities from State Legislator.) be addressed immediately after agenda item number 10 (Consideration of a Resolution Consenting to the Addition of Cornelius Court, John King Lane and South Point Drive (Extension of SR 4608) in the Boone Meadows Subdivision to the Secondary Road Maintenance System of NC).

Mayor Pro Tem Foy made a **Motion** to adopt the agenda as amended. Councilman Jimmy Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	ABSENT		

Motion carried (4-0).

3. Consideration of a Proclamation in Recognition of "Constitution Week" (September 17, 2023, through September 23, 2023).

Mayor Crawford introduced a Proclamation in Recognition of "Constitution Week" (September 17, 2023, through September 23, 2023) and executed this proclamation under his authority as Mayor.

4. Review and Adopt the following Minutes:

a) November 10, 2022, Closed Session

Mayor Crawford made a **Motion** to adopt the minutes for the November 10, 2022, Closed Session. Councilman Landreth seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

b) November 29, 2022, Closed Session

Mayor Crawford made a **Motion** to adopt the minutes for the November 29, 2022, Closed Session. Councilman Landreth seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

c) December 08, 2022, Closed Session

Mayor Crawford made a **Motion** to adopt the minutes for the December 08, 2022, Closed Session. Councilman Landreth seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

d) January 05, 2023, Special Called Meeting

Mayor Crawford made a **Motion** to adopt the minutes for the January 05, 2023, Special Called Meeting. Councilman Landreth seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

e) January 12, 2023, Regular Town Council Meeting

Mayor Crawford made a **Motion** to adopt the minutes for the January 12, 2023, Regular Town Council Meeting. Councilman Landreth seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

f) July 13, 2023, Closed Session

Mayor Crawford made a **Motion** to adopt the minutes for the July 13, 2023, Closed Session. Councilman Landreth seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

5. Public Safety Reports:

a) Stokesdale Fire Department

Stokesdale Deputy Fire Chief Randy Southard presented the Stokesdale Fire Department report.

b) Guilford County Sheriff's Office

Mayor Crawford read the report provided by the Guilford County Sheriff's Office.

Mayor Crawford read a letter from NC Department of Transportation inviting all residents to attend a meeting on September 25th. The purpose of the meeting is to provide an update on road projects in Stokesdale.

6. Administrative Reports:

a) Administrative Report: Robbie Lee Wagoner II (Town Clerk)

Town Clerk Robbie Lee Wagoner II presented the administrative report.

b) Planning Board: Robbie Lee Wagoner II (Town Clerk)

Town Clerk Robbie Lee Wagoner II presented the planning board report.

c) Property Committee: Jim Rigsbee (Councilman)

Councilman Rigsbee presented the property committee report.

Mayor Pro Tem Foy made a **Motion** to allow the Town Park Improvement Committee to develop a safety plan for the Stokesdale Town Park during the construction of the basketball and pickleball court and to appoint Councilman Rigsbee and Councilman Landreth to work with Town Clerk Robbie Wagoner to develop this plan to address safety concerns while the site work is being done. Councilman Rigsbee seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

d) Town Park Improvement Committee: Tee Stephenson (Committee Chairman)

Committee Chairman Tee Stephenson presented the Town Park Improvement Committee report.

7. Financial Reports: Kimberly Thacker (Town Finance/Budget Officer)

a) Financial Report: Town of Stokesdale General Fund

Town Finance/Budget Officer Kimberly Thacker presented the financial report for the Town's General Fund.

b) Financial Report: Town of Stokesdale Water Enterprise Fund

Town Finance/Budget Officer Kimberly Thacker presented the financial report for the Town's Water Enterprise Fund.

8. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Citizen Name: Elana Wachendorfer

- Address: 5705 Snow Hill Drive, Summerfield, NC
- Comment: Guilford County School Board. Not satisfied with Bill Goble. Email the school board and ask them to sit Michael Logan in Goble's seat.

Citizen Name: Maria Adams

- Address: 5999 Morganshir Drive, Summerfield, NC
- Comment: Guilford County School Board. Not satisfied with Bill Goble. Goble has betrayed the Guilford County Republican party. Email board and ask them to sit Michael Logan.

Citizen Name: Cheri Pikett

- Address: 7804 Robinson Road, Summerfield, NC
- Comment: Guilford County School Board. Not satisfied with Bill Goble. Goble has betrayed the Guilford County Republican party. Email board and ask them to sit Michael Logan.

Citizen Name: Michael Logan

- Address: 5202 Rambling Road, Greensboro, NC
- Comment: Update on Guilford County School System.

NEW BUSINESS:

9. Consideration of a Resolution Consenting to the Addition of Pond Court in the Meadow Ridge Subdivision to the Secondary Road Maintenance System of NC.

Mayor Pro Tem Foy made a **Motion** to adopt the following resolution (A Resolution Consenting to the Addition of Pond Court in the Meadow Ridge Subdivision to the Secondary Road Maintenance System of NC). Councilman Rigsbee seconded the motion.

R-2023-10

**A RESOLUTION CONSENTING TO THE ADDITION OF
POND COURT WITHIN THE MEADOW RIDGE SUBDIVISION
TO THE SECONDARY ROAD MAINTENANCE SYSTEM OF
THE STATE OF NORTH CAROLINA**

WHEREAS, the North Carolina Department of Transportation has declared through its Secondary Road Addition Investigation Reports (File G-17-23) dated August 07, 2023, of said street Pond Court (0.06 miles), meets the minimum requirements for addition into the Secondary Road System of the State of North Carolina; and

WHEREAS, the cognizant District Engineer of the North Carolina Department of Transportation does recommend the addition of Pond Court (0.06 miles) to the Secondary Road System of the State of North Carolina.

NOW, THEREFOR BE IT HEREBY RESOLVED THAT: The Town Council on behalf of the Town of Stokesdale, North Carolina does herewith, after due consideration and deliberation and without any objections being heard, concur and consent to the addition of Pond Court (0.06 miles) to the Secondary Road System of the State of North Carolina to the same degree and measure to which property owners have petitioned said Department of Transportation of the State of North Carolina, and to the same degree and measure to which the said Department of Transportation does now recommend acceptance into the said Secondary Road System of the State of North Carolina.

Adopted this the 14th day of September, 2023.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

10. Consideration of a Resolution Consenting to the Addition of Cornelius Court, John King Lane and South Point Drive (Extension of SR 4608) in the Boone Meadows Subdivision to the Secondary Road Maintenance System of NC.

Mayor Pro Tem Foy made a **Motion** to adopt the following resolution (A Resolution Consenting to the Addition of Cornelius Court, John King Lane and South Point Drive (Extension of SR 4608) in the Boone Meadows Subdivision to the Secondary Road Maintenance System of NC). Councilman Rigsbee seconded the motion.

R-2023-11

**A RESOLUTION CONSENTING TO THE ADDITION OF
CORNELIUS COURT, JOHN KING LANE AND SOUTH POINT DRIVE
WITHIN THE BOONE MEADOWS SUBDIVISION
TO THE SECONDARY ROAD MAINTENANCE SYSTEM OF
THE STATE OF NORTH CAROLINA**

WHEREAS, the North Carolina Department of Transportation has declared through its Secondary Road Addition Investigation Reports (File G-09-23) dated September 11, 2023, of said streets, Cornelius Court, John King Lane and South Port Drive (Extension of SR 4608), meets the minimum requirements for addition into the Secondary Road System of the State of North Carolina; and

WHEREAS, the cognizant District Engineer of the North Carolina Department of Transportation does recommend the addition of Cornelius Court, John King Lane and South Port Drive (Extension of SR 4608) to the Secondary Road System of the State of North Carolina.

NOW, THEREFOR BE IT HEREBY RESOLVED THAT: The Town Council on behalf of the Town of Stokesdale, North Carolina does herewith, after due consideration and deliberation and without any objections being heard, concur and consent to the addition of Cornelius Court, John King Lane and South Port Drive (Extension of SR 4608) to the Secondary Road System of the State of North Carolina to the same degree and measure to which property owners have petitioned said Department of Transportation of the State of North Carolina, and to the same degree and measure to which the said Department of Transportation does now recommend acceptance into the said Secondary Road System of the State of North Carolina.

Adopted this the 10th day of September 14, 2023.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

AGENDA ITEM NUMBER 14 MOVED HERE (AFTER AGENDA ITEM NUMBER 10)

14. Consideration of Potential Grant Funding Opportunities from State Legislator.

Mayor Pro Tem Foy mentioned that NC Senator Phil Berger emailed Mayor Crawford and offered state funding to the Town of Stokesdale. Mayor Pro Tem Foy stated that Mayor Crawford shared that email with him and that he responded to the email asking for funds for park improvements and listed some possible projects to consider.

Mayor Crawford added that it appears that this money has no strings attached and added that he wants money to buy a utility vehicle for the town. Council then discussed the need to ratify the request by a vote of Council as opposed to it coming from Mayor Pro Tem Foy.

Mayor Crawford made a **Motion** to ratify the request of Mayor Pro Tem Foy for \$1.2 million in an email to Senator Phil Berger's office. Councilman Rigsbee seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

Mayor Crawford called for a five-minute recess.

11. Consideration of an Engineering Quote for Potential Installation of Lighting at Town Soccer/Multi-Use Fields.

Mayor Pro Tem Foy announced that the Park Improvement Committee has discussed putting a fence and lighting at the Town soccer fields and complimented local sports leaders on the programs being offered to our kids. These discussions led to this proposal for engineering services for the design and scope of work for the installation of lights around the soccer fields. Mr. Tee Stephenson then spoke in favor of this proposal and expenditure.

Mayor Pro Tem Foy made a **Motion** to accept the proposal from Greensboro Engineering LLC to provide engineering work for potential installation of lighting at Town soccer fields at the Stokesdale Town Park, in the amount of \$10,000, proposal dated 09/01/2023 and to be paid using ARPA Grant funds. Councilman Rigsbee seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

12. Consideration of First Amendment to the Ancillary Intergovernmental Water Services Agreement with the Winston-Salem/Forsyth County Utility Commission and consider Source of Funding.

Town Attorney Chuck Winfree presented a summary of the amendment to Town Council. He explained two methods for paying the \$128,000 fee required to increase the Town's water capacity and the extension of the contract to the year 2050.

Councilman Rigsbee made a **Motion** to authorize Mayor Crawford to execute the First Amendment to the Ancillary Intergovernmental Water Services Agreement with the Winston-Salem/Forsyth County Utility Commission on behalf of the Town of Stokesdale. Mayor Crawford seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

13. Consideration of Agreement with Hazen & Sawyer for Professional Services related to Water Line Extension to Add System Redundancy.

Mayor Pro Tem Foy explained that this is for the water line extension from Coldwater Road to Highway 65 and connect at the terminus of Oak Level Church Road, approximately 3 miles. He announced that this project would be funded with grant money from the federal government.

Mr. Aaron Babson, representative from Hazen and Sawyer stepped to the podium and explained the process that would be followed in preparing the engineering work for this project. He noted a letter that he has sent to the Town Clerk that would be mailed to homeowners notifying them that Hazen and Sawyer would need to access their property. He then asked if Council would appoint an advisory committee that could answer questions fairly quickly to help the design team push forward and keep them on schedule.

Mayor Pro Tem Foy made a **Motion** that the Town adopt an advisory team consisting of Mayor Crawford and Councilman Jones to assist with streamlining by answering questions regarding water line extension project. Per the advice of the attorney, the Mayor asked for an **amendment** to make Councilman Jones the only advisor. Councilman Rigsbee asked for an **amendment** to add Gene Robertson to the committee. Mr. Babson spoke of a potential conflict with Yates Construction being involved in the design of a project that they could potentially bid on the project.

Mayor Pro Tem Foy **withdrew the motion.**

Mayor Crawford made a **Motion** to appoint Councilman Jones as the liaison with Hazen & Sawyer for the extension of the water lines. Councilman Landreth **amended** "that if Councilman Jones" is willing to do it. Mayor Crawford accepted the amendment. Councilman Landreth seconded the motion as amended.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
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Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

Mayor Crawford made a **Motion** to accept the agreement with Hazen & Sawyer for Engineering Services for a water line extension project to add water system redundancy. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

Mayor Crawford made a **Motion** to authorize Town Staff to send letters to property owners, a minimum of 30 days before work begins per NCGS statute. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

AGENDA ITEM NUMBER 14 WAS HEARD IMMEDIATELY AFTER AGENDA ITEM NUMBER 10.

15. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

No citizen's comments from the floor.

16. Closed Session in accordance with § 143-318.11 (Closed Sessions).

(a) Permitted Purposes. It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session, and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

Mayor Crawford made a **Motion** to move into closed session in accordance with North Carolina General Statute 143-318.11(a)(3), to consult with the attorney employed or retained by the Stokesdale Town Council in order to preserve the attorney-client privilege between the attorney and the Stokesdale Town Council. Councilman Rigsbee seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

The Town Council entered into closed session at 8:55 PM.

(CLOSED SESSION – 8:55 PM TO 9:41 PM)

Mayor Crawford made a **Motion** to enter back into open session. Councilman Rigsbee seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

The Town Council entered back into open session at 9:43 PM.

17. Council Comments.

Council members had no closing comments.

ANNOUNCEMENTS: Mayor Crawford read the following announcements prior to going into Closed Session.

18. Council Announcements:

- a) **The Town of Stokesdale Town Planning Board meeting scheduled for Thursday, September 28, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357 has been cancelled.**
- c) **The Town of Stokesdale Town Council will hold a regular meeting on Thursday, October 12, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.**

ADJOURNMENT:

19. Adjournment of Meeting.

Councilman Landreth made a **Motion** to adjourn the meeting. Mayor Crawford seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

Motion carried (4-0).

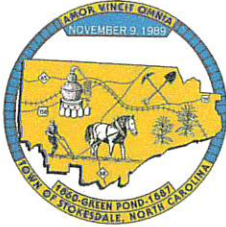
Being no further business to come before the Town Council, the meeting was adjourned at 9:45 PM.

Approved: _____

Michael E. Crawford, Mayor

ATTEST:

Robbie Lee Wagoner, II, Town Clerk



MINUTES
TOWN OF STOKESDALE
REGULAR TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
OCTOBER 12, 2023 AT 7:00 PM

In attendance: Mayor Mike Crawford; Mayor Pro Tem Derek Foy; Councilman Jimmy Landreth; Councilman Jim Rigsbee; Councilman Tim Jones; Town Attorney Charles H. Winfree; Town Finance/Budget Officer Kimberly Thacker and Town Clerk Robbie Lee Wagoner II.
(COUNCILMAN JIM RIGSBEE ARRIVED AT 7:10PM)

01. Call to Order, Pledge of Allegiance, and Invocation.

Mayor Crawford called the meeting to order at 7:01 PM and led the Pledge of Allegiance. Pastor Darryl Freeman of Stokesdale Baptist Church delivered the opening invocation.

02. Review and Adopt the Agenda: October 12, 2023

Councilman Landreth requested that Agenda Item Number 08 (Food Truck Update by Councilman Jim Rigsbee) be removed from the Agenda.

Mayor Crawford made a **Motion** to adopt the agenda as amended. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

03. Review and Adopt the following Minutes:

a) January 23, 2023, Special Called Town Council Meeting

Mayor Crawford made a **Motion** to adopt the minutes for the January 23, 2023, Special Called Town Council Meeting. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

b) March 28, 2023, Special Called Town Council Meeting

Mayor Crawford made a **Motion** to adopt the minutes for the March 28, 2023, Special Called Town Council Meeting. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

c) September 25, 2023, NCDOT Informational Meeting

Mayor Crawford made a **Motion** to adopt the minutes for the September 25, 2023, NCDOT Informational Meeting. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	NO		

Motion carried (3-1).

COUNCILMAN JIM RIGSBEE ARRIVED AT 7:10 PM

04. Public Safety Reports:

a) Stokesdale Fire Department

Stokesdale Deputy Fire Chief Randy Southard presented the Stokesdale Fire Department report.

b) Guilford County Sheriff's Office

Mayor Crawford read the report provided by the Guilford County Sheriff's Office.

05. Administrative Reports:

a) Administrative Report: Robbie Lee Wagoner II (Town Clerk)

Town Clerk Robbie Lee Wagoner II presented the administrative report.

b) Planning Board: Robbie Lee Wagoner II (Town Clerk)

Town Clerk Robbie Lee Wagoner II presented the planning board report.

c) Property Committee: Jim Rigsbee (Councilman)

Councilman Rigsbee presented the property committee report.

d) Town Park Improvement Committee: Tee Stephenson (Committee Chairman)

Committee Chairman Tee Stephenson presented the Town Park Improvement Committee report.

06. Financial Reports: Kimberly Thacker (Town Finance Officer/Budget Officer)

a) Financial Report: Town of Stokesdale General Fund

Town Finance/Budget Officer Kimberly Thacker presented the financial report for the Town's General Fund.

b) Financial Report: Town of Stokesdale Water Enterprise Fund

Town Finance/Budget Officer Kimberly Thacker presented the financial report for the Town's Water Enterprise Fund.

07. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Citizen Name: Maria Adams

- Address: 5999 Morganshir Dr. Summerfield, NC
- Comment: Guilford County School Board. She explained her role as parent advocate and the Chair for the local chapter of Mom's for Liberty.

Citizen Name: Michael Logan

- Address: 5202 Ranbling Road, Greensboro, NC
- Comment: Thanked Town Council for their support during his journey to get on the School Board. Invited Town Council to attend Guilford County School Board meetings.

Town Clerk Robbie Wagoner, II read as email from Hollie Reed, 7871 Athens Road, Stokesdale in which she expressed her concerns for safety on Athens Road.

NEW BUSINESS:

**~~08. — Food Truck Update by Councilman Jim Rigsbee.~~
(REMOVED DURING THE ADOPTION OF THE AGENDA)**

09. Consideration of Cost Estimate for Material and Labor to Replace Actuator in Restroom Located at Town Park.

Mayor Pro Tem Foy made a **Motion** to authorize Gauldin Plumbing to repair or replace the actuator with a cap of \$600 plus sales tax. Mayor Crawford seconded the motion.

Council asked that the date be written on this estimate and that Gauldin give Town Hall the broken parts so they can inspect them.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

10. Consideration of Application for Alternate Member of the Town Planning Board.

Mayor Pro Tem Foy made a **Motion** to add Andrea Meylor as an alternate to the Planning Board. Councilman Jones seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

11. Consideration of Grant Agreement Between Stokesdale Parks & Recreation and the Town of Stokesdale.

Mayor Pro Tem reminded Council of discussions regarding a grant to Stokesdale Parks and Recreation for lighting at the baseball fields. He announced that they have raised the \$25,000 matching funds as required by the contract agreement in which the Town would grant them \$50,000.

Mayor Pro Tem Foy made a **Motion** to move forward with the grant agreement and become official once executed by Mayor Crawford and Jordan Balmforth, President of the Stokesdale Parks and Recreation. Once agreement is fully executed, Stokesdale Parks and Recreation would be eligible for the \$50,000 grant. Councilman Landreth seconded the motion.

Town Attorney Chuck Winfree noted an error which has been corrected in the title of the agreement to read: Sponsorship Agreement Between Stokesdale Parks and Recreation and Town of Stokesdale.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

12. Consideration of Collection for an Inventory of All Communication and Documentation with the North Carolina Department of Transportation Regarding Future Highway Projects Involving US Highway 158, NC Highway 68, and NC Highway 65 Since the Year 2015.

Councilman Jones expressed his concern with the amount of traffic that travels through the Town of Stokesdale and the Town's lack of representation on matters pertaining to roads throughout town. He spoke of his desire to have consolidated information available to Council and our citizens.

Councilman Jones made a **Motion** to have Town Staff collect an inventory of all communications and documentation with NCDOT, Metro Planning Organization, Town of Summerfield and documents here in Town Hall, and to consolidate these documents in chronological order, regarding future Highway Projects Involving US Highway 158, NC Highway 68, and NC Highway 65 since the Year 2015. This is to be placed within a master binder for public inspection if requested. Councilman Rigsbee seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

13. Consideration to Pursue the Hiring of a Professional Engineering Consultant for the Town of Stokesdale.

Councilman Tim Jones explained his concern with safety on the roadways and the proposals coming down from NCDOT. He contacted Davenport Engineering to possibly advise the Town on some of these projects. He stated that he just received the information and that he may not be ready to make a motion on this item since Council has not had time to review the proposal.

Mayor Crawford requested that this agenda item be continued to the next available Town Council meeting. There were no objections to this request by any other members of the Town Council.

Item #12: Staff Comment

Mr. Wagoner informed Council that emails hosted by the Town's current provider may not be available back to 2015 and that there may be a charge involved to search the Town's archive email accounts.

14. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Citizen Name: Mark Nadel

- Address: Wendy Gale Drive
- Comment: Asked if Town Council broke Roberts Rules of Order tonight by not having a motion for the previous discussion.

Town Attorney Chuck Winfree stated that this was for discussion purposes and no action was necessary. A motion is necessary if Council wants to take some action.

Mayor Crawford delivered the following announcements prior to the Closed Session.

ANNOUNCEMENTS:

17. Council Announcements:

- a) The Town of Stokesdale Town Planning Board will hold a regular meeting on Thursday, October 26, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.
- c) The Town of Stokesdale Town Council will hold a regular meeting on Thursday, November 09, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.

15. Closed Session in accordance with § 143-318.11 (Closed Sessions).

(a) **Permitted Purposes.** It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.

(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge, or removal shall be taken in an open meeting.

Mayor Pro Tem Foy made a **Motion** to enter into closed session in accordance with North Carolina General Statute 143-318.11(a)(4)(6) stated above. Councilman Rigsbee seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

The Town Council entered into closed session at 8:35 PM.

(CLOSED SESSION: 8:35 PM TO 9:07 PM)

Mayor Crawford made a **Motion** to enter back into open session at 9:07 pm. Councilman Landreth seconded the motion.

Mayor Crawford		Mayor Pro Tem Foy	
Councilman Landreth		Councilman Rigsbee	
Councilman Jones			

Motion carried (5-0).

The Town Council entered back into open session at 9:07 PM.

Mayor Pro Tem Foy made a **Motion** for the Town Clerk Robbie Wagoner to extend an Employment At Will offer to Mason Winfree for the Deputy Town Clerk position at \$18 per hour, 32 hours per week on average with a start to be determined by the Town Clerk. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0)

16. Council Comments.

Councilman Rigsbee thanked everyone for coming. Look at your hearts and mind in November when you vote.

Mayor Pro Tem Foy reminded everyone to please be cautious during Halloween. Drive carefully.

Councilman Landreth also asked everyone for coming out and to please drive carefully on Halloween. He added that he has enjoyed his time on council.

Councilman Jones thanked Mrs. Karen Landreth for being in the audience. He recognized the passing of Sidney Ellis from Yates Construction.

Mayor Crawford said it has been a pleasure working with this council. He hopes to have made a contribution. He would like to hold this council together. He also reminded everyone to drive safely on Halloween.

ADJOURNMENT:

18. Adjournment of Meeting.

Mayor Pro Tem Foy made a **Motion** to adjourn the meeting. Councilman Landreth seconded the motion.

Mayor Crawford	Y	Mayor Pro Tem Foy	Y
Councilman Landreth	Y	Councilman Rigsbee	Y
Councilman Jones	Y		

Motion carried (5-0).

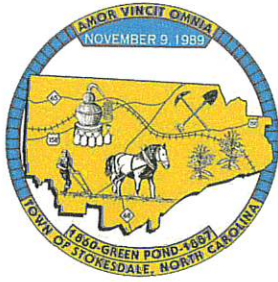
Being no further business to come before the Town Council, the meeting was adjourned at 9:15 PM.

Approved: _____

Michael E. Crawford, Mayor

ATTEST:

Robbie Lee Wagoner, II, Town Clerk



MINUTES
TOWN OF STOKESDALE
SPECIAL CALLED
TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
OCTOBER 20, 2023 AT 7:00PM

In attendance: Mayor Michael E. Crawford; Mayor Pro Tem Derek Foy; Councilman Jimmy Landreth; Councilman Tim Jones; and Town Clerk Robbie Lee Wagoner II. Councilman Jim Rigsbee arrived at 7:10PM.

1. Call To Order, Pledge of Allegiance, and Invocation.

Mayor Crawford called the meeting to order at 7:00pm and led the Pledge of Allegiance. Councilman Jones delivered the opening invocation.

2. Review and Adopt the Agenda.

Mayor Crawford made a **Motion** to adopt the agenda as written. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

The motion carried (4-0).

3. Citizen Comments from the Floor (3-Minute Limit per Speaker).

Citizen Name: Eileen Thiery

- Address: 8101 Meadow Springs Place, Stokesdale, North Carolina 27357
- Comment: Read letter encouraging the Town to schedule a meeting with NCDOT to inform residents of traffic changes and to provide an opportunity for the citizens to ask questions of NCDOT.

Councilman Jim Rigsbee arrived at the meeting at 7:10PM.

4. Consider proposal from Davenport Engineering to work as a traffic consultant for the Town of Stokesdale.

Councilman Jones made comments about his background and why he wanted to hire a private traffic engineer to interpret what the Town wants and what the NCDOT wants.

Royal Henshaw from Davenport Engineering spoke and explained that he was contacted by Councilman Jones about transportation engineering services for the Town. He presented his qualifications as a traffic engineer and added that he has prepared a due diligence hourly proposal for the Town to consider.

Councilmembers asked for specific examples of what they could do for the Town outside of what NCDOT currently does. Mr. Henshaw stated that they work with NCDOT and would assist in coordinating projects between the Town and NCDOT.

Bobby Norris, district engineer for Guilford County with NCDOT. Spoke per the request of Councilman Landreth. Mr. Norris stated that there are towns that hire traffic engineers, and the larger cities have their own engineering departments that work with DOT on road projects within their jurisdictions. He added that DOT tries to look at all the information and safety of the roads and make decisions based on that information. Having an interpreter can have a benefit. He stated that DOT is always available to assist with traffic studies as well.

Councilman Jones made a **Motion** to accept the proposal from Davenport Engineering, dated October 12, 2023, in an amount not to exceed \$3,000.00. Councilman Jones noted that this is the same proposal that was presented to the Town Council during the recent regular Town Council meeting on October 12, 2023. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	NO
Councilman Jones	YES		

The motion carried (4-1).

Council continued to discuss what NCDOT could provide and how Davenport Engineering would enhance those discussions and decisions.

Council provided clarification that \$3,000 would be paid from account # 6000 – Professional Services.

5. Consideration to request from NCDOT a joint workshop meeting between the Stokesdale Town Council and NCDOT District Engineer and NCDOT Project Engineers for projects within the Town of Stokesdale.

Council discussed coordinating a meeting with all the parties involved, fire, NCDOT, MPO, and citizens to have a joint meeting to discuss transportation issues.

Mayor Crawford made a **Motion** to have a workshop meeting for Thursday, November 02, 2023, at 7:00PM at Town Hall. Councilman Jones seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	Yes		

The motion carried (5-0).

Mayor Pro Tem Foy made a **Motion** to have the Town Clerk type a letter to NCDOT asking for an extension from the governing board on the comment period to November 30th, 2023. The letter to be sent to Mr. Wright Archer. Be sure to include project number of traffic circles. Be sure to copy Bobby Norris, NCDOT.

Councilman Jones seconded the motion and requested that the motion be **amended** to include that the project number R-5823 be added to the letter to NCDOT.

Mayor Pro Tem Foy accepted the amendment.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	Yes		

The motion carried (5-0).

6. Citizen Comments from the Floor (3-Minute Limit per Speaker).

Citizen Name: Priscilla Olinick

- Address: 3100 Pleasant Ridge Road, Summerfield, NC 27358
- Comment: Spoke against roundabouts. Do what citizens want.

Citizen Name: Mark Nadel

- Address: 8211 Wendy Gale Drive, Stokesdale, North Carolina 27357
- Comment: Spoke on roundabouts and the affect he believes it will have on truck traffic. Thanked Councilman Jones for making a motion to hire a traffic engineer.

7. Council Comments.

Councilman Rigsbee noted that he is not against using engineering firm but would rather meet with NCDOT first before spending this money on conversating with an engineering firm. The Town does have some traffic concerns that should be addressed.

Mayor Pro Tem Foy thanked everyone for coming out tonight and recognized Mr. Henshaw and Mr. Norris. Have a good weekend.

Councilman Landreth also thanked everyone for coming out. Will spend money wisely. Encouraged our citizens to voice their concerns to Council.

Councilman Jones also thanked everyone for attending and recognized Mr. Henshaw and Mr. Norris. He noted that Council members are accessible by email or phone and encouraged all citizens to voice their concerns to council. He added that Council should do everything reasonable to fix the traffic issues.

Mayor Crawford also thanked everyone for attending and recognized Mr. Henshaw and Mr. Norris. He noted his pleasure with the higher than normal attendance at this Special Called Meeting. Please consider attending the November 2, 2023 workshop!

Mayor Crawford made a **Motion** to adjourn the meeting. Councilman Jones seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	Yes		

The motion carried/failed (5-0).

Being no further business to come before the Council, the meeting was adjourned at 8:27pm.

Approved: _____

Michael E. Crawford
Mayor
Town of Stokesdale

ATTEST:

Robbie Lee Wagoner II
Town Clerk
Town of Stokesdale



MINUTES
TOWN OF STOKESDALE
REGULAR TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
FEBRUARY 08, 2024 AT 7:00 PM

In attendance: Mayor Michael E. Crawford; Mayor Pro Tem Derek Foy; Councilman Jim Rigsbee; Councilman Jimmy Landreth; Councilman Tim Jones; Town Attorney Charles H. Winfree; Town Finance/Budget Officer Kimberly Thacker and Town Clerk Robbie Lee Wagoner II. (Councilman Jim Rigsbee arrived at 7:27 PM.)

01. Call to Order, Pledge of Allegiance, and Invocation.

Mayor Crawford called the meeting to order at 7:00 PM.

Boy Scout Troop 600 led the Pledge of Allegiance.

Councilman Jones delivered the opening invocation.

02. Recognition of James Reed (Troop 600) for Eagle Scout Project.

The Town Council recognized James Reed of Boy Scout Troop 600 for his Eagle Scout Project. This project being the construction of a brick fire pit surrounded by a brick foundation in front of the Stokesdale Town Hall building. The purpose of this brick firepit is for the ceremonial retirement of flags by the Boy Scouts of America.

In appreciation and recognition of his Eagle Scout Project, the Town Council presented James Reed with a ceremonial plaque on behalf of the Town of Stokesdale.

03. Review and Adopt the Agenda: February 08, 2024.

Councilman Jones requested an **Amendment** to remove Agenda Item Number 20 (Consideration to modify turf grass maintenance contract for athletic fields).

Councilman Landreth requested an **Amendment** to table Agenda Item Number 14 (Consideration to authorize the Stokesdale Town Park Improvement Committee to purchase accessories for the Stokesdale Town Park) until the March 2024 regular Town Council meeting.

Councilman Landreth requested an **Amendment** to add Agenda Item Number 14 (Discussion of Eagle Scout Project).

Councilman Landreth made a **Motion** to adopt the agenda as amended.

Councilman Jones **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

04. Review and Adopt the following Minutes:

a) August 10, 2023, Regular Town Council Meeting

Mayor Crawford made a **Motion** to adopt the minutes, as written, from the August 10, 2023, Regular Town Council Meeting.

Councilman Landreth **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

b) August 10, 2023, Closed Session Meeting

Mayor Crawford made a **Motion** to adopt the minutes, as written, from the August 10, 2023, Closed Session Meeting.

Councilman Landreth **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

c) December 14, 2023, Closed Session Meeting

Mayor Crawford made a **Motion** to adopt the minutes, as written, for the December 14, 2023, Closed Session Meeting.

Mayor Pro Tem Foy **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

d) January 11, 2024, Regular Town Council Meeting

Mayor Crawford made a **Motion** to adopt the minutes, as written, from the January 11, 2024, Regular Town Council Meeting.

Councilman Landreth **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

05. Public Safety Reports:

a) Stokesdale Fire Department

Stokesdale Fire Chief Todd Gauldin presented the Stokesdale Fire Department report.

b) Guilford County Sheriff's Office

Town Clerk Wagoner read the report provided by the Guilford County Sheriff's Office.

06. Administrative Reports:

a) Administrative: Town Clerk Robbie Lee Wagoner II

Town Clerk Wagoner presented the Administrative Report.

b) Planning Board: Town Clerk Robbie Lee Wagoner II

Town Clerk Wagoner presented the Planning Board report.

c) Property Committee: Councilman Jim Rigsbee

No Property Committee report was presented.

d) Town Park Improvement Committee: Committee Chairman Tee Stephenson

Committee Chairman Tee Stephenson presented the Town Park Improvement Committee report.

07. Financial Reports: Town Finance/Budget Officer Kimberly Thacker

Town Finance/Budget Officer Thacker acknowledged with solemnity the recent passing of Mr. Rex Rouse. Mr. Rouse dedicated numerous years to conducting the financial audit for the Town, thereby rendering invaluable service to the community.

a) Financial Report: Town of Stokesdale General Fund

Town Finance/Budget Officer Thacker presented the financial report for the Town's General Fund.

b) Financial Report: Town of Stokesdale Water Enterprise Fund

Town Finance/Budget Officer Thacker presented the financial report for the Town's Water Enterprise Fund.

08. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Citizen Name: Ann Schneider

- Address: 8506 Rosedale Drive, Oak Ridge, North Carolina 27310
- Comment: Introduced herself as a current member of the Oak Ridge Town Council. Also introduced herself as a candidate for North Carolina House District 62. Asked for support during the GOP primary elections in March.

OLD BUSINESS:

09. Consideration of Upgrading the Lights on the Preexisting Light Poles located throughout the Town Park. (Continued from January 11, 2024, regular Town Council meeting)

Councilman Jones explained that, based on the recent updated provided by Tee Stephenson in his Town Park Improvement Committee report, this matter had been resolved and there was no need for further discussion.

NEW BUSINESS:

10. Consideration of 2024 Town of Stokesdale Special Called Town Council Meeting Schedule (Budget Workshops For Fiscal Year 2024-2025 Budget).

Mayor Crawford made a **Motion** to approve the 2024 Town of Stokesdale Special Called Town Council Meeting Schedule (Budget Workshops For Fiscal Year 2024-2025 Budget), as written.

Councilman Jones **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

11. Discussion of \$175,000 in funds granted to the Town from the Regional Economic Development Reserve portion of the FY23-24 North Carolina State Budget.

Town Clerk Wagoner informed the Town Council that the North Carolina Office of State Budget and Management has requested a scope of work document from the Town regarding the plans for the \$175,000 in funds granted to the Town from the Regional Economic Development Reserve portion of the FY23-24 North Carolina State Budget.

Mayor Pro Tem Foy explained that these funds would be used for the installation of lighting at the soccer fields located at the Town Park. Ideally, the Town would select a contractor by April. The installation of the lighting would be completed by August. These funds would be fully encumbered by June 30, 2024, and then fully spent by December 31, 2024.

Mayor Crawford explained that any remaining funds would be used for the purchase of a utility vehicle for the Town Park.

12. Consideration to authorize the Stokesdale Town Park Improvement Committee to prepare a Request for Proposal / Request for Qualifications for Lighting at the Stokesdale Town Park Soccer Fields.

Councilman Landreth made a **Motion** for Town Clerk Wagoner to prepare a Request for Proposals (RFP) for Lighting at the Stokesdale Town Park Soccer Fields.

Mayor Pro Tem Foy **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

13. Discussion of the installation of fencing around the Stokesdale Town Park Soccer Fields.

Councilman Landreth made a **Motion** for Town Clerk Wagoner to prepare a Request for Proposals (RFP) for Fencing around the Stokesdale Town Park Soccer Fields and the Playground Area.

Councilman Jones **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

14. Discussion of Eagle Scout Project.

Tee Stephenson explained that a local boy scout has offered to design and develop nature trails at the Stokesdale Town Park. This project would allow this boy scout with the opportunity to attain the rank of eagle scout. This boy scout would be assisted by several other boy scouts in Troop 139 who are willing to help.

Mayor Pro Tem Foy made a **Motion** for the Town to endorse Boy Scout Troop 139 to move forward with the designing of the nature trails at the Town Park, as well to endorse the Town Park Improvement Committee to serve as the liaisons between the Town and Troop 139.

Councilman Jones **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

15. Consideration of cost estimates to pump the septic tank located at the Stokesdale Town Park.

Councilman Landreth made a **Motion** to approve the cost estimate provided by Wilson Pumping Services (Cost Estimate Number 213727, dated January 24, 2024), thus authorizing Wilson Pumping Services to pump the septic tank located at the Town Park so long as the total cost does not exceed \$700.00.

Councilman Jones **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

16. Discussion of University of North Carolina's School of Government On-Demand Planning Board Training Session requirement for Stokesdale Town Planning Board members.

Councilman Jones made a **Motion** for the Town Council to request that Mr. Justin Snyder, the contracted Guilford County planner for the Town of Stokesdale, prepare a simple PowerPoint presentation. Once prepared, Mr. Justin Snyder will be requested to present this PowerPoint presentation to the newly appointed Town Planning Board member. Mr. Snyder will also be requested to provide handouts of this PowerPoint presentation to all current Town Planning Board members.

Councilman Jones **withdrew** his motion.

Councilman Tim Jones made a **Motion** that the Town Council request that the contracted Guilford County planner for the Town of Stokesdale, Mr. Justin Snyder, prepare a simple 45-minute PowerPoint presentation in lieu of the current (and now unavailable) training that the Town is requiring, through the University of North Carolina School of Government (UNC SOG). The Town Council is asking that this PowerPoint presentation be presented by the contracted Guilford County planner for the Town either in person or via zoom just before one of the next Planning Board meetings.

Councilman Landreth **seconded** the motion.

Councilman Landreth **requested** an **amendment** to the motion. This amendment being that the Town Council is only requiring the attendance of the 1 newly appointed Town

Planning Board member, however, the Town Council has asked the Town Staff to invite and encourage all Town Planning Board members to attend.

Councilman Jones **accepted** the **amendment** requested by Councilman Landreth.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

17. Discussion of appointment of Stokesdale Town Clerk as Special Voting Member for the Town of Stokesdale to the Technical Coordinating Committee (TCC).

Councilman Jones made a **Motion** to authorize the use of Town Staff time and Town Staff resources to allow the Town Clerk to attend and participate in all Technical Coordinating Committee (TCC) meetings. The Town Clerk is to keep a written record of all votes taken. The Town Clerk is to inform the Town Council of any decisions that may impact the Town.

Mayor Pro Tem Foy **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

18. Consideration of proposed Thoroughfare and Collectors Street Plan as prepared and adopted by the Greensboro Urban Area Metropolitan Planning Organization (GUAMPO).

Councilman Landreth made a **Motion** for Town Staff to invite the North Carolina Department of Transportation (NCDOT) and the Greensboro Urban Area Metropolitan Planning Organization (GUAMPO) to attend the March 14, 2024, regular Town Council meeting to further discuss the proposed 2023 Thoroughfare and Collectors Street Plan.

Councilman Rigsbee **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

19. Consideration of cost estimates for Radar Speed Sign.

Mayor Pro Tem Foy made a **Motion** to approve the quote provided by Stalker Radar (Quote Number 2084189, dated February 07, 2024) for the radar speed sign. The Town Clerk was also authorized to work with the North Carolina Department of Transportation (NCDOT) to obtain an encroachment agreement for the installation of the radar speed sign alongside US Highway 158. The total cost of the radar speed sign and the installation of the radar speed sign is not to exceed \$5,200.00. Furthermore, the cost of the radar speed sign and the cost of the installation of the radar speed sign are to be paid using monies from the Town's ARPA fund.

Councilman Rigsbee **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	NO	Councilman Rigsbee	YES
Councilman Jones	NO		

Motion carried (3-2).

21. Discussion of Social Media Policy for the Town of Stokesdale.

Mayor Pro Tem Foy stated that he, as a single member of the Town Council, has **requested** the Town Clerk to research and prepare a social media policy for the Town.

Councilman Jones made a **Motion** for the Town to eliminate the Town's official Facebook page.

Councilman Landreth **seconded** the motion.

Mayor Crawford	NO	Mayor Pro Tem Foy	NO
Councilman Landreth	NO	Councilman Rigsbee	NO
Councilman Jones	YES		

Motion failed (1-4).

22. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Citizen Name: John Blust

- Address: 5630 David Christian Place, Greensboro, North Carolina 27410
- Comment: Introduced himself as a candidate for North Carolina House District 62.

Citizen Name: Ryan Mayberry

- Address: 134 Wittenburg Springs Drive, Taylorsville, North Carolina 28681
- Comment: Introduced himself as a candidate for United States House of Representatives to represent North Carolina's 5th Congressional District.

Citizen Name: Michael Logan

- Address: 5202 Rambling Road, Greensboro, North Carolina 27409
- Comment: Introduced himself as a member of the Guilford County Board of Education. Provided updates to the Town regarding the Guilford County School System.

23. Council Comments.

Mayor Crawford: Expressed his gratitude for those in attendance, as well as for the elected officials who attended the meeting and spoke to the Town Council.

Mayor Pro Tem Foy: Expressed his gratitude for those in attendance, as well as thanked Michael Logan for presenting an update on the Guilford County School System and for continuing the dialogue between the Guilford County School Board and the Town Council.

Councilman Rigsbee: Apologized for arriving at the meeting late. Expressed his gratitude for those in attendance. Endorsed A.J. Daoud as his choice for the office of North Carolina Treasurer.

Councilman Landreth: Expressed his gratitude for having a good meeting. Gave thanks to God for allowing him to live within a good community that is filled with good people. Also expressed his thankfulness for having very few and very minor incidents in the report provided by the Guilford County Sheriff's Office.

Councilman Jones: Expressed his gratitude for the 6 members of the public who attended the meeting from 7:00 PM until 10:00 PM. Endorsed John Blust as his choice for North Carolina House District 62.

ANNOUNCEMENTS:

24. Council Announcements:

- a) The next regular Town of Stokesdale Town Planning Board meeting is scheduled for Thursday, February 22, 2024, at 7:00 PM inside the Stokesdale Town Hall Council Chambers.
- b) The next regular Town of Stokesdale Town Council meeting is scheduled for Thursday, March 14, 2024, at 7:00 PM inside the Stokesdale Town Hall Council Chambers.

ADJOURNMENT:

25. Adjournment of Meeting.

Councilman Landreth made a **Motion** to adjourn at **10:07 PM**.

Mayor Pro Tem Foy **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

Being no further business to come before the Town Council, the meeting was adjourned at **10:07 PM**.

Approved: _____

Michael E. Crawford, Mayor

ATTEST:

Robbie Lee Wagoner II, Town Clerk

Robbie Lee Wagoner II

From: Ryan Seals <rseals@guilfordcountync.gov>
Sent: Monday, March 4, 2024 11:18 AM
To: Robbie Lee Wagoner II
Subject: February 2024 Stokesdale Crime Stats


















For the month of February, the sheriff’s office responded to a total of 195 calls for service in Stokesdale town limits, resulting in 25 formal case reports.

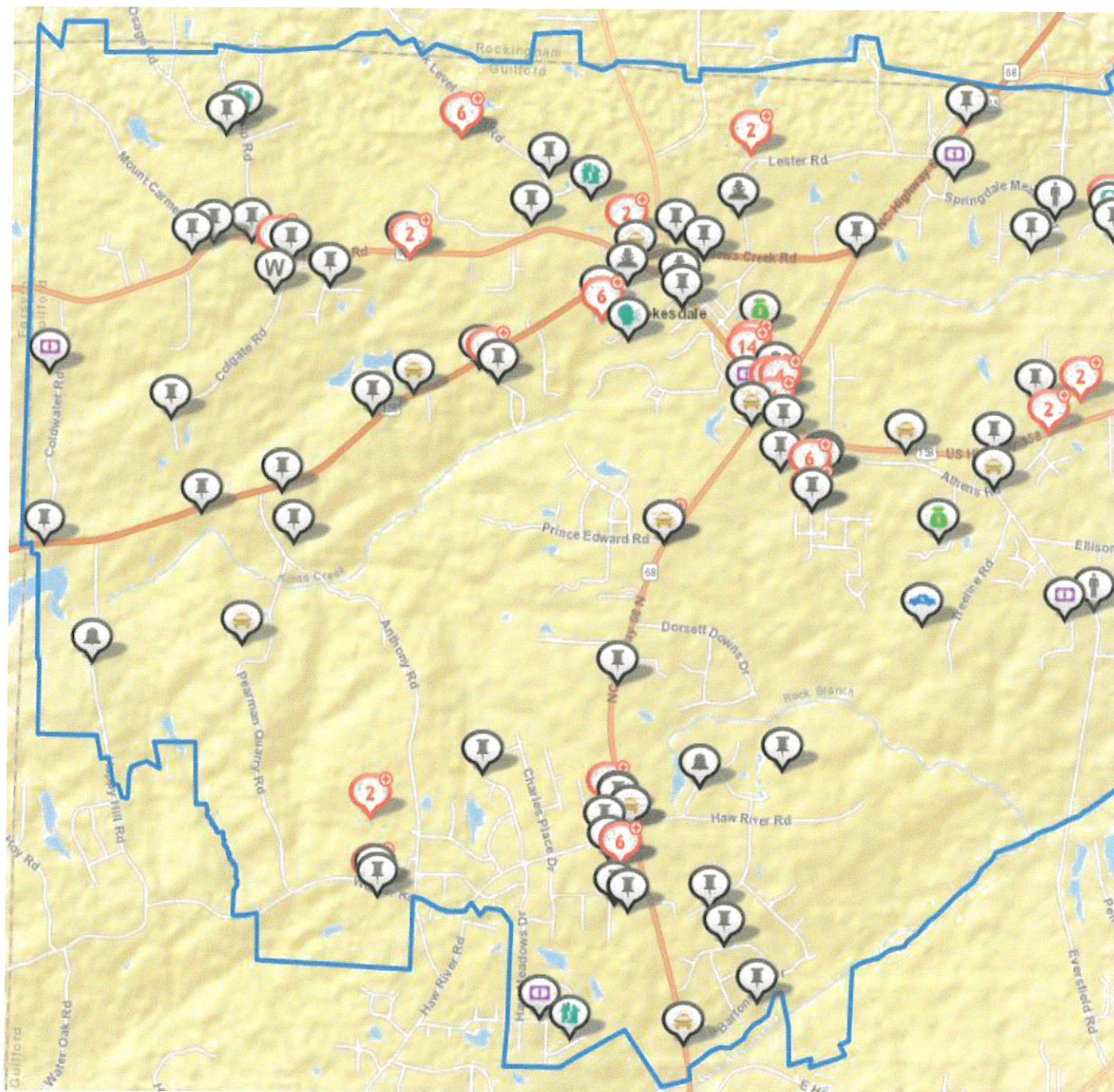
Of note:

- On 2/16, deputies took a report of a stolen dirt bike from the 7900-block of Lester Road. The case remains under investigation.
- On 2/19, deputies took a report of a breaking and entering to a construction trailer in the 7600-block of Hawkins Ridge Road. The case remains under investigation.
- On 2/29, deputies took a report of a vandalism at town park in which a subject was seen on video doing burnouts on the soccer fields. An 18-year-old male suspect was identified and later charged by patrol deputies. Estimated damages were \$1500.

Calls by type:

- This is type of call upon initial dispatch, call nature often was changed after further investigation upon deputy arrival.
- Numbers denoted on the map indicate multiple calls for service at the same location.

 BURGLARY - VEHICLE	1	 FRAUD	5
 DISTURBANCE	5	 MISSING PERSON	2
 ALARM	16	 MOTOR VEHICLE THEFT	2
 INDECENT EXPOSURE	1	 NOISE VIOLATION	5
 ASSAULT	1	 OTHER	105
 DOMESTIC	8	 SUSPICIOUS	10
 WEAPONS OFFENSE	2	 VANDALISM	1
 WARRANT	3	 THEFT	5
 TRESPASSING	2		
 TRAFFIC	21		



Sergeant Ryan Seals

District I

Guilford County Sheriff's Office

7504 Summerfield Road, Summerfield, NC 27358

336-641-2303 | m: 336-382-8877

rseals@guilfordcountync.gov | www.guilfordcountysheriff.com



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ADMINISTRATIVE REPORT
TOWN OF STOKESDALE
TOWN COUNCIL
REGULAR MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
MARCH 14, 2024 AT 7:00 PM

WATER REPORT:

- 7 water meters installed
- 50 water meters in stock
- 11 applications for transfer of water service & water meters in
- 20 water meters/applications on hold for builders
- 13 work orders
- 85 811s
- 797 water bills mailed out
- Water Line Extension Project (Coldwater Road)
 - High-level overview of the project's progress: The surveying for the project took Stewart longer than anticipated but is complete and the file was provided to Hazen and Sawyer by Stewart during the last week of February. The next steps will include preliminary design including the geotechnical investigations by S&ME, layout of the water line alignment, and the completion of environmental investigations by Hazen and Sawyer. Hazen and Sawyer anticipates this phase will be complete by the end of April.
 - Milestones achieved, challenges encountered, and how the ARPA grant funds have been allocated thus far: Thus far, completion of the surveying milestone, modeling of the alternatives, and general selection of the alignment has been the primary focus. No challenges that weren't anticipated have been encountered at this time. ARPA grant funds have been allocated to the preliminary design and surveying tasks thus far. To date, \$109,126.65 have been invoiced to the Town of Stokesdale for this project, of which, \$89,047.50 are for surveying services.
 - General timeline for when the bid phase of the project is anticipated to begin: Hazen and Sawyer anticipates being ready to bid this project in the 3rd quarter of 2024, properly allocating the funds by the deadline.

- Water Line Extension Project (Ellisboro Road)
 - Kennerly provided the Town Staff with the bid documents in February.
 - Kennerly is requesting the following information from the Town:
 - Date of sealed bid opening
 - Time of sealed bid opening
 - Contract Times: Days
 - Liquidated Damages
 - Contract Price
 - Progress Payments; Retainage
 - Interest
- With the assistance of Matt Casto with the North Carolina Rural Water Association, Town Staff was able to complete and submit the annually required Local Water Supply Plan to the North Carolina Department of Environmental Quality on February 19, 2024.
 - After comparing the amount of water that the Town of Stokesdale sold to its water customers in 2023 to the amount of water that the Town of Stokesdale purchased from the City of Winston-Salem in 2023, Matt Casto found that an average of 5% was considered to be “unaccounted for”. In 2022, this number was 8%. Therefore, the amount of “unaccounted for” water has decreased from 2022 to 2023. According to Matt Casto, North Carolina expects most municipalities to have roughly 5% to 15% of their water to be considered “unaccounted for”, so the Town of Stokesdale is on the good end of that statistic.
- Upcoming Water System Report Deadlines:
 - Annual Consumer Confidence Report (CCR) – Due July 01, 2024
 - 3-Year Lead & Copper Report – Due July 01, 2024
 - Lead Service Line Inventory – Due October 16, 2024

ADMINISTRATIVE REPORT:

- **February 20, 2024:** Town Clerk Wagoner and Deputy Town Clerk Winfree met with Jorge Ortega, Director of Guilford County Animal Services.
 - Current contract between the Town of Stokesdale and Guilford County Animal Services will expire on June 30, 2024.
 - Town Clerk Wagoner has contacted Guilford County to request a contract proposal as soon as possible.
- **February 20, 2024:** Senator Phil Berger visited the Stokesdale Town Hall.
 - Senator Berger met with Councilman Jones, Councilman Rigsbee, and Town Clerk Wagoner.

- **February 28, 2024:** Incident occurred at the Stokesdale Town Park.
 - A silver Toyota 4Runner purposefully damaged town property by driving through the wet grass surrounding the parking lot at the Stokesdale Town Park at approximately 5:45 PM.
 - Town Staff took swift action and contacted the Guilford County Sheriff's Office the following morning to report the incident.
 - The driver of the silver Toyota 4Runner was located and was later charged by the Guilford County Sheriff's Office after admitting to the incident.
- **March 04, 2024:** Town Clerk Wagoner met with Hank Henning, Duke Energy's Local Government and Community Relations Manager.
 - Town Clerk Wagoner requested that Duke Energy provide advance notice of any planned power outages that may impact Stokesdale residents.
- **March 05, 2024:** Primary Elections were held at Stokesdale Town Hall.
- **March 07, 2024:** Town Clerk Wagoner submitted the monthly Contribution Summary Report to the North Carolina Retirement System.
- **March 11, 2024:** Town Clerk Wagoner attended the Technical Coordinating Committee (TCC) meeting.
 - The following items will impact the Town of Stokesdale directly:
 - 2024 TAC Bylaws Update - updates bylaws to define a new mechanism for selecting the TAC Town Representative and their alternate following a February meeting of MPO town mayors.
 - NCDOT Division 7 Project Update: Project R-5823 (Widening of NC 65/NC 68 from NC 65 in Stokesdale (Southernmost intersection) to US 220/Future I-73 in Guilford/Rockingham Counties. The start date of this project is 05/19/2026. The completion date of this project is FY2028. The cost of this project is \$17,000,000. The current status of this project is "Planning and design activities underway, coordinate with R-2577C." The lead of this project is Chris Smitherman.
- **March 19, 2024:** Deputy Town Clerk Winfree will be attending a virtual workshop hosted by the North Carolina State Archives.
 - The following items will be discussed: creating a filing system that matches with retention schedules, organizing a filing structure that helps you find records more efficiently, and best practices for naming and managing electronic files.

- **March 28, 2024:** Town Clerk Wagoner will be attending the 2024 Regional Risk Management Services Meeting hosted by the North Carolina League of Municipalities.
 - The following items will be discussed: Renewal information and rate information from the League's Health Benefits Trust, Workers' Compensation Trust, and Property and Casualty Trust; Important information related to HBT's transition to Aetna and their in-house eligibility and billing vendor, Vimly; Risk management programming and course offerings; Employment liability trends; Parks & Rec mitigation strategies.
- **March 29, 2024:** Stokesdale Town Hall will be closed in observance of the Good Friday Holiday.
- **April 10, 2024:** Deadline to submit quarterly reports for the following grants: Guilford County ARPA Grant, NC House Bill 1163 Grant, NC State Budget Grant.
- Deputy Town Clerk Martin has been working with Robin Keller, Clerk to the Board of Guilford County Commissioners, to obtain information on advertising legal notices on Guilford County's website.
- Deputy Town Clerk Winfree has been working to prepare an index of all current contracts the Town of Stokesdale currently has. This index will ensure that Town Council and Town Staff are aware of all contract expiration dates in advance.



PLANNING BOARD REPORT

**TOWN OF STOKESDALE
TOWN COUNCIL
REGULAR MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
MARCH 14, 2024 AT 7:00 PM**

- The next regular Town of Stokesdale Planning Board meeting scheduled for March 28, 2024, at 7:00 PM inside the Town Hall Chambers, has been **canceled**.
- The reason for the cancellation of this meeting is because no applications were filled with the Guilford County Department of Planning and Development prior to the cut-off date of February 07, 2024.
- Deputy Town Clerk Winfree will prepare and publicly advertise an official notice of cancellation soon.
- Per the request of the Stokesdale Town Council, Justin Snyder with Guilford County Planning and Development has provided Town Staff with training materials for the Stokesdale Planning Board. Mr. Snyder has also prepared a PowerPoint presentation and will present said presentation to the Stokesdale Planning Board just before the next Planning Board meeting.

Town of Stokesdale
Balance Sheet
Feb-24

	Total	Interest %	Mature Date
ASSETS			
Current Assets			
Bank Accounts			
American Rescue Plan Act (ARPA) - Fidelity Bank	350,331.00	0.00%	
Bank of Oak Ridge Checking (Money Market)	23,774.98	1.4900%	
Bank of Oak Ridge-CDARS			
CDAR - Acct #1028153712	51,527.56	4.16241%	11/29/2024
CDAR- Acct#1028610315	178,057.95	3.92228%	2/26/2026
CDAR- Acct#1028430228	327,007.24	3.9223%	1/22/2026
CDAR - Acct #1028503632	145,268.99	3.92228%	2/5/2026
CDAR - Acct# 1028610323	280,492.48	3.92228%	2/26/2026
CDAR - Acct# 1028610285	290,270.89	3.92228%	2/26/2026
CDAR - Acct# 1026872924	447,583.38	3.6816%	3/7/2024
CDAR- Acct# 1026970586	655,459.24	3.6816%	3/28/2024
CDAR - Acct#1026970594	55,525.53	3.6816%	3/28/2024
CDAR - Acct#1028153704	47,033.30	4.16241%	11/29/2024
CDAR -Acct# 1028047114	185,359.64	3.92228%	11/7/2024
Total Bank of Oak Ridge-CDARS	\$ 2,663,586.20		
Fidelity Bank - 002762	331,992.06	0.05%	
Petty Cash	150.00	0.00%	
Total Bank Accounts	\$ 3,369,834.24		
Accounts Receivable			
Salary & F.I.C.A. Due from Water Enterprise	668.10		
Expenses due from Water Enterprise	0.00		
Due to GF from GC Grant \$3.1M	21.00	Attny Fees	
Sales Tax 2022-2023	2,086.76		
Water Enterprise Reimbursement	11,579.71		
Total Accounts Receivable	\$ 14,355.57		
Total Current Assets	\$ 3,384,189.81		
TOTAL ASSETS	\$ 3,384,189.81		
LIABILITIES			
Other Current Liabilities			
American Rescue Plan Act (ARPA) \$725,475	350,331.00		
Small Town Development \$50K	-		
Total Other Current Liabilities	\$ 350,331.00		
Total Current Liabilities			
Total Liabilities	\$ 350,331.00		
EQUITY			
Open Balance Equity	3,042,524.61		
Reserved for Specific Purpose (Public Safety)	23,500.00		
Stabilization by State Statute	96,663.00		
Net Revenue	-128,828.80		
Total Equity	\$ 3,033,858.81		
TOTAL LIABILITIES AND EQUITY	\$ 3,384,189.81		

Town of Stokesdale
Budget vs. Actuals: Budget 2024 - FY24 P&L
Feb-24

	Actual	Budget	over Budget	% of Budget
Section A: Income				
Beer & Wine Excise Tax		24,000.00	-24,000.00	0.00%
Contributions & Donations - Parade	5,215.00	3,000.00	2,215.00	173.83%
Greensboro-Jamestown Profit Share	686.00	23,000.00	-22,314.00	2.98%
Investment Earnings	64,540.68	85,000.00	-20,459.32	75.93%
Miscellaneous	11.00	1,000.00	-989.00	1.10%
Plan Review Inspection Fee		5,000.00	-5,000.00	0.00%
Planning & Zoning Fees	4,919.79	20,000.00	-15,080.21	24.60%
State Collected Revenues (Utilities)	65,871.77	295,000.00	-229,128.23	22.33%
Town Hall & Park Facility Rentals	690.00	3,000.00	-2,310.00	23.00%
Total Income from Outside Sources	\$ 141,934.24	\$ 459,000.00	-\$ 317,065.76	30.92%
Undesignated Funds				
Reserved Funds	50,000.00	50,000.00		
Total Income	\$ 191,934.24	\$ 509,000.00	-\$ 317,065.76	37.71%
Section B: Expenses				
10000 - Capital Outlays				
10100 - Park Investment	50,000.00	50,000.00	0.00	100.00%
Total 10000 - Capital Outlays	\$ 50,000.00	\$ 50,000.00	0.00	100.00%
20000 - Cultural & Recreational				
20100 - Events Fund/Community Day	5,086.58	5,500.00	-413.42	92.48%
20300 - Park Electrical, Repairs, Cleaning, Lighting	4,984.68	7,000.00	-2,015.32	71.21%
Total 20000 - Cultural & Recreational	\$ 10,071.26	\$ 12,500.00	-\$ 2,428.74	80.57%
30000 - Economic & Physical Developemnt				
Planning & Zoning			0.00	
30100 - Advertising - Planning & Zoning	1,769.44	6,500.00	-4,730.56	27.22%
30200 - Planning Fees - Planning & Zoning	12,500.00	25,000.00	-12,500.00	50.00%
Total Planning & Zoning	\$ 14,269.44	\$ 31,500.00	-\$ 17,230.56	45.30%
Total 30000 - Economic & Physical Developemnt	\$ 14,269.44	\$ 31,500.00	-\$ 17,230.56	45.30%

General Fund

Budget vs Actual

February 2024

40000 - General Administrative Expense

40100 - Administrative Expenses, & Fees, Education					
40200 - Advertising (not zoning related)					
40300 - Membership & Dues					
40350 - Code Book/Development Ordinance					
40400 - Travel & Conferences for Staff/Council					
40500 - Town Hall Repairs & Maintenance					
40600 - Office Equipment Purchase/Repair					
40700 - Housekeeping, Printing, Office Supplies & Software					
40800 - Postage					
40801 - Elections					
40900 - Insurance, Bonding, Workers Comp					
41000 - Lawn/Outdoor Maintenance					
70100 - Town Hall Electricity					
70200 - Internet/Phone					
70300 - Security/Alarm					
70400 - IT Security & Website Design					

Total 40000 - General Administrative Expense

60000 - Legal & Professional Services

60200 - Audit

60300 - Legal & Professional - Attorney

Total 60000 - Legal & Professional Services

80000 - Payroll Expenses

80100 - F.I.C.A.

80200 - Mileage Reimbursement

80300 - Payroll Processing Fees

80400 - Town Hall Staff Salaries

80500 - Health Insurance

80501 - Dental Insurance

80502 - Vision Insurance

80503 - ST Disability

80504 - State Retirement

80600 - Stipends-Council Expense

Total 80000 - Payroll Expenses

90000 - Public Safety

	2,575.79	7,000.00	0.00		
	120.00	1,000.00	-4,424.21		36.80%
	9,594.31	10,000.00	-880.00		12.00%
		30,700.00	-405.69		95.94%
	2,887.85	2,950.06	-62.21		0.00%
	2,607.84	20,000.00	-17,392.16		97.89%
	2,284.86	7,000.00	-4,715.14		13.04%
	14,607.36	25,000.00	-10,392.64		32.64%
	479.83	2,000.00	-1,520.17		58.43%
		4,000.00	-4,000.00		23.99%
	9,017.73	10,000.00	-982.27		0.00%
	22,000.00	42,300.00	-20,300.00		90.18%
	7,851.26	14,000.00	-6,148.74		52.01%
	6,829.42	10,001.88	-3,172.46		56.08%
	876.00	3,500.00	-2,624.00		68.28%
	8,152.95	9,600.00	-1,447.05		25.03%
\$	89,885.20	\$ 199,051.94	\$ 109,166.74		84.93%
					45.16%
	10,625.00	12,000.00	-1,375.00		
	7,339.00	45,000.00	-37,661.00		88.54%
\$	17,964.00	\$ 57,000.00	\$ 39,036.00		16.31%
					31.52%
	10,797.38	18,600.29	-7,802.91		
	428.38	500.00	-71.62		58.05%
	1,809.73	2,700.00	-890.27		85.68%
	118,107.78	208,341.00	-90,233.22		67.03%
	4,557.99	16,800.00	-12,242.01		56.69%
	210.48	480.00	-269.52		27.13%
	66.48	144.00	-77.52		43.85%
	128.58	252.00	-123.42		46.17%
	9,592.74	17,024.34	-7,431.60		51.02%
	24,516.56	34,800.00	-10,283.44		56.35%
\$	170,216.10	\$ 299,641.63	\$ 129,425.53		70.45%
					56.81%
					0.00

**General Fund
Budget vs Actual
February 2024**

90050 - Public Safety	834.00	1,000.00	-166.00	83.40%
90100 - Fire Inspections & Investigations	1,599.00	10,000.00	-8,401.00	15.99%
90200 - Guilford County / Animal Control Service	9,366.00	20,635.00	-11,269.00	45.39%
Total 90000 - Public Safety	\$ 11,799.00	\$ 31,635.00	\$ 19,836.00	37.30%
Total GF Operating Expenses	\$ 364,205.00	\$ 681,328.57	\$ 317,123.57	53.46%
Net Operating Revenue				
Other Revenue	-\$ 172,270.76	-\$ 172,328.57	\$ 57.81	99.97%

Section C: Reduction in GF Expenses from WE Fund Reimbursement

40500 - Town Hall Repairs & Maintenance	1,197.00	-9,180.00	-7,983.00	
40600 - Office Equipment Purchase/Repair	1,048.75	-3,213.00	-2,164.25	
40700 - Housekeeping, Printing, Office Supplies & Software	6,704.78	-11,475.00	-4,770.22	
40900 - Insurance, Bonding, Workers Comp	4,139.14	-4,590.00	-450.86	
70100 - Town Hall Electricity	3,603.73	-6,426.00	-2,822.27	
70200 - Internet/Phone	3,134.70	-4,590.86	-1,456.16	
70300 - Security/Alarm	402.08	-1,606.50	-1,204.42	
70400 - IT Security & Website Design	3,742.20	-4,406.40	-664.20	
60200 - Audit	4,876.88	-5,508.00	-631.13	
80100 - F.I.C.A.	4,956.00	-8,537.53	-3,581.54	
80300 - Payroll Processing Fees	830.67	-1,239.30	-408.63	
80400 - Town Hall Staff Salaries	54,211.47	-95,628.52	-41,417.05	
80500 - Health Insurance (Benefits)	2,278.26	-8,113.28	-5,835.02	
80501 - State Retirement	4,403.07	-7,814.17	-3,411.10	
Total Reduction GF Expenses from WE Reimbursement	\$ 95,528.72	-\$ 172,328.57	-\$ 76,799.85	-55.43%
Net Other Revenue	\$ 95,528.72	\$ 509,000.00	\$ 413,471.28	18.77%

General Fund
Checks/Debits/Deposits
Feb-24

Transaction		Num	Name	Memo/Description	Clr	Amount	Balance
Date	Type						
Beginning Balance							332,889.53
02/02/2024	Expenditure		ADP Payroll	ADP Payroll Expense	R	-98.39	332,791.14
02/05/2024	Expenditure		NCLM	Vison/Dental/Disability - Employee/Employer	R	-142.00	332,649.14
02/05/2024	Expenditure		Blue Cross & Blue Shield	BCBS Employee Health Insurance	R	-732.51	331,916.63
02/05/2024	Expenditure		NC Retirement	NC TREASURER-DST2 - Employee Retirement	R	-1,833.57	330,083.06
02/05/2024	Deposit			Greensboro/Jamestown Profit Share	R	417.00	330,500.06
02/07/2024	Deposit			Hugh Creed Lakeside Landing	R	700.00	331,200.06
02/08/2024	Deposit			Myers Carpentry - BOA Hearing 7886 Eversfield	R	250.00	331,450.06
02/08/2024	Expenditure		ADP Payroll	Staff/Council - Net Pay	R	-7,110.89	324,339.17
02/08/2024	Expenditure			Fed/NC/FICA - Employee/Employer	R	-2,365.62	321,973.55
02/12/2024	Check	50056	Tim Jones	Tim Jones - Net Pay	R	-234.43	321,739.12
02/13/2024	Deposit			Park Rental	R	50.00	321,789.12
02/13/2024	Deposit			Land Solutions - Planning/Zoning Fees	R	1,400.00	323,189.12
02/14/2024	Deposit			Park Rental	R	25.00	323,214.12
02/14/2024	Deposit			NC DEPARTMENT OF Solid Waste Disposal Distribution	R	1,248.25	324,462.37
02/16/2024	Expenditure		ADP Payroll	ADP Payroll Expense	R	-98.39	324,363.98
02/18/2024	Bill Payment (Check)	6512	Total Computer Solutions	Monthly IT Services	R	-676.02	323,687.96
02/18/2024	Bill Payment (Check)	6509	Price Mill Towing & Transport	Christmas Banners/Putting up - Taking down	R	-1,000.00	322,687.96
02/18/2024	Bill Payment (Check)	6507	Excellence Lawncare & Landscaping	Monthly Lawncare Services	R	-2,000.00	320,687.96
02/18/2024	Bill Payment (Check)	6506	Duke Energy	Power Bills -	R	-2,221.47	318,466.49
02/18/2024	Bill Payment (Check)	6510	Signs & Trophies, LLC	Invoice 30656 Name plate Mason Winfree - Plaque for Boy Scouts	C	-37.45	318,429.04
02/18/2024	Bill Payment (Check)	6508	Ms. Whitney Woody	Monthly Cleaning	C	-480.00	317,949.04
02/18/2024	Bill Payment (Check)	6511	Spectrum Business	Monthly Services	C	-821.37	317,127.67

General Fund
Checks/Debits/Deposits
February 2024

02/18/2024	Bill Payment (Check)	6513	USPS	Postage for Town Hall - General Fund	R	-342.00	316,785.67
02/20/2024	Bill Payment (Check)		Salem Benefits Group, Inc	Quarterly Payment for Health Insurance	R	-600.00	316,185.67
02/20/2024	Bill Payment (Check)		Great American Financial Services	Printer/Copier	R	-337.48	315,848.19
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis FICA	R	18.67	315,866.86
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis FICA	R	18.67	315,885.53
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis FICA	R	18.67	315,904.20
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis FICA	R	18.67	315,922.87
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis FICA	R	18.68	315,941.55
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis FICA	R	18.68	315,960.23
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis FICA	R	23.74	315,983.97
02/21/2024	Payment		Water Enterprise Account	Certified Mail for WE paid by GF - reimbursement	R	15.73	315,999.70
02/21/2024	Payment		Water Enterprise	Gary Matchunis form 1099 paid by GF - reimbursement	R	1.25	316,000.95
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis FICA	R	23.74	316,024.69
02/21/2024	Payment		Water Enterprise Account	Shared overhead expense reimbursement from WE - December	R	13,573.18	329,597.87
02/21/2024	Payment		Water Enterprise Account	shared overhead expense reimbursement from WE - January	R	10,953.64	340,551.51
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis Net Pay	R	286.57	340,838.08
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis Net Pay	R	225.43	341,063.51
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis Net Pay	R	225.42	341,288.93
02/21/2024	Payment		Water Enterprise	Reimbursement for Gary Matchunis Net Pay	R	225.42	341,514.35
02/22/2024	Expenditure		ADP Payroll	Staff/Council - Net Pay	R	-6,985.22	334,529.13
02/22/2024	Deposit			Park Rental	R	25.00	334,554.13
02/22/2024	Expenditure			Fed-NC-FICA Employee/Employer	R	-2,340.72	332,213.41
02/29/2024	Check	50057	Tim Jones	Tim Jones - Net Pay	R	-234.44	331,978.97
02/29/2024	Deposit			Interest Earned Checking	R	13.09	331,992.06
						<u>-\$ 897.47</u>	
						<u>-\$ 897.47</u>	

<i>Grants/Restricted Funds</i>	<i>ARPA</i>	<i>Guilford County ARPA Grant</i>	<i>NC House Bill 1163</i>	<i>NC Div of Water Infrastructure Grant</i>	<i>Small Town Development Grant</i>
	\$ 725,475.00	\$ 3,113,038.00	\$ 1,154,081.75	\$ 400,000.00	\$ 50,000.00
<i>Expenditures</i>	<i>ARPA</i>	<i>Guilford County ARPA Grant</i>	<i>NC House Bill 1163</i>	<i>NC Div of Water Infrastructure Grant</i>	<i>Small Town Development Grant</i>
Hawkins Landscape Architecture	\$ 2,010.00				
FEI Civil Engineers and Land Surveys	\$ 7,100.00				
(Park) Pickleball/Basketball	\$ 248,571.00				\$ 50,000.00
(Park) Playground equipment	\$ 81,692.83				
A&D Enterprises, Inc.			\$ 19,546.06		
Kennerly Engineering & Design, Inc.			\$ 18,000.00		
Baseball/Softball Lights at Community Park (8401 Capri Drive, Stokesdale)	\$ 50,000.00				
Charles Winfree (Attorney)	\$ 2,474.50	\$ 4,058.98			
Hazen & Sawyer (Engineering Study)		\$ 366,400.00			
Greensboro Engineering PLLC (Stokesdale Soccer Field Lighting)	\$10,000.00				
Duke Energy - Installation for 2 new light poles & lights for Basketball and Pickleball Courts	\$ 1,360.92				
Balance Available by Special Revenue Fund: Expenditures TBD	\$ 322,265.75	\$ 2,742,579.02	\$ 1,116,535.69	\$ 400,000.00	\$ -

American Rescue Plan Act (ARPA) Federal Transaction Report

All Dates

Transaction		Date	Type	Num	Name	Memo/Description	Amount	Balance	
Back Yard Paradise	08/29/2023	Bill	6099f	Back Yard Paradise	50% of project cost INV 6099f - playground equipment		-40,846.42	-40,846.42	
	09/08/2023	Bill	6099f.2	Back Yard Paradise	Invoice 6099f.2 - FINAL pmnt playground equipment		-40,846.41	-81,692.83	
Total for Back Yard Paradise									
Charles Winfree	01/24/2023	Bill		Charles Winfree	Invoice # 11317 23-SdaleRFP (Park Grant) ARPA		-240.00	-240.00	
	04/24/2023	Bill		Charles Winfree	Invoice # 11463 - 23 -SdaleRFP (Park Grant) ARPA		-260.00	-500.00	
	06/29/2023	Bill		Charles Winfree	Invoice # 11735-23 -SdaleRFP (Park Grant) ARPA		-1,974.50	-2,474.50	
	Total for Charles Winfree								
CJ Builders, Inc.	07/05/2023	Bill	Inv# 000000043	CJ Builders, Inc.	Invoice #000000043		-20,848.52	-20,848.52	
	10/26/2023	Bill	Invoice #000000054	CJ Builders, Inc.	Invoice #000000054		-110,199.32	-131,047.84	
	11/26/2023	Bill		CJ Builders, Inc.	Invoice #000000058 - Fencing		-30,000.00	-161,047.84	
	11/26/2023	Bill		CJ Builders, Inc.	Invoice #000000058 - Basketball goals, court		-55,100.00	-216,147.84	
	12/03/2023	Bill		CJ Builders, Inc.	Invoice #000000060 -Balance of Basketball goals, court, etc		-5,099.32	-221,247.16	
	12/17/2023	Bill		CJ Builders, Inc.	Invoice #000000062 - Testing reimbursement		-735.00	-221,982.16	
	12/17/2023	Bill	Invoice #000000062	CJ Builders, Inc.	Invoice #000000062 - FINAL PAYMENT		-26,588.84	-248,571.00	
	Total for CJ Builders, Inc.								
Duke Energy	02/18/2024	Check	2012	Duke Energy			0.00	0.00	
	Total for Duke Energy								
Duke Energy*								\$	0.00

	02/18/2024	Bill	Duke Energy*	Work Service order installation for 2 new light poles & lights for Basketball and Pickleball Courts	-1,360.92	-1,360.92
Total for Duke Energy*					-\$ 1,360.92	
FEI Civil Engineers and Land Surveyors						
	05/13/2023	Bill	INV#30770 FEI Civil Engineers and Land Surveyors	Invoice # 30770 Project 20033.001 7901 Athens Rd Boundary Survey	-7,100.00	-7,100.00
Total for FEI Civil Engineers and Land Surveyors					-\$ 7,100.00	
Greensboro Engineering PLLC						
	12/18/2023	Bill	Greensboro Engineering PLLC	Invoice #4306 PO#20230926-A Electrical design for Soccer field	-10,000.00	-10,000.00
Total for Greensboro Engineering PLLC					-\$ 10,000.00	
Hawkins Landscape Architecture						
	07/14/2022	Bill	Hawkins Landscape Architecture	Deposit for Designing Fee	-500.00	-500.00
	10/11/2022	Bill	299 Hawkins Landscape Architecture	Designing Fees - Invoice #000299 (ARP Funds)	-1,510.00	-2,010.00
Total for Hawkins Landscape Architecture					-\$ 2,010.00	
Stokesdale Parks & Recreation						
	01/17/2024	Bill	Stokesdale Parks & Recreation	4 ea - WCS 65FT CLASS III CCA Wood Poles Pn:807355 1946.507/ea	-7,786.03	-7,786.03
	01/17/2024	Bill	Stokesdale Parks & Recreation	8 ea - WCS 50FT Class III CCA Wood Poles Pn:807356 1946.507/ea	-15,572.05	-23,358.08
Total for Stokesdale Parks & Recreation					-\$ 23,358.08	
Not Specified						
	09/30/2021	Journal Entry	402		362,737.50	362,737.50
	09/30/2022	Journal Entry	514		362,737.50	725,475.00
Total for Not Specified					\$ 725,475.00	
TOTAL					\$ 348,907.67	

Water Enterprise Account
Balance Sheet
Feb-24

AGENDA ITEM NUMBER: 10b

	Total	Interest %	Mature Date
ASSETS			
Current Assets			
Bank Accounts			
Bank Of Oak Ridge CDARS			
CDAR - Acct# 1028153682	259,075.86	4.16241%	11/29/2024
CDAR - Acct# 1028083196	77,319.10	3.92228%	11/14/2024
CDAR - Acct# 1027147832	120,632.14	3.68160%	5/2/2024
CDAR - Acct# 1028153739	63,099.39	4.16241%	11/29/2024
Total Bank Of Oak Ridge CDARS	\$ 520,126.49		
Capital Reserve Fund - CRF (0345)	107,372.21	0.05%	
Fidelity-Water Enterprise (0504)	1,342,288.51	0.05%	
NCCMT	562,213.27		
Regular Savings (0403)	45,067.57	0.02%	
Total Bank Accounts	\$ 2,577,068.05		
Total Current Assets	\$ 2,577,068.05		
Accounts Receivable			
AR- Water Sales	22,185.44	Includes February billing	
Active - 90+Days Past Due	0.00	0 Account	
Inactive - 90+Days Past Due	6,115.66	26 Accounts	
Total AR- Water Sales	28,301.10		
HB 1163 from General Fund	33,596.06	check written in March	
Sales Tax Refund 2023-2024	639.60		
Total Accounts Receivable	\$ 62,536.76		
Other Current Assets			
Special Revenue Funds			
Guilford County ARPA \$3.1M	2,513,038.00		
Total Special Revenue Funds	\$ 2,513,038.00		
Prepaid Expenses	-33,596.06		
Total Prepaid Expenses	-\$33,596.06		
Contra Expense Accounts			
Allowance for Doubtful Accounts	-6115.66		
Total Contra Expense Accounts	-\$ 6,115.66		
Total Other Current Assets	\$ 2,473,326.28		
TOTAL ASSETS	\$ 5,112,931.09		
LIABILITIES			
Accounts Payable			
Water Reimbursement due to General Fund	11,579.71		
Expenses paid by GF due to GF			
Payroll due to General Fund Account	668.10		
Total Accounts Payable	\$ 12,247.81		
Other Current Liabilities			
Water Deposits Refundable	39,984.60		
Capital Reserve Fund - SDF Fees (Restricted)	107,372.21		
Guilford County ARPA \$3.1M	2,999,852.37	See attached detail	
Total Other Current Liabilities	\$ 3,147,209.18		
Total Current Liabilities	\$ 3,159,456.99		
TOTAL LIABILITIES	\$ 3,159,456.99		

Water Enterprise Account - Town of Stokesdale
Budget vs. Actuals: Budget 2024 - FY24 P&L

Feb-24

Section A: Income

	Actual	Budget	Total	over Budget	% of Budget
Damage Penalties/Meter Reading		1,000.00		-1,000.00	0.00%
Investment Income	31,498.71	30,000.00		1,498.71	105.00%
Taps & Connection Fee	34,300.00	20,000.00		14,300.00	171.50%
Water Capacity Fees	31,500.00	60,000.00		-28,500.00	52.50%
Water Sales	441,727.97	640,000.00		-198,272.03	69.02%
Late Fees	1,089.24	1,000.00		89.24	108.92%
Transfer from Fund Balance					
Transfer from Capital Reserve Fund					

Total Income

\$	540,115.92	\$	880,000.00	-\$	339,884.08	61.38%
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Section B: Expenses

11000- Water Purchase					
11001 - One Time Capacity Fee	143,037.14	225,000.00		-81,962.86	63.57%
	128,000.00	128,000.00			

Total Water Purchase

\$	271,037.14	\$	353,000.00	-\$	81,962.86	76.78%
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Expenses

12000 - Administrative					
12001 - Bond & Insurance		1,000.00		-1,000.00	0.00%
12002 - Contract Operation	44,583.75	110,000.00		-65,416.25	40.53%
12003 -Engineering Consultation Fees		50,000.00		-50,000.00	0.00%
12004 - Dues/Subscriptions/Office Supplies	2,657.21	6,500.95		-3,843.74	40.87%
12005 - ORC Gary Matchunis	8,000.00	16,000.00		-8,000.00	50.00%
12006 - Postage	3,515.73	6,000.00		-2,484.27	58.60%
12008 - F.I.C.A. Expense	352.38	765.00		-412.62	46.06%
12009 - Mileage Reimbursement	831.68	2,000.00		-1,168.32	41.58%
12010 - Salaries	4,606.52	10,000.00		-5,393.48	46.07%

Total 12000 - Administrative & Payroll Expenses

13000 - Repairs & Maintenance

13002 - Chemicals	581.00	700.00		-119.00	83.00%
13003 - Chlorinator Maintenance		4,000.00		-4,000.00	0.00%

Water Enterprise

Budget vs Actual

February 2024

13006 - Electricity Chlorinator Utilities	472.75	650.00	-177.25	72.73%
13007 - Marking Water Lines 811	234.20	1,000.00	-765.80	23.42%
13007 - Supplies/Water Hydrant Maintenance		5,000.00	-5,000.00	0.00%
13008 - Water Line/Meter Installation/Gen Repair	110.93	15,000.00	-14,889.07	0.74%
13009 - Water Tank Maintenance		1,000.00	-1,000.00	0.00%
13010 - Water Testing	3,626.40	4,000.00	-373.60	90.66%
Total 13000 - Repairs & Maintenance	\$ 5,025.28	\$ 31,350.00	\$ 26,324.72	16.03%
14000 - Water Capital				
14002 - Transfer to Capital Reserve Fund (CRF)	31,500.00	60,000.00	-28,500.00	52.50%
Total 14000 - Water Capital	\$ 31,500.00	\$ 60,000.00	\$ 28,500.00	52.50%
16000 - Meters				
16001 - Electronic Water Meters Changeout			0.00	
16002 - Electronic Water Meters New Construction	9,314.91	25,000.00	-25,000.00	0.00%
Total 16000 - Meters	\$ 9,314.91	\$ 45,000.00	\$ 35,685.09	46.57%
17000 - Contingency Appropriations				
Total Expenses	\$ 381,424.60	\$ 707,671.44	\$ 326,246.84	53.90%
Net Operating Income	\$ 158,691.32	\$ 172,328.56	\$ 13,637.24	92.09%
15000- Over Head Reimbursement Expense to General Fund				
15001- Office Equipment Purchase/Repair	1,048.75	3,213.00	-2,164.25	32.64%
15002- Housekeeping, Printing, Office Supplies, & Software	6,704.78	11,475.00	-4,770.22	58.43%
15003 - Insurance, Bonding, Workers Comp	4,139.14	4,590.00	-450.86	90.18%
15004 - Town Hall Repairs & Maintenance	1,197.00	9,180.00	-7,983.00	13.04%
15005 - Audit	4,876.88	5,508.00	-631.12	88.54%
15006 - Town Hall Electricity	3,603.73	6,426.00	-2,822.27	56.08%
15007 - Internet/Phone	3,134.70	4,590.86	-1,456.16	68.28%
15008 - Security/Alarm	402.08	1,606.50	-1,204.42	25.03%
15009 - IT Security & Website Design	3,742.20	4,406.40	-664.20	84.93%
15010 - F.I.C.A	4,956.00	8,537.53	-3,581.53	58.05%
15011 - Payroll Processing Fees	830.67	1,239.30	-408.63	67.03%
15012 - Town Hall Salaries	54,211.47	95,628.52	-41,417.05	56.69%
15013 - Health Insurance (Benefits)	2,278.26	8,113.28	-5,835.02	28.08%
15014- State Retirement	4,403.07	7,814.17	-3,411.10	0.00%
Total 15000 - Over Head Reimbursement Expense to General Fund	\$ 95,528.73	\$ 172,328.56	\$ 76,799.83	55.43%
Net Income	\$ 63,162.59	\$ 0.00	\$ 63,162.59	

Water Enterprise Account
Checks/Debits/Deposits
Feb-24

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount	Balance
Beginning Balance							
02/01/2024	Deposit			Water Deposit	R	50.00	1,394,177.10
02/01/2024	Deposit		New Generation Builders	New Generation Builders	R	4,700.00	1,394,227.10
02/02/2024	Deposit				R	818.08	1,398,927.10
02/05/2024	Deposit				R	2,669.63	1,399,745.18
							1,402,414.81
02/05/2024	Deposit			Transfer Deposit IB FROM Public MM XXXXXX504	R	-4,500.00	1,397,914.81
02/05/2024	Deposit			January Capacity Fees into Capacity Account	R	353.63	1,398,268.44
02/06/2024	Deposit				R	30.79	1,398,299.23
02/06/2024	Deposit				R	1,859.43	1,400,158.66
02/06/2024	Deposit				R	272.10	1,400,430.76
02/07/2024	Deposit				R	302.54	1,400,733.30
02/07/2024	Deposit				R	2,501.04	1,403,234.34
02/08/2024	Deposit				R	55.12	1,403,289.46
02/08/2024	Deposit				R	10,396.63	1,413,686.09
02/09/2024	Deposit				R	331.21	1,414,017.30
02/12/2024	Deposit				R	334.25	1,414,351.55
02/12/2024	Deposit				R	408.03	1,414,759.58
02/12/2024	Deposit				R	451.92	1,415,211.50
02/13/2024	Deposit				R	1,248.70	1,416,460.20
02/13/2024	Deposit		Lamb & Peeples Builders Inc	Lamb & Peeples Builders	R	1,200.00	1,417,660.20
02/13/2024	Deposit		Keystone Group	Keystone Group, Inc	R	1,200.00	1,418,860.20
02/13/2024	Deposit				R	639.58	1,419,499.78
02/14/2024	Deposit				R	542.04	1,420,041.82
02/14/2024	Deposit				R	99.58	1,420,141.40
02/15/2024	Deposit				R	242.13	1,420,383.53
02/15/2024	Deposit				R	208.06	1,420,591.59

Water Enterprise
Checks/Debits/Deposits
February 24

02/16/2024	Deposit			R	236.30	1,420,827.89
			Project #31410-008- Invoice #03 Engineering Services rendered - Water line Extension - work through December 31, 2023 -Preliminary Engineering for the alignment of the water line - Surveying Activities by Stewart Engineering - Preparation for the geotechnical boring along alignment.	C	-54,117.00	1,366,710.89
02/18/2024	Bill Payment (Check)	5946	Hazen and Sawyer			
02/18/2024	Bill Payment (Check)	5947	Katherine W Shoaf	R	-10.16	1,366,700.73
02/18/2024	Bill Payment (Check)	5948	North Carolina 811, Inc.	C	-25.00	1,366,675.73
02/18/2024	Bill Payment (Check)	5949	Oscar J Haley		-24.36	1,366,651.37
02/18/2024	Bill Payment (Check)	5952	Yates Construction Company, Inc.			
			Invoice #'s 1255-1256-1257	R	-4,600.00	1,362,051.37
02/18/2024	Bill Payment (Check)	5951	Town of Stokesdale			
			December/January Shared overhead reimbursement - Gary's salary reimbursement - Misc reimbursements paid by GF	R	-25,666.16	1,336,385.21
02/18/2024	Bill Payment (Check)	5945	Cathy Caldwell		-11.03	1,336,374.18
02/20/2024	Bill Payment (Check)		City of Winston Salem			
			Water	R	-7,000.00	1,329,374.18
02/20/2024	Bill Payment (Check)		City of Winston Salem			
			Water	R	-14,778.70	1,314,595.48
02/20/2024	Deposit		Acct# 2180696 - Water Bill for 12/20/2023 - 1/31/2024	R	287.44	1,314,882.92
02/20/2024	Deposit			R	38.20	1,314,921.12
02/20/2024	Deposit			R	563.23	1,315,484.35
02/20/2024	Deposit			R	233.77	1,315,718.12
02/20/2024	Deposit			R	328.91	1,316,047.03
02/20/2024	Deposit		Water Deposit	R	50.00	1,316,097.03
02/20/2024	Deposit		Water Deposit	R	50.00	1,316,147.03
02/20/2024	Deposit			R	1,098.63	1,317,245.66
02/21/2024	Bill Payment (Check)		Energy United			
				R	-58.76	1,317,186.90
02/21/2024	Deposit			R	74.32	1,317,261.22
02/21/2024	Deposit			R	1,300.74	1,318,561.96
02/22/2024	Deposit			R	1,492.19	1,320,054.15
02/22/2024	Deposit			R	363.15	1,320,417.30
02/23/2024	Deposit			R	123.74	1,320,541.04
02/26/2024	Deposit			R	548.89	1,321,089.93

Water Enterprise
Checks/Debits/Deposits

February 24

02/26/2024	Deposit			R	620.62	1,321,710.55
02/26/2024	Deposit			R	2,298.70	1,324,009.25
02/27/2024	Deposit	CJ Builders, Inc.	CJ Builders, Inc.	R	1,200.00	1,325,209.25
02/27/2024	Deposit			R	5,996.70	1,331,205.95
02/27/2024	Deposit			R	563.80	1,331,769.75
02/27/2024	Deposit			R	184.93	1,331,954.68
02/27/2024	Deposit	Keystone Group	Keystone Group	R	2,400.00	1,334,354.68
02/28/2024	Deposit			R	2,534.53	1,336,889.21
02/29/2024	Deposit	Water Deposit		R	175.00	1,337,064.21
02/29/2024	Deposit			R	549.01	1,337,613.22
02/29/2024	Deposit			C	348.40	1,337,961.62
02/29/2024	Deposit			C	833.62	1,338,795.24
02/29/2024	Deposit			R	55.66	1,338,850.90
02/29/2024	Deposit			R	2,896.63	1,341,747.53
02/29/2024	Deposit			C	370.25	1,342,117.78
02/29/2024	Deposit			C	170.73	1,342,288.51
					-\$ 51,888.59	
					-\$ 51,888.59	

Guilford County \$3.1M - Detail
Transaction Report

Transaction			Memo/Description	Amount	Balance
Date	Type	Num			
03/27/2023	Journal Entry	437	Guilford County Grant \$3.1M		
11/08/2023	Bill	Hazen and Sawyer	Project #31410-008- Invoice #01 Engineering Services rendered - Water Line Extension - See attached	3,113,038.00	3,113,038.00
12/27/2023	Bill	Hazen and Sawyer	Project #31410-008- Invoice #02 Engineering Services rendered - Water Line Extension - See attached to check stub	-12,420.00	3,100,618.00
12/31/2023	Bill	Town of Stokesdale	Charles Winfree Attny Fees paid by GF due from GC ARPA \$3.1M	-12,979.65	3,087,638.35
12/31/2023	Bill	Town of Stokesdale	Charles Winfree Attny Fees paid by GF due from GC ARPA \$3.1M	-560.00	3,087,078.35
12/31/2023	Bill	Town of Stokesdale	Charles Winfree Attny Fees paid by GF due from GC ARPA \$3.1M	-40.00	3,087,038.35
12/31/2023	Bill	Town of Stokesdale	Charles Winfree Attny Fees paid by GF due from GC ARPA \$3.1M	-20.00	3,087,018.35
12/31/2023	Bill	Town of Stokesdale	Charles Winfree Attny Fees paid by GF due from GC ARPA \$3.1M	-780.00	3,086,238.35
12/31/2023	Bill	Town of Stokesdale	Charles Winfree Attny Fees paid by GF due from GC ARPA \$3.1M	-1,040.00	3,085,198.35
12/31/2023	Bill	Town of Stokesdale	Charles Winfree Attny Fees paid by GF due from GC ARPA \$3.1M	-1,597.98	3,083,600.37
02/18/2024	Bill	Hazen and Sawyer	Project #31410-008- Invoice #03 Engineering Services rendered - Water line Extension - work through December 31, 2023 -Preliminary Engineering for the alignment of the water line - Surveying Activities by Stewart Engineering - Preparation for the geotechnical boring along alignment.	-54,117.00	3,029,483.37
02/29/2024	Bill	Hazen and Sawyer	Project #31410-008- Invoice #04 Engineering Services rendered - Water line Extension - work through January 31, 2024 Preliminary Engineering for the alignment of the water line - Surveying Activities by Stewart Engineering - Preparation for the geotechnical boring along alignment.	-29,610.00	2,999,873.37
02/29/2024	Bill	Town of Stokesdale	Charles Winfree Attny Fees paid by GF due from GC ARPA \$3.1M	-21.00	2,999,852.37

Total for
*Guilford County
ARPA \$3.1M

\$ 2,999,852.37



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

MEMO TO: Robbie Lee Wagnor II
Town Clerk
Town of Stokesdale

FROM: Wright Archer, PE
Division Engineer
NCDOT Division 7

DATE: March 11, 2024

SUBJECT: Project: US 158(Reidsville Road) Improvements (R-2577C)
Guilford County

The R-2577 project was identified under the 1989 trust fund law. The trust fund was to accomplish 4 things initially: construct an intrastate system, loop system, pave secondary roads, and provide additional Powell Bill (aid to municipalities) funds. Since then, the STI law has been passed in 2013. The STI law establishes the Strategic Mobility Formula, which allocates available revenues based on data-driven scoring and local input. It is used to develop the State Transportation Improvement Program (STIP), which identifies the projects that will receive funding during a 10-year period.

In 2018, the Environmental Assessment/Finding of No Significant Impact (EA/FONSI) document identified the R-2577C selected alternative as Alternative 3: The northern bypass. Since STI has been in place, the R-2577C project has yet to be a scored project based on data as described above. Based on the traffic volumes observed or projected in the future, the demand for a 4-lane bypass isn't warranted in the year 2045.

The table below represents the actual traffic data from 2017 to 2023 and 2040 projected traffic data based on the traffic forecast conducted for the R-5823 project. The table also shows a conservative growth rate applied to interpolate traffic numbers in 2045.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS, DIVISION 7
OFFICE

Telephone: (336) 487-0000
Fax: (336) 336-3637
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location
1584 YANCEYVILLE STREET
P.O. BOX 14996
GREENSBORO, NC 27405

		US 158 South of NC 65 (Belews Creek Rd)	US 158 in Stokesdale Btwn NC 65 (Belews Creek Rd) and NC 68	NC 65 (Belews Creek Rd)	NC 68/NC 65	NC 68 North of NC 65
AADT (Veh/Day)	2017	8,600	11,700	6,300	14,800	---
	2018	8,000	10,200	6,300	9,500	7,900
	2023	8,100	9,800	5,900	7,900	6,000
	2040	10,600	15,300	8,800	12,900	12,200
	2045	11,500	14,600	9,000	13,600	11,300
Generalized Service Volume AADT (Veh/Day) for LOS D		20,700	20,700	20,700	19,000	19,000
		35 mph - Signalized highway (2- lane w/50% Green Time)	35 mph - Signalized highway (2-lane w/50% Green Time)	35 mph - Signalized highway (2-lane w/50% Green Time)	50 mph - Rural two- lane highway	50 mph - Rural two- lane highway

The follow scenarios are the actions the Town can take:

1. Do Nothing. If at some point in the future the project scores well enough to become funded, the project development process can refine what the project looks like during development. Since this project is part of an environmental document for the overall R-2577 project, it will continually be evaluated, without taking up any submittal slots from any organizations, during future prioritizations until it scores well enough to become funded or until it is requested to be removed.
2. Delete the Project. Request to delete the project out of the STIP in between prioritization cycles. If this action is taken, Stokesdale will lose this submittal slot and would have to contend for a submittal slot for a new project during future prioritization submittal windows.
3. Modify the Project. Leave the project as is for now, and then during future P8 SPOT Prioritization Submittal window request for the project to be modified to a project description which would be more in line with how Stokesdale envisions improvements to be taking place and align with the new thoroughfare plan.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS, DIVISION 7
OFFICE

Telephone: (336) 487-0000
Fax: (336) 336-3637
Customer Service: 1-877-368-4968
Website: www.ncdot.gov

Location:
1584 YANCEYVILLE STREET
P.O. BOX 14996
GREENSBORO, NC 27405

ESTIMATE

AGENDA ITEM NUMBER: 13



Backyard Paradise
3123-K Cedar Park Rd
Greensboro, NC 27405

byparadise.nc@gmail.com
+1 (336) 697-3092
www.byparadise.com

Town Of Stokesdale

Bill to

Town Of Stokesdale
8325 Angel-Pardue Road
Stokesdale, NC 27357 USA

Ship to

Town Of Stokesdale
8325 Angel-Pardue Road
Stokesdale, NC 27357 USA

Estimate details

Estimate no.: 1012
Estimate date: 02/14/2024
Expiration date: 03/13/2024

Sales Person: Mary
Payment Terms: TBD
Estimated Lead Time: 6-10 Weeks

#	Product or service	Qty	Rate	Amount
1.	Park and Site Amenities 6' Bench w/ back - Green Standard Coating bench w/ black frame - in-ground mount	2	\$588.00	\$1,176.00
2.	Park and Site Amenities 6' Bench w/ back - Green Standard Coating bench w/ green frame - in-ground mount	4	\$588.00	\$2,352.00
3.	Park and Site Amenities 32 Gallon Trash Receptacle - Green Standard Coating w/ in-ground mount	3	\$598.00	\$1,794.00
4.	Park and Site Amenities 32 Gallon Steel Dome Lid - Green Standard Coating	3	\$180.00	\$540.00
5.	Park and Site Amenities 32 Gallon Plastic Liner - Black	3	\$60.00	\$180.00
6.	Park and Site Amenities 1 Hump (3) Bike Wave Rack - Green Powder Coat Finish w/ in-ground mounting	2	\$156.00	\$312.00
7.	Freight	1	\$480.00	\$480.00
8.	Rubber Mat 3' x 5' x 2" Swing/Slide Mat Black -115lbs (bottom of double slides)	2	\$245.00	\$490.00
9.	Rubber Mat 10' Diameter x 2" Wear Mat - Black 575lbs (8 interlocking pcs) (merry-go-round)	1	\$1,375.00	\$1,375.00
10.	Rubber Mat	1	\$585.00	\$585.00

6' Diameter x 2" Wear Mat - Black 235lbs (nest swing - could use a 3'x5' mat instead as this does not spin)

11.	Freight	1	\$260.00	\$260.00
	Same cost on just 1 mat or all mats - as all goes on 1 pallet.			

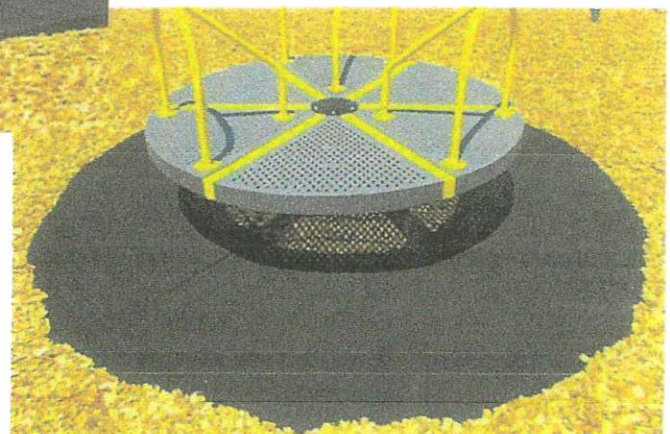
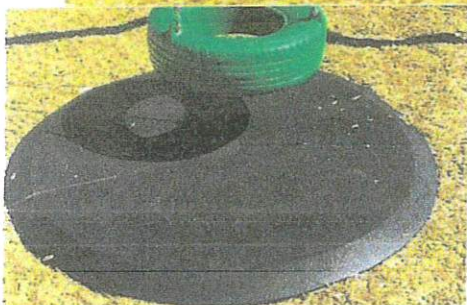
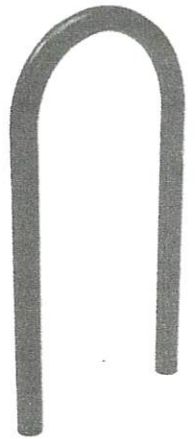
12.	Installation	1	\$2,585.00	\$2,585.00
	Will adjust once items are finalized.			

Subtotal	\$12,129.00
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Sales tax	\$768.77
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Total	\$12,897.77
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Expiry date	03/13/2024
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TOWN OF STOKESDALE MEMORANDUM



TO: Stokesdale Town Council

FROM: Robbie Lee Wagoner II, Town Clerk

DATE: Tuesday, March 12, 2024

RE: Proposal for Lead and Copper Rule (LCR) revisions service line inventory compliant support

Dear Stokesdale Town Council,

I am writing to inform you about a recent development regarding the proposal provided by Aaron Babson of Hazen and Sawyer engineering for the Lead and Copper Rule (LCR) Revisions Service Line Inventory Compliance Support, which was initially provided to Stokesdale Town Staff on March 06, 2024.

Today, March 12, 2024, at 4:06 PM, Stokesdale Town Staff received an email update from Aaron Babson clarifying an error in the proposal previously submitted. Aaron stated that the proposal he provided contained a lump sum balance for all services, whereas he intended for the proposal to delineate rates by category. The revised proposal would enable the Town to assess the cost of each service category individually and select the required categories accordingly.

In light of this discrepancy, Stokesdale Town Staff has omitted the original proposal from the agenda packet for Thursday's regular Town Council meeting. We have promptly requested Aaron to furnish us with the corrected proposal at his earliest convenience. Once the corrected proposal is received, Stokesdale Town Staff will promptly forward it to the Stokesdale Town Council for your consideration.

We apologize for any inconvenience this may cause and appreciate your understanding and patience as we work to ensure accuracy and clarity in the proposal process.

Thank you for your attention to this matter.

Respectfully submitted,

Robbie Lee Wagoner II, Town Clerk

Tuesday, March 12, 2024

Date

ROY COOPER
Governor

ELIZABETH S. BISER
Secretary

RICHARD E. ROGERS, JR.
Director



NORTH CAROLINA
Environmental Quality

RECEIVED

DEC 22 2022

NC0241035_20222012_PB_MM_LSLI

December 20, 2022

TO: TOWN OF STOKESDALE
PO BOX 465
STOKESDALE, NC 27357

RE: STOKESDALE, TOWN OF
WATER SYSTEM NUMBER: NC0241035
COUNTY: GUILFORD

ACTION REQUIRED: LEAD SERVICE LINE INVENTORY

As part of the Lead and Copper Rule Revisions (LCRR) published December 16, 2021, the Environmental Protection Agency (EPA) requires that all community water systems (CWS) and non-transient non-community (NTNC) water systems develop an inventory of all service line connections, including both system-owned and customer-owned. The inventory must identify the potential presence of lead within each service line connection.

INVENTORY REQUIREMENTS

The required service line inventory must meet the following LCRR requirements (40 CFR 141.84(a)):

1. The initial inventory must be completed and submitted to the North Carolina Public Water Supply (PWS) Section by **October 16, 2024.**
2. The inventory must include all service lines connected to the distribution system regardless of ownership status.
3. Each service line, or portion of the service line where ownership is split, must be categorized as "Lead", "Galvanized Requiring Replacement", "Non-lead", or "Unknown."
4. A water system must use any information on lead and galvanized iron or steel when conducting the inventory. The water system must review historical records to develop the initial inventory. Records include, but are not limited to:
 - a. Construction and plumbing codes, permits, and existing records or other documentation which indicates the service line materials.
 - b. Water system records, including distribution system maps and drawings, historical records on each service connection, meter installation records, historical capital improvement or master plans, and standard operating procedures.
 - c. Inspections and other distribution system records that indicate the material composition of the service connections.
 - d. Previous materials evaluation. Systems can download a copy of their Construction Materials Report previously submitted to the state at <https://www.ncwater.org/?page=679>.

Other methods can be used to verify or supplement historical records. Recommended methods of verification are visual inspection of service line material, water quality sampling, and excavation. Additional information regarding these methods is available in EPA's Lead Service Line Inventory guidance linked below. If your system is considering an alternative inventory approach, such as predictive modeling, contact the PWS Section using the contact information at the end of this correspondence.



North Carolina Department of Environmental Quality | Division of Water Resources
512 North Salisbury Street | 1634 Mail Service Center | Raleigh, North Carolina 27699-1634
919.707.9100

AVAILABLE RESOURCES

Additional information on developing an initial lead service line inventory can be found at:

- North Carolina Department of Environmental Quality, Public Water Supply Section: <https://deq.nc.gov/about/divisions/water-resources/drinking-water/compliance-services>.
- U.S. Environmental Protection Agency Lead Service Line Inventory Guidance: <https://www.epa.gov/ground-water-and-drinking-water/revised-lead-and-copper-rule>.
- Lead and Copper Rule Revisions: <https://www.ecfr.gov/current/title-40/chapter-I/subchapter-D/part-141/subpart-I>.

CONTACT INFORMATION

If you require additional information or assistance, contact Hannah Mendez, Lead and Copper Rule Manager, at (919) 707-9090 or the Lead and Copper compliance team at pwss.lcr@ncdenr.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "RBSadosky".

Rebecca Sadosky, Ph.D., Chief
Public Water Supply Section
Division of Water Resources, NCDEQ

cc: Administrative Contact: HUNSUNCKER, PRISCILLA

Revised Lead and Copper Rule

Lead and Copper Rule Revisions Service Line Inventory Guidance

On August 4, 2022, EPA released *Guidance for Developing and Maintaining a Service Line Inventory* to support water systems with their efforts to develop inventories and to provide states with needed information for oversight and reporting to EPA. The guidance provides essential information to help water systems comply with the Lead and Copper Rule Revisions requirement to prepare and maintain an inventory of service line materials by October 16, 2024. Specifically, EPA's Lead Service Line Inventory guidance:

- Provides best practices for inventory development and communicating information to the public.
- Includes a template for water systems, states, and Tribes to use or adapt to create their own inventory.
- Contains case studies on developing, reviewing, and communicating about inventories.
- Highlights the importance of prioritizing inventory development in disadvantaged communities and where children live and play.

EPA is harmonizing regulatory requirements with unprecedented funding through President Biden's Bipartisan Infrastructure Law to make rapid progress on removing harmful lead from America's drinking water.



FACT SHEET FOR DEVELOPING AND MAINTAINING A SERVICE LINE INVENTORY

There is no safe level of lead exposure. EPA will continue to strengthen actions to protect communities from lead in drinking water. This guidance alongside regulatory improvements, infrastructure investments like the \$15 billion provided by the Bipartisan Infrastructure Law for identifying and replacing lead service lines (LSLs), and other actions, are significant steps towards replacing 100% of LSLs across the country.

Service line inventories are the foundation from which water systems can take action to address LSLs. Establishing an inventory of service line materials and identifying the location of LSLs are key steps in getting them replaced. A comprehensive and accurate inventory allows you to publicly track progress on LSL identification and replacement, engaging the community and enhancing transparency. In addition, a comprehensive and accurate inventory can help all systems by supporting asset management programs and customer communications.

WHO CAN BENEFIT FROM THIS FACT SHEET

All community water systems (CWSs) and non-transient non-community water systems (NTNCWSs) must submit an initial inventory to their state or primacy agency by **October 16, 2024**. If you are a CWS or NTNCWS, this fact sheet can help you understand your requirements and prepare your inventory.

WHAT INFORMATION DOES IT CONTAIN?

This fact sheet provides an overview of EPA's requirements for developing an initial inventory. It also contains a summary of EPA recommendations. For more details, refer to the full guidance for developing and maintaining a service line inventory, available online here: <https://www.epa.gov/ground-water-and-drinking-water/revised-lead-and-copper-rule>

HOW IS THIS FACT SHEET ORGANIZED?



SECTION 1

Required inventory elements and definitions



SECTION 2

Inventory planning



SECTION 3

Records review



SECTION 4

Service line investigations



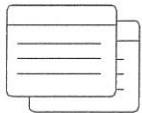
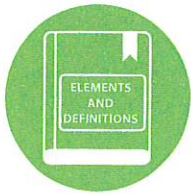
SECTION 5

Sharing inventory information with the public



SECTION 6

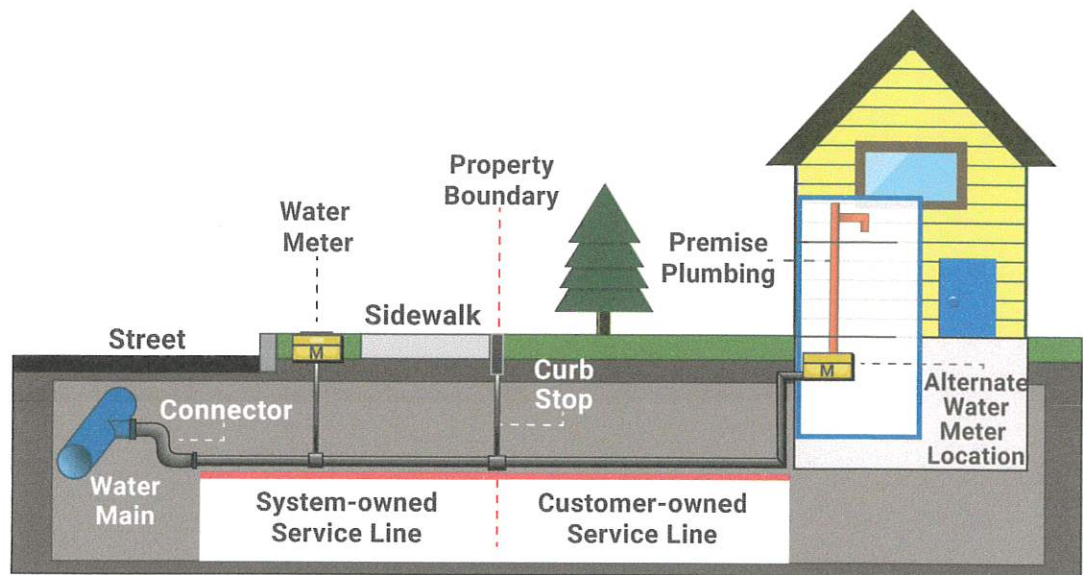
Information for systems with only non-lead service lines



SECTION 1

REQUIRED INVENTORY ELEMENTS AND DEFINITIONS

Your inventory **must** include all service lines, regardless of the actual or intended use. You must classify the system- and customer-owned portions separately where ownership is split (see example pictured).



You must classify service lines using one of the four definitions below.

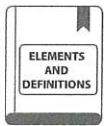
Lead: A portion of the pipe that is made of lead, which connects the water main to the building inlet.

Galvanized Requiring Replacement (GRR): A galvanized service line that is or ever was downstream of an LSL or is currently downstream of an unknown service line.

Non-Lead: The service line is determined not to be lead or GRR through an evidence-based record, method, or technique.

Unknown: The service line material is not known to be a lead, GRR, or non-lead, such as where there is no documented evidence supporting material classification.

EPA recommends you track additional information in your inventory, such as pipe diameter and installation date, source of material information, actual material of non-lead lines, and other lead sources (*e.g.*, lead goosenecks and solder).



SECTION 2

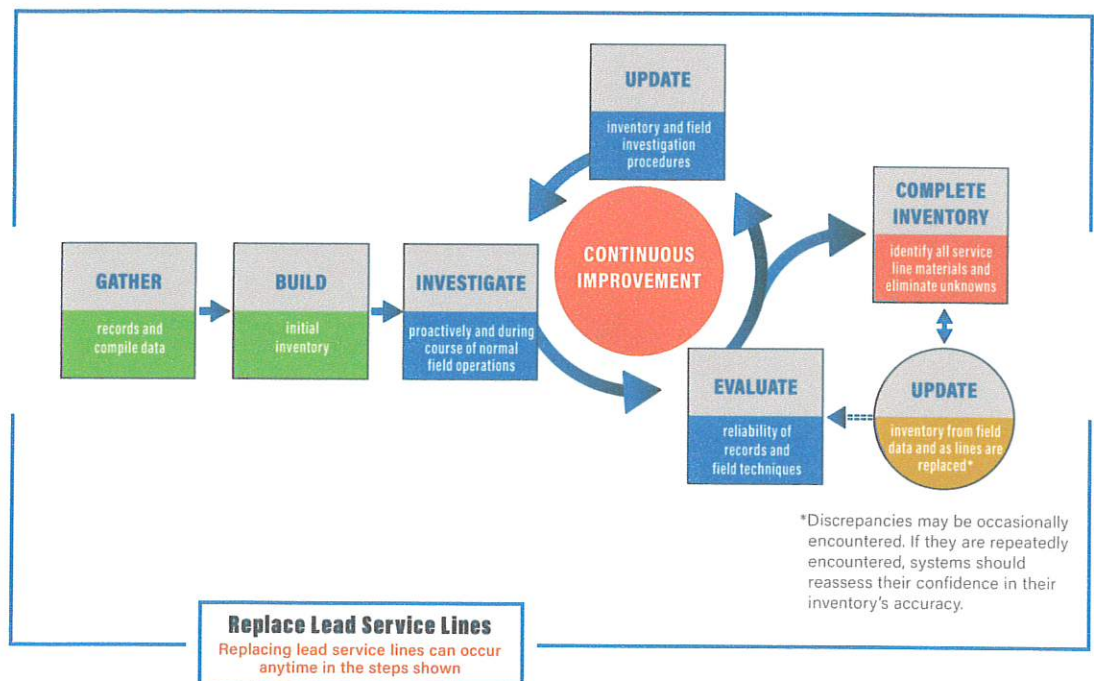
INVENTORY PLANNING

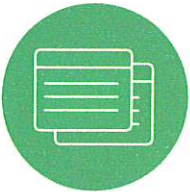
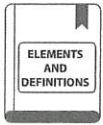
EPA recommends you begin your inventory development process with the following steps:

- Identify staff and resources.
- Select an inventory format.
- Develop procedures for collecting service line information.
- Develop partnerships.

EPA developed a spreadsheet template that you can use and/or customize for your inventory, available online here <https://www.epa.gov/ground-water-and-drinking-water/revised-lead-and-copper-rule>. You should choose an inventory format that is easily updated and conforms with any state or primacy agency requirements.

EPA recommends considering the inventory a **living data set** that is continuously improved over time as materials are investigated and LSLs are replaced. See the figure below for a schematic of the inventory lifecycle. As shown, EPA recommends systems to begin lead service line replacement (LSLR) as soon as possible, regardless of the state of inventory development.





SECTION 3

RECORDS REVIEW

You **must** review the following to prepare your initial inventory:

- Previous materials evaluation. Specifically, you must review the materials evaluation you performed to identify lead and galvanized iron or steel under the original Lead and Copper Rule.
- All construction and plumbing codes, permits, and existing records or other documentation that indicates the service line materials used to connect structures to the distribution system.
- All water system records, including distribution system maps and drawings, historical records on each service connection, meter installation records, historical capital improvement or master plans, and standard operating procedures.
- All inspections and records of the distribution system that indicate the material composition of the service connections that connect a structure to the distribution system.
- Any resource, information, or investigation method provided by or required by the state or primacy agency to develop your initial inventory.

Records reviewed previously need not be reviewed again.

73481

645 E. Maple St.

SERVICE RECORD

LOT NO 230

DATE 7-15-41

SIZE OF PIPE 6

SIZE OF STOP 3/4

SIZE OF FEMALE 3/4

SIZE OF 3/4

LOCATION OF PIPE 22 ft. Lead

LOCATION OF WATER NORTH WALL

NAME NUMBER DATE SET REMARKS

Ther. 220 ft. 9/12/14 11-3-12

18" E of E L.L. of 18" ST

11" N of S L.L. of Maple St

101 East 1st Ave

114 Ft 26 of - L.L. of Summit St.

12 Ft N of S L.L. of 1st Ave.

Remarks

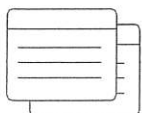
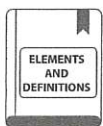
Main Size 6" Stop Size 3/4 Pipe Length 26

Date Renewed 9/14/14 Rescued

Lead

LSIs identified

Excerpt from Exhibit 4-4 of the full inventory guidance



SECTION 4

SERVICE LINE INVESTIGATIONS

You can use investigative methods to classify service line materials as long as the methods are approved by the state or primacy agency. These methods could also be used to verify water system records. Investigative methods described in the full guidance include visual inspection by the customer and/or system personnel, water quality sampling, excavation, and predictive modeling.

The full guidance provides information on each method and possible approaches for prioritizing investigations, such as:

- Consider vulnerable or environmental justice populations.
- Target areas with the most unknowns.
- Target service lines that are most likely lead, especially in tandem with LSLR.
- Target areas where LSLR is occurring.



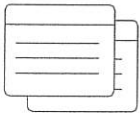
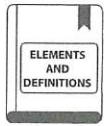
PROTECT YOUR TAP
a quick check for lead

EPA developed the Protect Your Tap online step-by-step guide to help customers identify LSLs in their home, available online.

<https://www.epa.gov/ground-water-and-drinking-water/protect-your-tap-quick-check-lead-0>



Excerpt from page 5-13 of the full inventory guidance



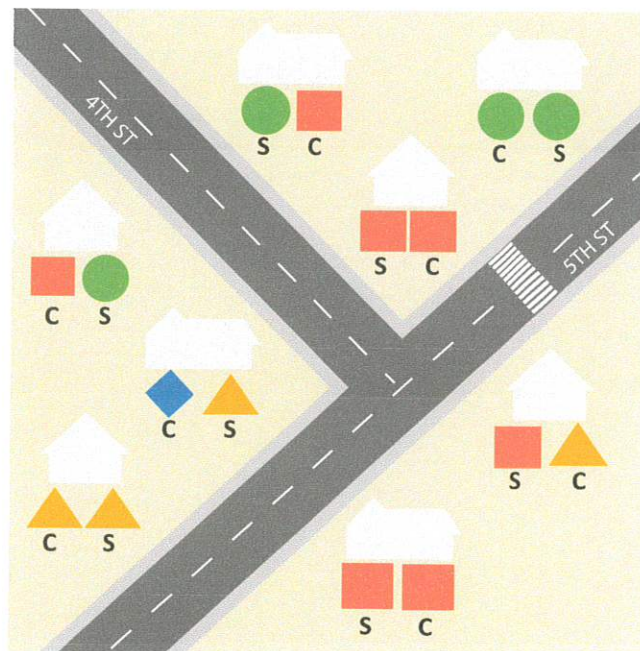
SECTION 5

SHARING INVENTORY INFORMATION WITH THE PUBLIC

At a minimum, you **must** make publicly available a location identifier (*e.g.*, street address, intersection, or landmark) for each LSL and GRR service line. EPA recommends that you:

- Provide a location identifier for every service line.
- Consider using a street address as the location identifier.
- Include information on steps that consumers served by LSLs can take to reduce exposure to lead.

If you serve more than 50,000 people, you must provide your inventory online. Many water systems have developed simple or web-based maps to present their service line inventory, share information with the public, and inform their LSLR program.

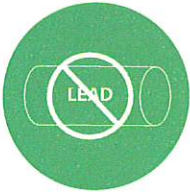
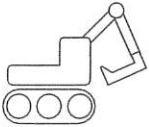
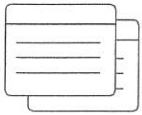
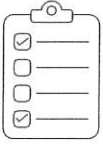
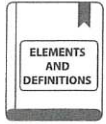


LEGEND

C = Customer-owned
S = System-owned

Red square = Lead
Green circle = Non-Lead
Blue diamond = GRR
Yellow triangle = Unknown

If you have lead, GRR, or unknown services lines, you must provide notification to persons served by these lines within 30 days after completing the initial inventory. If you are a CWS, you must also include instructions on how to access the inventory in your Consumer Confidence Report.

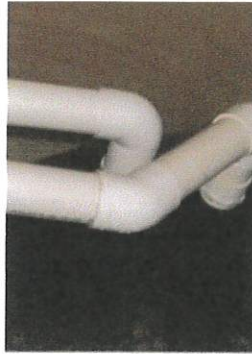


SECTION 6

INFORMATION FOR SYSTEMS WITH ONLY NON-LEAD SERVICE LINES

This section is for systems that can demonstrate through evidence-based records, methods, or techniques that all service lines are non-lead, including both the system- and customer-owned portions.

Examples of Non-Lead Materials



Plastic



Copper



Galvanized pipe*

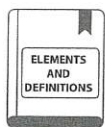
*Only if the galvanized pipe was determined to have never been downstream of an LSL

DO I STILL NEED TO SUBMIT MY INITIAL INVENTORY IF ALL SERVICE LINES ARE NON-LEAD?

Yes, all CWSs and NTNCWSs must submit an initial inventory to their state or primacy agency by **October 16, 2024**.

WHAT ARE MY REQUIREMENTS FOR DEVELOPING THE INITIAL INVENTORY?

The requirements for developing an initial inventory are the same for systems with all non-lead service lines as they are for those with LSLs, GRRs, and/or unknowns. Under the LCRR, you must review previous materials evaluation, construction and plumbing codes/records, water system records, distribution system inspections and records, and state or primacy agency specified information.



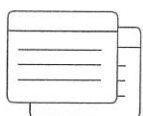
SECTION 6

INFORMATION FOR SYSTEMS WITH ONLY NON-LEAD SERVICE LINES (CONTD.)



DO I NEED TO MAKE MY INVENTORY PUBLICLY AVAILABLE?

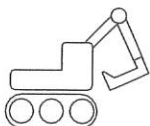
You have the option of (1) making the inventory publicly available, or (2) providing a written statement that your system has no LSLs, GRRs, or lead status unknown service lines, and a general description of methods used to make the determination.



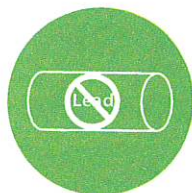
WHAT IF I DISCOVER AN LSL OR GRR AFTER I SUBMIT MY INITIAL INVENTORY?

Even when all service lines have been classified as non-lead, EPA recognizes that a lead or GRR service line may subsequently be found. If this happens, you must:

- Notify your state within 30 days, and
- Prepare an updated inventory on a schedule established by your state.



Although not required, EPA recommends that you replace the lead or GRR service line as soon as possible and investigate when it was installed and who installed it. You should consider whether or not the discovery was an isolated event or a potential indicator of additional lead or GRR service lines in your system. If the latter, EPA recommends that you work with your state or primacy agency to determine which service lines should be reclassified as unknown and develop a plan for field investigations.



ADDITIONAL RESOURCES

For a copy of the full guidance, spreadsheet template, other fact sheets, and a link to EPA's inventory webinar, visit <https://www.epa.gov/ground-water-and-drinking-water/revised-lead-and-copper-rule>

Looking for ways to fund the development of your inventory? See EPA's LSLR funding page at <https://www.epa.gov/ground-water-and-drinking-water/funding-lead-service-line-replacement>



Robbie Lee Wagoner II

AGENDA ITEM NUMBER: 17

From: Robbie Lee Wagoner II
Sent: Monday, February 12, 2024 6:01 PM
To: Derek Foy; Jim Rigsbee; Jimmy Landreth; Michael Crawford; Tim Jones
Cc: Stokesdale Town Hall; Deputy Clerk; Water Department; Kimberly Thacker
Subject: Town of Stokesdale - Spectrum Enterprise - Options for Renewal or Upgrade
Attachments: Town of Stokesdale Renewal & Upgrade.pdf; 0011013663-01-001-225_2023-11-01.pdf

Greetings All,

Good afternoon. As you all may recall from my email that was sent on February 02, 2024, and from my Administrative Report that was read on February 08, 2024, I have been expecting the Town's new Spectrum Enterprise Account Manager, Derek Lilley, to provide me with 2 options for the Town Council to consider regarding the Town's Spectrum Enterprise services. The first option would be a renewal of the existing services, as they currently are. The second option would be a total turn-key solution, including firewall management and camera management.

Earlier this morning, Mr. Lilley provided me with the information that I have been expecting.

Therefore, for each of your conveniences, I have **attached** the renewal / upgrade information to this email for each of you to review. I have also attached a copy of one of the Town's recent Spectrum Enterprise invoices. This invoice explains what services are currently being provided to the Town by Spectrum Enterprise, as well as the cost of each service.

Based on the information provided by Mr. Lilley, if the Town Council were to consider renewing the existing services, as they are, then the monthly costs would actually be less than they are now.

I would also like to remind you all that the Town's current agreement with Spectrum Enterprise has expired, so a decision to either renew, upgrade, or find another provider is necessary.

With that being said, if any member of the Stokesdale Town Council would like to consider these options provided by Spectrum Enterprise at the March 14, 2024, regular Town Council meeting, please let me know and I will be happy add this matter to the meeting agenda.

If there are any questions or concerns, please do not hesitate to contact me at any time.

Best,

Robbie Lee Wagoner II
Town Clerk
Town of Stokesdale

Post Office Box 465
8325 Angel-Pardue Road
Stokesdale, NC 27357



(336) 643-4011
rwagoner@stokesdale.org
www.stokesdale.org

Town of Stokesdale

DATE 2-12-2024

Today

Renewal

MRC

NRC

As is Renewal - 36Mth Renewal

25 MB FIA	\$350.00	\$320.00
5 IP	\$0.00	\$0.00
UC Connect x 3	\$90.00	\$84.00
UC Basic x 3	\$75.00	\$69.00
UC Connect Plus x 2	\$68.00	\$64.00
Conference Phone x 2	\$59.00	\$36.00
Polycom VVX 311 x 4	\$42.00	\$42.00
Pan TAP60 x 2	\$21.00	\$21.00
Ent Voice Mail	\$3.00	\$2.40
MRC	\$708.00	\$638.40

Upgrade**Upgrade**

NRC - Install

50 MB FIA	\$485.00	
5 IP	\$0.00	
UC Connect x 3	\$84.00	
UC Basic x 3	\$69.00	
UC Connect Plus x 2	\$64.00	
Conference Phone x 2	\$36.00	
Polycom VVX 311 x 4	\$42.00	
Pan TAP60 x 2	\$21.00	
Ent Voice Mail	\$2.40	
MNE 50 MB Meraki Firewall x 1	\$105.00	\$300.00
MS 120 - 24 POE Switch x 1	\$85.00	\$250.00
Meraki Wireless Access Points x 3	\$175.00	\$1,250.00
Meraki MV32 Indoor Camera x 6	\$450.00	\$1,500.00
Meraki MV 93 Outdoor Camera x 3	\$240.00	\$750.00
MRC	\$1,858.40	\$4,050.00

MRC = Monthly Recurring Cost

NRC = Non Recurring Cost

This quote does not constitute an agreement

Pricing does not reflect any taxes and is valid for 90 days.

Derek Lilley

Spectrum SAM

Derek.Lilley@Charter.Com



TOWN OF STOKESDALE
ACCOUNTS PAYABLE
8325 ANGEL PARDUE RD
STOKESDALE, NC 27357-9305

Invoice Number: 101366301110123
Account Number: 1
Invoice Date: 11/01/23
Due Date: 12/01/23
Security Code:

Summary *Services from 11/01/2023 through 11/30/2023
details on following pages*

Previous Statement Balance	\$821.41
Payments	\$-821.41
10/27/2023	\$-821.41
Previous Statement Balance Subtotal	\$0.00
Adjustments	\$0.00
Prorated Charges	\$0.00
Recurring Charges	\$762.95
One Time Charges	\$0.00
Taxes, Fees & Surcharges	\$58.46
Current Charges Subtotal	\$821.41
BALANCE DUE	\$821.41

HOW TO CONTACT US

For Sales, Support, or Billing questions, please contact us at:
1-888-812-2591

PAYMENT OPTIONS

Checks:
Charter Communications
Box 223085
Pittsburgh PA 15251-2085

ACH/Wire Transfers:
Bank Name: Mellon Bank
ABA Number: 043000261
Account Name: Charter Communications
Account Number: 0001215564
Email remit information to:
DL-CASHMGMT-FL@CHARTER.COM

Credit Cards:
<http://enterprise.spectrum.com/billpay>

To set up an automatic recurring credit card payment:
Call 1-888-812-2591

Thank you for choosing Spectrum Enterprise. We value you as our client and appreciate your prompt payment.

Note: Payments made after 10/22/2023 may not be reflected in the Payments section of this statement. They will appear on the following month's statement.

Please detach and enclose this coupon with your payment.



1900 BLUE CREST LN
SAN ANTONIO, TX 78247
6810 0225 NO RP 01 11012023 YNNNNNNY 01 016644 0056

TOWN OF STOKESDALE
ACCOUNTS PAYABLE
8325 ANGEL PARDUE RD
STOKESDALE NC 27357-9305



ACCOUNT NUMBER

DUE DATE	12/01/23
PREVIOUS BALANCE SUBTOTAL	\$0.00
CURRENT CHARGES SUBTOTAL	\$821.41
BALANCE DUE	\$821.41

AMOUNT PAID

\$

CHARTER COMMUNICATIONS
BOX 223085
PITTSBURGH, PA 15251-2085



TOWN OF STOKESDALE
101366301110123
11/01/23
12/01/23
Security Code:



Contact Us at
1-888-812-2591

6810 0225 NO RP 01 11012023 YNNNNNNY 01 016644 0056

Account Number	End User ID Name/Address	Description	Circuit ID	Date Range	Prorated Charges	Recurring Charges	One Time Charges	Adjustments	Taxes, Fees & Surcharges	TOTAL
Service Location 1 of 2										
104686401	TOWN OF STOKESDALE 8325 ANGEL PARDUE RD STOKESDALE, NC 27357	Internet Services Fiber Internet 25Mbps 5 Static IP Addresses	33.L1XX.806385..CHTR	11/01-11/30 11/01-11/30	\$0.00 \$0.00	\$350.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$350.00 \$0.00
		Phone Services UC Connect 3 @ \$30.00 Enterprise Hosted Voice Basic Feature Pack 3 @ \$25.00		11/01-11/30 11/01-11/30	\$0.00 \$0.00	\$90.00 \$75.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$90.00 \$75.00
		UC Connect Plus 2 @ \$34.00 Enterprise Hosted Voice - Phone Rental - Conference 2 @ \$29.50		11/01-11/30 11/01-11/30	\$0.00 \$0.00	\$68.00 \$59.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$68.00 \$59.00
		Hosted Voice Polycom VVX 311 - Rental 4 @ \$10.50		11/01-11/30	\$0.00	\$42.00	\$0.00	\$0.00	\$0.00	\$42.00
		Pan TPA60 Additional Handset for TGP600 Base - Rental 2 @ \$10.50		11/01-11/30	\$0.00	\$21.00	\$0.00	\$0.00	\$0.00	\$21.00
		Enterprise Hosted Voice Additional Voice Mail		11/01-11/30	\$0.00	\$3.00	\$0.00	\$0.00	\$0.00	\$3.00
		Taxes, Fees and Surcharges Regulatory Cost Recovery Fee Federal Universal Service Fund State And Local Sales Tax E911 Surcharge Telephone Relay Surcharge			\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$5.07 \$17.71 \$26.28 \$4.40 \$1.28	\$5.07 \$17.71 \$26.28 \$4.40 \$1.28
		Subtotal			\$0.00	\$708.00	\$0.00	\$0.00	\$54.74	\$762.74
Service Location 2 of 2										
101499901	ALISA HOUK 8325 ANGEL PARDUE RD STOKESDALE, NC 27357	Video Services Digital Receiver Spectrum Business TV		11/01-11/30 11/01-11/30	\$0.00 \$0.00	\$54.95 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$54.95 \$0.00
		Taxes, Fees and Surcharges State And Local Sales Tax			\$0.00	\$0.00	\$0.00	\$0.00	\$3.72	\$3.72
		Subtotal			\$0.00	\$54.95	\$0.00	\$0.00	\$3.72	\$58.67
Subtotal					\$0.00	\$762.95	\$0.00	\$0.00	\$58.46	\$821.41
CURRENT CHARGES SUBTOTAL										
					\$0.00	\$762.95	\$0.00	\$0.00	\$58.46	\$821.41
PREVIOUS STATEMENT BALANCE										
PAYMENTS										
										\$821.41
BALANCE DUE										
										\$-821.41
										\$821.41



Proposals To Prepare & Stain Two Picnic Shelters At Stokesdale Town Park			
Name:	Price:	Work:	
Excelsior Professional Painting CentraPro Painters	\$ 7,600.00	Prepare & Stain Two Picnic Shelters At Stokesdale Town Park	
	\$ 1,950.00	Prepare & Stain Two Picnic Shelters At Stokesdale Town Park	



Lawrence E Rudisill, III Enterprises Inc.
Excelsior Professional Painting
Licensed and Insured
Creating Excellence
Larry Rudisill, owner

527 Jonathan Lane, Greensboro, NC 27406, ph.: 336-207-1159

Thursday, August 3, 2023

Robbie Lee Wagoner II
Town of Stokesdale
8329 Angel-Pardue Road, Stokesdale, NC 27357
rwagoner@stokesdale.org • Work
336.413.4011 • Main office
336.413.9671 • Robbie's cell
Referred by: TOWN OF OAKRIDGE

This is an estimate for staining the following areas:

1. Clean, brighten, and stain the **2 SHELTERS** in the park area:
 - a. **Order of work (as applies to the above):**
 - i. Clean with a sodium percarbonate (oxygenated bleach) first.
 - ii. After cleaning, we apply the neutralizer/brightener.
 - iii. After the wood dries, we will spray and back brush one coat of stain.
2. **NOTE:** TO PROVIDE A GOOD SURFACE TO ACCEPT THE STAIN AND CREATE A LONGER LASTING JOB, THE ABOVE STEPS FOR CLEANING ARE ABSOLUTELY NECESSARY. AFTER THE BRIGHTENER IS APPLIED, THE WOOD WILL LOOK VIRTUALLY NEW. THEN IT IS READY FOR THE STAIN.
3. **NOTE:** We will protect all areas, i.e., the concrete and tables from drips or overspray.
4. **NOTE:** Here is a **link to our Google Drive folder** with pictures of the amphitheater we did for the **Town of Oak Ridge**:
https://drive.google.com/drive/folders/1Tle_GiHJAsGKwj2eqd_IoYQ3WLRwrLCA?usp=drive_link
5. **VERY IMPORTANT:** THE DAY THAT WE CLEAN YOUR DECK OR FENCE, PLEASE KEEP **ANIMALS AND CHILDREN** OFF THE DECK OR OUT OF THE YARD UNTIL EVERYTHING IS DRY.

Work to be performed.

1. We will first clean with sodium percarbonate (oxygenated bleach).
2. We will follow the cleaning with a **wood brightener** to bring the pH of the wood back to neutral. This will also brighten the wood and open the pores for staining and even the appearance of the wood out for a semi-transparent or semi-solid or natural tone stains. **It is a crucial step in the process.** (See **Additional Notes** at the end of this estimate.)
3. After the wood is dry, the deck will be sanded. The moisture content of the wood must be 19% or less when applying oil-based stains.
4. Finally, we will apply **1 coats of stain** (recommended by the manufacturer) to the areas mentioned above using **Armstrong-Clark semi-solid oil-based stain**. This is a **penetrating stain** (see **Additional Information below**). We will brush the stain on by hand for the deck.
5. **Additional Notes:**
 - a. The customer will be responsible for trimming back any shrubbery around the deck for access if and where necessary. Also, any vegetation such as vines must be cut back or pulled away from areas to be stripped or cleaned and stained
6. **Maintenance Notes (Recommended by Armstrong-Clark):**
 - a. **MONTHLY MAINTENANCE by customer recommended:** To keep stained surfaces looking their best, especially decks, once a month sweep, blow, or hose off to remove dust, dirt, grime, mildew, and mold. Do not scrub. If you live in a humid or damp environment, consider applying a scrub free mildew stain remover ([Wet & Forget - CLICK HERE](#)) to control surface mildew.
 - b. **RE-APPLICATION MAINTENANCE: Re-apply** stain at **2 to 4-year intervals for vertical surfaces** and **1 to 3-year intervals for horizontal surfaces**, depending upon weather exposure.
 - i. **Excelsior Note:** If staining ceilings, although horizontal, are not exposed to sun and standing water like a deck floor would be so it is more likely going to follow the recommendation for vertical surfaces. The **biggest maintenance factor would be keeping mildew and molds in check** with the applications of Wet & Forget as mentioned in the Armstrong-Clark Product Data Sheet from which the above is copied. ([WET-AND-FORGET - CLICK HERE](#))
 - ii. **ALSO, you can try this:** [Scotts MossEx @Lowes-CLICK HERE](#) or [MossEx at Amazon-CLICK HERE](#)
 1. Scotts MossEX 3-in-1 Ready-Spray kills moss, algae and lichens
 2. Fast-acting formula kills within hours
 3. For use on lawns, decks, and patios
 4. Won't stain concrete or other surfaces
 5. To apply, just attach to a garden hose and spray

6. Can be used at any time during the year

The estimate (includes labor & materials): \$7600.00

Notes and Terms of the contract:

- 1) Any work not specified in this contract in the Job Description above will require a new contract to be created. Unknown elements that exist include work necessary that cannot be determined by sight now will have to be added on to this estimate as an amendment to this estimate.
- 2) **An amendment** to this estimate will be required for **any additional coats of stain** that are required and/or requested beyond the number of coats stated in the job description above. **Excelsior Professional Painting** will not be responsible for **any additional coats of stain** that are required or requested beyond the number of coats stated in the job description above.
- 3) **Work that demands an hourly rate** such as carpentry or extensive repairs (beyond what is specified in the job description above), woodwork or ceiling, will be billed at the rate of \$150.00 per hour for a 2-person team or \$75 per hour for one person plus all additional materials or in the case of floor board or handrail replacement at the rate of \$10-15 per linear foot based on the length of the board purchased for the replacement and which includes deconstruction, replacement, and disposal of old boards, where the board is purchased, and the type of lumber purchased. Boards come in 10, 12- and 16-foot lengths. An invoice for additional unforeseen repairs not discussed in the above job description will be included at the end of the job in addition to the above work as outlined in the Job Description above if the customer agrees to have the additional work performed by Excelsior Professional Painting.
- 4) By signing the contract below, the customer agrees to these terms.
- 5) This contract is valid for **6 months** only due to rapidly changing material costs.
- 6) The deposit is **not refundable** once the materials are purchased.

By signing the contract below, the customer agrees to these terms.

Respectfully submitted by,

Lawrence E Rudisill, III Date: **Thursday, August 3, 2023**

- **By signing below**, the customer agrees to the **Notes and terms** of this contract and to have Excelsior Professional Painting & Pressure Cleaning perform the above work as stated in the Job Description at the top of this estimate starting on a date agreed upon by Excelsior Professional Painting & Pressure Cleaning and the customer. **The customer agrees to pay for the job in increments as designated below.**
- **A 40% deposit is required for material purchase.**
- **Final payment is due on the day of completion.**
- **This estimate is good for 6 months due to rapidly changing material costs.**
- **By signing this contract, the customer agrees to the terms of the contract above.**
- Once the materials are purchased the deposit is non-refundable.

By signing this contract, the customer agrees to the terms of the contract above.

Customer Signature _____

Date signed _____

Excelsior Professional Pressure Cleaning & Painting signature _____

Date signed _____

Note: All checks will be payable to:

Lawrence E Rudisill, III Enterprises, Inc.

✚ Deposit (40%)

Excelsior Signature _____

Customer Signature _____

Date Paid _____

✚ Upon completion (BALANCE)

Excelsior Signature _____

Customer Signature _____

Date Paid _____

What you can expect from me:

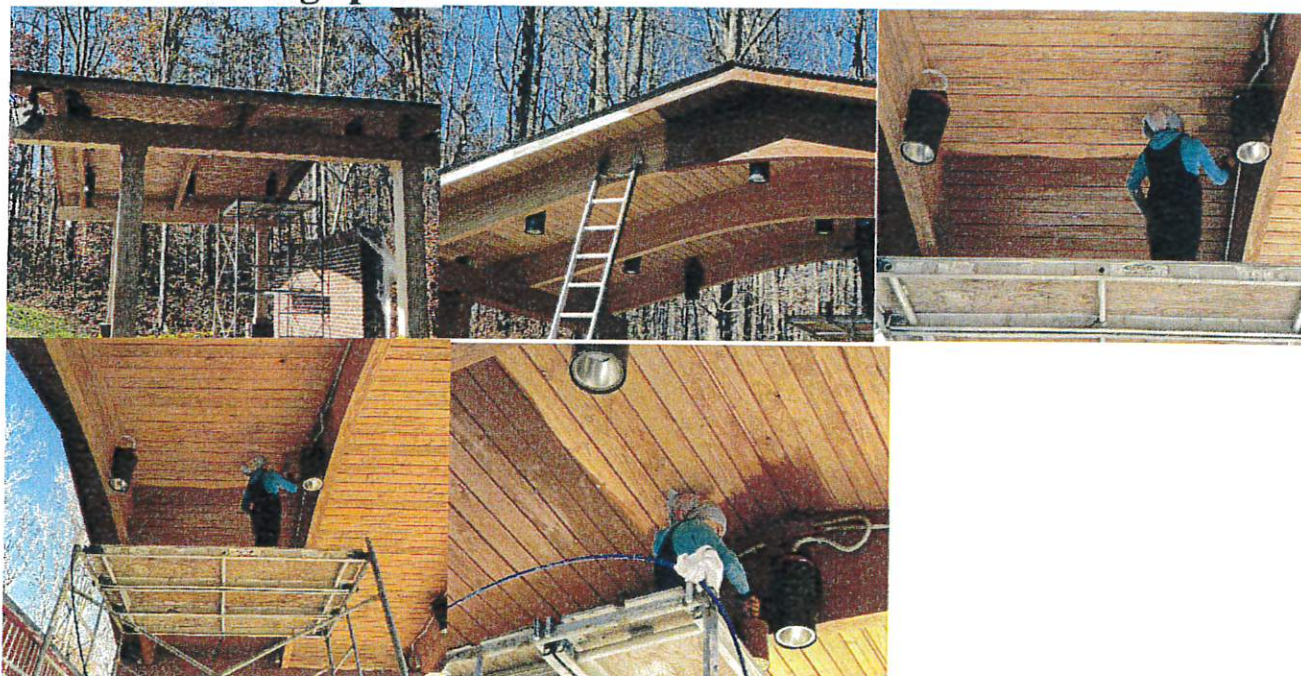
- **Reliability:** I will show up when I say I will show up and on time. Notice will be given when any deviations from the schedule is necessary.
- **Timeliness:** The job will be completed in full and on time. However, delays can be expected due to weather conditions and emergencies not in my control.
- The job will be performed with the highest quality and standards.

- **Communication:** Communication between Excelsior and the homeowner is considered to be a priority. Any issues that arise will be communicated to the homeowner. There will be no surprises at the end of the job so that the customer is apprised of the progress throughout the process.
- **Customer concerns** will be addressed fully and completely as they arise. The customer should feel comfortable approaching me at any time with questions or concerns.
- **Excelsior Professional Painting carries a \$1M General Liability policy, Worker's Comp and we are bonded.** A COI can be provided upon request.

Town of Stokesdale pics:



Town of Oakridge pics:



See our website: **CLICK ON LINKS BELOW:**

<http://excelsiorpropainting.com/>

[MY GOOGLE DRIVE FOLDER WITH PICS OF PREVIOUS JOBS](#)

[MY GOOGLE DRIVE DECK AND FENCE FOLDER](#)

Here are some links where you can do your own research:

DeckStainHelp.com

[The Best Deck Stains for 2023](#)

[ARMSTRONG CLARK DECK STAINS](#)

[STAINING A NEW DECK](#)

[DECK STAIN FACTS SHORT VIDEOSS QUESTIONS & ANSWERS](#)

[HOW LONG SHOULD I WAIT TO STAIN A NEW DECK OR FENCE?](#)

[What Deck Stain Lasts the Longest?](#)

[Best Deck Prep? Clean, Strip, or Sand the Deck?](#)

To understand a deck stain and its potential longevity, we should first look at the main reasons deck stains fail:

- UV rays from the sun will damage the wood resulting in degradation of the wood cell structure. This will break down the stain while causing the wood to oxidize (turn gray).
- Water, snow, and ice will cause damage to the wood by breaking down the exposed cellular structure.
- Freeze/thaw will expand and contract the wood resulting in the stain "bond" with the wood cells to fail.
- Mold, mildew, and algae will leave the wood unsightly/dirty and can result in rotting.
- High traffic areas will leave "wearing" patterns.
- The previous stain used was of low quality or applied poorly.
- The Stain was not applied properly, or the wood was not prepped properly prior to application. Bad prep is the number one reason stains prematurely fail!
- No deck stain will last 5+ years. A good quality stain will last 2 or maybe 3 years on a deck floor (horizontal) and typically twice as long on railings, siding, etc. (verticals).
- Penetrating stains will have less chance of peeling as they soak into the wood grain and do not film on top of the wood grain when fully cured.
- Penetrating deck stains are easier to maintain by cleaning and reapplying after 2-3 years.
- Filming-forming Deck Stains that dry on top of the wood are harder to remove and/or reapply as they are more prone to peeling, wear, flaking, etc.
- Not all Deck Stains are penetrating. Even when they claim otherwise.
- Semi-transparent, Transparent, and Semi-Solids will show the grain of the wood to some extent. Solid stains, Deck Resurface Coatings, and Paints will not.
- Clear sealers without any pigment/color will not prevent UV graying. Lighter Pigmented stains that are Transparent, Semi-Transparent, or Semi-solid will have less UV protection than Darker Pigmented stains in the same transparency. More color/tint = better UV protection.
- Deck Stains are either Oil Based or Water Based. Filming or penetrating. Transparent, Semi-Transparent, Semi-Solid, Solid (opaque) Stains or a Deck Resurface Coating.
- Oil-based stains can still be used in all States and Canada as long as they are compliant to local VOC regulations.
- When switching brands of deck stain, it is always best to remove the old coating first. Do this by using a Deck Stain Stripper and/or sanding.
- Always apply a Wood Brightener after prepping with a Stain Stripper or Wood Deck Cleaner to neutralize the caustic.
- New Decks (less than a year) are treated differently than older decks (more than 1 year). New decks need to be prepped and usually cannot be stained right away
- Prep, Prep, Prep = increased longevity of a stain.

The following information is from the certification course I took at Deck Restoration Plus:

Mold and Mildew

Molds and Mildew are fungi- simple microscopic organisms that thrive anyplace, anywhere there is moisture. Molds are necessary in the environment as they lead to leaf decay and soil enrichment. However, it is their ability to destroy organic material that makes molds a problem for people. Molds and mildew grow on wood products and can begin to grow or colonize on a surface within 24 to 48 hours. They reproduce by spores which are like tiny "seeds" that flow through the air. Molds and mildew are common terms used in the industry as it affects both the sealers appearance and performance. It is very important to rid surfaces of mildew. Mildew is a stain fungus that does not degrade the structure or strength of the wood. Mildew can cause an unsightly appearance on the sealer and degrade the coating prematurely. Natural oil stains and sealers can be a food source for mildew because they contain natural sugars and starches. Like any foreign matter on the surface of the wood, mildew can cause adhesion problems for the sealer if not removed.

Ultraviolet Rays (UV)

UV rays emitted from the sun are what we are concerned with regarding the weathering process in wood. No matter the care taken to extend the life of wood, it ages and degrades from the sun's ultraviolet rays. If wood is left unprotected degradation can occur within weeks. It is recommended to rewash or rejuvenate any wood left exposed for more than 30 days. Ultraviolet rays will have different effects on different types of wood. Some wood will lighten from UV rays, and some will darken. The main characteristic is a grayed or weathered look on the wood surfaces.

Oxygenated Bleach (Sodium Percarbonate):

Mild, environmentally friendly oxidizer. This powder must be dissolved in warm water prior to usage. Once mixed, this product becomes activated and must be used within 6-8 hours. A mild alkaline but neutralizing is always recommended. Oxygenated bleach is safe for plants, grass animals, and the environment Ideal for newer or weathered wood that has not been previously sealed or shows no evidence of any coating,

and particularly useful for maintaining decks that were previously sealed or stained. A "splash test" will reveal the presence of any remaining sealer.

CLEANING NEW WOOD

If the wood was never sealed, the best cleaning product is an oxygenated bleach or sodium percarbonate cleaner.

CLEANING WOOD THAT PASSES THE SPLASH TEST

The best cleaning product is a percarbonate cleaner. It may also be acceptable to use a chlorine bleach mixture or a highly-diluted stripper.

BRIGHTENING AND NEUTRALIZING

BRIGHTENING the wood after cleaning is a critical step as well. The high alkaline content of the detergents has left the pH of the wood out of balance. Wood brighteners restore the pH to neutral.

The wood brightener/neutralizer has an amazing effect on the finish job and is used for three basic reasons. The first is to neutralize the surfaces, as per the pH scale and brighten the wood appearance. The second is to neutralize and remove iron and metal stains in the wood. The third reason is the acid will open up the pores of the wood for better adhesion of the coating to be applied. Using an acid is also used for this purpose concrete restoration. Depending on the type of wood, you should see the wood lighten and brighten before your eyes as you spray this on. This is one process that is usually skipped by less professional contractors, and this is one of the many reasons why professionals get better results.

SEMI-TRANSPARENT STAINS

These coatings are somewhat of a compromise between a sealer and a solid stain. These finishes are available in both water and oil base. An oil-based semi-transparent stain will penetrate the pores of the wood and should not form a film on the wood surfaces. A water-based semitransparent stain such as Behr Deck Stain from Home Depot and others from the big box stores will not penetrate the wood surface and will form a film which may peel and flake in most cases, however, some water-based stains are penetrating stains. Deck Restoration Plus water-based stains are penetrating stains. "Semi" means half and that is what a semi-transparent does, it hides about half of the grain and characteristics of the wood. These coatings tend to last a bit longer than sealers before a maintenance coat is needed. There is generally a much larger selection of colors and tones when moving to a semi-transparent, from a sealer. This is usually a nice alternative for one who wants a certain color but still wants to see some grain through. Another favorable application for a semi-transparent is when wood is getting older and has discoloration and blemishes that are a natural part of the decomposition process. A semi-transparent will help to give the wood a more uniform appearance. Semi-transparent stain will "hide" about half of the grain and character of the wood.

Oxalic acid: The most common of wood brighteners and neutralizers used in the wood restoration industry today. Commonly known as bleach, oxalic acid occurs as the free acid in beet leaves and rhubarb. It is also obtained as a byproduct in the manufacture of citric acid. Widely used in the leather bookbinding industry to clean leather before tooling. Oxalic acid is best for removing tannin (tannic acid), leaf stains. And iron stains from wood. Oxalic acid is quick acting and also serves to open up the pores of the wood which allows for a better surface to apply a finish

Wood Brighteners: These are proprietary blends of acids designed to neutralize and to remove unsightly stains, giving the benefits of each different acid. These are low cost and easy to apply. Comes in liquid or powder and has a 30-day shelf life after mixing with water. (We typically use a wood brightener that contains oxalic acid.)

SKIP THE CLEANING?

- Cleaning outdoor wood is the required first step for any wood renewal project. A customer who is trying to save money might ask you to seal without cleaning. Educate this customer about your process. If the customer insists on proceeding without washing the wood, you might be wise to walk away from the job.
- Sealing wood without cleaning it first is like dying dirty clothes. The initial look will never meet your standards, and the long-term effects are worse.
- An exception to this rule might be reasonable for brand-new wood fences. People tend to judge the appearance of their fences from quite a distance, and contractors have sealed NEW fences without washing them — and gotten satisfactory results. Fences are a vertical surface, which means that Mother Nature is gentler on them than she is on decks.
- On the other hand, people judge the appearance of their decks from close-up. Decks are horizontal surfaces that catch the full brunt of weather. Washing decks before sealing is essential.
- Cleaning the wood is the right preparation for sealing. If done well, the end results will be beautiful. If done with a mediocre attitude, more work has to be done to get an acceptable result. If done poorly, damage to the wood can occur.

Here are a couple more links of interest to help you in making your decision to use us to restore your deck:

DeckStainHelp.com

[The Best Deck Stains for 2023](#)

[ARMSTRONG CLARK DECK STAINS](#)

[STAINING A NEW DECK](#)

[DECK STAIN FACTS SHORT VIDEOSS QUESTIONS & ANSWERS](#)

[HOW LONG SHOULD I WAIT TO STAIN A NEW DECK OR FENCE?](#)

Stains we use:

- **ABOUT WOOD STAINS**
 - VOC's, Solids, and Government Regulation
 - VOC's (Volatile Organic Compounds) are components including solvent, thinner, naphtha, and other ingredients that evaporate from stain. In an effort to reduce ground-level ozone both the EPA and several states have passed legislation to reduce VOC's. As of December 2015, the national limit is 550 g/l, seventeen states have a 250 g/l limit, and four counties in Southern California have a 100 g/l limit. These limits are pushing the wood stain industry toward water-based stain formulas as most companies have been unable to formulate an oil stain without the solvents, thinners, and other ingredients historically required for oil stain.
- **The Armstrong-Clark Advantage**
 - Armstrong Clark oil-based wood stains have a VOC limit of <50g/l while most other oil-based stains have VOC limits of <250g/l and <550g/l. With **our low VOC limit**, we are confident that our products will remain in the market place for a long time while we may see some other product formulas change to keep within government guidelines.
 - Solids are the part of a stain that remains behind after the drying or curing process. This includes pigment, mildewcide, water repellents, dryers, and oils (or resins). Components to a stain that aren't solids are the things that evaporate away. These include water and solvents.
 - Armstrong Clark oil-based wood stains are **95% solids**. Most major brand stains have solids in the range of 25% to 60% by volume. That means with Armstrong-Clark stains more stain stays behind protecting and conditioning your wood than our competitors. Even when our stain may cost more, you are getting more product for your dollar.
 - <https://www.armclark.com/>
- **Deck & Fence Maintenance**
 - <https://www.wetandforget.com/blog/2018/09/19/remove-lichen-on-roof/>
 - Product Overview
 - **Wet and Forget Outdoor, the easy spray and leave outdoor cleaner. Eliminate tough moss, mold, mildew, lichen and algae the easy way. Simply dilute Wet and Forget with water, in a pump-up garden sprayer and apply to your walkways, roofs, siding, deck or any other outdoor surface and your job is done. Wet and Forget goes to work with the wind and rain to gently clean the surface over time. No more scrubbing, rinsing or power washing. Wet and Forget gentle, bleach-free formula is safe for use on virtually any outdoor surface.**
 - 1-gallon capacity
 - Easy spray and leave application
 - Moss mold mildew and algae stain remover
 - No scrubbing, rinsing or pressure washing
 - Safe for use around landscape and plants, when used as directed
 - Bleach-free, phosphate-free and non-acidic
 - Unlimited shelf life
 - Safe for virtually any outdoor surface
 - Eliminates even the toughest cases of moss, algae, lichen, mold or mildew
 - Bio-degradable

JOB SITE

Stokesdale Picnic shelters

8329 Angel Pardue Road
Stokesdale, NC 27357
(336) 643-4011
deputyclerk@stokesdale.org

PREPARED BY

Mark Lytle

Franchise Owner
(734) 625-5331
mlytle@certapro.com

CLIENT

Mason Winfree

8325 Angel Pardue Road
Stokesdale, NC 27357
(336) 643-4011
deputyclerk@stokesdale.org

CLIENT CONTACTS

PRICING:

Base Price:	\$1,950.00
Subtotal:	\$1,950.00
Total:	\$1,950.00
Balance	\$1,950.00

GENERAL SCOPE OF WORK

Project is to stain two picnic shelters for the Town of Stokesdale. Both shelters will be fully pressure washed with a cleaning solution to remove dirt and other build-up. One coat of Sherwin Williams SuperDeck Exterior Waterborne Semi-Transparent stain will be applied to the wooden posts, trim and underside of each picnic shelter. All conduit and lights under the roof of the shelter will be covered prior to application of stain.

Note: customer has requested one coat of stain. CertaPro recommends two coats of stain due to the following: 1) Wood has never been previously stained so one coat of stain will penetrate deeply into wood and may have an uneven appearance based on variations in wood porosity; 2) Manufacturer indicates that two coats are required for full color development. A second coat will bring the total price to \$2,750.

We expect this job to take 1-2 days to complete.

CertaPro offers a best in industry limited warranty of two years - details at the end of this proposal.

SURFACE PREPARATION

STANDARD LEVEL OF PREP

Unless stated otherwise in pictures and/or text in this proposal, this project is priced to include our standard level of preparation. This includes removing loose paint, minor repairs (holes smaller than a dime) and spot priming. Note: in older homes, multiple layers of paint can create an 'alligator' effect where the surface will have some areas that are not smooth even after removing the loose paint. If sanding to bare substrate is required, this will be specified in the quote and priced accordingly. Areas that have been previously caulked and are failing will be repaired/re-caulked as needed.

STANDARD PREP DOES NOT INCLUDE:

- Repairing holes larger than a dime
- Wood replacement / drywall work (other than specified above)
- Fixing imperfections that require feather sanding and Bondo application.
- Full recaulking if caulk is not failing or is not present.

CLEAN UP

CLEAN UP

We clean up (put away equipment and material, remove trash) on the job site daily, with a thorough clean upon project completion. Please be sure to let the job site supervisor know the most convenient place to temporarily store ladders, tools and material.

ADDENDUM - ALL PICTURES

- Pick up color samples from your local paint store and apply to the areas you want to paint (note, there are multiple Shewrin Williams locations throughout the Triad, usually within a few minutes of your location)

SHADOWS AND LIGHTING

Note: lighting and viewing angle can result in shadows that sometimes result in the appearance that coating is not adequate/complete. The standard for determining whether coating is adequate is viewing directly (head-on) from a distance of 6 to 12 feet in normal (mid-day) light. Additionally, different substrate textures that are painted the same color can often appear to be different colors due to the reflection of light and sheen of the paint. Customer also acknowledges that painting with a higher sheen paint (satin vs flat) can accentuate underlying flaws in the painted wall that may have not previously been noticeable. This is not due to the quality of the coating or application, but to the level of reflectiveness of the sheen.

IMPORTANT NOTES:

- 1) Please be sure our painters can access all surfaces to be painted by removing window screens and trimming and trees/shrubs blocking access.
- 2) Our proposal is priced assuming all portions of the project will be completed at the same time. If the project is broken into multiple phases, additional trip fees and set up charges will apply.
- 3) If the job is scheduled, confirmed by customer and crew is unable to access the property necessitating a return trip, an additional trip fee will apply.

PAYMENT METHODS AND TERMS:

*30% for Mobilization, Materials and Equipment is due at commencement of any job for \$10,000 or more.
Final payment due immediately upon material completion of the project unless otherwise agreed. Please make checks out to CERTAPRO PAINTERS
We gladly accept Visa, Mastercard and American Express, though a 2.5% convenience fee will be added to your project for our office to run this charge.
NSF charge is \$75 for all returned checks.
*Minimum job size is \$1000
In the event our company must institute any action to enforce collection of the outstanding balance due under this agreement, the customer agrees to pay all costs and expenses of such action including, without limitation, reasonable attorney's fees to the extent permitted by law. Payments received more than 30 days after material completion of the job will incur a late fee of 1.5% each month on the balance due.

SIGNATURES


03/01/2024

CertaPro Painters Authorized Signature

Date

Authorized Client Signature

Date

Authorized Client Representative Name & Title

Client

PROPERTY PHOTO AND VIDEO RELEASE

☐ By checking this box, I consent to CertaPro Painters®, its employees, franchisees, representatives, agents, and affiliates (collectively "CertaPro"), taking photographs and video of the property identified in this Proposal (the "Content"). I irrevocably authorize CertaPro to use, copyright, and publish the Content in any media format and agree to release CertaPro from any liability associated with its use of the Content. I represent and warrant that I have the legal capacity to agree to such release, either on my own behalf or on behalf of the property's owner. I acknowledge CertaPro is not responsible for any unauthorized third-party uses of the Content and waive any rights that I, or the property's owner, may have in connection with the Content.

Customer Initials

Date

PAYMENT DETAILS

Payment is due: In full upon job completion

Due to the current paint shortage, CertaPro will make every effort to use the specific brand and type of paint specified in this proposal. If that particular finish is not available, CertaPro reserves the right to substitute with an equivalent or better product that is available in order to complete the job in a timely manner.

COMMERCIAL DEFINITIONS AND CONDITIONS OF THIS CONTRACT

RELATIONSHIP — The individual giving you this proposal is an independent contractor licensed by CertaPro Painters® to use its systems and trademarks to operate a painting franchise. The work will be completed by the independent franchised contractor. Please make any check payable to the franchise shown on the front of this proposal.

COLORS — Colors may be chosen by the client prior to commencement of work. If, after the job starts, a color change is required, the independent Contractor will have to charge for time and material expenses incurred on the original color.

UNFORESEEN CONDITIONS — Should conditions arise which could not be determined by visual inspection prior to starting work, the client must pay an agreed upon extra for the completion of such work.

PROPOSAL — This proposal is valid for 60 days after it was written. In addition, the Independent Franchised Contractor should be informed of your desire to have the work done and receive a signed copy of the proposal before work is to be started.

ATTENTION CLIENT:

YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE BELOW NOTICE OF CANCELLATION FOR AN EXPLANATION OF THIS RIGHT. (SATURDAY IS A LEGAL BUSINESS DAY IN CONNECTICUT.) THIS SALE IS SUBJECT TO THE PROVISIONS OF THE HOME SOLICITATION SALES ACT AND THE HOME IMPROVEMENT ACT. THIS INSTRUMENT IS NOT NEGOTIABLE.

NOTICE OF CANCELLATION

YOU MAY CANCEL THIS TRANSACTION, WITHOUT ANY PENALTY OR OBLIGATION, WITHIN THREE BUSINESS DAYS FROM THE ABOVE DATE. IF YOU CANCEL, ANY PROPERTY TRADED IN, ANY PAYMENTS MADE BY YOU UNDER THE CONTRACT OR SALE, AND ANY NEGOTIABLE INSTRUMENT EXECUTED BY YOU WILL BE RETURNED WITHIN TEN BUSINESS DAYS FOLLOWING RECEIPT BY THE SELLER OF YOUR CANCELLATION NOTICE, AND ANY SECURITY INTEREST ARISING OUT OF THE TRANSACTION WILL BE CANCELLED. IF YOU CANCEL, YOU MUST MAKE AVAILABLE TO THE SELLER AT YOUR RESIDENCE IN SUBSTANTIALLY AS GOOD CONDITION AS WHEN RECEIVED, ANY GOODS DELIVERED TO YOU UNDER THIS CONTRACT OR SALE. OR YOU MAY, IF YOU WISH, COMPLY WITH THE INSTRUCTIONS OF THE SELLER REGARDING THE RETURN SHIPMENT OF THE GOODS AT THE SELLER'S EXPENSE AND RISK. IF YOU DO MAKE THE GOODS AVAILABLE TO THE SELLER AND THE SELLER DOES NOT PICK THEM UP WITHIN TWENTY DAYS OF THE DATE OF CANCELLATION, YOU MAY RETAIN OR DISPOSE OF THE GOODS WITHOUT ANY FURTHER OBLIGATION. IF YOU FAIL TO MAKE THE GOODS AVAILABLE TO THE SELLER, OR IF YOU AGREED TO RETURN THE GOODS AND FAIL TO DO SO, THEN YOU REMAIN LIABLE FOR PERFORMANCE OF ALL OBLIGATIONS UNDER THE CONTRACT. TO CANCEL THIS TRANSACTION, MAIL OR DELIVER A SIGNED AND DATED COPY OF THIS CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE, OR SEND A TELEGRAM TO:

Name of Seller **CertaPro of Greensboro**

DATE OF TRANSACTION _____

NOT LATER THAN MIDNIGHT OF _____

I HEREBY CANCEL THIS TRANSACTION

(Buyer's Signature)

(Date)

LIMITED TWO YEAR WARRANTY

Subject to the limitation set forth below, for a period of 24 months from the date of completion of the work described on the front of this contract, the Independent Franchise Owner named on the front of this contract (the "Contractor") will repair peeling, blistering or chipping paint resulting from defective workmanship.

THIS LIMITED WARRANTY DOES NOT COVER:

- Any work where the Contractor did not supply the paint or other materials.
- Any work which was not performed by the Contractor.
- Varnished surfaces.
- Surfaces made of, or containing, galvanized metal.
- The cost of paint required to perform the repairs.
- Repairs to horizontal surfaces or any surface that, by virtue of its design permits moisture to collect. Surfaces include, but are not limited to, decks, railings, stairs, porches, roofs and wood gutters.
- Exact paint match as environmental conditions will affect the color and finish of all paints over time.
- Any repairs which are necessitated as a result of a defect in the paint regardless of whether the paint was supplied by the Contractor or the customer.
- Bleeding caused by knots, rust or cedar.
- Cracks in drywall, plaster or wood.
- Peeling, blistering or chipping where they are caused by:
 - mill-glazing from smooth cedar
 - ordinary wear and tear.
 - abnormal use or misuse.
 - peeling of layers of paint existing prior to the work performed by the Contractor.
 - structural defects.
 - settling or movement.
 - moisture content of the substrate.
 - abrasion, mechanical damage, abrasive cleaning, abuse or damage resulting from use of chemicals or cleaning agents or exposure to harmful solids, liquids or gases.
 - damage or defects caused in whole or in part by reason of fire, explosion, flood, acts of God, extreme weather conditions, misuse, alteration, abuse, vandalism, negligence, or any other similar causes beyond the control of the Contractor.

Repairs under this limited warranty will be performed only on the specific areas where peeling, blistering or chipping has occurred and only to the level of surface preparation described in the preparation section of the Contract.

FOR THIS WARRANTY TO BE VALID, YOU MUST:

- Pay the full contract price.
- Retain a copy of the original contract.

- Retain a copy of your cancelled check or other evidence of payment in full.
- Pay for all materials used to perform the repairs.
- Make the property accessible to the Contractor, or his employees, to perform the repairs.

THIS LIMITED WARRANTY IS THE ONLY EXPRESS WARRANTY MADE BY THE CONTRACTOR AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. THIS WARRANTY COVERS ONLY THOSE SERVICES PROVIDED BY THE CONTRACTOR TO THE ORIGINAL PURCHASER NAMED ON THE FRONT OF THIS CONTRACT. IN NO EVENT SHALL THE CONTRACTOR BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES IN EXCESS OF THE ORIGINAL CONTRACT PRICE. THIS WARRANTY MAY NOT BE ALTERED OR EXTENDED FOR ANY PURPOSE UNLESS DONE SO IN WRITING IN A DOCUMENT EXECUTED BY ALL PARTIES TO THIS CONTRACT.

This warranty gives you specific legal rights. Some jurisdictions do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you. Some jurisdictions do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you.

For warranty service, you should contact your Contractor to schedule an inspection of your property by calling CertaPro Painters® at 800.462.3782.

Proposals To Install An Outdoor Water Spigot / Faucet At The Concession Stand At Stokesdale Town Park			
Name:	Price:	Work:	
Cardinal Plumbing & Drain Services	\$ 1,859.66	Install Woodford R67 Wall Faucet	
	\$ 2,836.57	Install Woodford R34 2' Locking Yard Hydrant	
	\$ 4,696.23	Install Woodford R67 Wall Faucet & R34 2' Locking Yard Hydrant	
Gauldin Plumbing and Pump, Inc.	\$ 533.75	Install Woodford Model 17 w/ Stem Lock located on back wall of concession/ restrooms	
	\$ 1,040.81	Install Woodford Model 67 located on back wall of concession/ restrooms	
	\$ 1,494.50	Install Woodford Model R34 2' Bury Hydrant located near backdflow	

AGENDA ITEM NUMBER: 19



Cardinal Plumbing & Drain Services
750 Weavil Rd
Kernersville, NC 27284

BILL TO

Town Of Stokesdale Park
8325 Angel-Pardue Road #r
Stokesdale, NC 27357 USA

ESTIMATE
9781097

ESTIMATE DATE
Mar 06, 2024

JOB ADDRESS

Town Of Stokesdale Park
8325 Angel-Pardue Road #r
Stokesdale, NC 27357 USA

Job: 9780979

ESTIMATE DETAILS

Install woodford r67 wall faucet : This estimate is to install a woodford r67 wall faucet on the back of the concession stand building. We will turn water off to building and drain down the system. We will tie into closest 3/4" water line in the chase behind the bathrooms. We will run new water line to the location of new wall faucet. We will secure the new wall faucet properly per manufacturer specs. We will turn water back onto system and test for leaks. One year parts and labor warranty on newly installed items.

TASK	DESCRIPTION	QTY	PRICE	TOTAL
Install woodford R67 wall faucet	Install woodford r67 wall faucet	1.00	\$1,738.00	\$1,738.00

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$1,738.00
TAX	\$121.66
TOTAL	\$1,859.66
EST. FINANCING	\$27.71

Thank you for choosing Cardinal Plumbing & Drain Services!

CUSTOMER AUTHORIZATION

I, Town Of Stokesdale Park, agree with, Dylan Piazza, to perform the work quoted at \$1,859.66. I understand that payment is due {PaymentDueDate}.

Sign here

Date



Cardinal Plumbing & Drain Services
750 Weavil Rd
Kernersville, NC 27284

BILL TO

Town Of Stokesdale Park
8325 Angel-Pardue Road #r
Stokesdale, NC 27357 USA

ESTIMATE
9776889

ESTIMATE DATE
Mar 06, 2024

JOB ADDRESS

Town Of Stokesdale Park
8325 Angel-Pardue Road #r
Stokesdale, NC 27357 USA

Job: 9780979

ESTIMATE DETAILS

Install woodford R34 2' locking yard hydrant : This estimate is to install a woodford R34 2' locking yard hydrant in the grassy area near the backflow preventer by the concession stand. We will excavate the area to expose the water main. We will cut into existing water main to make out connection for the new water line for the yard hydrant. This is to dig up to 3' from the backflow preventer no more than 3" deep. If we find that the line is deeper than 3', it will go out of the scope of work for this estimate and further charges for repairs will apply. If we find that the water main is damaged and we cannot make a good connection onto existing roll copper, it will go out of the scope of work for this estimate and further estimates for repairs will apply. We will backfill with existing dirt and install concrete pad with a pea gravel base for the yard hydrant. Not responsible for landscaping or cosmetic repairs that may be needed. One year parts and labor warranty on newly installed yard hydrant.

TASK	DESCRIPTION	QTY	PRICE	TOTAL
Install woodford R34 2' locking yard hydrant	Install woodford R34 2' locking yard hydrant	1.00	\$2,651.00	\$2,651.00

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$2,651.00
TAX	\$185.57
TOTAL	\$2,836.57
EST. FINANCING	\$42.26

Thank you for choosing Cardinal Plumbing & Drain Services!

CUSTOMER AUTHORIZATION

I, Town Of Stokesdale Park, agree with, Dylan Piazza, to perform the work quoted at \$2,836.57. I understand that payment is due {PaymentDueDate}.

Sign here

Date



Cardinal Plumbing & Drain Services
750 Weavil Rd
Kernersville, NC 27284

BILL TO

Town Of Stokesdale Park
8325 Angel-Pardue Road #r
Stokesdale, NC 27357 USA

ESTIMATE
9782515

ESTIMATE DATE
Mar 06, 2024

JOB ADDRESS

Town Of Stokesdale Park
8325 Angel-Pardue Road #r
Stokesdale, NC 27357 USA

Job: 9780979

ESTIMATE DETAILS

Install woodford R34 2' locking yard hydrant, and R67 wall faucet : This estimate is to install a woodford R34 2' locking yard hydrant in the grassy area near the backflow preventer by the concession stand. We will excavate the area to expose the water main. We will cut into existing water main to make out connection for the new water line for the yard hydrant. This is to dig up to 3' from the backflow preventer no more than 3" deep. If we find that the line is deeper than 3', it will go out of the scope of work for this estimate and further charges for repairs will apply. If we find that the water main is damaged and we cannot make a good connection onto existing roll copper, it will go out of the scope of work for this estimate and further estimates for repairs will apply. We will backfill with existing dirt and install concrete pad with a pea gravel base for the yard hydrant. Not responsible for landscaping or cosmetic repairs that may be needed. One year parts and labor warranty on newly installed yard hydrant. This estimate also includes to install a woodford r67 wall faucet on the back of the concession stand building. We will turn water off to building and drain down the system. We will tie into closest 3/4" water line in the chase behind the bathrooms. We will run new water line to the location of new wall faucet. We will secure the new wall faucet properly per manufacturer specs. We will turn water back onto system and test for leaks. One year parts and labor warranty on newly installed items.

TASK	DESCRIPTION	QTY	PRICE	TOTAL
Install woodford R34 2' locking yard hydrant	Install woodford R34 2' locking yard hydrant	1.00	\$2,651.00	\$2,651.00
Install woodford R67 wall faucet	Install woodford 67 wall faucet	1.00	\$1,738.00	\$1,738.00

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$4,389.00
TAX	\$307.23
TOTAL	\$4,696.23
EST. FINANCING	\$69.97

Thank you for choosing Cardinal Plumbing & Drain Services!

CUSTOMER AUTHORIZATION

I, Town Of Stokesdale Park, agree with, Dylan Piazza, to perform the work quoted at \$4,696.23. I understand that payment is due {PaymentDueDate}.

Sign here

Date

Gauldin Plumbing and Pump, Inc.
8581 Belews Creek Rd.
Stokesdale, NC 27357-0516
(336) 643-3857

Estimate

Date
3/11/2024

Name / Address

TOWN OF STOKESDALE
P.O. BOX 465
8325 ANGEL PARDUE RD
STOKESDALE, NC 27357

JOB NAME

Description

Total

ESTIMATE	500.00T
INSTALL ONE WOODFORD MODEL 17 WITH STEM LOCK LOCATED ON BACK WALL OF CONCESSION/RESTROOMS	
PRICE GOOD FOR 30 DAYS FROM DATE OF ESTIMATE	
Sales Tax	33.75

Total \$533.75

This unit offers anti-siphon protection.

The Freezeless Model 17 is designed and intended for year-round residential irrigation purposes regardless of outside temperature. This faucet will not rupture from freezing when the valve is shut off and the hose is removed. The Model 17 contains an integral backflow protection device which protects up to 125 psi of backpressure and therefore does not require an add-on vacuum breaker. This ASSE 1019 device is intended for irrigation use and outdoor watering and shall not be subjected to more than (12) hours of continuous water pressure.

SPECIFICATIONS:

- Manufactured under one or more of the following patents: <https://www.woodfordmfg.com/patents>
- ASSE 1019 - Type C Listed
- CSA, cUPC Approved

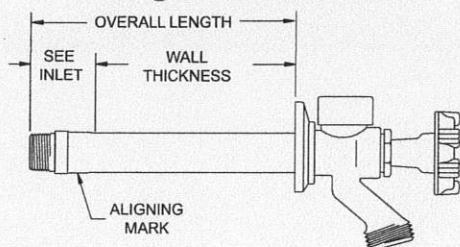


FEATURES:

- 3/4" male hose thread nozzle
- Stainless steel seat - eliminates wire draw
- EPDM packing to prevent leaking
- Full circle operating threads on valve body and retainer
- No-lead solder
- Standard "O" size seat washer
- Powder-coated, die cast aluminum handle
- Optional Tee Key available (extra charge)
- Adjustable polycarbonate wall flange
- MAX PRESSURE - 125 p.s.i.
- MAX TEMPERATURE - 120° F

WARNING - Faucet must be installed with downward pitch toward nozzle and hose must be removed in freezing weather or faucet may freeze and burst.

Rough-In Dimensions



Wall Thickness (inches)

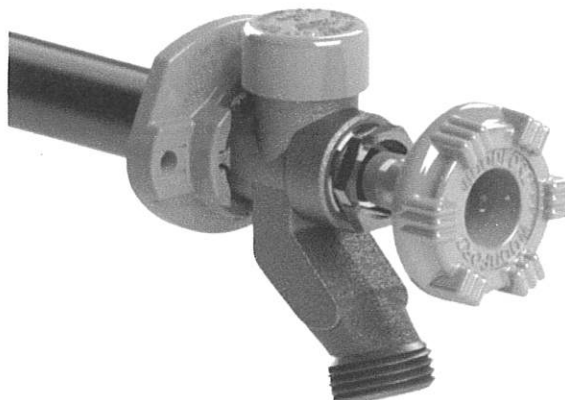
4	6	8	10	12	14	16	18	20	22	24
1.2	1.3	1.4	1.5	1.6	1.7	1.8	1.9	2.0	2.1	2.2

Shipping Wt. Ea. (lbs)

*Overall Length Dimension: Add wall thickness and inlet option length shown in chart above.

For Installation / Troubleshooting Instructions go to www.woodfordmfg.com or call 1-800-621-6032

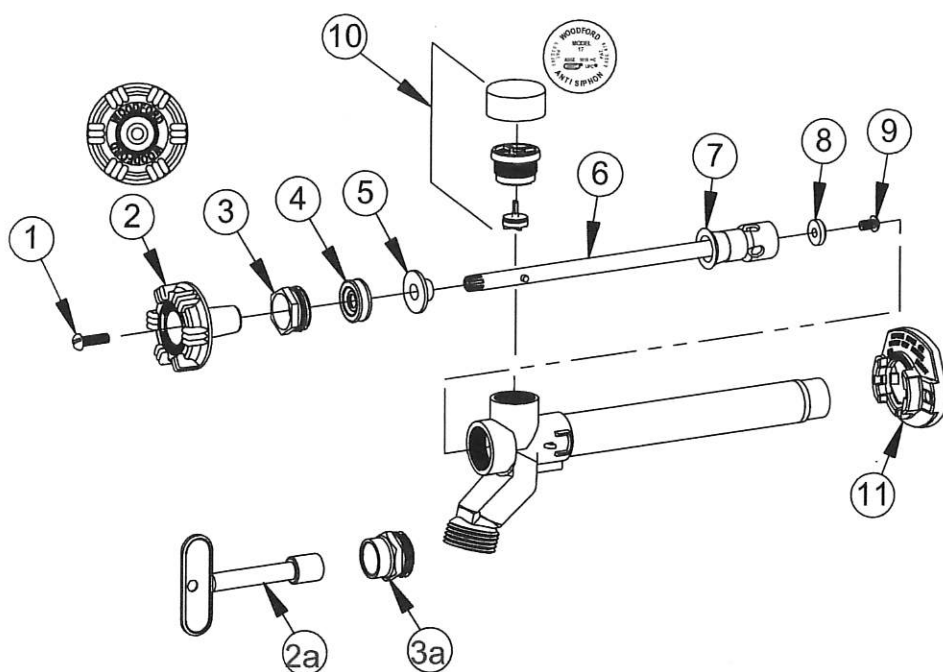
Freezeless Anti-Siphon Wall Faucet Model 17



Inlet Descriptions

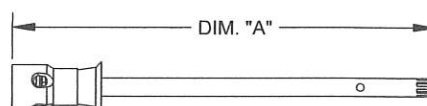
	C Inlet COMBINATION Copper Sweat Fitting 1/2" K, L or M Inside 3/4" M Only Outside
	CP Inlet COMBINATION 1/2" Male Pipe Thread 1/2" Female Sweat
	C3 Inlet 3/4" Female Sweat Fitting
	P Inlet COMBINATION 1/2" Female Pipe Thread 3/4" Male Pipe Thread
	PX Inlet 1/2" PEX Tube Fitting PX3 INLET 3/4" PEX Tube Fitting
	R Inlet 1/2" Rehau Tube Fitting W Inlet 1/2" Wirsbo Tube Fitting W3 INLET 3/4" Wirsbo PEX Tube Fitting
	CM Inlet COMBINATION 1/2" Compression Fitting 1/2" Copper Sweat Fitting

When ordering, specify model , inlet and wall thickness.



MODEL 17 PARTS LIST

ITEM	PART#	DESCRIPTION
1	30002	Handle Screw
2	30096	Wheel Handle - Round Powder Coated Die Cast Aluminum
2a	50012	Tee Key (Optional)
3	30059	Packing Nut
3a	30512	Packing Nut w/deep stem guard (Optional)
4	30560	EPDM Packing
5	30421	Packing Support Washer
6	35XXX	Valve Stem Assembly (See chart at right) Includes Items 6, 7, 8 & 9
7	30459	Check Valve
8	30008	Valve Seat Rubber
9	30009	Retainer Screw
10	RK-17VB	Vacuum Breaker Float Kit
11	30098	Adjustable Flange
	RK-17MH	Repair Kit (Includes items 1-5, & 7-10)



VALVE STEM ASSEMBLY DIM "A"

Wall Thickness	Overall Length	Part No.
4	5 7/8"	35720
6	7 7/8"	35721
8	9 7/8"	35722
10	11 7/8"	35723
12	13 7/8"	35724
14	15 7/8"	35725
16	17 7/8"	35736
18	19 7/8"	35726
20	21 7/8"	35737
22	23 7/8"	35738
24	25 7/8"	35727



For more information contact...

WOODFORD MANUFACTURING COMPANY, LLC.

2121 Waynoka Road, Colorado Springs, Colorado 80915 • Phone: (800) 621-6032 • Fax: (800) 765-4115
To view our complete product line visit: www.woodfordmfg.com or email: sales@woodfordmfg.com

Stem Locks

Woodford Models

SL-17, SL-24, SL-65



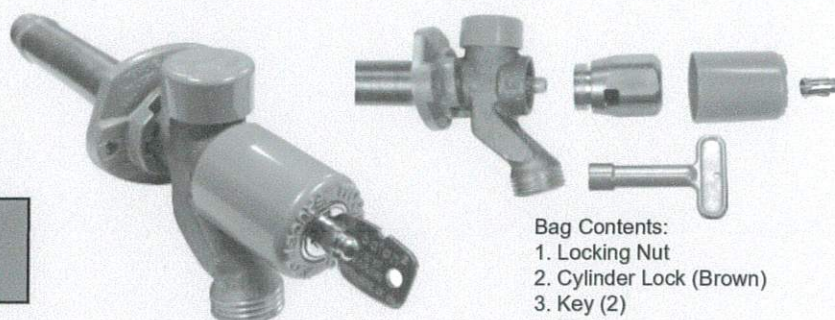
Stem Locks converts most Woodford wall faucets and wall hydrants into vandal resistant, tee key operated units.

Simply remove the handle and packing nut and install the deep locking nut then snap on the cylinder lock. The faucet is now locked and secure. Use key to unlock and use the Tee Key to operate faucet.

SL-17

Fits Woodford Models:
14, 16, 17, 19, 22, V22, 30

- Sold 1 per bag -



Bag Contents:
1. Locking Nut
2. Cylinder Lock (Brown)
3. Key (2)
4. Tee Key

SL-24

Fits Woodford Models:
24 & 26

- Sold 1 per bag -



Bag Contents:
1. Locking Nut
2. Cylinder Lock (Silver)
3. Key (2)
4. Tee Key

SL-65

Fits Woodford Models:
65 & 67 Series

- Sold 1 per bag -



Bag Contents:
1. Head Nut
2. Locking Nut
3. Cylinder Lock (Silver)
4. Key (2)
5. Tee Key

For more information contact...

WOODFORD MANUFACTURING COMPANY, LLC.

2121 Waynoka Road, Colorado Springs, Colorado 80915 • Phone: (800) 621-6032 • Fax: (800) 765-4115

To view our complete product line visit: www.woodfordmfg.com or email: sales@woodfordmfg.com

Gauldin Plumbing and Pump, Inc.
8581 Belews Creek Rd.
Stokesdale, NC 27357-0516
(336) 643-3857

Estimate

Date
3/11/2024

Name / Address

TOWN OF STOKESDALE
P.O. BOX 465
8325 ANGEL PARDUE RD
STOKESDALE, NC 27357

JOB NAME

Description		Total
ESTIMATE		975.00T
INSTALL ONE WOODFORD MODEL 67 LOCATED ON BACK WALL OF CONCESSION/RESTROOMS		
PRICE GOOD FOR 30 DAYS FROM DATE OF ESTIMATE		
Sales Tax		65.81

Total \$1,040.81

NC LICENSE # 7068-P

For Commercial Applications

Job Name _____ Item Designation _____

Job Location _____ Contractor _____

Engineer _____ Representative _____

Wall Thickness: _____ Inlet: P__ C__ (P1__ EP__ **MADE TO ORDER, NO RETURN**) Finish: CH__ BR__ PB__

Woodford

Model 67

Backflow Protected Automatic Draining Freezeless Wall Hydrant

The Model 67 is an automatic draining, freezeless wall hydrant with hose connection Backflow Protection. The hydrant drains as handle is shut off, *even if hose is attached*. The Model 67 is intended for irrigation purposes and is designed to blend in with modern architecture for installation on restaurants, schools, office buildings, churches, apartments, motels, stores, shopping centers and industrial buildings.


Sizes: 4" - 24" (in 2" increments)
CC (Close Coupled) for non-freezing climates

Features:

- Drain port under nozzle diverts water away from building
- Red Brass head & valve body
- 3/8" solid brass operating rod
- Copper casing tubes
- Hardened stainless steel operating stem
- One piece valve plunger
- 4 inlet options
- Loose tee key operation
- No Lead Solder - All joints
- Supplied with adjustable wall clamp

Specifications:

PATENTED HIGH FLOW DOUBLE CHECK BACKFLOW PREVENTER

- NIDEL® Model 50HA with 3/4 inch male hose thread
- ASSE Standard 1052 approved 
- Field Testable
- Two Independent Check Valves
- Drains automatically when hose is removed
- No spray back

- **Maximum Working Pressure:** 125 p.s.i.
- **Maximum Temperature:** 120° F

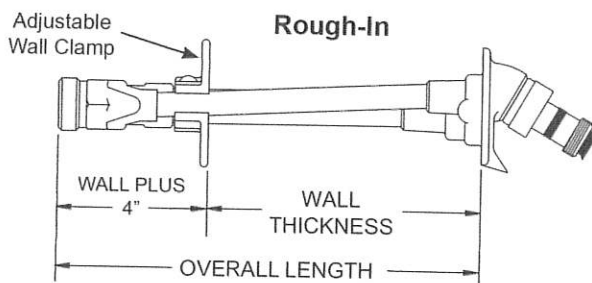
Specify as follows:

Wall hydrant shall be Woodford Model 67, automatic draining with ASSE 1052 approved NIDEL® Model 50HA high flow double check backflow preventer. 3/4" inlet and outlet (specify type of inlet). Hardened stainless steel operating stem and one-piece valve plunger to control both flow and drain functions. Exterior finish to be Chrome Plated (options: Polished Brass or Rough Brass). Loose tee key to be furnished with each hydrant. Intended for irrigation purposes. Wall thickness to be _____ inches.



Exterior Finish:

Standard - Chrome (CH)
Optional - Brass (BR) Polished Brass (PB)
Fits one standard modular brick course.



Overall Length = Wall Thickness + Inlet
Close Coupled Overall Length = 5"

Inlet Options

P - 3/4" Female Pipe Thread
P1 - 1" Male Pipe Thread
C - 3/4" Copper Water Tube
EP - Union Elbow with 3/4" Male Pipe Thread

Approval Approval Approval Approval Approval

WOODFORD MANUFACTURING COMPANY, LLC

2121 WAYNOKA ROAD
COLORADO SPRINGS, CO 80915
Phone (800) 621-6032
Website: www.woodfordmfg.com
Email: sales@woodfordmfg.com

Gauldin Plumbing and Pump, Inc.
8581 Belews Creek Rd.
Stokesdale, NC 27357-0516
(336) 643-3857

Estimate

Date
3/11/2024

Name / Address

TOWN OF STOKESDALE
P.O. BOX 465
8325 ANGEL PARDUE RD
STOKESDALE, NC 27357

JOB NAME

Description		Total
ESTIMATE		1,400.00T
INSTALL ONE WOODFORD MODEL R34 2' BURY HYDRANT LOCATED NEAR BACKFLOW BOX		
PRICE GOOD FOR 30 DAYS FROM DATE OF ESTIMATE		
Sales Tax		94.50

NC LICENSE # 7068-P

Total \$1,494.50

The Woodford R34 Freezeless yard hydrant is intended for irrigation purposes and offers immediate water flow even in sub-zero temperatures. The R34 can be used for many applications such as filling field spray equipment, cleaning equipment or tools, livestock watering, garden and lawn care. The shut-off valve for the hydrant is below the frost line when installed properly, which allows the water in the standpipe to drain out a hole in the valve body. When the hydrant is shut-off, and all devices removed from nozzle, the hydrant will drain and not freeze.

Freezeless Yard Hydrant Model R34



FEATURES:

Head & Handle: Ductile iron

All Metal Construction: No plastic components

Packing: Graphite for lubricity and long life

Valve Seat: Permanent brass valve body with large hemispherical seating surface.

Operation: 90° handle lift for full on

Nozzle: 3/4" brass hose nozzle

Casing: 1" Galvanized steel pipe

Operating Rod: 3/8" Steel rod

Drain Hole: Tapped - 1/8" N.P.T.

Adjustable Pivot Block: Provides easy and positive adjustment of the lever lock in tension

Tamperproof Lock: Can be padlocked in closed position

Inlet Specifications: 3/4" FPT

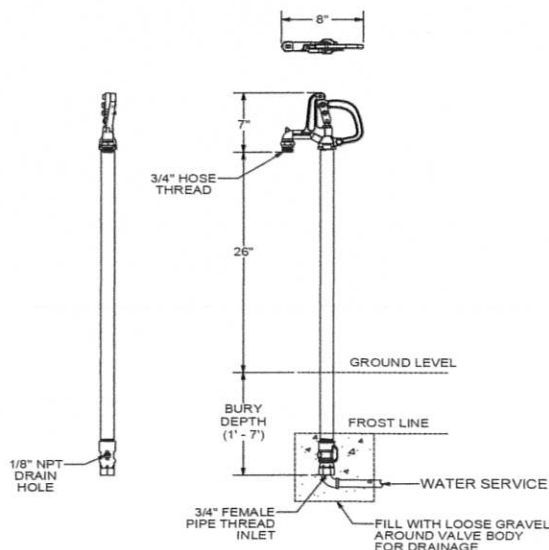
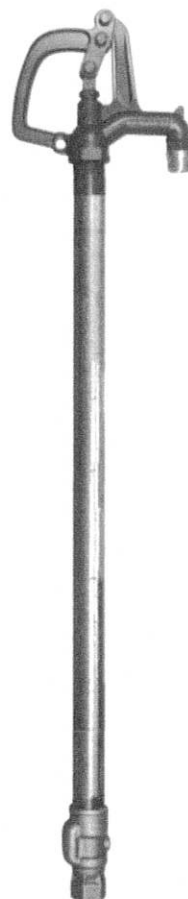
MAX PRESSURE - 125 p.s.i.

MAX TEMPERATURE - 120° F

SHIPPING WEIGHT

Bury Depth (Ft)	1	2	3	4	5	6	7
Shipping Wt. (Lbs)	9.2	11.3	13.4	15.5	17.6	19.7	21.8
Overall Length	45"	57"	69"	81"	93"	105"	117"

For Installation / Troubleshooting Instructions go to
www.woodfordmfg.com or call 1-800-621-6032

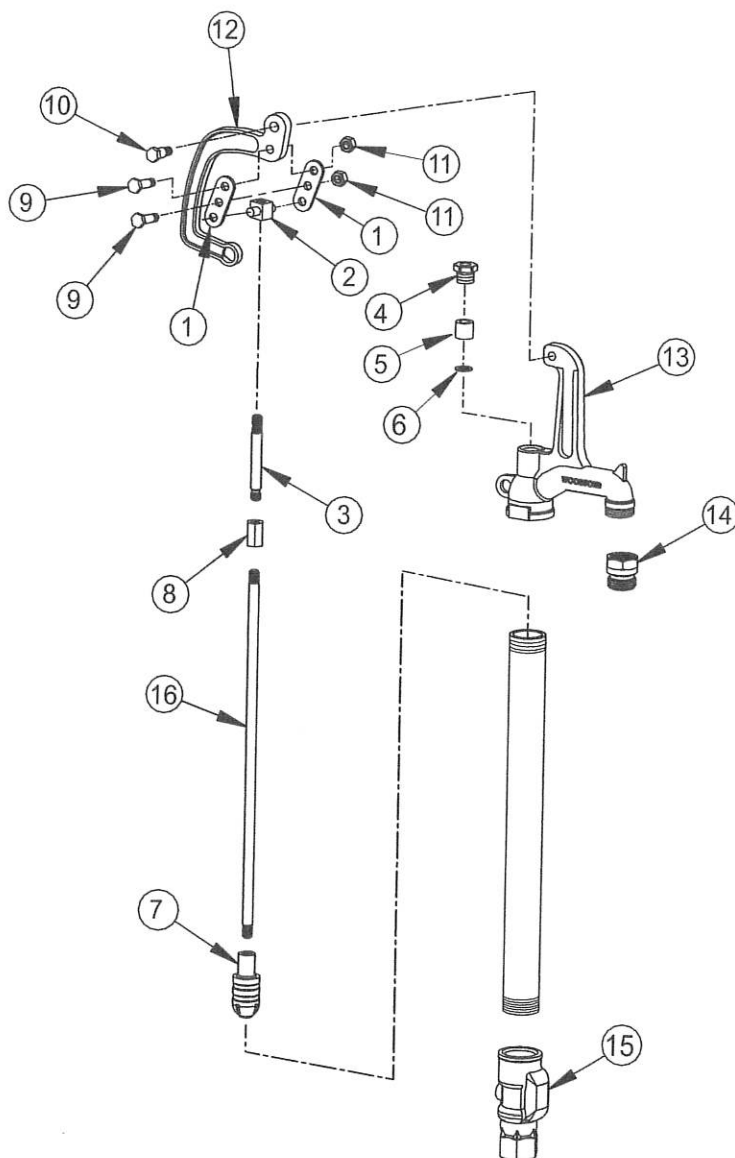


When ordering, specify model and bury depth.



MODEL R34 PARTS LIST

ITEM	PART#	DESCRIPTION
	15246	R34 Head & Nozzle Assembly Includes items 13 & 14
	RK-R34HA	R34 Head Assembly - Complete Includes items 1-6 & 8-14
1	10620	Link Plate (2)
2	10619	Pivot Square
3	10588	Rod Stem
4	10100	Packing Nut
5	10101	Packing
6	10102	Packing Support Washer
7	10108	Plunger
8	10481	Coupling Nut
9	10589	Link Bolt
10	10590	Handle Shoulder Bolt
11	10206	Hex Nut (2)
12	10587	Handle
13	N/A	Head (See Above)
14	10004	3/4" Brass Hose Nozzle
15	10018	Valve Body
16		Operating Rod
	10591	1' Bury (35-15/16" Long)
	10592	2' Bury (47-15/16" Long)
	10593	3' Bury (59-15/16" Long)
	10594	4' Bury (71-15/16" Long)
	10595	5' Bury (83-15/16" Long)
	10596	6' Bury (95-15/16" Long)
	10600	7' Bury (107-15/16" Long)
	RK-R34	Repair Kit (Includes items 1-7)



Woodford
Excellence
Since 1929
Proudly Made In The U.S.A.

For more information contact...
WOODFORD MANUFACTURING COMPANY, LLC

2121 Waynoka Road, Colorado Springs, Colorado 80915 • Phone: (800) 621-6032
To view our complete product line visit: www.woodfordmfg.com or email: sales@woodfordmfg.com

Stokesdale Town Hall

AGENDA ITEM NUMBER: 20

From: April Wilson <aprilwilson@gflenv.com>
Sent: Monday, March 11, 2024 11:35 AM
To: Stokesdale Town Hall
Cc: Robert Kuhl; Steve Cobb; Water Department; Robbie Lee Wagoner II; Norma Yanez
Subject: RE: Bulk Waste Collection

Good Morning,

We will be finishing up with furniture market mid-April. If you like we could deliver the 30 yard on a Thursday so that you have it on a Friday and through the weekend. Longer of course if needed . We could bring one out on Thursday April 25th. Does that date work for you ?

Thank you !

April Wilson | Operations Supervisor II

GFL Environmental

1236 Elon Pl, High Point, NC 27263

T (877) 385-4674 Ext. 56007 | C 336-482-5293 | aprilwilson@gflenv.com | www.gflenv.com

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From: Stokesdale Town Hall <stokesdale@stokesdale.org>
Sent: Wednesday, March 6, 2024 1:44 PM
To: April Wilson <aprilwilson@gflenv.com>
Cc: Robert Kuhl <robert.kuhl@gflenv.com>; Steve Cobb <steve.cobb@gflenv.com>; Water Department <water@stokesdale.org>; Robbie Lee Wagoner II <rwagoner@stokesdale.org>; Norma Yanez <norma.yanez@gflenv.com>
Subject: RE: Bulk Waste Collection

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Great! Thank you!

Dale Martin
Deputy Town Clerk
Town of Stokesdale
Post Office Box 465
8325 Angel-Pardue Road
Stokesdale, NC 27357
Phone: 336-643-4011
E-mail: Stokesdale@Stokesdale.org
Website: www.Stokesdale.org

Please note that email sent to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.



7800 pond ridge court stokesdale NC 27357

336-558-3667

Dhering@excellencelawn care.com

Licensed & Insured

2024 & 2025 Agreement

Submitted to:

Jim Rigsbee & Jimmy Landreth
Stokesdale town hall/park
8325 Angel Pardue Road
Stokesdale NC 27357

We hereby submit an estimate for lawn & grounds maintenance to include all items detailed (1-8) on the attached scope of work.

1. **Mowing-** all areas of town hall, Stokesdale Park (minus soccer fields) new pickle ball court, water tower and chlorine station.
2. **Trimming-** all areas per visit and especially providing a clean, clear neat walking trail.
3. **Blowing Debris-** All areas will be blown off per visit and kept neat.
4. **Aerating-** will be done in the fall on all areas minus the soccer fields.
5. **Weeding-** all areas will be kept weed free (mulch beds, sidewalks, walking trails etc)
6. **Leaf Service-** All areas will be blown each visit September to February and as needed to maintain a neat appearance.
7. **Pruning-** Correct pruning will be performed on all shrubs around town hall and walking trails to keep a nice neat appearance.
8. **Trees-** Will be pruned in the winter months and all edges kept neat.

Please Note: Additional bids asked to price will be listed at the bottom of proposal.

We hereby propose to furnish the labor and necessary tools to complete in accordance to the above specifications, for the sum of TWO THOUSAND FIVE HUNDRED DOLLARS (\$2500) MONTHLY FOR 12 MONTHS, for an annual rate of (\$30,000)

All materials are guaranteed to be as specified, all work to be completed in a respectable manner according to standard practices. Any alteration or deviation from above specifications involving extra labor/costs will be executed only upon written orders and will become an extra charge over and above the estimate.

Authorized signature: _____

Date: 3/6/24

Acceptance of proposal

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified beginning on _____. Payment will be made as outlined above.

Accepted by: _____
Printed name and title

Authorized signature: _____

Date: _____

Additional Bids as asked to include:

- 1 Seeding and fertilizing- **all grass areas after aerating with exclusion of soccer fields. (\$2,300)**
- 2 Snow removal for parking lot and sidewalks- **(Priced at \$75.00 per hour ice melt is additional at .90 cents per pound.)**
- 3 **Mulch-** (\$75 per cubic yard of mulch delivered, installed and all beds edged prior)

General Scope of Work

Please bid items 1-8 in at an annual rate to be paid in 12 equal monthly installments.

Service Begins 4/1/2021

1. Mowing: Mow common areas, at entrances, along walking trail, and all areas inside the property except the soccer field throughout the 40-week growing season to always maintain a neat appearance. Vendor to notify staff of any problems found on the property. Water Tower Grounds will also be mowed during the 40-week growing season to always maintain a neat appearance.
PLUS New Pickle Ball Area
2. Trimming. Trim each mowing visit as needed around sidewalks, street, utility boxes, steps, bed borders, trees, etc. Special attention to trimming back tree limbs/branches overhanging the walking trail on the north border of the park against the wood line to ensure the branches do not extend into the walkway.
3. Blowing Debris: Sidewalks/Driveways/Parking lots will be blown off each visit and month as needed to remove debris during mowing season.
4. Aerating. Aerating will occur in the fall for the full turf area except the soccer fields.
5. Weeding. Weed all flower beds and circular mulch around trees as needed. There should be no prevalence of weeds in these areas.
6. Leaf Service: Leaves are to be moved to natural areas perimeter every other week starting in mid-September and extending through mid-February.

7. Pruning will be done for perimeter plants around the Town Hall Building as needed to maintain consistent and neat appearance.

8. Trees within edged beds will be pruned in winter months and bed edges will be maintained for neat appearance.

Include in Bid as Separate Price

1. Seed all grass areas after aerating. Note this does not include the soccer field. It includes grass areas in the park, town hall, and the water tower and Chlorine Station.
2. Snowplow (parking lot) and shovel (sidewalk) price per hour.

DH

Estimate

AGENDA ITEM NUMBER: 22

Excellence Lawn Care & Landscaping

7800 Pond ridge court
 stokesdale NC 27357
 336-558-3667
 dhering@excellencelawn care.com
 excellencelawn care.com



Estimate #

0000385

Date

Mar 06, 2024

Stokesdale Town park

8325 Angel-Pardue road
 stokesdale NC 27357

Scarifying ruts and damaged areas of turf by vehicle with tractor and box blade	1	500.00	0.00	500.00
seed, fertilizer and light straw on damaged areas	1	300.00	0.00	300.00

Notes: *This is just an estimate final invoice can change if more material is needed*

Subtotal	800.00
	0.00
Total Estimated Cost	800.00