



MINUTES
TOWN OF STOKESDALE
REGULAR TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
OCTOBER 12, 2023 AT 7:00 PM

In attendance: Mayor Mike Crawford; Mayor Pro Tem Derek Foy; Councilman Jimmy Landreth; Councilman Jim Rigsbee; Councilman Tim Jones; Town Attorney Charles H. Winfree; Town Finance/Budget Officer Kimberly Thacker and Town Clerk Robbie Lee Wagoner II.
(COUNCILMAN JIM RIGSBEE ARRIVED AT 7:10PM)

01. Call to Order, Pledge of Allegiance, and Invocation.

Mayor Crawford called the meeting to order at 7:01 PM and led the Pledge of Allegiance. Pastor Darryl Freeman of Stokesdale Baptist Church delivered the opening invocation.

02. Review and Adopt the Agenda: October 12, 2023

Councilman Landreth requested that Agenda Item Number 08 (Food Truck Update by Councilman Jim Rigsbee) be removed from the Agenda.

Mayor Crawford made a **Motion** to adopt the agenda as amended. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

03. Review and Adopt the following Minutes:

a) January 23, 2023, Special Called Town Council Meeting

Mayor Crawford made a **Motion** to adopt the minutes for the January 23, 2023, Special Called Town Council Meeting. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

b) March 28, 2023, Special Called Town Council Meeting

Mayor Crawford made a **Motion** to adopt the minutes for the March 28, 2023, Special Called Town Council Meeting. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	YES		

Motion carried (4-0).

c) September 25, 2023, NCDOT Informational Meeting

Mayor Crawford made a **Motion** to adopt the minutes for the September 25, 2023, NCDOT Informational Meeting. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	ABSENT
Councilman Jones	NO		

Motion carried (3-1).

COUNCILMAN JIM RIGSBEE ARRIVED AT 7:10 PM

04. Public Safety Reports:

a) Stokesdale Fire Department

Stokesdale Deputy Fire Chief Randy Southard presented the Stokesdale Fire Department report.

b) Guilford County Sheriff's Office

Mayor Crawford read the report provided by the Guilford County Sheriff's Office.

05. Administrative Reports:

a) Administrative Report: Robbie Lee Wagoner II (Town Clerk)

Town Clerk Robbie Lee Wagoner II presented the administrative report.

b) Planning Board: Robbie Lee Wagoner II (Town Clerk)

Town Clerk Robbie Lee Wagoner II presented the planning board report.

c) Property Committee: Jim Rigsbee (Councilman)

Councilman Rigsbee presented the property committee report.

d) Town Park Improvement Committee: Tee Stephenson (Committee Chairman)

Committee Chairman Tee Stephenson presented the Town Park Improvement Committee report.

06. Financial Reports: Kimberly Thacker (Town Finance Officer/Budget Officer)

a) Financial Report: Town of Stokesdale General Fund

Town Finance/Budget Officer Kimberly Thacker presented the financial report for the Town's General Fund.

b) Financial Report: Town of Stokesdale Water Enterprise Fund

Town Finance/Budget Officer Kimberly Thacker presented the financial report for the Town's Water Enterprise Fund.

07. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Citizen Name: Maria Adams

- Address: 5999 Morganshir Dr. Summerfield, NC
- Comment: Guilford County School Board. She explained her role as parent advocate and the Chair for the local chapter of Mom's for Liberty.

Citizen Name: Michael Logan

- Address: 5202 Ranbling Road, Greensboro, NC
- Comment: Thanked Town Council for their support during his journey to get on the School Board. Invited Town Council to attend Guilford County School Board meetings.

Town Clerk Robbie Wagoner, II read as email from Hollie Reed, 7871 Athens Road, Stokesdale in which she expressed her concerns for safety on Athens Road.

NEW BUSINESS:

**~~08. Food Truck Update by Councilman Jim Rigsbee.~~
(REMOVED DURING THE ADOPTION OF THE AGENDA)**

09. Consideration of Cost Estimate for Material and Labor to Replace Actuator in Restroom Located at Town Park.

Mayor Pro Tem Foy made a **Motion** to authorize Gauldin Plumbing to repair or replace the actuator with a cap of \$600 plus sales tax. Mayor Crawford seconded the motion.

Council asked that the date be written on this estimate and that Gauldin give Town Hall the broken parts so they can inspect them.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

10. Consideration of Application for Alternate Member of the Town Planning Board.

Mayor Pro Tem Foy made a **Motion** to add Andrea Meylor as an alternate to the Planning Board. Councilman Jones seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

11. Consideration of Grant Agreement Between Stokesdale Parks & Recreation and the Town of Stokesdale.

Mayor Pro Tem reminded Council of discussions regarding a grant to Stokesdale Parks and Recreation for lighting at the baseball fields. He announced that they have raised the \$25,000 matching funds as required by the contract agreement in which the Town would grant them \$50,000.

Mayor Pro Tem Foy made a **Motion** to move forward with the grant agreement and become official once executed by Mayor Crawford and Jordan Balmforth, President of the Stokesdale Parks and Recreation. Once agreement is fully executed, Stokesdale Parks and Recreation would be eligible for the \$50,000 grant. Councilman Landreth seconded the motion.

Town Attorney Chuck Winfree noted an error which has been corrected in the title of the agreement to read: Sponsorship Agreement Between Stokesdale Parks and Recreation and Town of Stokesdale.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

12. Consideration of Collection for an Inventory of All Communication and Documentation with the North Carolina Department of Transportation Regarding Future Highway Projects Involving US Highway 158, NC Highway 68, and NC Highway 65 Since the Year 2015.

Councilman Jones expressed his concern with the amount of traffic that travels through the Town of Stokesdale and the Town's lack of representation on matters pertaining to roads throughout town. He spoke of his desire to have consolidated information available to Council and our citizens.

Councilman Jones made a **Motion** to have Town Staff collect an inventory of all communications and documentation with NCDOT, Metro Planning Organization, Town of Summerfield and documents here in Town Hall, and to consolidate these documents in chronological order, regarding future Highway Projects Involving US Highway 158, NC Highway 68, and NC Highway 65 since the Year 2015. This is to be placed within a master binder for public inspection if requested. Councilman Rigsbee seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

13. Consideration to Pursue the Hiring of a Professional Engineering Consultant for the Town of Stokesdale.

Councilman Tim Jones explained his concern with safety on the roadways and the proposals coming down from NCDOT. He contacted Davenport Engineering to possibly advise the Town on some of these projects. He stated that he just received the information and that he may not be ready to make a motion on this item since Council has not had time to review the proposal.

Mayor Crawford requested that this agenda item be continued to the next available Town Council meeting. There were no objections to this request by any other members of the Town Council.

Item #12: Staff Comment

Mr. Wagoner informed Council that emails hosted by the Town's current provider may not be available back to 2015 and that there may be a charge involved to search the Town's archive email accounts.

14. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

Citizen Name: Mark Nadel

- Address: Wendy Gale Drive
- Comment: Asked if Town Council broke Roberts Rules of Order tonight by not having a motion for the previous discussion.

Town Attorney Chuck Winfree stated that this was for discussion purposes and no action was necessary. A motion is necessary if Council wants to take some action.

Mayor Crawford delivered the following announcements prior to the Closed Session.

ANNOUNCEMENTS:

17. Council Announcements:

- a) The Town of Stokesdale Town Planning Board will hold a regular meeting on Thursday, October 26, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.
- c) The Town of Stokesdale Town Council will hold a regular meeting on Thursday, November 09, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.

15. Closed Session in accordance with § 143-318.11 (Closed Sessions).

(a) **Permitted Purposes.** It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.

(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge, or removal shall be taken in an open meeting.

Mayor Pro Tem Foy made a **Motion** to enter into closed session in accordance with North Carolina General Statute 143-318.11(a)(4)(6) stated above. Councilman Rigsbee seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0).

The Town Council entered into closed session at 8:35 PM.

(CLOSED SESSION: 8:35 PM TO 9:07 PM)

Mayor Crawford made a **Motion** to enter back into open session at 9:07 pm. Councilman Landreth seconded the motion.

Mayor Crawford		Mayor Pro Tem Foy	
Councilman Landreth		Councilman Rigsbee	
Councilman Jones			

Motion carried (5-0).

The Town Council entered back into open session at 9:07 PM.

Mayor Pro Tem Foy made a **Motion** for the Town Clerk Robbie Wagoner to extend an Employment At Will offer to Mason Winfree for the Deputy Town Clerk position at \$18 per hour, 32 hours per week on average with a start to be determined by the Town Clerk. Councilman Landreth seconded the motion.

Mayor Crawford	YES	Mayor Pro Tem Foy	YES
Councilman Landreth	YES	Councilman Rigsbee	YES
Councilman Jones	YES		

Motion carried (5-0)

16. Council Comments.

Councilman Rigsbee thanked everyone for coming. Look at your hearts and mind in November when you vote.

Mayor Pro Tem Foy reminded everyone to please be cautious during Halloween. Drive carefully.

Councilman Landreth also asked everyone for coming out and to please drive carefully on Halloween. He added that he has enjoyed his time on council.

Councilman Jones thanked Mrs. Karen Landreth for being in the audience. He recognized the passing of Sidney Ellis from Yates Construction.

Mayor Crawford said it has been a pleasure working with this council. He hopes to have made a contribution. He would like to hold this council together. He also reminded everyone to drive safely on Halloween.

ADJOURNMENT:

18. Adjournment of Meeting.

Mayor Pro Tem Foy made a **Motion** to adjourn the meeting. Councilman Landreth seconded the motion.

Mayor Crawford	Y	Mayor Pro Tem Foy	Y
Councilman Landreth	Y	Councilman Rigsbee	Y
Councilman Jones	Y		

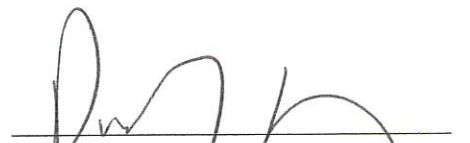
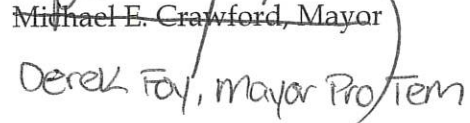
Motion carried (5-0).

Being no further business to come before the Town Council, the meeting was adjourned at 9:15 PM.

Approved: March 14, 2024

ATTEST:


Robbie Lee Wagoner, II, Town Clerk


Michael E. Crawford, Mayor

Derek Foy, Mayor Pro Tem