

TOWN OF STOKESDALE
Regular Council Meeting
8325 Angel Pardue Road
Stokesdale, North Carolina
October 15, 2013

The regular meeting of the Stokesdale Town Council was held on Tuesday, October 15, 2013 at the Stokesdale Town Hall at 8325 Angel Pardue Road.

Council members in attendance: Mayor Randle Jones, Mickie Halbrook, Randy Braswell, and William N. (Bill) Jones.

Councilman Frank Bruno was absent.

Others present included: William B. Trevorrow, Town Attorney; Deputy Scott Casey, Guilford County Sherriff's Department; Michael Albert, Town Planner; Donna McCall, Deputy Clerk; Carolyn Joyner, Town Clerk/Finance Officer.

Mayor Jones called the meeting to order at 7:02 pm. Following the Pledge of Allegiance, Council considered the agenda. Ms. Joyner informed Council and that there was a typo on the agenda regarding the May minutes. It should read May 21st instead of May 14th. Ms. Halbrook made a motion to adopt the agenda. Mr. Braswell seconded the motion. Council members present voted unanimously to approve the agenda.

Reading of Minutes: Executive session April 16, 2013. Regular Council Minutes of May 21, 2013 and June 18, 2013: Mayor Jones said that both the May 21 and June minutes have some language in them that needs to be addressed before they are approved. One deals with findings of fact and in the May 21st minutes, there is some language with an error that changes the entire meaning of the motion that was made. Mr. Braswell asked if the Mayor would underline the errors and Mayor Jones indicated that he would. Mr. Braswell made a motion to approve the executive session minutes of April 16, 2013. And. Mayor Jones seconded the motion. Council unanimously voted to approve the minutes of the Executive session April 16, 2013.

Mayor Jones noted for the record that Mr. Bruno was not present at the meeting. Mr. Bill Jones informed the Mayor and council members that Mr. Bruno was absent due to a continuing education event required for his career.

Comments From the Floor:

John Flynt, former council member and mayor, 5305 Perou Court, Greensboro, commented on the many accomplishments of Mayor Jones and longtime council member Mickie Halbrook and thanked them for their long time service to the Town. He noted the new Town Hall and recalled holding meetings with controversial planning cases and there was not enough room for everyone to come inside Town Hall and the ones inside could not hear because of traffic. He also commented that the Park is a nice Park and will be used by generations to come. He said that a water grant had been secured to pay for the Town water system. Donations have been made to the Fire Department and to the school for computers. He also noted that the past Councils have been good stewards of the money and there is no property tax. He thanked them for their accessibility and their entire families that have shared them with the Town. He thanked them for a job well done.

Ms. Halbrook and Mayor Jones thanked Mr. Flynt for his service.

Vicki Lawrence, 8400 West Falls Lane, agreed with the comments made by Mr. Flynt. Mrs. Lawrence wanted to express the need for our citizens to get more involved with the committees and volunteer programs available. She encouraged everyone to vote in the upcoming election.

NEW BUSINESS:

Report from Guilford County Sheriff's Department: Deputy Scott Casey reported seven calls that generated reports since the last meeting. There were two part one crimes with one of them having been closed. The car is doing fine.

Ms. Holbrooke mentioned that she had been involved in which was a scam. Deputy said he would be glad to discuss it with her at a later time. He advised that if someone tells you to go to Walmart and buy a green dot card you should not do this and do not give out your personal information.

Consider Authorizing Additional Representatives for Participation in Emergency Managements with EOC: Mr. Braswell this was a request from the Safety Committee. Mr. Braswell started with the four dates of participation scheduled, he could not locate them.

The Clerk indicated that the dates were November 12th at 3:00 to 4:30, November 20th 8:30 to 10:00, November 25th from 3:00 to 4:30pm, and December 3rd from 8:30 to 10:00 am. Mr. Braswell said that he would like to participate in the program and attend on the first date. He wanted to contact the Safety Committee Chair and safety committee members so they could attend. Ms. Joyner said that it is a web-based way of communicating during disasters. She indicated that the County may have a limit of the number of people from each jurisdiction that will have access to the system and receive the training. Mayor Jones asked Mr. Braswell if he wanted to be the representative. Mr. Braswell said that he would call and get more information. Mayor Jones followed up by suggesting we find out what the parameters are, and what they are looking for in this training. If it is something we need to move on we can always call a meeting or poll members since this is not a budgetary item.

UNFINISHED BUSINESS:

Fire Safety Inspection: Update on Corrections Needed for Rolling Fire Window: Mr. Bill Jones stated that they came a month ago and made a list of the parts that are needed to repair the window. It has been about a month but they have not gotten back in touch with the Town. Mr. Jones said that he would call them.

Park: Consider a Fall Reseeding: Mr. Braswell said that he would suggest that Council wait until he had more bids before proceeding with the fall reseeding.

Authorize Application for 2014 Permit to Operate a Water System: Ms. Joyner said that this is the annual permit that DENR requires. Mr. Merritt, the operator of the Town's water system, had provided his current information that must be placed on the application. Mr. Merritt has taken classes that are required in order that he can be the Cross Connection Control Operator for the Town. A change in the Town's contract with the Town may be necessary. Mayor Jones made a motion to renew the application for 2014 to run the water system with Mr. Merritt and his company being the operator and authorize the Mayor to sign the application. Mr. Braswell seconded the motion. Council voted 4 to 0 to approve the motion.

Committee and Board Reports:

Public Safety Committee Report: Mayor Jones said that he and Mr. Trevorrow had attended a continuing education meeting and there was a session on scams such as the ones reported in the

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Northwest Observer. The Attorney General's office has information on scams also. He suggested that the Public Safety Committee may want to contact Ms. Farmer at the Attorney General's office for information. He also suggested contacting the Guilford County Sheriff's Department and see if they would be able to attend a Public Safety Committee meeting and provide information which could include Internet scams and protecting your private information.

Mr. Bill Jones stated that the Public Safety Committee had met on September 16th and 30th. He said that it had been three years since they had met. Principal Amy Koontz from Stokesdale Elementary School and Miles Stanley from Countryside Manor attended one of the meetings. They discussed emergency procedures that are in place for the School and the Manor. He noted that there are four Councilmembers who serve on the Committee and expressed the need to seek new committee members.

Library Committee Update: Mr. Bill Jones gave the report for the Library since Mr. Bruno was absent. He reported that the initial cost to set up the library was \$1,600 for the cost of opening the wall between the two rooms. All of the shelves were donated. They would have cost between \$5,000 and \$7,000 if the Town had to buy them. Three computers and three monitors and a printer and scanner were donated at a value of approximately \$1,000. All of the books and audio tapes have been donated. Some of them were sold and \$315 was collected for the sale of books. These funds can be used to buy additional books. Volunteers have been helping with the library. There are no paid employees. Operating supplies may be needed but this would be a minimal amount. Donations of books, CD's and DVDs are being accepted for the Library. Magazines and textbooks are not being accepted.

Departmental and Administrative Report: Finance Report: September, 2013: Ms. Joyner reported that assets for the General Fund had increased over the previous month by about \$36,000. Checking account transactions included the purchase of fuel for the generator at a cost of \$311.69 and this filled both the portable generator and the Town Hall generator. Guilford County Finance Department was paid \$12,500 for planning fees and Animal Control for third quarter was \$3,050. Cannon & Company was paid \$5,000 as a partial payment for audit services. Accounts Payable included invoices for repairs for repairs to lights at the Concession Stand. The Town received \$495.46 from the State for a Hold Harmless payment and a Utilities Franchise Tax Distribution of \$69,794.94. CD #3 matured in September. It had earned \$126.98 in interest.

The assets for the Water Sewer Fund had increased slightly while the water Enterprise Fund assets had decreased. The checking account transactions for the Water Enterprise Fund included the purchase of \$600 postage to be added to the Bulk Mail account for the mailing of the water bills. Cannon & Company was paid \$3,000 for a portion of the audit expense.

Accounts Payable for the Water Enterprise Fund included \$810 for the Water Permit to operate the Water System.

Approval of Payroll for Deputy Clerk's Additional Hours When Covering Clerk's Vacation: Ms. Joyner noted that the last motion that was made by Council set the Deputy Clerk's work schedule for 30 hours each week. She noted that she would be taking a week of vacation during October and there would be additional vacation days in November. If Town Hall is to remain open for the hours that are posted, the Deputy Clerk will work more than the 30 hours that had been previously set by Council. Mr. Braswell made a motion to leave the hours for the Deputy Clerk at 30 hours and for Town Hall to be open until 5:00 pm and to start later in mornings to keep Town Hall open until 5:00pm and to maintain the 30 hour week. After discussion Mr. Braswell amended his motion to have Ms. Joyner to adjust the Town Hall hours for Monday – Friday to stay within the 30 hour workweek for the Deputy Clerk while

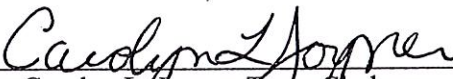
Carolyn is on vacation so that Town Hall would remain open. He suggested posting the change in hours on the website and posting a notice on the door. Mr. Braswell said that the motion would apply to other vacation days that the Clerk has scheduled. Mr. Bill Jones seconded the motion. All Council Members present voted aye and the motion carried.

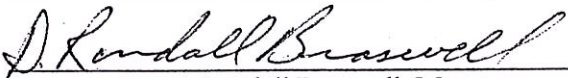
Administrative Report – Town Clerk: The Clerk asked to change one of her scheduled vacation days from Friday November 1 to Friday, November 8 due to a change in an event that had been changed to a different date. She noted that it would be better for Town Hall since set up for the elections would be occurring during the November 1 Mayor Jones made a motion to allow the Town Clerk /Finance Officer to amend her vacation schedule from November 1, 2013 to November 8, 2013. Ms. Halbrook seconded the motion. All Council members voted aye and the motion carried.

ANNOUNCEMENTS: Mayor Jones read the announcements listed on the agenda.

COMMENTS FROM COUNCIL: There were no comments from Council.

ADJOURNMENT: Mayor Jones made a motion to adjourn. Ms. Halbrook seconded the motion. All Council Members voted aye and the motion carried. The meeting was adjourned at 7:43 pm.


Carolyn L. Joyner, Town Clerk


D. Randall Braswell, Mayor
(Approval 10-9-14)