



**MINUTES**  
**TOWN OF STOKESDALE**  
**REGULAR TOWN COUNCIL MEETING**  
**8325 ANGEL-PARDUE ROAD**  
**STOKESDALE, NC 27357**  
**SEPTEMBER 14, 2023 AT 7:00 PM**

In attendance: Mayor Mike Crawford; Mayor Pro Tem Derek Foy; Councilman Jimmy Landreth; Councilman Jim Rigsbee; Town Attorney Charles H. Winfree; Town Finance/Budget Officer Kimberly Thacker and Town Clerk Robbie Lee Wagoner II. Councilman Tim Jones was absent from the meeting.

**1. Call to Order, Pledge of Allegiance, and Invocation.**

Mayor Crawford called the meeting to order at 7:00 PM and led the Pledge of Allegiance. Councilman Jim Rigsbee delivered the opening invocation.

**2. Review and Adopt the Agenda.**

Mayor Pro Tem Foy requested that agenda item number 14 (Consideration of Potential Grant Funding Opportunities from State Legislator.) be addressed immediately after agenda item number 10 (Consideration of a Resolution Consenting to the Addition of Cornelius Court, John King Lane and South Point Drive (Extension of SR 4608) in the Boone Meadows Subdivision to the Secondary Road Maintenance System of NC).

Mayor Pro Tem Foy made a **Motion** to adopt the agenda as amended. Councilman Jimmy Landreth seconded the motion.

<b>Mayor Crawford</b>	<b>YES</b>	<b>Mayor Pro Tem Foy</b>	<b>YES</b>
<b>Councilman Landreth</b>	<b>YES</b>	<b>Councilman Rigsbee</b>	<b>YES</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**3. Consideration of a Proclamation in Recognition of “Constitution Week” (September 17, 2023, through September 23, 2023).**

Mayor Crawford introduced a Proclamation in Recognition of “Constitution Week” (September 17, 2023, through September 23, 2023) and executed this proclamation under his authority as Mayor.

**4. Review and Adopt the following Minutes:**

**a) November 10, 2022, Closed Session**

Mayor Crawford made a **Motion** to adopt the minutes for the November 10, 2022, Closed Session. Councilman Landreth seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**b) November 29, 2022, Closed Session**

Mayor Crawford made a **Motion** to adopt the minutes for the November 29, 2022, Closed Session. Councilman Landreth seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**c) December 08, 2022, Closed Session**

Mayor Crawford made a **Motion** to adopt the minutes for the December 08, 2022, Closed Session. Councilman Landreth seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**d) January 05, 2023, Special Called Meeting**

Mayor Crawford made a **Motion** to adopt the minutes for the January 05, 2023, Special Called Meeting. Councilman Landreth seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**e) January 12, 2023, Regular Town Council Meeting**

Mayor Crawford made a **Motion** to adopt the minutes for the January 12, 2023, Regular Town Council Meeting. Councilman Landreth seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**f) July 13, 2023, Closed Session**

Mayor Crawford made a **Motion** to adopt the minutes for the July 13, 2023, Closed Session. Councilman Landreth seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**5. Public Safety Reports:**

**a) Stokesdale Fire Department**

Stokesdale Deputy Fire Chief Randy Southard presented the Stokesdale Fire Department report.

**b) Guilford County Sheriff's Office**

Mayor Crawford read the report provided by the Guilford County Sheriff's Office.

Mayor Crawford read a letter from NC Department of Transportation inviting all residents to attend a meeting on September 25<sup>th</sup>. The purpose of the meeting is to provide an update on road projects in Stokesdale.

**6. Administrative Reports:**

**a) Administrative Report: Robbie Lee Wagoner II (Town Clerk)**

Town Clerk Robbie Lee Wagoner II presented the administrative report.

**b) Planning Board: Robbie Lee Wagoner II (Town Clerk)**

Town Clerk Robbie Lee Wagoner II presented the planning board report.

**c) Property Committee: Jim Rigsbee (Councilman)**

Councilman Rigsbee presented the property committee report.

Mayor Pro Tem Foy made a **Motion** to allow the Town Park Improvement Committee to develop a safety plan for the Stokesdale Town Park during the construction of the basketball and pickleball court and to appoint Councilman Rigsbee and Councilman Landreth to work with Town Clerk Robbie Wagoner to develop this plan to address safety concerns while the site work is being done. Councilman Rigsbee seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**d) Town Park Improvement Committee: Tee Stephenson (Committee Chairman)**

Committee Chairman Tee Stephenson presented the Town Park Improvement Committee report.

**7. Financial Reports: Kimberly Thacker (Town Finance/Budget Officer)**

**a) Financial Report: Town of Stokesdale General Fund**

Town Finance/Budget Officer Kimberly Thacker presented the financial report for the Town's General Fund.

**b) Financial Report: Town of Stokesdale Water Enterprise Fund**

Town Finance/Budget Officer Kimberly Thacker presented the financial report for the Town's Water Enterprise Fund.

**8. Citizen's Comments from the Floor (3-Minute Limit per Speaker).**

Citizen Name: Elana Wachendorfer

- Address: 5705 Snow Hill Drive, Summerfield, NC
- Comment: Guilford County School Board. Not satisfied with Bill Goble. Email the school board and ask them to sit Michael Logan in Goble's seat.

Citizen Name: Maria Adams

- Address: 5999 Morganshir Drive, Summerfield, NC
- Comment: Guilford County School Board. Not satisfied with Bill Goble. Goble has betrayed the Guilford County Republican party. Email board and ask them to sit Michael Logan.

Citizen Name: Cheri Pikett

- Address: 7804 Robinson Road, Summerfield, NC
- Comment: Guilford County School Board. Not satisfied with Bill Goble. Goble has betrayed the Guilford County Republican party. Email board and ask them to sit Michael Logan.

Citizen Name: Michael Logan

- Address: 5202 Rambling Road, Greensboro, NC
- Comment: Update on Guilford County School System.

**NEW BUSINESS:**

**9. Consideration of a Resolution Consenting to the Addition of Pond Court in the Meadow Ridge Subdivision to the Secondary Road Maintenance System of NC.**

Mayor Pro Tem Foy made a **Motion** to adopt the following resolution (A Resolution Consenting to the Addition of Pond Court in the Meadow Ridge Subdivision to the Secondary Road Maintenance System of NC). Councilman Rigsbee seconded the motion.

**R-2023-10**

**A RESOLUTION CONSENTING TO THE ADDITION OF  
POND COURT WITHIN THE MEADOW RIDGE SUBDIVISION  
TO THE SECONDARY ROAD MAINTENANCE SYSTEM OF  
THE STATE OF NORTH CAROLINA**

**WHEREAS**, the North Carolina Department of Transportation has declared through its Secondary Road Addition Investigation Reports (File G-17-23) dated August 07, 2023, of said street Pond Court (0.06 miles), meets the minimum requirements for addition into the Secondary Road System of the State of North Carolina; and

**WHEREAS**, the cognizant District Engineer of the North Carolina Department of Transportation does recommend the addition of Pond Court (0.06 miles) to the Secondary Road System of the State of North Carolina.

**NOW, THEREFOR BE IT HEREBY RESOLVED THAT:** The Town Council on behalf of the Town of Stokesdale, North Carolina does herewith, after due consideration and deliberation and without any objections being heard, concur and consent to the addition of Pond Court (0.06 miles) to the Secondary Road System of the State of North Carolina to the same degree and measure to which property owners have petitioned said Department of Transportation of the State of North Carolina, and to the same degree and measure to which the said Department of Transportation does now recommend acceptance into the said Secondary Road System of the State of North Carolina.

Adopted this the 14<sup>th</sup> day of September, 2023.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**10. Consideration of a Resolution Consenting to the Addition of Cornelius Court, John King Lane and South Point Drive (Extension of SR 4608) in the Boone Meadows Subdivision to the Secondary Road Maintenance System of NC.**

Mayor Pro Tem Foy made a **Motion** to adopt the following resolution (A Resolution Consenting to the Addition of Cornelius Court, John King Lane and South Point Drive (Extension of SR 4608) in the Boone Meadows Subdivision to the Secondary Road Maintenance System of NC). Councilman Rigsbee seconded the motion.

**R-2023-11**

**A RESOLUTION CONSENTING TO THE ADDITION OF  
CORNELIUS COURT, JOHN KING LANE AND SOUTH POINT DRIVE  
WITHIN THE BOONE MEADOWS SUBDIVISION  
TO THE SECONDARY ROAD MAINTENANCE SYSTEM OF  
THE STATE OF NORTH CAROLINA**

**WHEREAS**, the North Carolina Department of Transportation has declared through its Secondary Road Addition Investigation Reports (File G-09-23) dated September 11, 2023, of said streets, Cornelius Court, John King Lane and South Port Drive (Extension of SR 4608), meets the minimum requirements for addition into the Secondary Road System of the State of North Carolina; and

**WHEREAS**, the cognizant District Engineer of the North Carolina Department of Transportation does recommend the addition of Cornelius Court, John King Lane and South Port Drive (Extension of SR 4608) to the Secondary Road System of the State of North Carolina.

**NOW, THEREFOR BE IT HEREBY RESOLVED THAT:** The Town Council on behalf of the Town of Stokesdale, North Carolina does herewith, after due consideration and deliberation and without any objections being heard, concur and consent to the addition of Cornelius Court, John King Lane and South Port Drive (Extension of SR 4608) to the Secondary Road System of the State of North Carolina to the same degree and measure to which property owners have petitioned said Department of Transportation of the State of North Carolina, and to the same degree and measure to which the said Department of Transportation does now recommend acceptance into the said Secondary Road System of the State of North Carolina.

Adopted this the 10<sup>th</sup> day of September 14, 2023.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**AGENDA ITEM NUMBER 14 MOVED HERE (AFTER AGENDA ITEM NUMBER 10)**



**14. Consideration of Potential Grant Funding Opportunities from State Legislator.**

Mayor Pro Tem Foy mentioned that NC Senator Phil Berger emailed Mayor Crawford and offered state funding to the Town of Stokesdale. Mayor Pro Tem Foy stated that Mayor Crawford shared that email with him and that he responded to the email asking for funds for park improvements and listed some possible projects to consider.

Mayor Crawford added that it appears that this money has no strings attached and added that he wants money to buy a utility vehicle for the town. Council then discussed the need to ratify the request by a vote of Council as opposed to it coming from Mayor Pro Tem Foy.

Mayor Crawford made a **Motion** to ratify the request of Mayor Pro Tem Foy for \$1.2 million in an email to Senator Phil Berger's office. Councilman Rigsbee seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

Mayor Crawford called for a five-minute recess.

**11. Consideration of an Engineering Quote for Potential Installation of Lighting at Town Soccer/Multi-Use Fields.**

Mayor Pro Tem Foy announced that the Park Improvement Committee has discussed putting a fence and lighting at the Town soccer fields and complimented local sports leaders on the programs being offered to our kids. These discussions led to this proposal for engineering services for the design and scope of work for the installation of lights around the soccer fields. Mr. Tee Stephenson then spoke in favor of this proposal and expenditure.

Mayor Pro Tem Foy made a **Motion** to accept the proposal from Greensboro Engineering LLC to provide engineering work for potential installation of lighting at Town soccer fields at the Stokesdale Town Park, in the amount of \$10,000, proposal dated 09/01/2023 and to be paid using ARPA Grant funds. Councilman Rigsbee seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**12. Consideration of First Amendment to the Ancillary Intergovernmental Water Services Agreement with the Winston-Salem/Forsyth County Utility Commission and consider Source of Funding.**

Town Attorney Chuck Winfree presented a summary of the amendment to Town Council. He explained two methods for paying the \$128,000 fee required to increase the Town's water capacity and the extension of the contract to the year 2050.

Councilman Rigsbee made a **Motion** to authorize Mayor Crawford to execute the First Amendment to the Ancillary Intergovernmental Water Services Agreement with the Winston-Salem/Forsyth County Utility Commission on behalf of the Town of Stokesdale. Mayor Crawford seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**13. Consideration of Agreement with Hazen & Sawyer for Professional Services related to Water Line Extension to Add System Redundancy.**

Mayor Pro Tem Foy explained that this is for the water line extension from Coldwater Road to Highway 65 and connect at the terminus of Oak Level Church Road, approximately 3 miles. He announced that this project would be funded with grant money from the federal government.

Mr. Aaron Babson, representative from Hazen and Sawyer stepped to the podium and explained the process that would be followed in preparing the engineering work for this project. He noted a letter that he has sent to the Town Clerk that would be mailed to homeowners notifying them that Hazen and Sawyer would need to access their property. He then asked if Council would appoint an advisory committee that could answer questions fairly quickly to help the design team push forward and keep them on schedule.

Mayor Pro Tem Foy made a **Motion** that the Town adopt an advisory team consisting of Mayor Crawford and Councilman Jones to assist with streamlining by answering questions regarding water line extension project. Per the advice of the attorney, the Mayor asked for an **amendment** to make Councilman Jones the only advisor. Councilman Rigsbee asked for an **amendment** to add Gene Robertson to the committee. Mr. Babson spoke of a potential conflict with Yates Construction being involved in the design of a project that they could potentially bid on the project.

Mayor Pro Tem Foy **withdrew the motion.**

Mayor Crawford made a **Motion** to appoint Councilman Jones as the liaison with Hazen & Sawyer for the extension of the water lines. Councilman Landreth **amended** "that if Councilman Jones" is willing to do it. Mayor Crawford accepted the amendment. Councilman Landreth seconded the motion as amended.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
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<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

Mayor Crawford made a **Motion** to accept the agreement with Hazen & Sawyer for Engineering Services for a water line extension project to add water system redundancy. Mayor Pro Tem Foy seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

Mayor Crawford made a **Motion** to authorize Town Staff to send letters to property owners, a minimum of 30 days before work begins per NCGS statute. Mayor Pro Tem Foy seconded the motion.

<b>Mayor Crawford</b>	<b>Yes</b>	<b>Mayor Pro Tem Foy</b>	<b>Yes</b>
<b>Councilman Landreth</b>	<b>Yes</b>	<b>Councilman Rigsbee</b>	<b>Yes</b>
<b>Councilman Jones</b>	<b>ABSENT</b>		

**Motion carried (4-0).**

**AGENDA ITEM NUMBER 14 WAS HEARD IMMEDIATELY AFTER AGENDA ITEM NUMBER 10.**

**15. Citizen's Comments from the Floor (3-Minute Limit per Speaker).**

No citizen's comments from the floor.

**16. Closed Session in accordance with § 143-318.11 (Closed Sessions).**

**(a) Permitted Purposes.** It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.

**(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.** General policy matters may not be discussed in a closed session, and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

Mayor Crawford made a **Motion** to move into closed session in accordance with North Carolina General Statute 143-318.11(a)(3), to consult with the attorney employed or retained by the Stokesdale Town Council in order to preserve the attorney-client privilege between the attorney and the Stokesdale Town Council. Councilman Rigsbee seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

**Motion carried (4-0).**

The Town Council entered into closed session at 8:55 PM.

**(CLOSED SESSION – 8:55 PM TO 9:41 PM)**

Mayor Crawford made a **Motion** to enter back into open session. Councilman Rigsbee seconded the motion.

Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

**Motion carried (4-0).**

The Town Council entered back into open session at 9:43 PM.

**17. Council Comments.**

Council members had no closing comments.

**ANNOUNCEMENTS:** Mayor Crawford read the following announcements prior to going into Closed Session.

**18. Council Announcements:**

- a) The Town of Stokesdale Town Planning Board meeting scheduled for Thursday, September 28, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357 has been cancelled.
- c) The Town of Stokesdale Town Council will hold a regular meeting on Thursday, October 12, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.

**ADJOURNMENT:**

**19. Adjournment of Meeting.**

Councilman Landreth made a **Motion** to adjourn the meeting. Mayor Crawford seconded the motion.

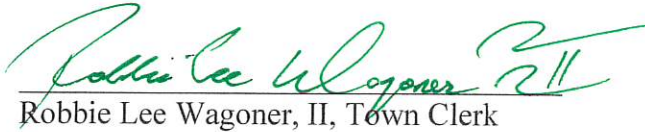
Mayor Crawford	Yes	Mayor Pro Tem Foy	Yes
Councilman Landreth	Yes	Councilman Rigsbee	Yes
Councilman Jones	ABSENT		

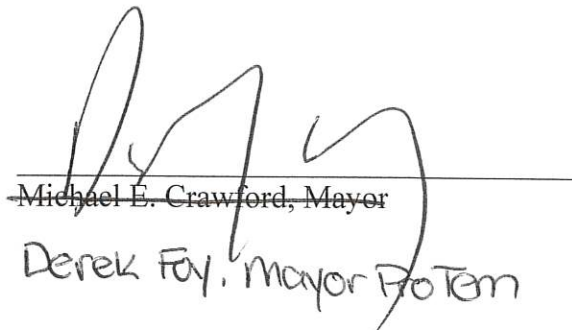
**Motion carried (4-0).**

Being no further business to come before the Town Council, the meeting was adjourned at 9:45 PM.

Approved: March 14, 2024

ATTEST:

  
Robbie Lee Wagoner, II, Town Clerk

  
~~Michael E. Crawford, Mayor~~  
Derek Foy, Mayor Pro Tem