

The Town of Upper Marlboro

RESOLUTION: 2021-01
SESSION: Regular Town Meeting
DATED: January 12, 2021

A RESOLUTION OF THE TOWN BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO TO AWARD A CONTRACT TO MANAGE AND MAINTAIN THE TOWN'S WEB-BASED PARKING TICKET ISSUANCE HARDWARE, SOFTWARE, RECORDS, AND PAYMENT SOLUTIONS AND TO TERMINATE THE PRIOR VENDOR CONTRACT

WHEREAS, the Board pursuant to Ordinance 2016-02, as amended, regulates traffic and parking and has established parking meter zones throughout several public ways located within the corporate limits of the Town; and

WHEREAS, on or about August 16, 2017, the Town entered into a Software Licensing and Service Agreement with PassportParking, Inc. to provide services including software, web and mobile applications necessary to operate a mobile payment for parking and citation management program for the Town parking enforcement personnel and users of the Town's parking meters; and

WHEREAS, the Town currently maintains parking meter equipment supplied by IPS Group Inc. and desires to be migrate to their parking enforcement platform so that the parking meter equipment can directly communicate with the Town's parking enforcement equipment; and

WHEREAS, pursuant to Town's Charter Section 82-56. (Purchasing and Contracts) all expenditures for contracts and purchases with an anticipated cost of more than ten thousand dollars (\$10,000) shall be subject to competitive sealed bidding unless the Board, by unanimous vote of the full Board, finds another method of procurement to be more advantageous; and

WHEREAS, the Board of Town Commissioners released RFP #UM 2020-02 and published it for at least 15 days to seek interested applicants from February 19, 2020, through March 6, 2020; and

WHEREAS, the Board of Town Commissioners waived the formal request for bids process and alternatively released RFP #UM 2020-02 soliciting proposals, and thereby published said request for proposals for at least 15 days to seek interested applicants during the period of February 19, 2020 through March 6, 2020; and

WHEREAS, the Town Board of Commissioners hereby finds that sufficient funds have been appropriated and that IPS Group Inc. is a responsible offeror whose proposal is the most advantageous to the Town taking into consideration price and the evaluation factors set forth in the request for


proposals, and that it is in the best interest of the Town to migrate to a new vendor and terminate the existing contract with PassportParking, Inc.


NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners for The Town of Upper Marlboro, sitting in regular session this 12th day of January, 2021, that the Town Board of Commissioners hereby authorizes the Town to enter into an AGREEMENT TO PURCHASE PARKING TECHNOLOGY AND RELATED SERVICES, with Attachments, attached hereto and incorporated by reference herein, and to execute the relevant contract document(s).

AND BE IT FURTHER RESOLVED, by the Board of Commissioners for The Town of Upper Marlboro, that the Town Administrator is hereby authorized to give appropriate notice on behalf of the Town to the aforementioned vendor to terminate the existing Software Licensing and Service Agreement and take all appropriate actions to transition to the new vendor.


ATTEST:

THE TOWN OF UPPER MARLBORO


Clerk
Date: January 12, 2021


Linda Pennoyer, President


Sarah Franklin, Commissioner


Janice Duckett, Commissioner



CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Resolution, and that said Resolution is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 12th day of January, 2021.


M. David Williams, Town Clerk