



MINUTES
TOWN OF STOKESDALE
REGULAR TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
JANUARY 12, 2023 AT 7:00 PM

Member's present were: Mayor Pro-Tem Derek Foy; Council Members: Jimmy Landreth, Tim Jones. Councilman Jim Rigsbee arrived at approximately 7:04 PM; Town Attorney Charles Winfree; Finance and Budget Officer Kim Thacker, Town Clerk Dale Martin and Deputy Town Clerk Robbie Wagoner. Absent: Mayor Mike Crawford.

1. Call to Order, Pledge of Allegiance, and Invocation.

Mayor Pro Tem Derek Foy called the meeting to order and led the Pledge of Allegiance. Councilman Tim Jones delivered the invocation.

2. Review and Adopt the Agenda.

Mayor Pro Tem Foy added Item #9A, James Reed's Boy Scout/Eagle Scout project and Item #9 B, Aaron Babson of Hazen and Sawyer to present the modeling results for water line extensions.

Mayor Pro Tem Foy also requested to move Council Comments after Citizens Comments and before the Closed Session.

Councilman Landreth made a **Motion** to adopt the agenda as amended. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Absent at time vote was taken		

Motion carried, 3-0.

3. Review and Adopt the Minutes: November 9, 2021 Regular Town Council Meeting; October 13, 2022 (Closed Session-continued from December).

Councilman Jones made a **Motion** to approve the minutes of November 9, 2021 as presented. Councilman Landreth seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Absent at time vote was taken		

Motion carried, 3-0.

Councilman Jones made a **Motion** to continue the October 13, 2022 Closed Session minutes to later in the meeting. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Absent at time vote was taken		

Motion carried, 3-0.

4. Public Safety Reports:

a) Stokesdale Fire Department

Fire Chief Todd Gauldin presented the monthly report.

Councilman Jim Rigsbee arrived at 7:04 PM.

b) Guilford County Sheriff's Office

Master Corporal Swaringen and Captain Howell presented this month's safety report.

5. Administrative Reports:

a) Administrative Report:

Town Clerk Dale Martin presented the Administrative Report.

b) Planning Board:

Councilman Landreth made a **Motion** to appoint Mr. James Greene to a 2-year term on the Planning Board. Councilman Jones seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

c) Events Committee:

None presented.

d) Property Committee:

Councilman Jim Rigsbee and Deputy Clerk Robbie Wagoner updated Council on the payments received for the vandalism that occurred at the Town Park.

e) Town Park Improvement Committee:

Mr. Tee Stephenson highlighted the Special Called meeting on January 5, 2023 stating that approximately 16 people attended the public forum. He noted that it was a great meeting and the items discussed will be incorporated into our plans as much as possible. He noted that more information will be presented later in the meeting.

6. Financial Reports:

a) Finance/Budget Officer: Kimberly Thacker

Mrs. Kim Thacker presented the financial reports for both the General Fund and Water Fund accounts.

7. Citizen's Comments from the Floor (3-Minute Limit per Speaker).

None presented.

OLD BUSINESS:

8. Resolution for Guilford County to Provide Sheriff Deputy Traffic Control for First Week of School at Stokesdale Elementary.

Mayor Pro Tem Foy introduced this item and asked Staff to read the proposed resolution.

Councilman Jones made a **Motion** to adopt the following Resolution R-2023-01, Requesting Funding for Traffic Control at Stokesdale Elementary School, and authorize the Mayor to sign the document and that within 21 days locate the budget amount to be inserted, it be signed and distributed.

Mayor Pro Tem Foy offered an **amendment** to the resolution and pointed out that the figure shared for the general fund budget is inflated due to ARPA funds, which are restricted and will be placed in a separate fund, but which is reflected as revenue per the Auditor. The figure to be inserted should be \$560,690.11. Councilman Jones accepted the amendment.

RESOLUTION NO. R-2023-01

RESOLUTION ADOPTED BY TOWN COUNCIL

REQUESTING FUNDING FOR TRAFFIC CONTROL

AT STOKESDALE ELEMENTARY SCHOOL

WHEREAS, the Town of Stokesdale is located in the northwest corner of Guilford County and has a 2021 US Census population of 5,995 citizens within the corporate limits. The Town operates under a Mayor-Council form of government and offers limited services which includes providing water, a Town Park and limited Planning and Zoning services funded with a \$560,690.11 total budget and which levies no ad valorem property taxes. Stokesdale stopped receiving a portion of the sales taxes collected by Guilford County in 2003 after the Guilford

County Commissioners changed their method of calculating distributions to municipalities to an ad valorem method thereby eliminating Stokesdale's portion; and,

WHEREAS, Stokesdale Elementary School is located within the Town of Stokesdale, Guilford County, North Carolina and plays a vital role in shaping the lives of our children by providing a quality education; and

WHEREAS, the Guilford County School system is one of the largest school systems in North Carolina, and operates with a budget of \$999,705,745 dollars that is allocated to all schools within the district. Guilford County Schools serves 67,949 students and has a total of 68 elementary schools within the County. In 2018-2019 school year, an average of \$11,778 was spent per student; and

WHEREAS, safety within all schools is a rising concern with unprecedented violence and many schools are overcrowded. In addition, the motoring public traveling to and from school each day causes safety concerns within the school campus as well as the roads leading to and from the school; and,

WHEREAS, the Guilford County Sheriff's Department is charged with maintaining a safe environment for all citizens of Guilford County, including our school, Stokesdale Elementary School. The Guilford County Sheriff's Department operates with a \$80,624,096 budget.

WHEREAS, the Town Council is very sympathetic to the dangerous situation caused by the volume of traffic traveling through the intersection of US Highway 158 and NC Highway 68, the location of the school. A traffic count from 2021 estimates 7,600 vehicles travels through this area per day. The Town further shared their concerns with staff from NCDOT on February 10, 2022, when officials were invited to a Council meeting to discuss safety concerns of roads within the Town of Stokesdale; and

WHEREAS, the Town expresses their concern with the lack of funding by both the Guilford County School System and the Guilford County Sheriff's Department to provide such traffic control. The safety of students at Stokesdale Elementary should not be ignored and be taken seriously enough to provide traffic control at our school and at every school where traffic is a hazard; and

WHEREAS, the Town of Stokesdale has a history of lending a helping hand by providing computer equipment and other necessary supplies to enhance the ability of the school to meet the needs of each student and has recently been approached by Stokesdale Elementary School Administration and Staff to fund a method for traffic control during the first week of school to help alleviate the confusion and hazardous condition that is caused by the large volume of traffic at the school. To fund traffic control at Stokesdale Elementary would result in double taxation for our citizens as this service would come from the Town's budget in addition to money already allocated to Stokesdale Elementary School by both Guilford County School System and Guilford County Sheriff's Department.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF STOKESDALE wholeheartedly supports the School Administration's request that traffic control be provided and respectfully requests that the Guilford County School System and the Guilford County Sheriff's

Department allocate funds to cover the cost of providing traffic control services at Stokesdale Elementary School the first week of school each year going forward. Providing this essential service will greatly enhance the safety and wellbeing of all the students and staff of Stokesdale Elementary School as well as the all citizens traveling on these roads during school hours.

Adopted the 12th day of January, 2023.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

9. Consideration of a Certification of Municipal Declaration to Enact Speed Limits and Request for Concurrence for a speed limit reduction from 35 mph to 25 mph on Adano Road and Athens Road. (Continued from November)

Deputy Clerk Robbie Wagoner presented the history of this request which began in December and the addition of both Adano Road and Athens Road. NCDOT requests clarification on which portion of Athens Road is being requested for 25 mph, the portion from the school to Angel Pardue Rd. and/or the portion from Angel Pardue out to Hwy. 158. NCDOT felt that the portion out towards Hwy. 158 would be a bit of a stretch but could support the portion from the school to Angel Pardue.

Council discussed the school zone distance and the safety concerns with the traffic congestion during peak school hours.

Councilman Jones made a **Motion** to request that NCDOT change the speed limit to 25 mph on Athens Road from Stokesdale Elementary School to Angel Pardue Road. Councilman Landreth seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

Mayor Pro Tem Foy made a **Motion** to approve the following certification and ordinance concurring with NCDOT to reduce the speed limit on Adano Road to 25 mph. Councilman Landreth seconded the motion.

ORDINANCE NO. O-2023-01

**AN ORDINANCE TO REGULATE THE SPEED LIMIT
ON ADANO ROAD**

WITHIN THE TOWN OF STOKESDALE

WHEREAS, the municipality of the Town of Stokesdale became a body corporate and politic effective November 9, 1989 as provided by Chapter 488 Senate Bill 663 and as amended by Chapter 956 Senate Bill 1384 Session Laws of 1989 of the General Assembly of North Carolina; and

WHEREAS, by General Statute (G.S. 20-141 (b) (1)) the statutory speed limit within the incorporated areas of a municipality is 35 miles per hour until and/or unless changed and/or modified by duly enacted ordinances of said municipality and after adoption by the State of North Carolina Department of Transportation of concurring ordinances and upon the erection of signs giving notice of the established and authorized speed limits.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Stokesdale as follows:

Section 1. The posted speed limit on Adano Road (SR 2199) in Angels Glen Subdivision in Stokesdale is therewith set and established as 25 miles per hour.

Section 2. This ordinance is adopted on the basis of engineering and traffic investigations that it is unsafe and therefore it shall be unlawful to exceed the speed limits established in this ordinance on the designated roads and/or highway as set forth in Section 1 preceding.

Section 3. This ordinance is adopted pursuant to the authority granted by G.S. 20-141 (f).

Section 4. This ordinance becomes effective upon the adoption by the State of North Carolina Department of Transportation of Concurring State Ordinance Number 1083153 and the erection of signs giving proper notice of the said established and authorized speed limit.

Section 5. The enforcement of this ordinance shall be in accordance with the provisions of G.S. 20-169, G.S. 20-176, and G.S. 20-183.

Section 6. This ordinance shall remain in effect until modified, amended and/or rescinded in due lawful course by the Town Council of the Town of Stokesdale.

The 12th day of January, 2023.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

9 A. James Reed, Eagle Scout Project.

Mayor Pro Tem Foy introduced Mr. James Reed from Boy Scout Troop 600, in Oak Ridge and asked him to describe an Eagle Scout project that he would like to pursue at the Town Hall/Park. He presented a power point presentation outlining his project to construct a site to properly retire flags.

Council discussed the location in the grassy area to the left of Town Hall adjacent to the sidewalk, the fire pit is to be covered and locked when not in use. Council discussed the supervision during construction since the project would require the use of power equipment. It was noted that the Town Hall's irrigation system will need to be flagged so that it does not get damaged.

Mr. Reed stated that the project must receive the approval of the Scout Master.

Mayor Pro Tem Foy made a **Motion** that Councilman Rigsbee and himself, contact Excellence Lawn Care to review plans for irrigation system and that they be Liaisons for the Council to oversee the project, pending approval of the project by the Scout Master. Councilman Jim Rigsbee seconded the motion.

Safety concerns were again noted in regard to the use of power tools. The fire pit will be covered and locked. Mr. Reed will have a key during the construction phase, and it was agreed that the keys would be turned over to Town staff and the Stokesdale Fire Department when the project is completed.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

9 B. Aaron Babson, Hazen and Sawyer, Modeling Results for Water Line Extensions.

Mr. Aaron Babson, Engineer with Hazen and Sawyer, presented a power point presentation describing two (2) alternative plans: Coldwater Creek over to Hwy. 65 and the other down Happy Hill, Warner to Haw River Road. He stated that both have been evaluated, and the evaluation was done as if the improvements to install the control valve at the point of entry from Winston Salem were completed. He then explained the extension details for both routes and pointed out the differences between the alternatives. Mr. Babson offered his recommendation to install 12-inch pipes and that the best place to spend the Town's money would be to implement Alternative 2, Happy Hill, Warner Road, Haw River Road. He then made himself available for questions.

Council then discussed with Mr. Babson, locations of existing 12-inch pipes and where improvements would be needed.

NEW BUSINESS:

10. Discussion and Adoption of 2023 Health Reimbursement Arrangement.

Mayor Pro Tem Foy made a **Motion** to continue this item to the February Agenda. Councilman Jones seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

11. Discussion of Separation of Duties Policy.

Councilman Jones referenced changes to this document previously, he asked the Town Clerk for a certified copy of this policy. He was advised that there were multiple copies of the document. Town Clerk Dale Martin reported that the copy in front of Council, is the version highlighted that she revised based on action by Council in 2018 and 2020. She explained a number of items that need to be verified and some typographical errors found.

Mr. Winfree advised that the errors should be fixed, and Council come up with a unified document that can be agreed upon. He offered to work with Council to come up with a policy that makes sense.

Council discussed methods to review this document and how it applies to the NC General Statutes.

Councilman Jones made a **Motion** to allow for a 20-minute recess to review of this document, the intent to vote tonight on minor revisions/corrections to create a document that can be enforced. Councilman Landreth seconded the motion.

Mayor Pro Tem Foy stated that he would be voting no, as he felt there had been time to review the document and that he was not aware of any issues with the document since it was voted on by Council in 2020.

Councilman Jones asked the Town Clerk if she could provide a certified copy of this document. Clerk Martin stated that she could not provide a certified copy due to the fact that she has never found a fully corrected or executed copy of the policy adopted in 2020.

Council and Mr. Winfree discussed whether or not the document exists as there is not a fully executed copy of the document. It was recommended that if there are no changes, the document could be cleaned up and executed.

Mayor Crawford	Absent	Mayor Pro Tem Foy	No
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	No		

Motion failed, vote 2-2.

Mayor Pro Tem Foy made a **Motion** that he and Councilman Jones work with Staff to produce a document for Council's consideration. Councilman Rigsbee seconded the motion.

It was not the intent to make changes to the document but to clean up the document based on changes previously adopted.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, vote 4-0.

12. Consideration of a Resolution Consenting to the Addition of Streets within North Ridge Phase 4 Subdivision. (NCDOT)

Mayor Pro Tem Foy made a **Motion** to approve the following Resolution Consenting to the Addition of Streets within North Ridge Phase 4 Subdivision to the secondary road maintenance system of the State of North Carolina. Councilman Rigsbee seconded the motion

R-2023-02

**RESOLUTION CONSENTING TO THE ADDITION OF STREETS
WITHIN NORTH RIDGE (PHASE 4) SUBDIVISION TO THE
SECONDARY ROAD MAINTENANCE SYSTEM OF THE
STATE OF NORTH CAROLINA**

WHEREAS, the North Carolina Department of Transportation has declared through its Secondary Road Addition Investigation Reports (File G-15-22) dated February 24 2022 that said streets, Popular Bluff Drive (Extension of SR 4676) (.12 miles) and Backridge Drive, (.19 miles) meets the minimum requirements for addition into the Secondary Road System of the State of North Carolina; and

WHEREAS, the cognizant District Engineer of the North Carolina Department of Transportation does recommend the addition of Popular Bluff Drive (Extension of SR 4676) (.12 miles) and Backridge Drive, (.19 miles) to the Secondary Road System of the State of North Carolina.

NOW, THEREFOR BE IT HEREBY RESOLVED THAT: The Town Council on behalf of the Town of Stokesdale, North Carolina does herewith, after due consideration and deliberation and without any objections being heard, concur and consent to the addition of Popular Bluff Drive (Extension of SR 4676) (.12 miles) and Backridge Drive, (.19 miles) to the Secondary Road System of the State of North Carolina to the same degree and measure to which property owners have petitioned said Department of Transportation of the State of North Carolina, and to the same degree and measure to which the said Department of Transportation does now recommend acceptance into the said Secondary Road System of the State of North Carolina.

This the 12th day of January, 2023.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

13. Proposal to extend lawn care contract with Excellence Lawn Care for 1 year at the same terms and conditions.

Councilman Rigsbee spoke with Excellence Lawn Care, the existing contract will expire March 31, 2023. The contract was a 1 year contract and as far as he knew there has been no negative feed back on the service provided. Councilman Rigsbee asked the owner if he would be willing to extend this contract for another year under the same terms and conditions under the current contract. The owner indicated that he would be willing to extend the contract as such.

Councilman Rigsbee made a **Motion** to extend the current contract for one (1) year with Excellence Lawn care, \$24,000/year or \$200/month and all other terms and conditions remain the same as the current contract. Contract year from April 2023 to April 2024. Councilman Landreth seconded the motion.

Councilman Jones expressed concern with having no contract, he asked that the Town make sure we have sufficient insurance coverage. Councilman Rigsbee stated that the intent is if Council approves this, a new contract would be prepared with the same terms as in the current contract. If needed, this item can be brought back to Council next month.

Mr. Winfree suggested Council authorize an amendment to extend the current contract under the same terms and conditions and that sufficient insurance requirements be added.

Councilman Rigsbee **withdrew his motion** to allow time for additional documents be prepared.

14. Consideration of Budget Amendment #2 for FY 2022-2023 and to create line item for Emergency Water Repairs.

Mrs. Kim Thacker presented budget amendment #2 for the Water Enterprise Fund to create a line item for emergency water repairs.

Mayor Pro Tem Foy made a **Motion** to approve the following Budget Amendment #2 for FY 2022-2023. Councilman Jones seconded the motion.



2022-2023 FISCAL YEAR BUDGET

BUDGET ORDINANCE AMENDMENT #2

ORDINANCE NO: O-2023-02

BE IT ORDAINED by the Governing Board of the Town of Stokesdale, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1: To amend the Water Enterprise Fund, Revenue & Expenses as follows:

	<u>Decrease</u>	<u>Increase</u>	<u>Balance</u>
Section A: Income –			
• Investment Income		\$15,000.00	\$17,000.00
• Water Sales		\$75,000.00	\$600,000.00
• Taps & Connection	\$40,000.00		\$15,000.00

Section B: Expenses –

• #11000 - Water Purchase		\$45,000.00	\$210,000.00
• #12003 – Engineering Consultation Fees		\$ 5,000.00	\$ 40,000.00
• #12004 – Dues & Subscription		\$ 5,000.00	\$ 6,800.00
• 312002 – Contract Operation	\$5,000.00		\$105,000.00

Section 2: Copies of this budget amendment shall be furnished to the Clerk of the Governing Board, and to the Budget Officer for their direction.

Adopted this 12th day of January, 2023.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

15. Consideration of Applying for credit line increase for the Town's credit card.

Mayor Pro Tem Foy asked about debit cards. Mrs. Thacker pointed out that a debit card would tie to the town's general fund account. She recommended a \$5,000 spending limit and to cancel the Truist/BB&T credit card and apply for one through Fidelity Bank. The current limit is \$3,000 for both cards, that are issued to Dale Martin and Priscilla Hunsucker.

Mayor Pro Tem Foy made a **Motion** to close the Truist credit card account and submit an application to Fidelity Bank for a new credit card, with a credit limit of \$5,000. Councilman Rigsbee seconded the motion.

Councilman Jones asked if a document would need to be prepared to authorize the bank to open this account. A resolution was discussed however, the minutes may have to be approved. Council agreed that the Clerk would draft a resolution and authorized the Mayor to sign.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

Councilman Jones asked that the resolution be sent to Council.

16. Consideration of a request to move funds from 60300 Legal Professional -Attorney to 60200 Audit.

Mrs. Thacker explained the need to move \$555 from one account to another account within the same category. Due to it being within the same category, no budget amendment is needed, only a vote of Council is required.

Mayor Pro Tem Foy made a **Motion** to authorize the Budget and Finance Officer Kim Thacker to move funds, in the amount of \$555, from line item # 60300 Legal Professional – Attorney to line item # 60200 – Audit. Councilman Rigsbee seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

Mayor Pro Tem Foy called a recess at 9:14 pm. Meeting reconvened at 9:21 pm.

17. Discussion on Town of Stokesdale's IT contract.

Councilman Rigsbee presented a proposal from the Town's current computer service provider, Total Computer Solutions (TCS), and explained a new security platform that will be used to monitor the town's computer network.

Councilman Rigsbee referenced the updated document and noted the new proposal is for \$240/month increase for the security and a small increase over the previous contract. He stated that the Town will need to either go out for bids again to find another provider or stay with TCS and pay this additional cost to continue with them.

Council and Mrs. Thacker discussed the budget impact and the need for a budget amendment to cover this additional fee for TCS and additional fees due for the remainder of the budget year. If a budget amendment is needed, it will need to be approved prior to approving a new contract with TCS.

Mayor Pro Tem Foy recommended that he work with Mrs. Thacker to determine what is needed. Councilman Rigsbee stated that the increase fee for the new platform will have to be implemented, he noted that we are currently operating without a contract; however, he will discuss this with TCS to make sure we are covered until such time a new contract and budget amendment is prepared and approved. He also noted that TCS mentioned Cyber Security Insurance which most municipalities carry, and he will discuss that option with TCS as well. He also noted that the Town's server is near capacity which may need to be upgraded to carry the town until 2025. He will discuss this with TCS also.

Mayor Pro Tem Foy offered to work Councilman Rigsbee and staff to look at what our future needs are and look out in the marketplace for potential vendors, get prices and bring this back to Council.

Councilman Jones referenced a strike-though on the current contract whereby the Indemnification Clause was eliminated. Mr. Winfree advised that it's not uncommon for this clause to be eliminated or not included from the start.

Councilman Jones made a **Motion** to continue this item to the February Council meeting. Mayor Pro Tem Foy seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

18. RFP/RFQ Discussion and Potential Vote on Town Park and Town Water System Potential Capital Projects.

Mayor Pro Tem Foy made a **Motion** that pending legal review, the Town submit Request For Proposals (RFP) to potential vendors for basketball and pickle ball courts at the Town Park. Councilman Landreth seconded motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

Mayor Pro Tem Foy referenced the packet information for the Request For Qualifications (RFQ), Professional Services, for potential water line extensions, projects still unidentified at this point.

Mayor Pro Tem Foy made a **Motion** that pending legal review, the town submit a Request For Qualifications (RFQ) requesting letters of interest statements and qualifications to Professional Engineers to oversee potential water line extensions. Councilman Landreth seconded the motion.

Council discussed the process for interviewing and selecting an engineering firm, prior to any cost figures being disclosed. Once a vendor is selected based on qualifications, then negotiations can begin for cost projections.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

Amphitheater

Mayor Pro Tem Foy made a **Motion** to solicit a Request for Proposal (RFP) for the construction of the Amphitheater. Councilman Landreth seconded the motion.

Mayor Pro Tem announced that the Town Park Committee has been working on this project, held a public meeting and was included in the public survey conducted three years ago.

Council discussed the proposal and construction process of the structure.

Mayor Pro Tem Foy announced that the three projects discussed tonight, the money used for these projects is grant money received from the federal government and not the Town's fund balance. Councilman Landreth reminded everyone that if we don't spent this grant money, we must give it back. Councilman Jones added that if we overspend these grant funds, it is his intent to not spend any money out of the general fund and recommended a contingency budget be included. Councilman Rigsbee added that the money belongs to the citizens and the money must be spent appropriately. Councilman Landreth stated that he supports the projects as presented, however we may need to cut back on something when it all comes to together.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

19. Citizen's Comments from the Floor (3-Minute Limit per Speaker)

Dan O'Connor – speaking on behalf of concerned citizen asking that Council look at safety measures for Haw River Road in the area where two children have been struck and killed. Invited everyone to Cause and Coffee events which raises money for various charities and who works with churches to help meet needs in the community.

Mayor Pro Tem Foy asked that Council Comments be made prior to the Closed Session.

21. Council Comments.

Councilman Rigsbee thanked everyone for attending and the positive things happening in Town.

Mayor Pro Tem Foy also appreciates everyone in attendance. He then reported on action by the Guilford County School Board to fill a vacant seat on the School Board for District 3 which includes Stokesdale. He then introduced Mr. Michael Logan to address Council.

Michael Logan introduced himself as a candidate for the vacant seat on the Guilford County School Board.

Councilman Landreth thanked everyone for attending tonight's meeting.

Councilman Jones also thanked everyone for attending, referenced Mayor Pro Tem Foy's comments in regard to the vacant seat on the Guilford County School Board and pledged support for elected officials having their voices heard, and the need to fill the vacant seat, he supports school choice, charter schools as a possible solution to some of the problems with our school system.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, 4-0.

20. Closed Session in accordance with § 143-318.11. Closed sessions.

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Mayor Pro Tem Foy made a **Motion** to enter into Closed Session for the purpose of consulting with the Town Attorney at 10:45pm. Councilman Jones seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried, vote 4-0.

Mayor Pro Tem Foy made a **Motion** to return to Open Session at 11:08 pm. Councilman Jones seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

Motion carried.

Mayor Pro Tem Foy made a **Motion** that pending legal advice and approval, that we advertise the RFP's and RFQ's approved tonight by electronic means, emails to potential vendors. Councilman Rigsbee seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		

22. Adjournment.

Councilman Rigsbee made a **Motion** to adjourn at 11:11pm. Councilman Landreth seconded the motion.

Mayor Crawford	Absent	Mayor Pro Tem Foy	Aye
Councilman Landreth	Aye	Councilman Jones	Aye
Councilman Rigsbee	Aye		


Motion carried, 4-0.

Being no further business to come before Council, the meeting was adjourned at 11:11 pm.

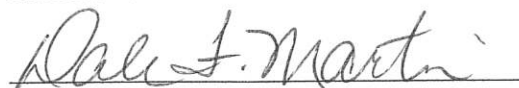
ANNOUNCEMENTS:

- The Town of Stokesdale Town Planning Board will hold a meeting on January 26, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel Pardue Road, Stokesdale, NC 27357.
- The Town of Stokesdale Town Council will hold a regular meeting on February 09, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel Pardue Road, Stokesdale, NC 27357.

Approved: September 14, 2023.


Michael E. Crawford, Mayor

ATTEST:


Dale F. Martin, Town Clerk