

**TOWN OF STOKESDALE**  
**COUNCIL MEETING**  
8325 Angel Pardue Road  
Stokesdale, NC 27357  
May 21, 2013

The regular meeting of the Stokesdale Town Council was held on Tuesday, May 21, 2013 at the Town Hall located at 8325 Angel Pardue Road.

The following Council members were present: Mayor Randle Jones, Randy Braswell, Frank Bruno and William N. (Bill) Jones and Mickie Halbrook.

Others present included William B. Trevorror, Town Attorney; Deputy Scott Casey, Guilford County Sheriff's Department; Michael Albert, Town Planner; Carolyn Joyner, Finance Officer/Town Clerk; and Donna McCall, Deputy Clerk.

Mayor Jones called the meeting to order at 7:04 pm. Following the Pledge of Allegiance, Council considered the agenda. Ms. Halbrook made a motion to adopt the Agenda. Mr. Bruno seconded the motion. All Council members voted aye and the Agenda was approved as presented.

**Reading and approval of minutes of the January 4, 2013 Council Workshop on the 2011-2012 Audit; January 4, 2013 Council Workshop on the 2013-2014 Budget; and the January 15, 2013 Regular Council Meeting and Executive Session:** Mr. Bruno made a motion to accept the minutes as they were written. Ms. Halbrook seconded the motion. Mr. Braswell noted a misprint in the January 15, 2013 minutes of the regular Council meeting on the first page, middle paragraph regarding the presentation of the 2011-2012 Audit. It should read that the Town has \$3.4 million cash in the Town's account which would include both the General Fund and the Water Enterprise Fund. Mr. Braswell made a motion to include amending the minutes of the January 15, 2013 regular Council meeting to reflect the actual amount of \$3.4 million. Mr. Bill Jones seconded the motion. All Council members voted aye and the minutes were approved.

**COMMENTS FROM THE FLOOR:** There were no comments from the floor.

**NEW BUSINESS:**

**Report from Guilford County Sheriff's Department:** Deputy Casey from the last meeting 25 calls that generated reports with four Part I crimes. There were two arrests, with all property being recovered in one of the breaking and entering cases and a stolen motor vehicle. Mr. Braswell inquired as to the deputy's car condition at this time. Deputy Casey replied that a check engine light came on which was caused by a sensor. It has 72,000 miles on it and the engine was replaced at 58,000 miles. Deputy Casey reported that there were no major problems and the vehicle could last at least another year.

**UNFINISHED BUSINESS:**

**Public Hearing: Revisions to State of Emergency Ordinance:** Mayor Jones noted that the State's Emergency Ordinance has been amended and most counties and municipalities must make amendments to their Ordinance. The public hearing is a continuance from the last Council meeting. No one came forward with any comments on the proposed revisions to the ordinance.

Mayor Jones asked Mr. Trevorror if there is an amended version of the Ordinance. Mr. Trevorror responded there is not one in a final format, since it was not known what the public hearing was going to produce. He said that he did have some suggestions and additions to the County's version. In keeping with the comments from Council at their last meeting, he has checked with other local municipalities to see what they have done. He suggested a statement revoking all prior ordinances should be included as well as a separation clause that if any part of the ordinance is found to be unlawful that does not affect the parts that are under discussion. The County Ordinance would be modified to include the Town of Stokesdale specifically rather than generally. The goal is to seek uniformity within Guilford County so that the Sheriff's Office would not have problems enforcing the Ordinance anywhere in the County.

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Mayor Jones made a motion to include a clause to revoke all prior ordinances to the contrary and a separation clause to be added to it. Mr. Trevorrow suggested adding the general modification of the County ordinance to specifically name the Town of Stokesdale as opposed to Guilford County in general and to make the Mayor as the one to make the call in an emergency for exercising the Ordinance in the emergency management concept. Mayor Jones made a motion to make the changes as recommended by Counsel.

Mr. Bill Jones asked if this Ordinance would authorize the Mayor to make emergency purchases if needed in an emergency if money had not been budgeted. Mr. Trevorrow said that it is not included but Council has the authority to call an emergency meeting and to take action without advertisement or any other notice while in a state of emergency.

Mr. Bruno seconded Mayor Jones motion. All Council members voted aye and the changes to the Emergency Ordinance were approved.

**Consideration of My Groundsman Contract Addendum:** Mayor Jones asked Mr. Spalding to explain the addendum to Council. Mr. Spalding said that his current contract expires on September 30, 2013. He was asking to extend the contract to the end of the Town's fiscal year. He felt that it would be helpful to him and the Town as well. In landscaping, most expenses are incurred in the summer months and spreading the payments out over twelve months is helpful. In the current contract, he would incur the expenses in the summer months but will not have the winter months to recoup them. Typically aeration, reseeding and fertilizing is done about the first of October so it will not be covered under the current contract. He had proposed some items such as excavating the topsoil and replacing it with sod around the flagpoles and the circle since there is an irrigation system that can be used during the summer. He said that there are always issues such as a ballast at the concession stand that went out last week that he replaced at a cost of \$64 and two lights that are out. The addendum indicated that he would make repairs up to \$100. He had made a proposal that included aerating, over seeding with Bermuda grass, lime, fertilizer for the soccer fields at cost of \$2,100 and that was his cost with no profit. Bermuda grass is about \$200 for a 50 pound bag and it is a hot weather grass and it is the time to do this now. He said that he has money tied up in equipment. Without the extension or renewal of the contract, he may have a hard time paying for equipment that he will have no use for outside of the Park. He asked for Council's consideration.

Mayor Jones said that the addendum would extend his contract until June 30, 2014 which is the end of the Fiscal Year and Mr. Spalding would incur \$100 per month as general labor for repairs.

Mayor Jones said that the advantage of this would be the fact he is familiar with the grounds and procedures already in place. This would allow Council time to seek bids and make informed decisions on what we need to do going forward. There has been discussion of the use of volunteers and this will take training and time.

Mr. Bill Jones asked if aeration and over seeding fertilizing was done last fall. Mr. Spalding replied that it was but it was not the entire park. He said that it was extremely dry last fall and that it did not do well.

Mr. Bruno said that it would be beneficial to do a cost analysis prior to making any decision. He would like to see a three to five year long term plan. Mayor Jones agreed that a long range plan would be in the best interest of the town. He said that the addendum would allow the Town to see what changes there will be in the Town's income and it would allow time to put out proposals for the maintenance. Mr. Bill Jones said that he did not see the need for a contract at all and feels it would be better to pay as we go, instead of just spending all the budgeted money on a contract that does not meet the needs of the park. Ms. Halbrook asked Mr. Bill Jones what if he was in Mr. Spaulding's situation. Mr. Bill Jones stated he took an oath to do what is best for the citizens of Stokesdale. He said that it was extending the contract through the slowest time of the year for the Park. Mayor Jones disagreed and pointed out the items covered included maintenance items that occur all of time, opening and closing the gate, cleaning the bathrooms, emptying the trash, taking care of the flower beds and caring for the irrigation system and it was not just mowing.

Mr. Bill Jones pointed out that the irrigation system was not in the current contract. Mayor Jones said that Mr. Spalding has always taken care of it and the irrigation system is to be cared for by the park maintenance personnel. Mayor Jones made a motion to approve Mr. Spaulding's proposal. Ms. Halbrook seconded the motion. Council voted 2 to 3 in favor of the motion with Mayor Jones and Ms. Halbrook voting aye and Mr. Braswell, Mr. Bruno and

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Mr. Bill Jones voting nay. The addendum to the contract with My Groundsman was not approved.

**Generators - Preventive Maintenance:** Ms. Joyner said that the quotes that Council had for maintenance were the last ones that had been received with one covering the portable generator and one covering the Town Hall generator. Nixon Power Services had quoted a price in May 2012 for the Town Hall generator. Mr. Braswell requested an additional quote for annual service from Clarke for the generator at Town Hall. The last company that serviced 150KW unit at Town Hall had sold their business. He said that having a qualified company to service the unit would be in compliance with the warranty on the Town Hall unit. Mr. Braswell had run the portable unit for four hours and he would not recommend any preventative maintenance for it at this time. Mayor Jones suggested getting the information from Clarke to have them service both units.

**NC Small Town Main Street and National Registry of Historic Places:** Mr. Bruno had put together most of the application for the Small Town Main Street program. He had attended the meeting about the program in April. The study that was prepared by students from UNC-Chapel Hill was helpful and it will be forwarded to Council. Parts of the application that are incomplete include items 21, 22, and 23 which are the letters of support from the public and business leaders, maps, and photos.

Mayor Jones asked about the reimbursement of \$3,000 – \$5,000 fee for meals and mileage for staff. He asked what does this cover and how many trips do they anticipate. Mr. Bruno explained that the fee quoted is inflated and it entails travel from Asheville. The fees would probably be closer to \$1,500 and travel amount could possibly be shared by other towns. Stokesdale, if selected, would be required to provide one meal and travel expenses for the roundtrip from Asheville to Stokesdale. Mayor Jones asked what type of commitment is there from the Merchants Association. Mr. Bruno said that there are volunteers from the Merchants Association but no monetary commitment because the new Chamber of Commerce has not held a meeting yet.

Mayor Jones asked if it will include the area from stoplight to stoplight or will other areas be included. Mr. Bruno said that it will be extended down US Hwy 158 which will include Town Hall. Mayor Jones asked about the businesses on NC 68. Mr. Bruno said that they would not be included since the Town's Main Street area would be along US 158. If any kind of economic development occurs within the Town, all of the business would benefit from it regardless of where they are located. The application must be submitted by May 31. The resolution would need to be approved and signed tonight. He said that he would complete the application within the next few days and send it out to Council for them to review before it is submitted.

Mr. Bruno said that one of the suggestions from the NC Main Street representatives was to have any older historic buildings looked at see if they would qualify as a historic destination. Ann Swallow, coordinator for North Carolina for the Registry of Historic Registry, visited Stokesdale and did a walk-thru of downtown to see if the Town would qualify to be placed on the Registry. She recommended that the Town make application. The May 1 deadline was missed for this year.

Ms. Halbrook stated that she thought we might have a good chance of being accepted this year. Mr. Bruno agreed.

Mr. Bruno made a motion to accept the process and to go through the application and have the Mayor sign the resolution in support of the application and sign page two of the application and send the package out next week. Ms. Halbrook seconded the motion. Council voted unanimously to approve the motion.

**NC Sand Volley Ball Presentation:** Mr. Glenn Cashion, Coach for the NC Sands Volleyball Team addressed Council. He said that he and his team had given a volleyball demonstration when the grand opening was held for the Town Park. He thanked Ms. Joyner for getting his application in to Council and he thanked Steve Spalding, My Groundsman, for his assistance in keeping the volleyball courts clean, raked and ready for play. He said that they began playing three years ago with 12-15 players and has grown to 117 registered players. They have incorporated and are a non-profit organization. Some of the players have qualified to play in national tournaments in San Diego and the Junior Olympics in Milwaukee, Wisconsin. He requested the use of the Town's volleyball/park facilities for Tuesday and Thursday evenings from 6:00 to 8:30pm and Saturdays for Tournament Play.

Avery Scott, Taylor Rhodes and Tyler Moulton, members of his team, spoke about the volleyball team and made a PowerPoint presentation. They commented on the safety and cleanliness of the Park. Taylor Rhodes said that she

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would be graduating from Northwest and will be playing at Salem College next year.

Mr. Cashion said that they had been putting up a temporary fence that is functional but not very aesthetically pleasing. He noted that there was some drainage issues also near the courts and one set of horseshoe pits may need to be removed. He made some suggestions for some improvements and additional courts. Mr. Cashion said that NC Sands would make a donation of \$500 to the Town Park to help get the fence started or whatever it is needed for at the Park.

Mayor Jones said that he should be commended for the job that he has done with the volleyball program and that he was pleased that the facility was here and could be used.

Mr. Bruno said that there is an event scheduled for June 22 that could conflict with one of the dates requested by Mr. Cashion. He said that the event has been advertised and that parking could be a problem and the number of people attending is not known. Ms. Cashion said that they would work to share the facility and make the events work. Mayor Jones made a motion to approve their request for the use of the facility as requested on the Facility Use Agreement. Ms. Halbrook seconded the motion.

Mr. Braswell said that four of the horseshoe pits are going to be removed by a professional grading company. They will bring in some dirt and reseed the area to make it safer. He ask to add to Mayor Jones' motion, the waiving the fees for the use of the facility since Mr. Cashion had indicated that a donation would be made to the Town. Mayor Jones agreed. All Council members voted aye and the motion was approved.

The Clerk indicated an application was received from Stokesdale Parks and Recreation for the use of the soccer field July 22 – July 26 for a soccer camp. The Stokesdale Youth Football will start using the field on August 1 so there are no conflicts. Mr. Bruno made a motion to approve the application for Park and Recreation to use fields for soccer camp. Mayor Jones seconded the motion. All Council members voted aye and the application was approved.

**Committee and Board Reports:** Mr. Braswell said that some repairs have been made on the Park irrigation system and he requested that Mr. Bill Jones be reimbursed for the parts that he had purchased. Mr. Jones said that he would bring the receipts to Town Hall.

Mr. Braswell had been contacted by Joe Dixon from with Stokesdale Parks & Rec about the repair of a low place between the two soccer fields. Volunteers had filled in the area with dirt and sown grass seed. With all of the recent rains, it is muddy. He has contacted Steve Spalding about purchasing and installing turf at this area. Mr. Braswell made a motion to reimburse Parks & Rec \$300 for turf expense to cover the hole between the two soccer fields. The motion was seconded by Mr. Bill Jones. After council discussion Mayor Jones made the following amendment to the motion, \$342 will be used for reimbursement for repairs in the park and turf to be procured by Steve Spalding who has the contract to service the Park and reimbursement will go to either to Stokesdale Parks & Recreation or Steve Spalding depending on which individual absorbs the cost. The amendment to the motion was seconded by Ms. Halbrook. Council voted 5 to 0 in favor of the motion.

#### **Departmental and Administrative Reports**

**Finance Report: April 2013:** Ms. Joyner noted that General Fund Assets decreased slightly since the previous month. General Fund checking account transactions included payment of \$135.00 to Ideacom of Central North Carolina. The Town is to be reimbursed by Time Warner Cable for these charges for the transfer of phone service but it has not been received. Ms. Joyner had contacted Time Warner but has not received a reply. Carolina Safety & Sound did a fire alarm inspection at a cost of \$127.50. Guilford County Finance Department was paid \$3,183.25 for 1<sup>st</sup> quarter animal control services. Toshiba Business Solutions was paid \$270.00 for the maintenance contract on the copier. This is the last time the contract will be renewed due to the age of this copier and the availability of parts due to the age of the machine. Funds are not in the budget for a replacement. Accounts Payable for General Fund includes an invoice for \$15,690.13 for Guilford County Law Enforcement for first quarter. General Funds CD # 52 matured and earned \$339.21 in interest. It was transferred to another institution in order to obtain a better interest rate. General Funds Savings Account reflected a deposit from Time Warner in the amount of \$1,872.79 for first quarter fees. Both the Water Enterprise Fund and the Water-Sewer Fund increased over the previous month. The Water Enterprise checking account transactions include a payment of \$2,500 to Marziano & McGougan for the tank

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wash out and inspection and a payment of \$220.00 to Yates Construction for their services during the tank wash out and inspection.

**Presentation of the 2013-2014 Budget & Budget Message - Finance Officer:** Ms. Joyner noted that an Ad Valorem tax for the Town is not being recommended for the upcoming Fiscal year. The General Fund Budget has been increased by 2% this year. Investment earnings continue to decline because of low interest rates. Expenditures remain about the same. Membership Dues have increased and Capital Outlay include \$1,000 for the addition of swings to the Park. A local business has volunteered to assist with this project. The Water Enterprise Fund may require a fund transfer should all of the expenditures be incurred during the year. Occasionally water customers would like to pay their bills with a credit card. There is some expense involved with offering this service which could be passed along to the citizens that use the service and there are sufficient funds in the budget to cover this expense if Council should decide to try the service. An increase in water fees of \$.25 for every 1,000 gallons of water used plus an increase of \$1.00 would be added to the water availability fee. A copy of the Proposed Budget and the Budget Message is hereby incorporated into and made a part of the minutes of the meeting. Copies of these documents will be available on the Town's website.

Mayor Jones made a motion to set June 18 as the Budget Hearing. Mr. Bruno seconded the motion. All Council members voted aye and the motion carried.

**Administrative Report: Request for Compensatory or Comp Time from the Deputy Clerk:** Ms. McCall requested an exchange of hours when her work schedule exceeded more than the twenty hours per week that was set by Council. For example, when she attends a Council meeting, she would like to use those hours at another time during the month rather than changing her hours for the week that the meeting was held. The hours would accumulate so that she could have a day off. She said that she was hoping that she could work more hours in the Library if that was needed.

Mr. Bill Jones said that we have to be prepared for the times when Ms. Joyner is out for extended periods of time such as vacation time. Mayor Jones said there needs to be some guidelines and that the budget committee needs to do this and determine the office hours for town hall. Mr. Bruno made a motion to pay the Deputy Clerk for the extra four hours next week to keep Town Hall open regular hours during Ms. Joyner's vacation. Mr. Braswell seconded the motion. Council voted 5 to 0 in favor of this motion. The Budget Committee will review her hours and work out a schedule at its next meeting.

**Report on Voice Recognition Software and Use of Audio Recording for Minutes:** Mr. Bruno will be getting in touch with someone to do a demonstration soon.

**Clerk's Report:** The Clerk reported that she was working on the consumer confidence report for the water system that has to be done every year. Notices saying that the report is available can now be placed on the water bills. The format of the report has been changed and it should be available soon. A notice of violation for the Town Water System was received. Meritech said that it was a clerical error that they would clear up.

#### **OTHER BUSINESS:**

**Approve Contract for Auditor for the 2012-13 Fiscal Year Audit:** Ms. Joyner confirmed that Council had voted to retain Cannon & Company at the last meeting and this was approval of the actual contract for their services. Mr. Trevorrorrow indicated that he had reviewed the contract which was a standard form. Mayor Jones made a motion to approve the contract. Mr. Braswell seconded the motion. Council voted 5 to 0 in favor of the motion.

#### **Announcements:**

Mayor Jones read the announcements that were listed on the agenda.

**Comments from Council:** Mr. Braswell explained the significance of the green ties that he, Mr. Bruno and Mr. Bill Jones were wearing. They had attended District Days in Raleigh. The purpose of District Days was to lobby legislators for some of the issues that affect our town such as utility franchise fees, electronic publications and Lake Jordan. The ties were given out for identification purposes when they visited the Legislative Building.

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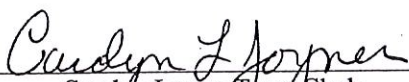
Mr. Braswell welcomed Mike Shaw, a new reporter for the Northwest Observer. Mr. Braswell said that he had a great deal of respect for what he reports on, from the things going on with our schools and communities, and he thanked him for keeping us informed.

Mr. Bruno thanked Ms. Joyner for the extra work she had done at the last minute today. He said that a budget workshop would be held on June 4<sup>th</sup> at 6:30.

Mr. Bill Jones said that he wanted to verify that there is money in the budget to cover the hours that she will be working while the Clerk is on vacation. Mayor Jones confirmed that the Finance Officer had said that funds were budgeted.

Mr. Trevorrow said he has asked the School of Government questions regarding the use of electronic minutes and is waiting for an answer.

**Adjournment:** Mr. Bruno made a motion to adjourn. Mayor Jones seconded the motion. All Council voted aye and the meeting adjourned at 9:13 pm.

  
Carolyn Joyner, Town Clerk

Approved:

  
D. Randall Braswell, Mayor



**TOWN OF STOKESDALE**  
**PROPOSED BUDGET ORDINANCE**  
**FISCAL YEAR 2013-2014**

BE IT ORDAINED by the Governing Board of the Town of Stokesdale, North Carolina:

Section 1: The following amounts are hereby appropriated in the **General Fund** for the operation of the Town government and its activities for the fiscal year beginning July 1, 2013, and ending June 30, 2014, in accordance with the chart of accounts heretofore established for this Town:

General Government	\$119,065.00
Capital Outlays	\$1,000.00
Cultural & Recreational	\$56,600.00
Economic & Physical Development	\$33,750.00
Public Safety	\$94,600.00
Transportation	<u>\$3,750.00</u>
	<b>\$308,765.00</b>

Section 2: It is estimated that for the following revenues will be available in the **General Fund** for the fiscal year beginning July 1, 2013, and ending June 30, 2014:

Beer & Wine Excise Tax	\$21,500.00
Franchise Tax	\$247,000.00
Cable Franchise Fees	\$8,000.00
ABC Profit Share	\$10,500.00
Contributions & Donations	\$850.00
Miscellaneous (Town Hall/Park Rental)	\$150.00
Planning Fees	\$4,000.00
Interest on Investments	\$1,800.00
Estimated Fund Balance Transfer	<u>\$14,965.00</u>
	<b>\$308,765.00</b>

Section 3: The following amounts are hereby appropriated in the **Water Sewer Fund** for the fiscal year beginning July 1, 2013, and ending June 30, 2014 in accordance with the chart of accounts heretofore approved for the Town:

Unappropriated Fund Balance	<u>\$1,250.00</u>
	<u>\$1,250.00</u>

Section 4: It is estimated that the following revenues will be available in the **Water Sewer Fund** the fiscal year beginning July 1, 2013 , and ending June 30, 2014:

Investment Earnings	<u>\$1,250.00</u>
TOTAL	<u>\$1,250.00</u>

Section 5. The following amounts are appropriated in the **Water Enterprise Fund** for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Administrative	\$59,000.00
Maintenance	\$24,000.00
Water Purchase	\$207,000.00
Capital Reserve	<u>\$0.00</u>

\$290,000.00

Section 6. It is estimated that the following revenues will be available in the **Water ENTERPRISE FUND** for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Taps and Connections Fees	\$8,000.00
Investment Income	\$1,100.00
Miscellaneous Income	\$1,500.00
Water Sales	\$205,000.00
Late Fees	<u>\$15,000.00</u>
Total Income	\$230,600.00
UNDESIGNATED FUND BALANCE	<u>\$59,400.00</u>
TOTAL REVENUES	\$290,000.00

Section 7. The following designated reserve funds are held in the Account Fund Balance and are herewith re-budgeted as authorized appropriations in the 20123- 2014 Fiscal Year. Proposed specific expenditures of any of these said designated reserve funds must first be approved by Town Council, if not already specifically authorized, before being committed for expenditure.

Conservation: Open Space/Conservation Rights	\$39,000.00
Town Hall - Future Planning	\$0.00
Patrol Car Reserve	<u>\$23,500.00</u>

DESIGNATED RESERVES - GENERAL FUND \$62,500.00

Water/Sewer Fund Reserves \$804,000.00

TOTAL - ALL DESIGNATED RESERVES \$866,500.00

Section 8: Copies of this budget Ordinance shall be furnished to the Clerk of the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 18th day of June, 2013.

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Mayor Randle L. Jones

ATTEST:

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Town Clerk

Carolyn Joyner



# **Stokesdale, North Carolina**

## **Budget Officer's Fiscal Year 2013-2014**

### **Budget Message**

**The Honorable Randle L. Jones, Mayor**  
**Stokesdale Town Council Members**  
**P. O. Box 465**  
**Stokesdale, North Carolina 27357**

Mayor and Council Members:

The proposed budget for Fiscal Year 2013-2014 has been prepared based input from a series of Council workshops with members and the citizens that attended the workshops.

The budget complies with the North Carolina Local Budget and Fiscal Control Act. While the Town continues to maintain a strong financial position with reserves significantly above those that are required by state statute, the use of Fund Balance to cover Expenditures is a cause of concern for the future. The continuing recession and economic conditions continue to present challenges for the Town. The proposed budget for the fiscal year 2013-2014 is presented for your review and consideration.

Ad Valorem taxes are not recommended this Fiscal Year as a source of income for the Town. The Town plans to continue providing services that have been offered to the citizens for a number of years including additional law enforcement, streetlights for the downtown area, and a water system that provides potable drinking water and water for a fire protection system.

**GENERAL FUND:** The proposed general fund budget for the 2013-2014 Fiscal Year reflects a 2% increase over the original 2012-13 fiscal year budget that was passed in June 2012. The 2012-13 Budget has been amended and totals \$321,161.35 at the present time.

**REVENUES:** General Fund Revenues for Fiscal Year (FY) 2013-2014 are estimated at \$293,800 which is an Estimated Fund Balance Transfer of \$14,965 will be necessary to cover proposed expenditures setting the total budget at \$ 308,765.00. The largest source of income, the Utilities Franchise Tax, is estimated at \$247,000. Investment earnings are estimated at \$1,800. Interest rates on investments remain at extremely low rates of yield thus causing a continuing decline in this source of revenue.

Planning Fee Revenues are low are expected to remain low (\$4,000) until the construction industry begins to show some improvement. The anticipated revenues from the Cable Franchise Agreement with Time Warner Cable are estimated at \$8,000. Revenues from Parade Fees are estimated at \$850. Facilities rentals are estimated at \$150.

The Beer and Wine Excise Tax Distribution is expected to increase in 2013-14. This should provide \$21,500 in revenues. ABC Profit Share of \$10,500 reflects an increase over the previous year.

**EXPENDITURES:** General Fund Expenditures for the FY 2013-2014 are estimated to be \$308,765.00.

*Administrative Services:* General Government expenditures are estimated to be \$119,065 or about 39% of the proposed budget. These appropriations include expenditures such as insurance (\$7,800), postage (\$500), professional services (\$22,000), salaries and stipends (\$56,000) and general office expenses (\$25,365). Membership dues (\$7,400) include the School of Government, Piedmont Triad Council of Governments, American Society of Composers and the NC League of Municipalities.

*Capital Outlays:* Installation of swings at the Town Park (\$1,000) is included in the proposed budget. A local business has volunteered his time and some of the expenses to complete this project.

*Cultural and Recreational:* Cultural and Recreational Expenditures total \$56,600 for 2013-2014. These expenditures include the parade expenses (\$2,600) and lighting of the Veterans Monument (\$800). Expenditures totaling \$53,000 has been allocated expenses relating to the Town Park such as lawn and field maintenance, building maintenance and the opening and closing of the Park and security lighting. \$200 has been allocated for expenses relating to the Town Library.

*Public Safety:* Public Safety expenditures total \$94,600 for the next fiscal year. This includes funding to maintain the Emergency Generator (\$3,000), Fire Inspections (\$4,000), and Law Enforcement Augmentation at a cost of \$74,600. The Town will pay Guilford County \$13,000 for Animal Control services in FY 2013-2014.

*Economic & Physical Development:* Economic & Physical Development expenses total \$33,750 and includes expenditures relating to the Planning and Zoning Department for advertising of rezoning cases (\$1,500), legal fees and administration (\$5,750) and fees to be paid to Guilford County for planning services (\$25,000). The Town will apply for the NC Mainstreet Program and if accepted, \$1,500 will be allocated for travel expenses associated with the Program.

*Transportation:* Funds in the amount of \$3,750 have been allocated to continue providing streetlights in the business district.

**WATER ENTERPRISE FUND:** The proposed budget for the water enterprise fund totals \$290,000.00.

**REVENUES:** Water Sales (\$205,000) make up 70% of the revenue stream for the Water Enterprise Fund. The remaining revenues are comprised of Tap & Connection Fees (\$8,000), Investment Income (\$1,100), Late Fees (\$15,000), and Miscellaneous Income (\$1,500). An Undesignated Fund Balance Transfer in the amount of \$59,400 will be necessary.

**EXPENDITURES:** Expenditures include Administrative Expenses (\$59,000) cover Insurance, Operation of the water system, offices expenses and professional services. Maintenance of the water system is estimated at \$24,000 for the upcoming year including the flushing of the waterlines, repairs, new water taps and meters. The first phase of Water Tank maintenance was completed this spring. Additional maintenance is anticipated in 2018. The purchase of water from City/County Utilities (\$207,000) would account for 7% of the expenditures for the water



system.

Citizens continue to ask for alternative ways to make their water payments and this may be a service that can be offered to citizens with little, if any, cost to the Town and would allow the use of credit cards. The proposed Administrative Expenses in the proposed budget are sufficient to cover this expenditure should Council wish to pursue this option.

Winston Salem City/County Utilities increases their water rates every year which increase the cost of supplying water to the Town. A two part rate increase is recommended with an increase of \$.25 per 1,000 gallons of water consumed and the addition of \$1.00 per month for the water availability fee. The average family uses about 5,000 gallons of water per month which would mean an increase of \$2.25 per month in their monthly bill.

**WATER-SEWER FUND:** The water-sewer fund reflects a decrease in investment earnings during the year due to the decline in interest rates. Estimated Investment earnings are \$1,250.

The Proposed Budget for 2013-2014 is presented for the review and the input of the Town Council as well as the citizens of the Town. A public hearing will be held on the Budget and written comments may be made. The Proposed Budget will provide a sound financial position for the Town with revenues being utilized in beneficial ways for all of the citizens of the Town of Stokesdale.

Respectfully submitted the 21st day of May, 2013,

A handwritten signature in cursive script, reading "Carolyn L. Joyner".

Carolyn L. Joyner  
Budget Officer