



Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772

REGULAR TOWN MEETING

March 22, 2022– 7:00 p.m.

AGENDA

This meeting will be conducted via Zoom Video Teleconference. As the Town Hall remains closed to the public at this time, citizens may participate by video or phone (*please sign-in with the Clerk*): <https://uppermarlbormd-gov.zoom.us/j/84992713786?pwd=WWpDNW1OS1B3cDdjeUF4Ums5Tmk0QT09>
Passcode 942250; Webinar ID: 849 9271 3786; Dial-in only: 301-715-8592

6:30 PM

NOTICE OF CLOSED SESSION:

Tuesday, March 22, 2022, Virtual Meeting, Preceding The March Regular Town Meeting

Under General Provisions Article 3-305(b)(1)___ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (14)___ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process."

The Board of Commissioners propose to go into Closed Session on Tuesday, March 22, 2022, at 6:30 PM, preceding the March Regular Town Meeting to discuss duties of Finance Director and Contracts related to the position.

REGULAR TOWN MEETING AGENDA:

7:00 PM Call to Order

- Roll Call
- Pledge of Allegiance
- Consent to the Agenda

Approval of Meeting Minutes & Financial Reports

- Approval of the February 8, 2022, Regular Town Meeting minutes
- Approval of the February 22, 2022, Board Work Session minutes
- Finance Report & Approval of the Treasurer's Report, as of February 28, 2022

Reports

- Department Reports — Public Safety, Public Works, Finance, Administrative
- Committee Reports — Greenwill Consulting, Historical, Events, Sustainable Communities, Arts Council, Green Team and CERT
- Commissioner Reports

Business *Public comment will be taken prior to Business line items (3 minutes per item)*

- Resolution 2022-08: Departmental ARPA Spending Approvals (Board Vote)
- Resolution 2022-09: Sparks@Play Phase 2 & 3 Playground Contract Approval (Board Vote)
- Town Hall Re-opening Plan (Board Approval)
- Finance Director Replacement Plan (Board Approval)
- Structure of Government Survey (Board Approval)
- Special Events Permit Application- Family Justice Center Walk (Board Approval)
- FY23 Budget – Town Tax Rate & Revenue Overview (Board Discussion)
- Economic Development Firm RFP (Board Discussion)

Administrative Updates

- General Commissioner & Staff items

Public Comment

For items not necessarily on the immediate agenda (3 minutes per item)

Adjournment

*All meetings are subject to closure in accordance with the State Open Meetings Act—House Bill 217.
See back of Agenda for Public Comment Procedures*

Sarah Franklin
President / Mayor

Charles Colbert
Commissioner

Janice Duckett
Commissioner / Treasurer

Thomas Hanchett
Commissioner

Karen Lott
Commissioner

Public Comment Procedures

Your Town government appreciates citizen input. To maximize effective resolutions on resident's issues, we encourage Town residents and businesses to contact us at Town Hall weekdays: 9 a.m.–5 p.m., or by written correspondence (or email to info@uppermarlboromd.gov). You are always welcome to schedule an appointment with the President or a Commissioner to discuss municipal problems and quality-of-life issues one-on-one and work together towards a satisfactory solution.

Agendas for meetings are posted on our website and notices of legislative items are also posted on the Town's social media accounts (Facebook, Twitter & Instagram).

Our meetings are open to the public, and we ask that residents who want to comment to please follow the rules that have been established by **“RESOLUTION 2022-05: A RESOLUTION FOR THE ADOPTION OF NEW RULES OF ORDER AND REGULATIONS FOR PUBLIC MEETINGS OF THE BOARD OF COMMISSIONERS FOR THE TOWN OF UPPER MARLBORO.”**

Citizen Input:

- Members of the public may speak for three (3) minutes, during Public CommentTime, at Regular Town meetings of the Board of Commissioners according to procedures established by the Board.
- A sign-up sheet will be placed on the side table in the room for people to sign-in if they wish to speak. They will be called to speak at the podium in the order in which they were signed-in. If the meeting is held virtually, the public will be able to "raise their hand" or chat withthe Town Clerk to sign up to speak.
- Each speaker is limited to one presentation per agenda item allowing forpublic comment per meeting and a maximum timed limit of three (3) minutes unless another limit is established.
- If the subject matter does not pertain to Town business the Mayor shall advise the individual and/or make recommendations as to how they may get the issue addressed.
- Citizens speaking on agenda items shall restrict their comments to thesubject matter listed.
- Citizens speaking on non-agenda items shall only speak on matters pertaining to Town business or issues which the Board would have theauthority to act upon if brought forth as an agenda item.
- The Board may not act upon or discuss any issue brought forth as anon-agenda item; except to: Make a statement of specific factual information given in response to the inquiry, or a recitation of existing policy in response to the inquiry.
- Proper respect, decorum, and conduct shall prevail at all times. Impertinent, slanderous, misleading, or personal attacks are strictly prohibited. Violators may be removed from the Commission chambers.
- No placards, banners or signs may be displayed in the Board chambersor Town Hall. Exhibits relating to a presentation are acceptable.
- Arguing, intimidation or other disruptive behavior is prohibited. Discussion and/or debate are acceptable only on items specifically listedon the agenda, or that are municipal issues and must be complete within the three-minute comment period allotted to the speaker.

Each individual speaker must stand, state their name and home of record (street name only) and approach the Board to a designated position in order to be recognized by the Chair of the Board, and to be heard by the recording Clerk, as well as others in attendance.

When the meeting is held on a virtual platform, please sign-in with your First and last name and raise your hand to comment on an item.