

## The Town of Upper Marlboro

RESOLUTION: 2020-13  
SESSION: Regular Town Meeting  
DATED: June 9, 2020

A RESOLUTION OF THE TOWN BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO TO AWARD A CONTRACT FOR ACCOUNTING SERVICES.

**WHEREAS**, the Board of Commissioners for the Town of Upper Marlboro has authority pursuant to §§82-83 and 82-84 of the Town Charter to construct, operate, and maintain any buildings and structures it deems necessary for the operation of the Town government, and to do whatever may be necessary to protect Town property and to keep the same in good condition; and

**WHEREAS**, the Town has a need to bring in additional support of a certified accounting firm to assist in implementing best accounting practices; and

**WHEREAS**, pursuant to Town's Charter Section 82-56. (Purchasing and Contracts) all expenditures for contracts and purchases with an anticipated cost of more than ten thousand dollars (\$10,000) shall be subject to competitive sealed bidding unless the Board, by unanimous vote of the full Board, finds another method of procurement to be more advantageous; and

**WHEREAS**, the Board of Town Commissioners released RFP 2020-04 and published it for at least 15 days to seek interested applicants from April 9, 2020, through April 23, 2020; and

**WHEREAS**, the Board of Town Commissioners waived the formal request for bids process and alternatively released RFP #UM 2020-04 soliciting proposals, and thereby published said request for proposals for at least 15 days to seek interested applicants during the period of April 9, 2020, through April 23, 2020; and

**WHEREAS**, the Town Board of Commissioners hereby finds that sufficient funds have been appropriated and that ALTA CPA Group is a responsible offeror whose proposal is the most advantageous to the Town taking into consideration price and the evaluation factors set forth in the request for proposals.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners for The Town of Upper Marlboro, sitting in regular session this 9th day of June, 2020, that the Town Board of Commissioners hereby authorize the President to award the contract to ALTA CPA Group for the amount of \$1,500 per month and to execute the relevant contract documents.

ATTEST:

THE TOWN OF UPPER MARLBORO

M. David Williams  
Clerk

Date: June 9, 2020



Linda Pennoyer  
Linda Pennoyer, President

Wanda M. Leonard  
Wanda M. Leonard, Commissioner

Kai Bernal-LeClaire  
Kai Bernal-LeClaire, Commissioner

CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Resolution, and that said Resolution is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 9th day of June, 2020.

M. David Williams  
M. David Williams, Town Clerk