



**MINUTES
TOWN OF STOKESDALE
SPECIAL CALLED
TOWN COUNCIL MEETING
8325 ANGEL PARDUE ROAD
STOKESDALE, NC 27357
MARCH 31, 2023 AT 7:00 PM**

Member's present were: Mayor Mike Crawford, Mayor Pro-Tem Derek Foy, Councilman Jimmy Landreth, Councilman Jim Rigsbee, and Councilman Tim Jones.

1. Call To Order, Pledge of Allegiance, and Invocation

Mayor Crawford called the meeting to order and delivered the invocation.

2. Adopt the Agenda.

Mayor Crawford made a **Motion** to adopt the agenda. Councilman Jimmy Landreth seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried.

Councilman Jones noted that no Town Staff was present at the meeting and that minutes will be prepared by way of the recording.

3. Citizen's Comments.

None presented.

4. Consideration of contract to locate and exercise blow off valves/boxes for the town water system.

Mayor Crawford made a **Motion** to accept the proposal with A & D Enterprises for the maintenance on the Town's water system . Councilman Jones seconded the motion.

Councilman Jones asked that the motion be **Amended** to include the date of the proposal March 28, 2023, for a 2-men crew, truck and tools, 1 locator at \$250/hour. Mayor Crawford accepted the amendment.

Council discussed an appropriate cap on the cost at \$35,000 and a time frame necessary to complete the job such as 90 days. They also discussed which account from which this project should be paid. Mayor Pro Tem Foy pointed out that there is money in the budget for this expenditure.

Mayor Crawford restated the **Motion** to accept the proposal with A & D Enterprises for the maintenance of the Town's water system, a 2-men crew, truck and tools, 1 locator at \$250/hour and with a cap in the amount of \$35,000.

Mayor Pro Tem Foy asked for an Amendment to use funds from State Grant HB 1163.

Councilman Jones accepted the amendment and again seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

5. Consideration for Kennerly Engineering to submit a request for proposal (RFP) for the construction of a water main extension on Ellisboro Road between Cornelius Court and Highway 65.

Mayor Pro Tem Foy made a **Motion** for staff to review waterline design to make sure they meet the Town's intent of connecting the water lines from Cornelius Court and the water terminus on Ellisboro Road in front of the new Bi-Rite, that staff should reach out to Town Council members if they have any questions or need help about this, furthermore following the review, secure the Mayor's signature, submit the signed plans to Kennerly Engineering so they can submit the application to NCDEQ and NCDOT for approval. Upon approval by both agencies, authorize Kennerly to conduct a round of RFPs from construction vendors. With the above completed, the final \$3,950 obligated to Kennerly and Kennerly would be due. Councilman Jones seconded the motion.

Mayor Crawford made an **Amendment**, that should negotiations be needed Mayor Pro Tem Foy and I (as Mayor) will handle those negotiations.

Mayor Pro Tem Foy and Councilman Jones accepted the amendment.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried.

Mayor Pro Tem Foy made a **Motion** to authorize Finance Officer Kim Thacker to file for reimbursement from the State Budget Office using grant money as part of House Bill 1163, in the amount of \$18,000, this reimbursement will cover expenses for afore mentioned waterline. Mayor Crawford seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried.

6. Citizen's Comments.

None Presented.

Councilman Jones then asked for staff to locate three (3) copies of original water installation plans, two are as-built plans that is what was actually installed. Both Yates Construction and Hazen and Sawyer may have copies of these plans. After a brief discussion it was recommended that three (3) copies be stored in Town Hall at all times.

Mayor Crawford made a Motion to authorize staff to spend up to \$500 dollars to make additional copies of the As-Built Water System plans. Councilman Jones seconded the motion and recommended an Amendment that a minimum of three (3) copies be made so that there will be a total of 5 copies on hand at Town Hall. Mayor Crawford accepted the amendment.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion Carried.

7. Adjournment

Councilman Landreth made a Motion to adjourn the meeting at 7:42 PM. Councilman Jones seconded the motion.

Mayor Crawford	Aye	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Approved: May 11, 2023

Michael E. Crawford, Mayor

ATTEST:

Dale F. Martin, Town Clerk

