

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772

REGULAR TOWN MEETING

November 9, 2021 – 7:00 p.m.

AGENDA

This meeting will be conducted via Zoom Video Teleconference. As the Town Hall remains closed to the public at this time, citizens may participate by video or phone (*please sign-in with the Clerk*):

<https://uppermarlboromd.gov.zoom.us/j/82162165260?pwd=dUhNVTKzUWE1Y3JRVVhGMFNSYXBRdz09>
Meeting ID: 821 6216 5260; Passcode 670592; Dial-in only: 301-715-8592

NOTICE OF CLOSED SESSION, BOARD OF COMMISSIONERS CLOSED SESSION

**Tuesday, November 9, 2021, Virtual Meeting,
Preceding The November Regular Town Meeting
6:00 PM**

Under General Provisions Article 3-305(b)(1): To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

The Board of Commissioners propose to go into Closed Session on Tuesday, November 9, 2021, preceding the November Regular Town Meeting to discuss personnel.

7:00 PM: Call to Order

- Roll Call
- Pledge of Allegiance
- President's Statement from the October 12, 2021 & October 26, 2021 Closed Sessions
- Consent to the Agenda

Approval of Meeting Minutes & Financial Reports

- Approval of the October 12, 2021, Regular Town Meeting minutes
- Approval of the October 26, 2021, Board Work Session minutes
- Finance Report & Approval of the Treasurer's Report, as of October 31, 2021.

Reports

- Department Reports — Public Safety, Public Works, Finance and Clerk's Office
- Committee Reports — Greenwill Consulting, Historical, Events, Sustainable Communities, Arts Council, Green Team and the CERT
- Commissioner Reports

Business *Public comment will be taken prior to Business line items (2 minutes per item)*

- 1) Code Appeal: 14311 Rectory Lane (Board Discussion)
- 2) Town FY 21 Audit Overview Presentation (Presentation)
- 3) Municipal Government Works Month proclamation (Board vote)
- 4) Phase 2 & 3 Annexation Tax Waiver (Board Vote)
- 5) Selection of Town Attorney RFP # UM 2021-02 (Board Vote)
- 6) Resolution 2021-25: To Authorize Automated Traffic Enforcement Vendor Contract
- 7) Resolution 2021-26: To Authorize DOE 2021-03 (Board vote)
- 8) Certify Election Results (Board Vote)

Administrative Updates

- 1) Legislation, Projects and Initiatives
- 2) General Commissioner & Staff items

Public Comment

For items not necessarily on the immediate agenda (3 minutes per item)

Adjournment

*All meetings are subject to closure in accordance with the State Open Meetings Act—House Bill 217
See back of Agenda for Public Comment Procedures*

Janice Duckett
Commissioner

Sarah Franklin
Commissioner/Treasurer

Linda Pennoyer
Commissioner/President

PUBLIC COMMENT PROCEDURES

Your Town government appreciates citizen input. So, in an effort to maximize effective resolutions on resident's issues, we encourage Town residents and businesses to contact us at Town Hall first, weekdays: 9 a.m.–5 p.m., or by written correspondence (or email to info@uppermarlboromd.gov). You are always welcome to schedule an appointment with the President or a Commissioner to discuss municipal problems and quality-of-life issues one-on-one and work together towards a satisfactory solution.

Agendas for meetings are posted on our website and notices of legislative items are also posted on the Town's social media accounts (Facebook & Twitter).

Our meetings are open to the public, and we ask that residents who want to comment to please follow the rules that have been established by "Resolution 2019-02: Adoption of Rules of Order and Regulations for Public Meetings" . . .

III. Citizen Input

A. At regular and special meetings, residents of the Town may have the opportunity to address the Board on any item on the agenda provided a resident is recognized and allowed to speak by the President. Recognized public comment and/or questions that are germane to the immediate agenda item shall be limited to (1) minute. Furthermore, each regular meeting shall also have an agenda item for citizen input regarding any municipal question, during which time any resident of the Town may address the Board for up to three (3) minutes on matters or items not necessarily placed on the agenda. Individuals not residing in the Town may speak at regular or special meetings under conditions specified by the Board. The President or the Board may uniformly change or adjust the time limitations for all speakers depending on the circumstances or provide additional time for experts or other officials.

B. Except in instances where the presiding officer expressly invites or allocates time for public testimony, questions, comments, or other forms of participation, or when public participation is otherwise authorized by law, no member of the public attending an open meeting session may actively participate in the session. Public comment by members of the public is not typically designed or intended for interactive dialogue between the Commission and the public unless the presiding officer specifically allows it or the Commission elects to suspend its rules to allow such colloquy.

C. Speakers shall state their name for the record, and their address (**street name only**). Ordinarily, for each agenda item, including citizen input, speakers shall have one opportunity to speak and may not poll or ask questions of individual commissioners, staff, or public officials. Otherwise, the Board shall determine the conduct of the public discussions on any issue and may set reasonable time limits for such.

D. Ordinarily, work sessions are open to public observation only and public participation is at the discretion of the Board. At work sessions, residents and non-residents may be allowed to speak on any municipal issue, but only under conditions specified by the Board.

Each individual speaker must stand, state their name and home of record (street name only) and approach the Board to a designated position in order to be recognized by the Chair of the Board, and to be heard by the recording Clerk, as well as others in attendance.

When the meeting is held on a virtual platform, please sign-in with your first and last name.