

**TOWN OF STOKESDALE**  
**Regular Council Meeting**  
8325 Angel Pardue Road  
Stokesdale, North Carolina  
March 19 2013

The regular meeting of the Stokesdale Town Council was held on Tuesday, March 19, 2013 at the Stokesdale Town Hall at 8325 Angel Pardue Road.

Council members in attendance: Mayor Randle Jones, Randy Braswell, Frank Bruno and William N. (Bill) Jones.

Council members absent: Mickie Halbrook

Others present included: William B. Trevorrow, Town Attorney; Deputy Scott Casey, Guilford County Sheriff's Department; Michael Albert, Town Planner; Steve Spalding DBA My Groundsman; Donna McCall, Deputy Clerk; Carolyn Joyner, Finance Officer/Town Clerk.

Mayor Jones called the meeting to order at 7:00 pm. Following the Pledge of Allegiance, Council considered the agenda. Mr. Bruno made a motion to adopt the agenda. Mr. Braswell seconded the motion. All members present voted aye and the agenda was adopted.

Council reviewed the minutes of the Regular Council meeting and Executive Session of November 20, 2012. Mr. Bruno pointed out a typographical error in the second paragraph from the bottom of the Executive Session minutes. It should read \$50,000 to \$60,000 rather than \$50-60,000. Mr. Braswell made a motion to adopt the regular Council meeting draft minutes as well as the Executive Session minutes for November 20. Mr. Bruno seconded the motion. All Council members present voted aye and the minutes were approved.

**COMMENTS FROM THE FLOOR:** There were no comments from the public.

**REPORT FROM GUILFORD COUNTY SHERIFF'S DEPARTMENT:** Sheriff Scott Casey reported that since the last meeting there had been seven calls that generated reports with no Part I crimes.

**CONDITIONAL USE REZONING CASE 13-02-STPL-00472:** **CU-LI to CU-HB.** Matt Moorefield is proposing to rezone property located just west of US 220 on the north side of US 158 to a Conditional Use Highway Business zone in order to establish a sporting goods store and firing range. Tax Parcel # 0150636 in Bruce Township and totaling approximately 4.89 acres. Owned by Matt Moorefield, WSJ Holdings, LLC.

Mr. Albert said that during the Planning Board public hearing on this rezoning case, prior to the Board making a recommendation on the case, we learned that the applicant wanted to preserve one of the current existing uses for this property which is the indoor contractor yard. The applicant did not put that expressly in the application. When the case was advertised, the advertisement did not cover all the uses being requested at the time. After speaking with Mr. Trevorrow, we would like to see this case continued to the next council meeting in order that the Planning Board can rehear the case after it has been properly advertised to show the contractor yard continuing on the property. He and Mr. Trevorrow had agreed that it was in the best interest of everyone involved to have the ad properly placed. Mayor Jones made a motion to continue this matter to the next regular meeting of the Planning Board and to come forward to the Town Council again as required by Ordinance so that the language can be complete and appropriate for the matter. Mr. Braswell seconded the motion.

Mayor Jones asked if anyone present would like to address Council on the matter of the continuance.

Mr. Rick LeBaub, 8201 Newberry Street, Pastor of Flat Rock United Methodist Church, asked how can there be dual zoning on a single property. He said that Mr. Moorefield's intent is to have Light Industrial zoning subdivided so that he can include Conditional Use - Highway Business. Mr. Albert said that the indoor contractor yard is a

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permitted use within the Light Industrial zoning and within the Highway Business. If the rezoning is approved by the Planning Board and Town Council, there will be no more Conditional Use-Light Industrial use for the property. The entire property will be zoned Conditional Use - Highway Business and that would permit both the proposed retail firearms store and the existing indoor contractor operation on the same location. There will not be any dual zoning or any split zoning. Conditional Use zoning allows the applicant to set the parameters and establish the restrictions and if the Planning Board followed by Council agrees with the request, that will become the zoning on the property.

No one else came forward to speak on the matter. Mayor Jones called the question. All Council members present voted aye and the motion carried.

**Antiques Festival Proposal: Kevin Golden:** Kevin Golden, 7551 Hwy 68, Oak Ridge said that he was proposing an annual event that would be similar to the Liberty Antiques Festival or an Antiques Road Show and he needs a facility larger than the one that he has for the event. He proposed using the Park, the ball fields, and the school as a location for the event. He held one event last year at Tom Bell's building on NC 68 but NC 68 is too dangerous and he would like for it to be a larger event. Mr. Bruno asked if he has the whole concept of the event with the number of people and vendors that would be attending. Mr. Golden said that he wanted to see if it could be held here first. He said that churches would be invited to provide food and there would be music. He would like to hold it June 14, 15, and 16. School would be out and he is planning to use their parking lot as well. It would be a four day event. Mayor Jones suggested that Mr. Golden should put together a list of possible dates for the event so that the calendar can be checked to see if there are any conflicts. He should complete an application and get it turned in and then check back with Council.

**Consider Revisions to State of Emergency Ordinance #38:** The Clerk indicated that documents from Guilford County Emergency Management had been sent to Council members for their review. The State Legislature has changed laws which have made the changes necessary. Mr. Trevorrow said that he had not yet reviewed the information. Mayor Jones suggested that Mr. Trevorrow should review the materials and review it with the prior version and make a recommendation to Council. There are different Statutes that apply to counties and municipalities so the language may be different that the copy of the Ordinance that was adopted by Guilford County. Mr. Bill Jones suggested that Mr. Trevorrow should contact Oak Ridge and Summerfield to see if they have a document yet. Mr. Braswell said that he felt that this was an expensive way to create a new document. He said that if we could follow the County's document, it would save a lot of money. Mayor Jones said that Mr. Trevorrow should make changes and to bring it back to Council for review.

Mr. Bruno made a motion to continue it to the next Council meeting and have Mr. Trevorrow to review the changes and come up with the correct language for the Ordinance. Mayor Jones seconded the motion. Mr. Bill Jones said that he thought that the attorneys for Summerfield and Oak Ridge should be contacted to see if they have updated their Ordinances. Mr. Trevorrow said that he would check with them. All Council members present voted aye and the motion carried.

**VERIFICATION OF TOWN HALL AS A POLLING SITE FOR ELECTIONS:** Mayor Jones said that this would verify Town Hall as the official polling place for the citizens of Stokesdale. The Clerk said that she did not know of any changes to the agreement and that the contact person would sign the form and receive the election schedules. Mr. Braswell said that there was some confusion when it was moved to Town Hall. Mr. Braswell noted that 100 churches and 31 schools were used as polling places. Mayor Jones said that there were advantages to using Town Hall such as the amount of parking that was available and it was easy to get to. People had complained that at the school there were other things going on and the potential interaction with the children could be a problem as well as getting into and out of the parking lot. Town Hall also gave polling people a bigger area to campaign in.

Mayor Jones made a motion to accept the verification and leave Ms. Joyner as contact and to send it back in and use Town Hall as a polling place. Mr. Bruno seconded the motion. Mr. Braswell said that he felt it should be left at the school. It sets a good example for the kids at the Elementary School to see citizens voting. Mayor Jones said that the school is active in providing Kids Voting. Council voted 3 to 1 in favor of the motion with Mr. Braswell voting no.

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**Deer Urban Archery Season Renewal:** Mayor Jones said that every year there is a special deer hunting season that can be allowed in municipal areas after the regular season ends that requires a special authority of municipalities. Mr. Braswell made a motion to renew the 2014 season from January 11 until February 15. Mr. Bill Jones seconded the motion. All Council members voted aye and the motion carried.

#### **UNFINISHED BUSINESS:**

##### **Water System:**

**Tank Inspection Report:** Mr. Braswell made a motion to have Mr. McGougan to come to Town Hall and sit down around the round table and to go over the document that he has prepared and that Carolyn had emailed to Council. There is a lot of information in the document that he has prepared and he said that he did not feel qualified to sit here and make a decision without talking to him and to make a workshop out of it. Mr. Bill Jones seconded the motion and suggested asking the person from the paint manufacturer that did the work to also attend the meeting. Mr. Braswell was agreeable to his suggestion. Mr. Braswell said that Friday afternoons are a good time to have workshops. All Council members present voted aye and the motion carried.

**Sump Pump/Receptacle Repairs: Continued:** Mr. Braswell made a motion to authorize the ground fault receptacle replacement on the estimate and to hold off on the sump pump. Mr. Bill Jones seconded the motion. Mr. Braswell said that he and Mr. Bill Jones had gone down in the Altitude Valve and exercised the pump that is in question and the pump has worked the two times that they have tested it. He said that he would like to test it many times to see if it will work. He said that the hole is very dirty and he would like to clean out the hole and exercise the pump before the next council meeting. Mr. Bill Jones said that the residential receptacle was in the altitude valve and it is a damp location and should have a damp location receptacle and that may be part of the problem rather than the pump being the problem. Mayor Jones asked when Council members are doing work on equipment, what is the liability or workers comp if they should be injured and whether a waiver should be signed. Mr. Trevorror said that they should be covered under the Town's insurance. Mr. Braswell said that he would continue going on top of the roof and into the holes to see what Council's had paid for. Mayor Jones questioned whether the repairs should not be made until it was determined if both items were needed. Mr. Bill Jones said that he would like to rule out whether the receptacle was the problem. Ms. Joyner said that it was her understanding the receptacle that needs a repair is on the power box on the exterior of the altitude valve. Yates Construction can replace it and the sump pump if needed. The Yates estimate of repairs in last month's packet indicated that that it was the exterior receptacle. Mayor Jones clarified that the motion is to replace the receptacle only and to wait on the sump pump. Council voted 4 to 0 to replace the receptacle.

The Clerk said that another fire hydrant has been damaged. It appears to have been struck by a vehicle but there is no record of it being reported. Funds are included in the current budget to cover the cost of repairs, \$2,300, to replace it. Deputy Casey was checking to see if an accident report has been filed. Mr. Braswell said that he had talked with Yates Construction about the fire hydrants being damaged and he had made some suggestions about how to protect them. Mr. Braswell made a motion to repair the damaged fire hydrant. Mayor Jones seconded the motion. All Council Members present voted aye and the motion carried.

Ms. Joyner had prepared a list of eleven inactive past due water accounts that totals \$810.30 and she suggested sending them to the credit collection agency to see if they can collect any of them. Most of the accounts were for people who have rented homes in the past and have moved without paying their water bills in full. Deposits, if available, were applied but were not sufficient to cover the amount owed. No forwarding addresses were provided by the tenants. The credit agency will attempt to locate the people listed and call them and/ or write letters in an attempt to collect the funds. They will give them an opportunity to pay the amount owed. Eventually they can file with the State Debt setoff program. Mr. Braswell said that the agreement with the credit agency allowed the use of the Town Seal. Ms. Joyner said that it would be used on letters that were mailed out that includes contact information for the Town so that the customers can contact the Town about the payments. Mr. Braswell made a motion to authorize the accounts listed to be sent to Interstate Credit Collections for collection. Mr. Bill Jones seconded the motion. All Council members present voted aye and the motion carried.

**Small Town Mainstreet Pre-Application Workshop:** Mr. Bruno said that the Master City and Regional Planning Class from UNC-Chapel Hill has been contacted and will be assisting the Town with putting together the Mainstreet

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Application. There is a mandatory meeting if the Town is going to apply again this year to the Mainstreet Program. He said that he will be attending the one in Benson on April 2 since it is closer. He said that he would be leaving Town Hall between 9:00 to 9:30 am and others can ride with him. He needs to know the number that are going by April 1 so Council or business owners should contact him if they intend to go to the meeting.

**Library: Consider Opening Date & Events:** Mr. Bruno said that the Library is being to be organized and Nancy and Tom McCoy have been a big help with the project. He proposed that the Library opening should be held on Saturday, May 6 from 11:00 am until 2:00 pm. He said that there will be E-cycling and Woodmen of the World Lodge # 26 will be donating hot dogs, chips, sodas, and desserts. Four Corners Chamber of Commerce will be available to help. All of the extra books that will not be used for the library will be available for sale with the money going back into a Library Fund. Mr. Bruno made a motion to set the Library Grand Opening on Saturday, April 6 from 11:00 am until 2:00 pm and it is at no cost to the Town. Mr. Bill Jones seconded the motion. Mr. Braswell said that he appreciated the work of the volunteers. All Council members present voted aye and the motion carried.

Mr. Bruno said that he would like for the Library Committee to meet next Tuesday, March 26 at 6:00 pm at Town Hall.

**Report from My Groundsman:** Steve Spalding, DBA My Groundsman, said that his contract with the Town expires on September 30, 2013 and he has been responsible for the grounds since the inception of the Park and would like to continue to do so. He said that he was invited to a budget meeting and it was insinuated that his primary responsibility was cutting the grass. He put together a list of things that he does or what needs to be done on an ongoing basis. He said that he has made a personal commitment towards the daily upkeep of the grounds, buildings, and mechanical components and the maintenance and upkeep so that the guests of the Park have a safe and enjoyable visit.

- The grass cutting itself takes twenty two hours per week with soccer fields requiring additional time so that invasive weeds and fescue do not negatively impact the playing surface.
- Mulched areas around the trees, flower beds, natural areas, walking path requires weed inhibitors.
- Training, education licenses are required to perform these services
- Jordan Lake Watershed rules now require anyone that applies fertilizer on the Town/park property must maintain a pesticide application license and complete the Jordan Lake Nutrient Management training. The wording has changed so that it is required whether you are paid for the service or not.
- Cleaning of the restrooms; more extensive if there have been events held at the Park.
- Emptying trash cans that may contain soiled diapers, flush toilets that people failed to flush, cleaning fecal matter off of walls, grab bars and sinks
- Replace the toilet paper; sometimes it is discarded on the floor when people have used it to clean their arms, legs, etc. and to clean their shoes
- Posting Reserved Notices at the Picnic Shelter and putting out additional trash cans for events
- Collect plastic water bottles that have been discarded
- Cleaning up paint, staples and other items left behind at the picnic shelter even though the rules prohibit it
- Replacing the soccer net retaining clips that are broken
- Search for and replacing the orange safety caps on the horseshoes
- Draining and filling holes in the volleyball sand and removing plastic toys, socks, and other foreign materials
- Removing leaves from the storm drains
- Ask guests to comply with park rules such as keeping their dogs on a leash, not to operate motorized vehicles on fields, trails;
- Notifying authorities of vehicles left in the Park after hours
- Asking children to not throw rocks at the lights and cameras
- Tries to set a positive appearance since he is representing the Town of Stokesdale
- Mowing along Angel Pardue to US Hwy 158 and picks up trash
- Miscellaneous items such as having keys made for the concession stand
- Cutting back growth along property lines
- Tries to address issues as they come up

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He had put together an addendum to his contract. He had offered some concessions and asked for his contract to be extended until June 30, 2014.

Mayor Jones said that Mr. Spalding has gone over and above what was required in his contract such as the flower beds. He has gotten items donated for free. Mayor Jones noted that not the entire Park was landscaped when it was completed because it was not a part of the agreement with the contractor. It was farmland and there was wire and items that were left behind when it was farmland. Mr. Spalding has now removed them. Mayor Jones said that the addendum asks for his contract to be extended from September 30, 2013 until June 30, 2014 at the same terms as the current contract. He said that Mr. Spalding will pay the first \$100 toward the cost of repairs and will not charge for labor on general repairs. Mayor Jones said that the Budget Committee could look at this and consider the addendum.

Mr. Braswell asked about the soccer net clips. Mr. Spalding said that the soccer coach had recommended replacing the clips with ties because they are expensive and do not last long. Mr. Braswell said that he thought they are break away clips in case someone gets hung up in the net and the Parks and Rec should be alerted that they should be replaced.

Mr. Spalding had made repairs to one of the benches that were built by the Boy Scouts for the park. Mr. Braswell said the Boy Scout leader was aware of the problems and is going to check the other benches.

Mr. Braswell said that there is water standing in the horseshoe pits and it needs to be fixed. Mr. Spalding said that he had offered to grade that out when it was first mentioned. Mr. Bruno said that four of the horseshoes need to be pulled out. Mr. Braswell asked if there was any money to buy dirt. The Finance Officer said that she would need to check the budget to see if any funds are available. Mr. Braswell agreed that four of the horseshoe pits need to be pulled out. Mr. Braswell made a motion to use \$300 of the Park Maintenance Funds to buy dirt to go in the horseshoe pits. After discussion, Mr. Braswell amended his motion to include a budget amendment to take the funds from undesignated Fund Balance if there are not sufficient funds in the current budget. Mr. Bill Jones seconded the motion. All Council members present voted aye.

Mr. Spalding noted that there is an advantage to having one person who is responsible so that all the items are taken care. Others may notice something but not take care of it if it is not their responsibility. There are still unfinished business with the ballast on the flag light that has not been repaired and the irrigation system that had not been repaired when it was needed to irrigate the soccer fields when they had been fertilized.

#### **COMMITTEE AND BOARD REPORTS:**

Mr. Bruno reported that the next Budget Committee meeting will be held on Friday, April 5 at 2:00 PM.

**Departmental and Administrative Reports: Finance Report: February, 2013:** Ms. Joyner noted that General Fund Checking Accounts transactions for February, 2013 included a payment of \$100 to the NC League of Municipalities for the Progress Energy/Duke Energy Joint Action Program; a deposit of 4<sup>th</sup> Quarter Greensboro ABC Profits of \$4,302.41; a deposit of the refund of Sales and Use Tax of \$298.76; payment to Guilford County of \$331.25 for Fire Investigations; US Postal Service \$106 for rental of the post office mailbox; and payments to the Shriners Hospital for their participation in the Stokesdale Parade.

Accounts Payable for General Fund include invoices from Guilford County for 4<sup>th</sup> Quarter Law Enforcement, \$18,306.54 and Guilford County Finance Department \$12,500 for Planning Services.

The Water Enterprise Fund Checking Account included routine transactions. Additional postage in the amount of \$500 was purchased for the Bulk Mail Permit for mailing out the water bills. Accounts Payable items were routine as well.

Budget Workshops are being held in preparation of the next Budget. All Budget Requests must be submitted to the Budget Officer by April 30.

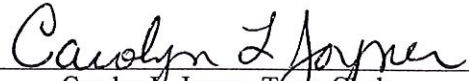
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**Administrative Report:** The Clerk did not have any further report.

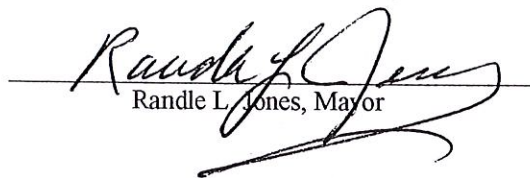
**ANNOUNCEMENTS:** Mayor Jones read the announcements listed on the agenda.

**COMMENTS FROM COUNCIL:** There were no comments from Council.

**ADJOURNMENT:** Mayor Jones made a motion to adjourn. All Council members voted aye. The meeting adjourned at 8:45 pm.

  
Carolyn L. Joyner, Town Clerk

Approved:

  
Randle L. Jones, Mayor

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