

# Town of Upper Marlboro

## REGULAR TOWN MEETING MINUTES

August 10, 2021 • 7:00 p.m.

This meeting was conducted via Zoom Video Conference:

<https://uppermarlboromd-gov.zoom.us/j/81272506886?pwd=NHZtdnAvYzRUOTBjSWFoZHpSZ21mUT09>  
Meeting ID: 812 7250 6886 Passcode: 675653; Dial-in only: 301-715-8592

### Call to Order

The meeting was called to order at 7:05 p.m.

Roll Call: Commissioner/Treasurer Sarah Franklin; Commissioner Janice Duckett; and Linda Pennoyer/President of the Board of Town Commissioners.

Staff present: Kyle Snyder/Administrator; UMPD Chief Burse; William Morgan/Director of Finance; Superintendent Darnell Bond/Public Works; John Hoatson/ Town Clerk

Also present: Greenwill Jacob Moore; TUMHC Chair Patti Callicott; TUMHC Archivist Brian Callicott; Joseph Hourclé /Board of Supervisors of Elections; Marlborough Towne HOA Chair Monica Williams; Ray Feldmann/Feldmann Communications Strategies LLC; Darrelynne Strother; Rev. Kevin Montague

### Pledge of Allegiance

### Consent to the Agenda

The President received unanimous consent to the Agenda.

### Approval of Meeting Minutes & Financial Reports

Commissioner Franklin motioned to approve the Regular Town Meeting minutes from July 13, 2021, the Regular Board Work Session minutes from July 27, 2021, and the Treasurer's Report as of July 31, 2021. Commissioner Duckett seconded. All Board minutes from July Town Meeting and Regular Work Session, plus, the July Treasurer's Report were unanimously accepted and approved as presented.

### Reports

Departments/Committees:

#### Public Safety:

- Chief Burse delivered the UMPD report for the month of July 2021. The report was provided in the Meeting Package and on PowerPoint for those in attendance. He noted For month of July: 2 traffic complaints; 1 property damage; 3 residential alarms; 2 vehicle accident; 2 theft report; 1 threat complaint; 6 commercial alarm; 3 check on welfare; 1 vandalism; 1 loud music; 1 armed person; 1 found property; 1 fraud report; 1 hit and run call; 2 lost property; 5 disorderly call; 1 hold-up call; 3 suspicious person

#### Public Works:

- Superintendent Bond delivered the Public Works reports for July 2021. The report was provided in the meeting packet and on PowerPoint for those in attendance. Received quotes from Upper Marlboro Ford and Chesapeake Ford for pricing on a F-650 dump body bulk vehicle and received an updated quote from TWP Motorsports on the price of a 14' Dump body Trailer.

PWD sat in on the Pedestrian Routes planning discussion with TA Snyder and Commissioner Franklin.

PW participated in the all-hands staff training on Sexual Harassment and Handbook overview.

PWD attended the hybrid MMLPWA meeting held in Hyattsville where we had a presentation from Venny D'Olovara of XTT Life about their tire sealant and fuel additives for commercial vehicles. We also discussed how other municipalities were using American Rescue Plan funding and toured Hyattsville's new offices and fleet Maintenance facility.

PWD also had a site visit from Mr. D'Olovara to discuss how his product could be helpful to us.

PWD attended the Cruising Main Street car show planning meeting to discuss Public Works' involvement.

PWD and HR Mr. Morgan conducted a virtual interview with a potential Public Works' crewmember Mr. M. Sheckels.

### **Maintenance and Beautification**

PWC removed and cleaned out in ground drains around PW facility.

PWC pulled weeds and debris from monument and TH flowerbeds.

Mr. Gibson replaced deck blades and serviced walk- behind mower in house.

Keith with Cummins power performed quarterly maintenance and an annual load bank test on TH generator.

PWC installed a new picture hanging system in the front lobby of TH.

### **Street and Sidewalk**

MDOT service request (SR-0437879) is over 30 days and is still in the "In progress" state. Request for immediate remedy entered via comment section.

PWC completed herbicide treatment along Church and Water streets.

PWC rented a drain camera to scope sinkhole at Church Street. Crew Lead Gibson entered the drain box and ran approximately 55' of line before encountering a "step down" within the pipe. Corrugated drainpipe showed no definitive signs of a collapse despite bricks and loose gravel found within. A small section of the bottom of the drainpipe appears to be rusted out but still maintains form and function.

Crews also scoped the drain on service lane against the Wilson Partlett building in both directions and found very little debris near the inlets but otherwise clear.

### **Weather Related Activities**

Two quick overnight downpours resulted in the flooding of the PW offices twice the last week of July.

### **Refuse Accumulations**

Bulk day accumulations for solid wastes (Landfill) are 5.18 tons. Bulk day accumulations for yard waste collections are 2.77 tons. We had 3 recycle bin replacements for the month

## **Treasurer Report:**

Director of Finance Morgan provided a report for the month of July.

### **Greenwill Consulting:**

Things in Annapolis have been pretty slow at present. In September legislators are going to start putting together next year's budget. Legislative session will start in January 2022. Greenwill has been trying to set up some meetings. Will be speaking with the Prince George's County Revenue Authority to discuss parking. Meeting will be held on August 17<sup>th</sup> with the Executive Director. Greenwill will also be attending the MACo Conference in Ocean City – August 18 to August 21<sup>st</sup>.

With Senator Peters resignation, Senate President Bill Ferguson announced some changes to the Budget and Tax Committee. Senator Craig Zucker from Montgomery County will replace Senator Peters.

Federal Senate passed a version of the infrastructure bill. There will be a lot of cash flow with legislation that has been passed. Greenwill will try and capture as much as they can for the Town of Upper Marlboro.

Commissioner Franklin and Kyle Snyder had a meeting with the Trails Coalition, and they advised it might be a good idea to make a connection with Congressman Steny Hoyer and see if they could get ear marks for trails. Greenwill stated they will try to make a connection with Congressman Steny Hoyer who will be attending the MACo conference.

### **Historical Committee:**

Patti Callicott stated that Brian is going to be taking photos of pictures at United Methodist Church, Thursday, August 13, 2021

Quarterly Meeting will be held on August 21, 2021.

Historical Committee will be participating in Cruzin' Main Street on August 28, 2021 and Memories and Morsels will be on September 12, 2021.

Historical Committee will also be participating in the County Tree Tour which will be in September / early October.

Historical Committee was contacted by Travel Channel show, "Kindred Spirits" (Brian Erickson) Brian Callicott provided information on Route 202 just outside of Town near Brock Hall.

New member Michael Barry who lives on Rectory Lane is interested in joining the Historical Committee.

2022 is the anniversary of the Crane Monument & QMHC 10<sup>th</sup> anniversary. Historical Committee is going to see what they are going to do.

President Pennoyer asked about the time capsule. Historical Committee has it. Patti is going to put something out on Facebook looking for suggestions. She stated they are going to put face masks and menus from area restaurants.

Commissioner Franklin stated to possibly have a list of events in the time capsule. Patti stated that they plan to include a copy of the "Landings" newsletter.

**Event Committee:**

Events committee did not meet. Kyle and Commissioner Franklin met with people from the Arts Council and Green Team to talk about their events.

Discussed having an annual planning meeting so everyone can plan and pick dates for events going forward.

**SCW:**

Evelyn was not in attendance at the meeting. President Pennoyer provided an update regarding the FIP (Façade Improvement Program). Hoping to get some of the places to do some interior decorating. There is already a list of 6 businesses who are slated for the \$50,000.00.

Hoping to establish a business group in the coming months. Hopefully businesses will become more involved in the community.

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**Arts Council:**

Arts Council received 26 surveys as a result of the Survey Monkey for the Murals on Main Street. People are interested in seeing diversity in the murals. They do not want to see slavery or colonialism. They want to see lots of color.

People also commented on Hyattsville and their art as an example.

Art Council is also featuring local artist of the month, Delayna Faye, screenplay writer and film director. (See Below)

Upper Marlboro Arts Council Local Artist of the Month Feature

For the month of August, the Upper Marlboro Arts Council is featuring local artist Delayna Faye is a Screenplay Writer and Film Director.

Delayna wrote, directed, and produced her first short film, titled "The Quest" which is now available on Youtube. In 2018, Delayna was a part of the first class to graduate from Dr. Henry A. Wise Jr. High School in the Business Academy. She went on to complete an internship at Keegan Theatre as Assistant Stage Manager in the musical "The Magical Piñata". To further her education in the Arts, Delayna enrolled and completed a Screenwriting Workshop intensive at the legendary New York Film Academy. Adding to her craft, she officially launched her own production company "Fallen Beauty Films". Currently, she is anticipating studying film abroad in New Zealand and Australia, post-pandemic.

**Green Team:**

They received 16 responses in regarding to the community garden.

Talking about doing a food foraging trip around Town.

Talking about doing a bulk purchase of compost bins / rain barrels.

Talking about doing a pop-up farmers market in November right before Thanksgiving.

## **CERT:**

CERT did 25 ½ hours of meetings and training sessions for the month of July

Have a meeting scheduled for Saturday, August 14,2021 at 9:00 am until 11:00 am.

## **Commissioners:**

- Commissioner Working on getting the vision plan / community input together for commissioners to look at. Hoping to have some mini community events in the fall to showcase it and obtain feedback.

Spoke to Veterans Affairs to try and track down all the military veterans in the Town for war memorial.

Spoke to AirDNA who wants to sell tourism data to the Town of Upper Marlboro. They track data regarding vacation rentals in the area. Ultimately hoping that anyone who visits will shop or dine in our local establishments downtown.

- Commissioner Duckett: No Report Provided.
- President Pennoyer: No Report Provided.

## **Business:**

1. Charter Amendment Resolution 02-2021: Elections – The Clerk delivered a recap of Charter Amendment 02-2021 regarding Town of Upper Marlboro Elections. Commissioner Franklin motioned to approve Charter Amendment 02-2021, to which Commissioner Duckett seconded. With no one opposed, Charter Amendment 02-2021 was unanimously adopted.

2. Resolution 2021-19 To Authorize Lease Agreement DPW Truck: TA Snyder delivered a recap of Resolution 2021-19 to authorize the lease agreement for a DPW Truck. Commissioner Franklin motioned to approve Resolution 2021-19, to which Commissioner Duckett seconded. With no one opposed, Resolution 2021-19 was unanimously adopted.

3. Resolution 2021-20 To Authorize DPW Dump Trailer Purchase: TA Snyder delivered a recap of Resolution 2021-20 to authorize the lease agreement for a DPW Dump Trailer. Commissioner Franklin motioned to approve Resolution 2021-20, to which Commissioner Duckett seconded. With no one opposed, Resolution 2021-20 was unanimously adopted.

4. Resolution 2021-21 To Authorize Residential Recycling Bin Purchase: TA Snyder delivered a recap of Resolution 2021-21 to authorize residential recycling bin purchase. Commissioner Franklin motioned to approve Resolution 2021-21, to which Commissioner Duckett seconded. With no one opposed, Resolution 2021-21 was unanimously adopted.

5. Sparks At Play Change Order: TA Snyder spoke about the Sparks At Play Change Order. Commissioner Franklin motioned to approve Sparks At Play Change Order, to which Commissioner Duckett seconded. With no one opposed, Sparks At Play Change Order was unanimously adopted.

6. Annexation Resolution No: 01-2021: TA Snyder stated he is working with the survey company on the metes and bounds survey. Town is very old and do not have updated plats. Hopes to have everything prepared by the Board Work Session.

## **Administrative Updates:**

TA Snyder gave an update on legislation, projects and initiatives moving forward.

## **General Commissioner & Staff items:**

None

**Public Comment:**

Patti Callicott asked about mosquito spraying. Town Administrator Kyle Snyder advised that mosquito spraying took place on Monday, August 9, 2021.

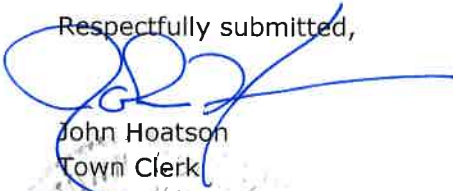
Patti also asked what is going on with the church. Church is trying to keep everything going (fundraisers)

Joe Hourcle' wanted to mention an ordinance that people can be fined for throwing trash in someone else's yard. Mayor Pennoyer stated they will look into that.

**Motion To Go Into Closed Session:**

Motion to go into Closed Session was made by Commissioner Franklin and seconded by Commissioner Duckett. Town of Upper Marlboro Board of Commissioners went into Closed Session at 9:07 PM.

Respectfully submitted,



John Hoatson  
Town Clerk

