



**MINUTES**  
**TOWN OF STOKESDALE**  
**REGULAR TOWN COUNCIL MEETING**  
**8325 ANGEL-PARDUE ROAD**  
**STOKESDALE, NC 27357**  
**FEBRUARY 08, 2024 AT 7:00 PM**

In attendance: Mayor Michael E. Crawford; Mayor Pro Tem Derek Foy; Councilman Jim Rigsbee; Councilman Jimmy Landreth; Councilman Tim Jones; Town Attorney Charles H. Winfree; Town Finance/Budget Officer Kimberly Thacker and Town Clerk Robbie Lee Wagoner II. (Councilman Jim Rigsbee arrived at 7:27 PM.)

**01. Call to Order, Pledge of Allegiance, and Invocation.**

Mayor Crawford called the meeting to order at 7:00 PM.

Boy Scout Troop 600 led the Pledge of Allegiance.

Councilman Jones delivered the opening invocation.

**02. Recognition of James Reed (Troop 600) for Eagle Scout Project.**

The Town Council recognized James Reed of Boy Scout Troop 600 for his Eagle Scout Project. This project being the construction of a brick fire pit surrounded by a brick foundation in front of the Stokesdale Town Hall building. The purpose of this brick firepit is for the ceremonial retirement of flags by the Boy Scouts of America.

In appreciation and recognition of his Eagle Scout Project, the Town Council presented James Reed with a ceremonial plaque on behalf of the Town of Stokesdale.

**03. Review and Adopt the Agenda: February 08, 2024.**

Councilman Jones requested an **Amendment** to remove Agenda Item Number 20 (Consideration to modify turf grass maintenance contract for athletic fields).

Councilman Landreth requested an **Amendment** to table Agenda Item Number 14 (Consideration to authorize the Stokesdale Town Park Improvement Committee to purchase accessories for the Stokesdale Town Park) until the March 2024 regular Town Council meeting.

Councilman Landreth requested an **Amendment** to add Agenda Item Number 14 (Discussion of Eagle Scout Project).

Councilman Landreth made a **Motion** to adopt the agenda as amended.

Councilman Jones **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

**04. Review and Adopt the following Minutes:**

**a) August 10, 2023, Regular Town Council Meeting**

Mayor Crawford made a **Motion** to adopt the minutes, as written, from the August 10, 2023, Regular Town Council Meeting.

Councilman Landreth **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

**b) August 10, 2023, Closed Session Meeting**

Mayor Crawford made a **Motion** to adopt the minutes, as written, from the August 10, 2023, Closed Session Meeting.

Councilman Landreth **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

**c) December 14, 2023, Closed Session Meeting**

Mayor Crawford made a **Motion** to adopt the minutes, as written, for the December 14, 2023, Closed Session Meeting.

Mayor Pro Tem Foy **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

**d) January 11, 2024, Regular Town Council Meeting**

Mayor Crawford made a **Motion** to adopt the minutes, as written, from the January 11, 2024, Regular Town Council Meeting.

Councilman Landreth **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

**05. Public Safety Reports:**

**a) Stokesdale Fire Department**

Stokesdale Fire Chief Todd Gauldin presented the Stokesdale Fire Department report.

**b) Guilford County Sheriff's Office**

Town Clerk Wagoner read the report provided by the Guilford County Sheriff's Office.

**06. Administrative Reports:**

**a) Administrative: Town Clerk Robbie Lee Wagoner II**

Town Clerk Wagoner presented the Administrative Report.

**b) Planning Board: Town Clerk Robbie Lee Wagoner II**

Town Clerk Wagoner presented the Planning Board report.

**c) Property Committee: Councilman Jim Rigsbee**

No Property Committee report was presented.

**d) Town Park Improvement Committee: Committee Chairman Tee Stephenson**

Committee Chairman Tee Stephenson presented the Town Park Improvement Committee report.

**07. Financial Reports: Town Finance/Budget Officer Kimberly Thacker**

Town Finance/Budget Officer Thacker acknowledged with solemnity the recent passing of Mr. Rex Rouse. Mr. Rouse dedicated numerous years to conducting the financial audit for the Town, thereby rendering invaluable service to the community.

**a) Financial Report: Town of Stokesdale General Fund**

Town Finance/Budget Officer Thacker presented the financial report for the Town's General Fund.

**b) Financial Report: Town of Stokesdale Water Enterprise Fund**

Town Finance/Budget Officer Thacker presented the financial report for the Town's Water Enterprise Fund.

**08. Citizen's Comments from the Floor (3-Minute Limit per Speaker).**

Citizen Name: Ann Schneider

- Address: 8506 Rosedale Drive, Oak Ridge, North Carolina 27310
- Comment: Introduced herself as a current member of the Oak Ridge Town Council. Also introduced herself as a candidate for North Carolina House District 62. Asked for support during the GOP primary elections in March.

**OLD BUSINESS:**

**09. Consideration of Upgrading the Lights on the Preexisting Light Poles located throughout the Town Park. (Continued from January 11, 2024, regular Town Council meeting)**

Councilman Jones explained that, based on the recent updated provided by Tee Stephenson in his Town Park Improvement Committee report, this matter had been resolved and there was no need for further discussion.

**NEW BUSINESS:**

**10. Consideration of 2024 Town of Stokesdale Special Called Town Council Meeting Schedule (Budget Workshops For Fiscal Year 2024-2025 Budget).**

Mayor Crawford made a **Motion** to approve the 2024 Town of Stokesdale Special Called Town Council Meeting Schedule (Budget Workshops For Fiscal Year 2024-2025 Budget), as written.

Councilman Jones **seconded** the motion.

<b>Mayor Crawford</b>	YES	<b>Mayor Pro Tem Foy</b>	YES
<b>Councilman Landreth</b>	YES	<b>Councilman Rigsbee</b>	YES
<b>Councilman Jones</b>	YES		

**Motion carried (5-0).**

**11. Discussion of \$175,000 in funds granted to the Town from the Regional Economic Development Reserve portion of the FY23-24 North Carolina State Budget.**

Town Clerk Wagoner informed the Town Council that the North Carolina Office of State Budget and Management has requested a scope of work document from the Town regarding the plans for the \$175,000 in funds granted to the Town from the Regional Economic Development Reserve portion of the FY23-24 North Carolina State Budget.

Mayor Pro Tem Foy explained that these funds would be used for the installation of lighting at the soccer fields located at the Town Park. Ideally, the Town would select a contractor by April. The installation of the lighting would be completed by August. These funds would be fully encumbered by June 30, 2024, and then fully spent by December 31, 2024.

Mayor Crawford explained that any remaining funds would be used for the purchase of a utility vehicle for the Town Park.

**12. Consideration to authorize the Stokesdale Town Park Improvement Committee to prepare a Request for Proposal / Request for Qualifications for Lighting at the Stokesdale Town Park Soccer Fields.**

Councilman Landreth made a **Motion** for Town Clerk Wagoner to prepare a Request for Proposals (RFP) for Lighting at the Stokesdale Town Park Soccer Fields.

Mayor Pro Tem Foy **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

### 13. Discussion of the installation of fencing around the Stokesdale Town Park Soccer Fields.

Councilman Landreth made a **Motion** for Town Clerk Wagoner to prepare a Request for Proposals (RFP) for Fencing around the Stokesdale Town Park Soccer Fields and the Playground Area.

Councilman Jones **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

### 14. Discussion of Eagle Scout Project.

Tee Stephenson explained that a local boy scout has offered to design and develop nature trails at the Stokesdale Town Park. This project would allow this boy scout with the opportunity to attain the rank of eagle scout. This boy scout would be assisted by several other boy scouts in Troop 139 who are willing to help.

Mayor Pro Tem Foy made a **Motion** for the Town to endorse Boy Scout Troop 139 to move forward with the designing of the nature trails at the Town Park, as well to endorse the Town Park Improvement Committee to serve as the liaisons between the Town and Troop 139.

Councilman Jones **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).



**15. Consideration of cost estimates to pump the septic tank located at the Stokesdale Town Park.**

Councilman Landreth made a **Motion** to approve the cost estimate provided by Wilson Pumping Services (Cost Estimate Number 213727, dated January 24, 2024), thus authorizing Wilson Pumping Services to pump the septic tank located at the Town Park so long as the total cost does not exceed \$700.00.

Councilman Jones **seconded** the motion.

<b>Mayor Crawford</b>	YES	<b>Mayor Pro Tem Foy</b>	YES
<b>Councilman Landreth</b>	YES	<b>Councilman Rigsbee</b>	YES
<b>Councilman Jones</b>	YES		

**Motion carried (5-0).**

**16. Discussion of University of North Carolina's School of Government On-Demand Planning Board Training Session requirement for Stokesdale Town Planning Board members.**

Councilman Jones made a **Motion** for the Town Council to request that Mr. Justin Snyder, the contracted Guilford County planner for the Town of Stokesdale, prepare a simple PowerPoint presentation. Once prepared, Mr. Justin Snyder will be requested to present this PowerPoint presentation to the newly appointed Town Planning Board member. Mr. Snyder will also be requested to provide handouts of this PowerPoint presentation to all current Town Planning Board members.

Councilman Jones **withdrew** his motion.

Councilman Tim Jones made a **Motion** that the Town Council request that the contracted Guilford County planner for the Town of Stokesdale, Mr. Justin Snyder, prepare a simple 45-minute PowerPoint presentation in lieu of the current (and now unavailable) training that the Town is requiring, through the University of North Carolina School of Government (UNC SOG). The Town Council is asking that this PowerPoint presentation be presented by the contracted Guilford County planner for the Town either in person or via zoom just before one of the next Planning Board meetings.

Councilman Landreth **seconded** the motion.

Councilman Landreth **requested** an **amendment** to the motion. This amendment being that the Town Council is only requiring the attendance of the 1 newly appointed Town

Planning Board member, however, the Town Council has asked the Town Staff to invite and encourage all Town Planning Board members to attend.

Councilman Jones **accepted** the **amendment** requested by Councilman Landreth.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

**17. Discussion of appointment of Stokesdale Town Clerk as Special Voting Member for the Town of Stokesdale to the Technical Coordinating Committee (TCC).**

Councilman Jones made a **Motion** to authorize the use of Town Staff time and Town Staff resources to allow the Town Clerk to attend and participate in all Technical Coordinating Committee (TCC) meetings. The Town Clerk is to keep a written record of all votes taken. The Town Clerk is to inform the Town Council of any decisions that may impact the Town.

Mayor Pro Tem Foy **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

**18. Consideration of proposed Thoroughfare and Collectors Street Plan as prepared and adopted by the Greensboro Urban Area Metropolitan Planning Organization (GUAMPO).**

Councilman Landreth made a **Motion** for Town Staff to invite the North Carolina Department of Transportation (NCDOT) and the Greensboro Urban Area Metropolitan Planning Organization (GUAMPO) to attend the March 14, 2024, regular Town Council meeting to further discuss the proposed 2023 Thoroughfare and Collectors Street Plan.

Councilman Rigsbee **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		



**Motion carried (5-0).**

**19. Consideration of cost estimates for Radar Speed Sign.**

Mayor Pro Tem Foy made a **Motion** to approve the quote provided by Stalker Radar (Quote Number 2084189, dated February 07, 2024) for the radar speed sign. The Town Clerk was also authorized to work with the North Carolina Department of Transportation (NCDOT) to obtain an encroachment agreement for the installation of the radar speed sign alongside US Highway 158. The total cost of the radar speed sign and the installation of the radar speed sign is not to exceed \$5,200.00. Furthermore, the cost of the radar speed sign and the cost of the installation of the radar speed sign are to be paid using monies from the Town's ARPA fund.

Councilman Rigsbee **seconded** the motion.

<b>Mayor Crawford</b>	YES	<b>Mayor Pro Tem Foy</b>	YES
<b>Councilman Landreth</b>	NO	<b>Councilman Rigsbee</b>	YES
<b>Councilman Jones</b>	NO		

**Motion carried (3-2).**

**21. Discussion of Social Media Policy for the Town of Stokesdale.**

Mayor Pro Tem Foy stated that he, as a single member of the Town Council, has **requested** the Town Clerk to research and prepare a social media policy for the Town.

Councilman Jones made a **Motion** for the Town to eliminate the Town's official Facebook page.

Councilman Landreth **seconded** the motion.

<b>Mayor Crawford</b>	NO	<b>Mayor Pro Tem Foy</b>	NO
<b>Councilman Landreth</b>	NO	<b>Councilman Rigsbee</b>	NO
<b>Councilman Jones</b>	YES		

**Motion failed (1-4).**

**22. Citizen's Comments from the Floor (3-Minute Limit per Speaker).**

Citizen Name: John Blust

- Address: 5630 David Christian Place, Greensboro, North Carolina 27410
- Comment: Introduced himself as a candidate for North Carolina House District 62.

Citizen Name: Ryan Mayberry

- Address: 134 Wittenburg Springs Drive, Taylorsville, North Carolina 28681
- Comment: Introduced himself as a candidate for United States House of Representatives to represent North Carolina's 5<sup>th</sup> Congressional District.

Citizen Name: Michael Logan

- Address: 5202 Rambling Road, Greensboro, North Carolina 27409
- Comment: Introduced himself as a member of the Guilford County Board of Education. Provided updates to the Town regarding the Guilford County School System.

### **23. Council Comments.**

**Mayor Crawford:** Expressed his gratitude for those in attendance, as well as for the elected officials who attended the meeting and spoke to the Town Council.

**Mayor Pro Tem Foy:** Expressed his gratitude for those in attendance, as well as thanked Michael Logan for presenting an update on the Guilford County School System and for continuing the dialogue between the Guilford County School Board and the Town Council.

**Councilman Rigsbee:** Apologized for arriving at the meeting late. Expressed his gratitude for those in attendance. Endorsed A.J. Daoud as his choice for the office of North Carolina Treasurer.

**Councilman Landreth:** Expressed his gratitude for having a good meeting. Gave thanks to God for allowing him to live within a good community that is filled with good people. Also expressed his thankfulness for having very few and very minor incidents in the report provided by the Guilford County Sheriff's Office.

**Councilman Jones:** Expressed his gratitude for the 6 members of the public who attended the meeting from 7:00 PM until 10:00 PM. Endorsed John Blust as his choice for North Carolina House District 62.

### **ANNOUNCEMENTS:**

#### **24. Council Announcements:**

- a) The next regular Town of Stokesdale Town Planning Board meeting is scheduled for Thursday, February 22, 2024, at 7:00 PM inside the Stokesdale Town Hall Council Chambers.
- b) The next regular Town of Stokesdale Town Council meeting is scheduled for Thursday, March 14, 2024, at 7:00 PM inside the Stokesdale Town Hall Council Chambers.

**ADJOURNMENT:**

**25. Adjournment of Meeting.**

Councilman Landreth made a **Motion** to adjourn at **10:07 PM**.

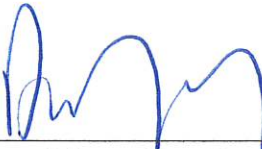
Mayor Pro Tem Foy **seconded** the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		


**Motion carried (5-0).**

Being no further business to come before the Town Council, the meeting was adjourned at **10:07 PM**.

Approved: March 14, 2024

  
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Derek Foy, Mayor Pro Tem

ATTEST:

  
\_\_\_\_\_  
Robbie Lee Wagoner II, Town Clerk