

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Extra Work Session Minutes

"FY2022 Budget"

March 16, 2021 - 11:00 a.m.

Approved

This meeting was conducted via Zoom Video Conference: <https://us02web.zoom.us/j/85451683537>
Meeting ID: 854 5168 3537; Dial-in only: 301 715 8592

Call to Order

- Meeting was brought to order at 11:04 a.m.
- Roll Call – President Linda Pennoyer; Commissioner Janice Duckett; Commissioner/Treasurer Sarah Franklin; Town Clerk M. David Williams. Also present: Town Administrator Kyle Snyder; UMPD Chief David Burse; and, Director of Finance William Morgan.
- Pledge of Allegiance

Business

- 1.) Budget Priorities MEMO: The President added this extra agenda line item to the Business Agenda. The Board consented unanimously to the addition. Commissioner Franklin then presented her list of five (5) FY22 Budget Goals to ensure the sustainability of the Town.
- 2.) Review of Projected FY2022 Revenues: Finance Director Morgan delivered a presentation highlighting projected revenues alongside FY21 actuals to date. He noted projected values also took into account FY20 Town Operating Budget actuals. Research on comparable municipal Tax Rate Structures was presented to the Board and discussed at length.
- 3.) FY2022 Budget Goals & C.I.P. Projects: TA Snyder reviewed an overview of existing and needed Town inventory, such as, vehicles, equipment, supplies and infrastructure upgrades. Street and sidewalk issues, grants and traffic-control redesigns, were also discussed. The Board agreed to present today's FY2022 Budget talking points at the next Town Meeting.
- 4.) Resolution 2021-08 Authorizing Bank Account: TA Snyder provided a summary of how the COVID Relief funding can be used, and the need for the Town to create 2 separate, dedicated bank accounts for those funds and expenditures. As a final draft from the Town's legal counsel is still outstanding, it was decided to bring this line-item to the March Work Session for further discussion and put up for a Board vote at the April Town Meeting.

Adjournment

The meeting was adjourned at 12:55 p.m.

Respectfully submitted,



M. David Williams
Town Clerk

