



**MINUTES**  
**TOWN OF STOKESDALE**  
**TOWN PARK IMPROVEMENT**  
**COMMITTEE MEETING**  
**8325 ANGEL PARDUE ROAD**  
**STOKESDALE, NC 27357**  
**JANUARY 26, 2023 AT 5:15 PM**

**Committee Meeting Attendance:**

- Town of Stokesdale Town Park Improvement Committee members present:
  - Thomas N. “Tee” Stephenson, Jr.
  - Deanna Ragan
  - Derek Foy
- Town of Stokesdale staff members present:
  - Robbie Lee Wagoner II, Deputy Town Clerk

**1. Call To Order.**

- The Town of Stokesdale Town Park Improvement Committee (“The Committee”) was called to order by Tee Stephenson at 5:24pm.

**2. Adopt The Agenda.**

- Derek Foy made a motion to adopt the agenda, as written, for the Thursday, January 26, 2023, Town Park Improvement Committee meeting.
  - Deanna Ragan seconded the motion.
  - All present members of The Committee voted in favor of the motion.
  - The motion carried.

**3. Review and Approve minutes from the Town Park Improvement Committee meeting held on Tuesday, January 03, 2023.**

- Derek Foy made the motion to approve the minutes from The Committee meeting held on Tuesday, January 03, 2023.
  - Deanna Ragan seconded the motion.
  - All present members of The Committee voted in favor of the motion.
  - The motion carried.

**4. Consideration of 2023 Town Park Improvement Committee Regular Meeting Schedule.**

- Deanna Ragan made the motion to approve the Quarter 1 2023 Town Park Improvement Committee Regular Meeting Schedule through Thursday, March 30, 2023, with the following amendments:
  - Change annual schedule to quarterly schedule.
  - Addition of regular meeting on Tuesday, February 07, 2023, at 5:15pm.

- Derek Foy seconded the motion.
- All present members of The Committee voted in favor of the motion.
- The motion carried.

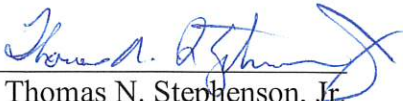
#### **5. Discussion of Improvements to Town Park.**

- Derek Foy and Robbie Lee Wagoner II updated all present members of The Committee on the current status of the Request For Proposals (RFP) for the construction and installation of a playground at the Town Park.
  - After further research and discussion, Derek Foy decided that it would be best to amend the RFP to require 3.5 inch outside diameter tubing rather than the original 5 inch outside diameter tubing that was listed in the RFP.
    - Robbie Lee Wagoner II has updated the RFP to reflect this amendment and has provided this updated RFP to all members of The Committee, as well as all potential vendors.
  - Derek Foy discussed the importance of the playground equipment at the Town Park, elaborating that he would like to see something unique and different.
- Derek Foy and Robbie Lee Wagoner II updated all present members of The Committee on the current status of the RFP for the construction of an amphitheater at the Town Park.
  - Derek Foy discussed the importance of The Committee holding a pre-bid meeting in order to meet with potential vendors. This meeting would allow The Committee to show potential vendors the exact location of the amphitheater, as well as allow The Committee to better explain their overall vision of the project as a whole.
  - Tee Stephenson discussed the idea of local businesses donating funds towards the amphitheater project and the Town installing plaques on the amphitheater structure to recognize the donors.
  - Derek Foy discussed the idea of naming the amphitheater the “Green Pond” amphitheater and painting the roof of the structure green to match the name.

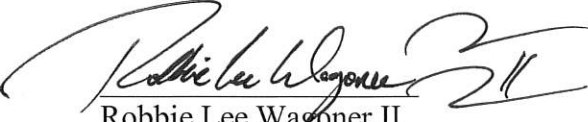
#### **6. Adjournment.**

- Derek Foy made the motion to adjourn at 6:00pm.
  - Deanna Ragan seconded the motion to adjourn.
  - All present members of The Committee voted in favor of the motion.
  - Being no further business to come before The Committee, the meeting was adjourned at 6:00pm.

APPROVED:

  
Thomas N. Stephenson, Jr.  
Committee Chairperson

ATTEST:

  
Robbie Lee Wagener II  
Deputy Town Clerk