

**TOWN OF STOKESDALE
REGULAR TOWN COUNCIL MEETING
8325 Angel Pardue Road
STOKESDALE, NC 27357
MAY 9, 2019 at 7PM**

I. Call to Order: Mayor John Flynt called the meeting to order at 7:00PM, in attendance Mayor Flynt, Mayor Pro Tem Thearon Hooks, Councilmen Frank Bruno, Bill Jones and Tim Jones, Town Clerk Alisa Houk, Town Attorney John Bain, Northwest Observer Reporter Patti Stokes.

II. Invocation: Rev. Phillip Kuntz, Mt. Zion UM Church

III. Pledge of Allegiance: Lead by Mayor Flynt

IV. Review and Adopt Agenda: Thearon Hooks asked that Item 11 be moved to the June 13, 2019 meeting as he hasn't been able to gather all of the information at this time. Mayor Flynt made a motion to adopt the agenda with continuing Item 11 to the June meeting. Frank Bruno second the motion.

Vote:

Tim Jones: Nay	Thearon Hooks: Yes
Bill Jones: Nay	Mayor Flynt: Yes
Frank Bruno: Yes	

V. Approval of Minutes: April 11, 2019: Mayor Flynt asked if there was any discussion to amend the minutes, no one spoke. Mayor Flynt motion to approve the April 11, 2019 minutes without reading. Thearon Hooks second the motion.

Vote:

Tim Jones: Nay	Thearon Hooks: Yes
Bill Jones: Nay	Mayor Flynt: Yes
Frank Bruno: Yes	

VI. Public Safety Reports:

Guilford County Sheriff's Report:

Captain Hall, of Guilford County Sheriff's Dept. reported that the Sheriff's Office responded to 75 calls in April. No major or violent crime. Three of the reports were for burglary, one on Coldwater Rd., one on Colgate Road, and one on NC Hwy 68 North near Haw River Rd. One of those was a larceny someone left their wallet and a gas station and someone else helped themselves to it. There was an arrest on Happy Hill Rd. related to a burglary in Oak Ridge.

Stokesdale Fire Dept Report: Fire Chief Todd Gaulden reported that Stokesdale Fire Dept. responded to 78 service calls in April. 51 of the calls were medical calls, 27 fire related calls. He said this is the time of year for grilling out, be sure to move your grill a safe distance away from your house and other

combustible items and structures, take time to wet the fire down after use. Also, if you don't have a weather radio, please consider purchasing one to stay informed about bad weather. It's also good to have a safety plan of where to go in the event of severe storm warnings.

VII: Citizen's comments from the floor (3 Minute Limit per Speaker) No one spoke at this time.

VIII. New Business:

1. Monthly Financial Review: documents are in council packets and on table in the lobby.

Town Clerk Alisa Houk gave the monthly report. Bank of Oak Ridge CDARS accounts are as follows: Water Enterprise has current earnings of \$243,806 at an average rate of 2%. Water and Sewer Account has current earnings of \$ 241,287. At 2.12 %. And General Fund has current earnings of \$2,466,104. At a rate average of 2.5%. Bank of Oak Ridge checking account balance is \$245,150. General Fund Fidelity Savings account \$ 43,897. Fidelity checking balance is \$168,370. Water Enterprise Fidelity Savings account balance is \$45,023. Water Enterprise checking account balance is \$ 337,850.

Tim Jones had a question about three checks showing on the April balance sheet that were written to him. Alisa Houk answered that they were his stipends. Tim stated he wanted to ask in front of council, the town attorney and everyone present that what he is telling Alisa Houk is that he wants her to get him a print out of every check that the Town of Stokesdale has written to him for this fiscal year so far. He wants to make sure he isn't being paid too much. He will take this balance sheet and try to decipher it and see what is going on. He then asks Alisa Houk if she understood his request which Alisa answered, yes. Alisa told him she could print out the payroll journal showing the checks written. Tim said he wanted copies of the actual checks written. By date, check number and amount.

- 2. Present 2019-2020 Town of Stokesdale Budget Proposal.** Mayor Flynt stated that tonight we were just presenting the Budget Proposals. There will be time for the public and council to review these proposals and bring questions and comments to the next Budget workshop and the final will be presented discussed and voted on at the June 13, 2019 meeting. He asked Frank if he wanted to present anything tonight. Frank said this is a budget in process based on past spending and future projected expenses. Frank said so far, he has only received one request from Stokesdale Elementary School to add something to the Budget. So, from now until June 13, 2019 he would like the citizens to review the proposed budgets and bring questions and suggestions to the next budget workshop. Frank said he would like to schedule the next budget workshop later in the evening so all of the citizens would have an opportunity to come and be involved. The Budget Proposals for both General Fund and Water Enterprise will be available at Town Hall and on the Stokesdale website for viewing until the Budget is adopted. **Frank motioned to set the next Budget Workshop for Thursday night June 6, 2019 at 6PM. Mayor Flynt seconded the motion.**

Vote:

Tim Jones: Abstained	Thearon Hooks: Yes
Bill Jones: Nay	Mayor Flynt: Yes
Frank Bruno: Yes	

- 3. Public Hearing: Resolution of Intent to close a Portion of Loyola Drive: CASE #19-02-STPL-01373,** Being that a portion of Loyola Drive (Secondary Road #2055), approximately 295.54 ft., running north from its southern intersect with Stokesdale Street in Stokesdale NC.

Oliver Bass presented his staff's interpretations and recommendation to approve. Mayor John Flynt motioned to adopt the Resolution of Intent to close a portion of Loyola Drive. Tim Jones seconded the motion.

Vote:

Tim Jones: Yes	Thearon Hooks: Yes
Bill Jones: Yes	Mayor Flynt: Yes
Frank Bruno: Yes	

Mayor Flynt recessed the Regular Town council meeting at 7:30PM and asked council to reconvene as a Board of Adjustment Council to hear the next case. Frank Bruno seconded the motion.

Vote:

Tim Jones: Yes	Thearon Hooks: Yes
Bill Jones: Yes	Mayor Flynt: Yes
Frank Bruno: Yes	

4. **Board of Adjustment Hearing: The Town of Stokesdale Board of Adjustment Case #:19-04-STPL-03329: Ice Machine Vending Machine Use Interpretation.** The applicant is requesting an interpretation from the Board of Adjustment to determine whether an Ice Vending Machine business is a similar use to Ice Manufacturing (SIC Code 2097) or Miscellaneous Retail Sales (SIC Code 5999) as listed in Table 4-3-1 Permitted Use Schedule of the Stokesdale Development Ordinance. Oliver Bass presented the case and stated that he was unable to determine which SIC code fit this type of business. The owner of the Polar Ice Kiosk is asking council as a Board of Adjustment to decide which SIC code, they interpret this business to fall under. After much discussion Mayor John Flynt motioned to approve this Ice Vending business to be coded under SIC code 5999, Miscellaneous Retail Sales. Mayor Flynt asked that this be added into the Muncide Books under the Development Ordinance SIC code section. Thearon Hooks seconded the motion.

Vote:

Tim Jones: Yes	Thearon Hooks: Yes
Bill Jones: Yes	Mayor Flynt: Yes
Frank Bruno: Yes	

Mayor Flynt closed the Board of Adjustment, and asks council to reconvene as Town Council. Tim Jones seconded the motion.

Vote:

Tim Jones: Yes	Thearon Hooks: Yes
Bill Jones: Yes	Mayor Flynt: Yes
Frank Bruno: Yes	

5. **Discussion and vote on proposal from Sentry Watch** for two additional cameras to be installed in Town Park. After discussion of whether there is currently enough money in the budget to install these cameras. Frank Bruno motioned to approve adding the two new cameras to the park with the initial requested deposit of \$1355.38, only after it is determined that there is enough money in the security budget, or money in undesignated funds by budget amendment for the project, otherwise they ask to hold over to purchase the cameras with money from the new 2019-2020 Budget when it is adopted on July 1, 2019. Thearon Hooks seconded the motion.

Vote:

Tim Jones: No	Thearon Hooks: Yes
Bill Jones: No	Mayor Flynt: Yes
Frank Bruno: Yes	

- 6. Discussion and vote on proposals for electric hook up and installation of the Town Clock.**
Continuing to the June 13th meeting.

- 7. Discussion and vote on proposal from Kim Thacker to become our permanent Part Time Budget Officer.** Thearon Hooks motioned to approve hiring Kimberly Thacker as our permanent part time Budget Officer. Frank Bruno seconded the motion.

Vote:

Tim Jones: No	Thearon Hooks: Yes
Bill Jones: No	Mayor Flynt: Yes
Frank Bruno: Yes	

- 8. Appoint Mayor Pro Tem Thearon Hooks to replace Councilman Bill Jones as representative of the Town for attending any further water authority meetings.** Continued until the June 13th meeting because Bill Jones has not yet resigned as a councilman.

- 9. Discussion on process for filling council vacancy.** Continued until June 13th meeting because Bill Jones has not yet resigned as a councilman.

- 10. Discussion of process for hiring a new Town Attorney.** Mayor Flynt asked for volunteers from council to actively pursue and interview candidates for a Town Attorney to replace John Bain who has resigned effectively June 30, 2019. No one initially spoke up, Frank stated he has a lot going on in his business and his work with us on the Budget so he would rather someone else take on this project. Mayor Flynt asked Tim Jones if he would be interested in taking on this project, Tim Jones replied No, he would not. Mayor Flynt and Thearon Hooks agreed to begin the search for a new Town Attorney.

- 11. Discussion of sites for NC Dept. of Health and Human Resources State Medical Support Shelters/ Disposal of the Town's portable generator.** Thearon asked at the beginning of the meeting to continue this topic to the June 13th meeting when he would have more information.

- 12. Discuss Property Committee spending authority.** Bill Jones requested this topic be added to the agenda to discuss the spending authority policy. This lengthy discussion can be heard on audio, citizens can fill out a Public Request form for a free CD of the full meeting. No votes were required or taken. Discussion only.

- 13. Discuss repair of park bathroom door locks.** Tim Jones requested this topic be added to the agenda to discuss the faulty door handles and locks on the park bathrooms. Alisa Houk informed him that a company had been called and we are waiting for them to come out and determine what can be done to correct the problem. This lengthy discussion can be heard on audio, citizens can fill out a Public Request form for a free CD of the full meeting. No votes were required or taken. Discussion only.

- 14. Review Beaver Outdoor Solutions invoices and any other invoices pertaining to the Town Hall and Town Park lawn and maintenance work.** Tim Jones went over NCGS 160A-193 and went into a

discussion of the Town's spending on the trees brought down by the Hurricane, purchase of the Town Clock and Schools new sign, the Clock and the school sign were paid for with a Downtown Revitalization Grant from the State of North Carolina. There was a 30-minute discussion between members of council and Eileen Thiery who clarified the purchase of the clock and sign were with a grant and not the Town's money to which Mayor Flynt also stated that the balance of the clock purchase was a financial contribution from Eileen Thiery. No votes were required or taken. This discussion can be heard on audio by citizens filling out a Public Request form for a free CD of the entire meeting.

Tim Jones asked for a 5-minute recess to which Mayor Flynt agreed to take at 9:05PM.

IX. Old Business:

- 1. Discussion of quotes and pricing for a replacement water fountain for the Town Park.** Bill Jones suggested calling Haws Inc. and seeing if they had a representative that could come out and look at our water fountain to see if it is repairable or just needs replacing. Discussion tabled until further information is obtained.
- 2. Discussion of spending authority and limits.** Spending Authority was discussed again reference was made to the Internal Controls & Separation of Duties Policy being corrected and the correction has been placing in the Procedure and Policy manual and can be viewed there.
- 3. Discuss of the Mini Brooks Act.** A copy of the Mini Brooks Act was placed in everyone's folders. Council agrees they understand the content.
- 4. Discussion of town's vendor's policy.** Mayor Flynt read the Vendor Policy that has been in place for over a year and doesn't see that any changes should be made to be fair to all vendors applying to do work for the Town.
- 5. Review, Discuss and vote on individual proposals from: Dana Luther, CPA and Kerry Crutchfield, CPA, for assistance with financial reports.** Mayor Flynt said he doesn't have anything in his file as far as proposal. The Mayor said he is at a loss of what we are supposed to be discussing. He will leave this open to whoever put it on the agenda. Thearon said he put it on the agenda because he has asked Bill and Tim for copies of the two individual's proposals by last Friday but he still doesn't have anything. Item was closed with no further discussion.

X. Committee and Board Reports:

Frank said he is inviting everyone interested to attend the next Events Committee meeting Monday, May 20th at 3pm to 5pm or later if anyone requests to hold it later. He said we still need volunteers for the Events Committee and for the Christmas Parade. He would love to see more people participate and help out with events the Town would like to have.

XI. Departmental and Administrative Report: Town Clerk Alisa Houk presented the Admin Report. See attachment.

XII. Citizen Comments from the Floor (3 Minute Limit per Speaker)

Mark Nadel spoke about the dissention within the Town Council and how he would like to see them come back together and work better as a team.

James Greene also spoke to the subject of the obvious divide amongst council and would like to see them work better together.

Jimmy Landreth also spoke of the divide.

Catherine Buntoff gave us another history lesson on the Town of Stokesdale in 1860.

All of these comments can be heard in their entirety on CD.

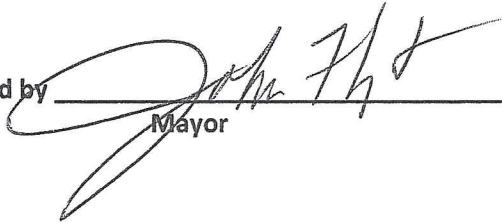
XIII. Closing Comments from Council:

Council individually thanks the Citizen's for staying for the entire meeting each month. Tim Jones, Frank Bruno, John Flynt, Thearon Hooks thanked Bill Jones for his service as a council member and wished him well in his move to Kernersville.

XIV. Adjournment: John Flynt motioned to adjourn at 10:30 PM. Frank Bruno seconded the motion.
Vote:

Tim Jones: Yes	Thearon Hooks: Yes
Bill Jones: Yes	Mayor Flynt: Yes
Frank Bruno: Yes	

Approved July 11, 2019 signed by


Mayor


Town Clerk/ Finance Officer