

**TOWNSHIP COMMITTEE**  
**January 11, 2022 MINUTES**

The Tewksbury Township Committee met at the Oldwick Manor, Oldwick Fire Company on the above date.

The meeting was called to order at 7:30 PM, roll call held and a quorum was established. Mayor Maranca presided.

Other officials in attendance were Township Committee members Jean Frankel, Peter Melick, and William Voyce.

Jennifer Ader, Municipal Clerk; Shana Goodchild, Township Administrator; Justin Marchetta, Township Attorney; Stan Schrek, Township Engineer; and Tim Barlow, Chief of Police were in attendance.

There were approximately (33) thirty-three members of the public in attendance.

**1. Open Public Meetings Statement**

Mayor Maranca opened the meeting by announcing that adequate notice of the meeting had been provided by posting a copy thereof on the Police/Administration Building bulletin board, transmitting a copy to the Hunterdon Review and the Hunterdon County Democrat, and filing with the Municipal Clerk, all on January 3, 2022.

**2. Flag Salute**

Those present stood and pledged allegiance to the American flag.

**3. Presentation**

Chief Barlow presented a commendation for Officer Michael Frace and Officer Christopher Pappalardo.

Mr. Melick made a motion to approve Resolution # 33-2022, seconded by Dr. Voyce. A roll call vote was taken and the resolution was approved. Ayes: Frankel, Melick, Voyce, Maranca. Nays: None. Absent: Desiderio.

**TEWKSBURY TOWNSHIP, NEW JERSEY**

Resolution No: 33-2022 Adoption Date: January 11, 2022

**COMMENDATION FOR OFFICER MICHAEL FRACE, OFFICER CHRISTOPHER  
PAPPALARDO**

**WHEREAS**, Officer Michael Frace, and Officer Christopher Pappalardo, of the Tewksbury Township Police Department saved the life of a Township resident on December 31, 2021; and

**WHEREAS**, Officer Frace has been a police officer with the department since October 2018; and

**WHEREAS**, Officer Pappalardo has been a police officer with the department since October 2017; and

**WHEREAS**, Officer Frace and Officer Pappalardo, during the early morning of December 31, 2021, were dispatched for a resident in cardiac arrest. Officer Frace and Officer Pappalardo responded and quickly recognized signs of a drug overdose. Officer Frace and Officer Pappalardo administered three doses Narcan, and performed CPR. The immediate assessment of the situation and initiation of prompt medical treatment made by Officer Frace

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and Officer Pappalardo are the very reason the resident is alive today.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that this Resolution be spread in full in the minutes in perpetuity so that all may recognize the Commendation of Officer Michael Frace, Officer Christopher Pappalardo, of the Tewksbury Township Police Department.

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Andrea Maranca

Mayor

**4. Oaths of Office**

Officer Michael Columbo and Kevin Motzer were sworn in as Tewksbury Township Patrolman by the Township Attorney Justin Marchetta.

**5. Public Participation**

Cindy Ehrenciou – representing the Raritan Headwaters Association informed the Township Committee that regarding the Oldwick Village Water Pollution Control Facility on Church Street, last Fall a watershed scientist collected some data samples at Coldbrook which showed high levels of E.Coli that exceeded surface water standards. On December 20, 2021, a site visit was conducted to the field below the lagoon to investigate a report of affluent on the ground cover. The presence was noted of standing water throughout the middle of the field with a strong septic odor and grayish color and it might be hypothesized that there is damaged to the waste water pipe, but there has not been an investigation on their part.

Mr. Marchetta informed the Public that the engineer has already been there, in the process of developing a plan for further testing and address this.

Debra Dillon – informed the Township Committee that the Green Team will hold meetings the fourth Tuesdays of each month. The Stormwater subcommittee meetings will be on the second Thursdays of each month starting in February. Dr. Voyce explained that there will be a stormwater presentation at the February 8, 2022 Township Committee meeting. Mrs. Dillon thanked the Township Committee for investigating the Oldwick Water Facility. Mrs. Dillon requested notification of breakages of lines, and Mr. Schrek explained that the DEP hotline requires notification of issues.

Michael Ursitti – informed the Township Committee that he would like to read a statement regarding 16 Coddington Lane.

Statement by: Michael Ursitti & Lisa Coscia 14 Coddington Lane Tewksbury Township Good Evening Committee Members, My name is Michael Ursitti. My wife Lisa Coscia, and I, are home owners at 14 Coddington Lane, Tewksbury Township. Some of you may know our neighborhood as the Bedford Chase subdivision. This is a NO OUTLET neighborhood of about 40 homes and 2 cul-de-sacs. We came before you 1 year ago, together with many of our fellow residents, with concerns of commercial operations taking root in our neighborhood. 16 Coddington Lane is located in Washington Township, but is accessed only through the Bedford Chase residential neighborhood in Tewksbury Township. The Washington Township resident residing at 16 Coddington Lane has been aggressively building out a variety of commercial operations. Most notably, this is a base of operations for their Mobile Veterinary Service since purchasing the property and in 2019 they began using the property to provide Veterinary Clinical Services, among other things. We raised concerns because their property can only be accessed from Coddington Lane. Access is only via an easement for which my wife and I are the fee

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simple owners. On three separate occasions they applied for - and did not receive - an accessory home use occupation permit from Washington Township. Finally, they hired an attorney and filed an appeal that faced significant opposition. 70 neighboring residents were vocal about all this and objected to the appeal. Many wrote letters to both Township Committees and Land Use Boards expressing their dismay. 60 neighboring residents signed a petition objecting to this appeal. We are here tonight to provide you an update. On appeal, their attorney lobbied for and secured a permit, without a conditional use variance. Washington Township would not acknowledge the most extenuating circumstance of all, that access is via our property at 14 Coddington Lane on a non-accessory residential driveway. We have since filed an Application for Interpretation to the Tewksbury Township Land Use Board. We are asking very specific questions of the Board as to the requirements to permit more than one principal use on our property and commercial use of a non-accessory driveway, among other things. The Washington Township residents are objecting to our Application for Interpretation. Their attorney has sent correspondence explicitly stating that Tewksbury Township's Land Use Board has no jurisdiction here. How can this be? Our land is in Tewksbury Township and both Townships participated in establishing the easement. Their attorney's correspondence to the Board contains many misleading statements. There is selective disclosure of the Township Minutes cited from 1997. There are outright inaccuracies, and many attempts at misdirection. There are dozens of statements in this document that are simply incredulous, to put it politely. We are assembling a Fact Check for the Township. It reveals what they are not telling you and the Land Use Board will receive this prior to the hearing. We encourage everyone to review our Fact Check, so there is an accurate accounting of the situation. Our goal here today is to put this back on your radar, to let you know this is still an issue, and given the aspirations of the Washington Township resident to expand commercial operations at this location, we ask you take special interest to what is happening to our Bedford Chase neighborhood. Again, my name is Mike Ursitti of Tewksbury Township, and on behalf of my neighbors, we thank you for listening.

Greg Seifert- informed the Township Committee regarding 16 Coddington Lane, as a resident near this property he has experienced commercial activity and additional traffic as well.

**6. Consent Agenda**

Dr. Voyce made a motion to approve the consent agenda, seconded by Mrs. Frankel. A roll call vote was taken and the consent agenda was approved. Ayes: Frankel, Melick, Voyce, Maranca. Nays: None. Absent: Desiderio.

**TEWKSURY TOWNSHIP, NEW JERSEY**

Resolution No: 34-2022 Adoption Date: January 11, 2022

**A RESOLUTION AMENDING THE TEWKSURY TOWNSHIP  
POLICE DEPARTMENT RULES AND REGULATIONS**

**WHEREAS**, pursuant to Township Code of Ordinances Section 2.20.070, the Township Committee of the Township of Tewksbury (the "Township"), by resolution, may amend, rules and regulations for the governance, maintenance and regulation of the police department and for the discipline of its members; and

**WHEREAS**, the Township Committee finds and declares that it is necessary to amend the Tewksbury Township Police Department Rules and Regulations to require that police officers shall have a minimum of three (3) years' experience as a PTC certified police officer to

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be eligible for promotion to the rank of Corporal.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Tewksbury, Hunterdon County, New Jersey, as follows, that:

1. The aforesaid recitals be and hereby are incorporated herein; and
2. The Tewksbury Township Police Department Rules and Regulations be and hereby are amended to require that police officers shall have a minimum of three (3) years' experience as a PTC certified police officer to be eligible for promotion to the rank of Corporal; and
3. The Chief of Police shall ensure that all members of the Police Department are provided with a copy of the amended Rules and Regulations; and
4. The Chief of Police, Township Administration and the Township Attorney be and hereby are authorized to take all reasonable and necessary action to effectuate the same.

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Andrea Maranca  
Mayor

**TEWKSBURY TOWNSHIP, NEW JERSEY**

Resolution No: 35-2022 Adoption Date: January 11, 2022

**A RESOLUTION TO PRESENT SERVICE FIREARM TO SERGEANT MATTHEW KROK**

**WHEREAS**, Sergeant Krok has served the Police Department of the Township of Tewksbury since 1992; and

**WHEREAS**, Sergeant Krok has requested that he be allowed to keep his current service firearm upon retirement; and

**WHEREAS**, the Township Committee has determined that this current service firearm will be excess to the needs of the Department upon his impending retirement; and

**WHEREAS**, Sergeant Krok has agreed to keep the service firearm as a memento of his service with the Township and has agreed to keep this as personal property; and

**WHEREAS**, the appropriate permits and paperwork have been completed for this transfer of ownership.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby authorizes the transfer of Glock Generation 4 #UXB954 from the Township of Tewksbury to Sergeant Matthew Krok effective January 15, 2022.

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Andrea Maranca  
Mayor

**TEWKSBURY TOWNSHIP, NEW JERSEY**

Resolution No: 36-2022 Adoption Date: January 11, 2022

**TOWNSHIP COMMITTEE**  
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**A RESOLUTION REPEALING**  
**RESOLUTION 63-96**

**WHEREAS**, on April 23, 1996, the Township Committee of the Township of Tewksbury (the "Township") adopted Resolution 63-96 concerning the 1993 Early Retirement Incentive Program Alternative Payment Method; and

**WHEREAS**, the terms of Resolution 63-96 are no longer applicable to the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Tewksbury, Hunterdon County, New Jersey, as follows, that:

5. The aforesaid recitals be and hereby are incorporated herein; and
6. Resolution 63-96 be and hereby is repealed.

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Andrea Maranca

Mayor

**TEWKSBURY TOWNSHIP, NEW JERSEY**

Resolution No: 37-2022 Adoption Date: January 11, 2022

**A RESOLUTION OF THE TOWNSHIP OF TEWKSBURY, COUNTY OF HUNTERDON,  
STATE OF NEW JERSEY, AWARDING A CONTRACT FOR DRAINAGE IMPROVEMENTS  
ON COKESBURY-CALIFON ROAD (NJDOT 2020 Municipal Aid Grant) IN THE AMOUNT  
NOT TO EXCEED \$167,092.00**

**WHEREAS**, the Township of Tewksbury has a need for drainage improvements on Cokesbury-Califon Road; and

**WHEREAS**, the Township set forth specifications for the Project; and

**WHEREAS**, the Township advertised for competitive bids; and

**WHEREAS**, the Township received a total of sixteen (16) sealed bids on January 6, 2022; and

**WHEREAS**, T.R. Weniger, Inc. was the lowest responsible bid price of not to exceed \$167,092.00; and

**WHEREAS**, the bids were reviewed by the administration and the Township Engineer with a recommendation to award the bid to T.R. Weniger as being the lowest responsible bidder; and

**WHEREAS**, the Chief Financial Officer has determined sufficient funds are available; and  
**WHEREAS**, the Township is desirous of awarding said bid; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the Township Committee does hereby award the bid for the Project to T.R. Weniger, Inc. in the amount not to exceed \$167,092.00 in accordance with the bid and bid specifications submitted therefor.

**BE IT FURTHER RESOLVED** that the Mayor and the Township Administrator are hereby authorized to enter into a contract on behalf of the Township of Tewksbury upon the submission of all proper documentation by T.R. Weniger pursuant to said bid.

**BE IT FURTHER RESOLVED** that this Resolution shall be incorporated into, and form a part of, the contract documents.

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Andrea Maranca  
Mayor

**TEWKSBURY TOWNSHIP, NEW JERSEY**

Resolution No: 38-2022 Adoption Date: January 11, 2022  
**A RESOLUTION AMENDING THE 2022 SALARY AND WAGES FOR EMPLOYEES OF THE  
TOWNSHIP OF TEWKSBURY**

**BE IT RESOLVED** by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the salary or wage to be paid to the employee of the Township of Tewksbury be, and the same are hereby determined and fixed, at the respective amount or rates for the calendar year 2022 and until same is amended.

NAME	TITLE	SALARY
<b><u>POLICE</u></b>		
Michael Columbo	Patrolman	\$52,521
Kevin Motzer	Patrolman	\$52,521

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Andrea Maranca  
Mayor

**MISCELLANEOUS**

- Claims submitted by the CFO
- Minutes: 12/14/2021 & ES 12/14/2021
- Authorization for the approval of volunteer position for Regular Member of the Parks Committee – Elizabeth Baker

**6. Introduction of Ordinance**

Mr. Melick made a motion to introduce Ordinance #01-2022, seconded by Mrs. Frankel. A roll call was taken and the motion was approved. Ayes: Frankel, Melick, Voyce, Maranca. Nays: None. Absent: Desiderio.

**TOWNSHIP OF TEWKSBURY**  
**HUNTERDON COUNTY, NEW JERSEY**  
**ORDINANCE NO. 01-2022**

**AN ORDINANCE OF THE TOWNSHIP OF TEWKSBURY, HUNTERDON  
COUNTY, NEW JERSEY AMENDING TITLE II, ADMINISTRATION AND**

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**PERSONNEL, CHAPTER 2.40, TOWNSHIP VEHICLES, OF THE TOWNSHIP  
CODE OF ORDINANCES**

The public hearing is scheduled for February 8, 2022 at 7:30pm at Oldwick Manor, Oldwick Fire Company, 2 Fisher Road, Whitehouse Station.

Dr. Voyce made a motion to introduce Ordinance #02-2022, seconded by Mrs. Frankel. A roll call was taken and the motion was approved. Ayes: Frankel, Melick, Voyce, Maranca. Nays: None. Absent: Desiderio.

**TOWNSHIP OF TEWKSBURY  
HUNTERDON COUNTY, NEW JERSEY  
ORDINANCE NO. 02-2022**

**AN ORDINANCE OF THE TOWNSHIP OF TEWKSBURY, HUNTERDON  
COUNTY, NEW JERSEY AMENDING ARTICLE IV, LAND USE BOARD,  
ZONING BOARD OF ADJUSTMENT AND HISTORIC PRESERVATION  
COMMISSION, SECTION 406, PROCEDURES/APPLICATIONS FOR HISTORIC  
REVIEW, OF THE DEVELOPMENT REGULATIONS ORDINANCE**

The public hearing is scheduled for February 8, 2022 at 7:30pm at Oldwick Manor, Oldwick Fire Company, 2 Fisher Road, Whitehouse Station.

Mr. Melick made a motion to introduce Ordinance #03-2022, seconded by Mrs. Frankel. A roll call was taken and the motion was approved. Ayes: Frankel, Melick, Voyce, Maranca. Nays: None. Absent: Desiderio.

**TOWNSHIP OF TEWKSBURY  
HUNTERDON COUNTY, NEW JERSEY  
ORDINANCE NO. 03-2022**

**AN ORDINANCE OF THE TOWNSHIP OF TEWKSBURY, COUNTY OF HUNTERDON,  
STATE OF NEW JERSEY CREATING TITLE 2, ADMINISTRATION AND PERSONNEL,  
CHAPTER 2.02, MEDICAL INSURANCE - RETIREES, OF THE TOWNSHIP CODE OF  
ORDINANCES**

The public hearing is scheduled for February 8, 2022 at 7:30pm at Oldwick Manor, Oldwick Fire Company, 2 Fisher Road, Whitehouse Station.

**7. Reports**

**Township Committee Sub Committees & Township Committee Comments**

Mr. Melick – wished the Public a Happy New Year. Mr. Melick informed the Township Committee that last Friday, JCP&L had a crew out during the snow storm cutting trees on Bissell Road.

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Mrs. Frankel congratulated and wished the best of luck to the new police officers that were sworn in tonight and to Sergeant Krok for his retirement. Mrs. Frankel informed the township Committee that Veterans Outreach hosts programs to honor veterans in the township. One of these options could allow parking spaces for Purple Heart recipients. Mrs. Frankel requested the status of the V-Comm proposal for the cellular engineering study which the cost would be \$11,750.00. It was explained that the budget must identify the proposal before it can be used for the American Rescue funds. Since this does not qualify as an emergency, the appropriate step is to include it on the budget as a line-item. V-Comm understands the procedure of the budget needing to be adopted and is willing to move forward with the township at that time. Mr. Schrek informed the Township Committee that the site mapping has been done for V-Comm. V-Comm also informed the township that it is possible for equipment to be installed on the tower, however it is more difficult to secure and if any issues arise either the power company or the entire tower will need to be shut down to make repairs. Farmersville Road has (1) one terminal on a power line. Mrs. Frankel questioned that status of Remote Hybrid meetings. Mrs. Goodchild explained that currently the township does not have the appropriate equipment, Wi-Fi, and staff which would be needed to run the equipment during the meetings.

Dr. Voyce informed the Public that in March the Green Team will be starting some of the ground projects.

Mrs. Maranca wished the Public a Happy New Year. Mrs. Maranca informed the Township Committee that the DPW successfully kept the roads cleared and salted. Mrs. Maranca expressed her sorrow seeing Sergeant Krok retire and welcomed the new Police hires. Mrs. Desiderio arrived at the Township Committee meeting.

Mrs. Maranca informed the Public that on January 19, 2022 the Land Use Board will host a fair share housing meeting with Pennrose to discuss the final concept. Mrs. Maranca informed the Township Committee that the DPW received a grant for hard hats and safety signs.

Dana Desiderio has nothing at this time.

Stan Schrek informed the Township Committee that he assisted the DPW with the 2022-2024 Capital Plan. The DPW will applying crack sealant to certain roads to help maintain them. Stavola Quarry had (1) one blast. Mr. Schrek informed the Township Committee that the investigation located at the Oldwick Water facility has begun.

Justin Marchetta informed the Township Committee that in regards to the Oldwick Sewer, a plan is being formulated for testing and to track down any affluent.

Mrs. Goodchild informed the Township Committee that department head meetings will be reinstated. Budget meetings between the different departments started this week. At the January 25, 2022 Township Committee meeting a work session will be held for the 2022 budget. The advertisement for the Full-Time administration has been drafted.

Chief Barlow informed the Township Committee that on December 31, 2021 Nar-Can was administered by the Police. The OEM council held a meeting in December. Cell phone equipment and car cradles have been loaned to the Police Department from AT&T for testing. This is a First Net project, and is in the process of getting pricing from AT&T.

**8. Executive Session**

BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Township Committee which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. Attorney-Client Privilege; 4. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive

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Session, the Township Committee may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.

- Personnel

Mr. Melick made a motion to enter executive session at 8:26 PM, seconded by Dr. Voyce. Ayes: Desiderio, Frankel, Melick, Voyce, Maranca. Nays: None. Absent: None.

**9. Adjournment**

Mrs. Frankel made a motion to approve Resolution 39-2022, seconded by Mrs. Desiderio. A Roll Call was taken and the motion was approved. Ayes: Desiderio, Frankel, Melick, Voyce, Maranca. Nays: None. Absent: None.

**TEWKSBURY TOWNSHIP, NEW JERSEY**

Resolution No: 39-2022 Adoption Date: January 11, 2022

**A RESOLUTION PROMOTING MICHAEL FRACE TO THE POSITION OF POLICE  
SERGEANT OF THE TOWNSHIP OF TEWKSBURY**

**WHEREAS**, an opening for a Sergeant in the Tewksbury Township Police Department became available; and

**WHEREAS**, a notice of promotional opportunity to police officers eligible for promotion to the position of Police Sergeant was filed on October 25, 2021; and

**WHEREAS**, Police Officer Michael Frace filed a notice of interest in promotion to the position of Police Sergeant; and

**WHEREAS**, Police Officer Michael Frace served with the Hunterdon County Sheriff's Office from April 2016 until October 2018 and has served the Tewksbury Township Police Department since October 2018; and

**WHEREAS**, Police Officer Michael Frace meets all the requirements for the position of Police Sergeant of Tewksbury Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Tewksbury, County of Hunterdon hereby appoints Michael Frace to the position of Police Sergeant effective January 21, 2022.

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Andrea Maranca  
Mayor

There being no further business, the meeting was adjourned 8:57 PM.

Motion made by Mr. Melick, seconded by Dr. Voyce. Ayes: Desiderio, Frankel, Melick, Voyce, Maranca. Nays: None. Absent: None.

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Jennifer Ader  
Municipal Clerk