

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Extra Work Session Minutes

May 18, 2021 - 11:00 a.m.

Approved

This meeting was conducted via Zoom Video Conference: <https://us02web.zoom.us/j/85451683537>
Meeting ID: 854 5168 3537; Dial-in only: 301 715 8592

Call to Order

- Meeting was brought to order at 11:01 a.m.
- Roll Call – President Linda Pennoyer; Commissioner Janice Duckett; Commissioner/Treasurer Sarah Franklin; Town Clerk M. David Williams. Also present: Town Administrator Kyle Snyder; UMPD Chief David Burse; Director of Finance William Morgan; and Public Works Superintendent Darnell Bond.
- Pledge of Allegiance

Business

- 1.) Resolution 2021-05 CPJ & Assoc Proposal approval: Clerk Williams read aloud the Resolution's introduction. With no additional comments from the Board, Commissioner Franklin motioned to approve Resolution 2021-05 and proposal as presented. Commissioner Duckett seconded. With all in favor, the motion passed unanimously.
- 2.) FY2022 Town Operating Budget: Finance Director Morgan reviewed the updated line-item totals of interest in the current draft Budget. Noted line-items included: Red Light/Speed Camera revenues; Vehicle Maintenance expenses; Grant revenues; Reserve Account funds; Capital Improvement Program (CIP) funding; Paygrade Step Chart and Employee salaries.
- 3.) FY2021 Budget Amendments: Director Morgan reviewed the end-of-year adjustments proposed to amend the FY2021 Operating Budget via a PowerPoint presentation. It was noted that the overall totals for Revenues and Expenses were lowered about \$80K.

The Board briefly discussed re-opening strategies, security, and protocols in relation to the draft Joint Resolution 2021-16 & DOE 2021-02 which will be up for a Board vote in June. President Pennoyer announced the Board would be entering into a closed session at the May Regular Work Session to discuss personnel salaries.

Adjournment

The meeting was adjourned at 12:49 p.m.

Respectfully submitted,

M. David Williams
Town Clerk