

**The Town of Upper Marlboro**

RESOLUTION: 2021-02  
SESSION: Regular Town Meeting  
DATED: January 12, 2021

A RESOLUTION OF THE TOWN BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO TO AWARD A CONTRACT TO PROVIDE HUMAN RESOURCE SERVICES.

**WHEREAS**, pursuant to Town’s Charter Section 82–56. (Purchasing and Contracts) all expenditures for contracts and purchases with an anticipated cost of more than ten thousand dollars (\$10,000) shall be subject to competitive sealed bidding unless the Board, by unanimous vote of the full Board, finds another method of procurement to be more advantageous; and

**WHEREAS**, the Board of Town Commissioners believes that the Town is in need of a professional Human Resources firm to assist the Town with reorganizing its personnel system; and

**WHEREAS**, the Board of Town Commissioners released RFP #UM 2020-06 and published it for at least 15 days to seek interested applicants from June 29, 2020, through Wednesday, July 22, 2020; and

**WHEREAS**, the Board of Town Commissioners waived the formal request for bids process and alternatively released RFP #UM 2020-06 soliciting proposals, and thereby published said request for proposals for at least 15 days to seek interested applicants during the period of from June 29, 2020, through Wednesday, July 22, 2020; and

**WHEREAS**, the Town Board of Commissioners hereby finds that sufficient funds have been appropriated and that Insuraty, Inc. is a responsible offeror whose proposal is the most advantageous to the Town taking into consideration price and the evaluation factors set forth in the request for proposals, and that it is in the best interest of the Town to migrate to a new vendor and terminate the existing contract with PassportParking, Inc.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners for The Town of Upper Marlboro, sitting in regular session this 12<sup>th</sup> day of January, 2021, that the Town Board of Commissioners hereby authorizes the Town to enter into a contract with Insuraty, Inc. for a period of 24 months, attached hereto and incorporated by reference herein.

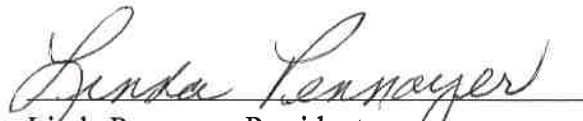
ATTEST:

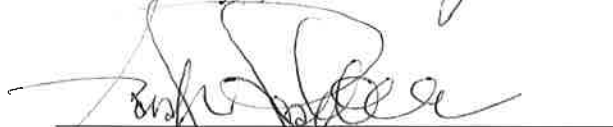
THE TOWN OF UPPER MARLBORO

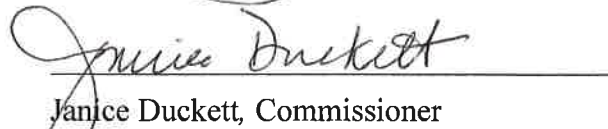
  
Clerk

Date: January 12, 2021



  
Linda Pennoyer, President

  
Sarah Franklin, Commissioner

  
Janice Duckett, Commissioner

CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Resolution, and that said Resolution is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 12th day of January, 2021.

  
M. David Williams, Town Clerk