

Town of Upper Marlboro

REGULAR TOWN MEETING

January 12, 2021 • 7:00 p.m.

Approved Minutes

This meeting was conducted via Zoom Video Conference: <https://us02web.zoom.us/j/85999615701>
Meeting ID: 859 9961 5701; Dial-in only: 301-715-8592

Call to Order

The meeting was called to order at 7:00 p.m.

Roll Call: Commissioner/Treasurer Sarah Franklin; Commissioner Janice Duckett; and, Linda Pennoyer/President of the Board of Town Commissioners.

Staff present: M. David Williams, Town Clerk; Kyle Snyder/Administrator; William Morgan/Director of Finance; Superintendent Darnell Bond/Public Works; and,

Also present: TUMHC Chair Patti Callicott; TUMHC Archivist Brian Callicott; Jacob Moore/Greenwill Consulting Group LLC; Ray Feldman/Feldman Communications Strategies LLC; Joseph Hourclé /Board of Supervisors of Elections; Marlborough Towne HOA Board members Maritsa Serlemitsos-Day and Monica Williams; MVFD Captain Kendall Wallace; plus, various citizens and interested parties.

Pledge of Allegiance

Consent to the Agenda

The President received unanimous consent to the Agenda.

Approval of Meeting Minutes & Financial Reports

Commissioner Franklin motioned to approve the Regular Town Meeting minutes from December 8, 2020, the Board Work Session minutes from December 22, 2020, and the Treasurer's Report as of December 31, 2020. Commissioner Duckett seconded. All Board minutes from December's Town Meeting and Work Session, plus, the December Treasurer's Report were unanimously accepted and approved as presented.

Reports

Departments/Committees:

- Chief Burse delivered the UMPD report for the month of December 2020 that was also projected via PowerPoint for the Zoom meeting attendees. He noted the Armed Person reported resulted in an arrest. He then added that the UMPD has stepped-up monitoring for security issues in the wake of the January 6th assault on the Capitol. No comments/issues were raised.
- Superintendent Bond delivered the Public Works reports for December 2020 that was also projected via PowerPoint for the Zoom meeting attendees. No additional comments/issues were raised.
- Director of Finance Morgan reviewed highlights of the December Treasurer's Report noting that due to COVID, revenues from Parking Meters are only at 16 percent of the estimated Budget for that line item, but Parking Fines are ahead of Budget projections at 71 percent. He noted that unexpected repairs to the Public Works Facility from water damage were incurred, and, that there would be only one Budget adjustment at the end of this fiscal year.
- Clerk Williams had nothing to report at this time.
- Jacob Moore of Greenwill Consulting Group delivered updates of their work at the State House on the Town's behalf, noting that the General Assembly begins tomorrow. Major topics to be addressed: include: 1.) Sports Betting; Leadership's Minority Equity Program/Police Reform; Kirwan Education;

The HVCU Bill; and Governor Hogan's \$1B Relief Package. He noted Greenwill could help the Town draft plans to secure relief funding. Town priorities during this Session: Senator Peter's Bond Bill; Historic & Recent Flooding; and Delegate Harrison's Speed Bill to be heard in Committee. He added that Greenwill will be sending weekly updates to the Town via their e-newsletter.

- TUMHC Chair Callicott reported that there was no meeting last month, but the Committee will hold one on January 16, 2021. She noted that they will be working with the Union United Methodist Church on events for Black History month.
- There was no report from the Events Committee at this time.
- Reporting for SCW Chair Stephens, President Pennoyer stated their current business/projects will be addressed/discussed later-on in tonight's agenda.
- Commissioner Duckett stated that the Arts Council continues to establish its Board positions but has also been discussing the parameters of their Mission, to help in determining their events & projects.
- Commissioner Franklin reported that the GreenTeam will be meeting tomorrow to discuss community involvement with the Church Street Parking Lot Upgrades Project, and, brainstorming for other Town Greening Projects that Town Citizens can get involved with.
- Chief Burse reported for the CERT stating that they had a meeting on December 12th and noted the members accumulated a total of 358 outreach/education hours, plus, a total of 25 training hours.
- MVFD Captain Kendall Wallace reported that they are searching for funding for a new firetruck.

Commissioners:

- Commissioner Duckett: Had no report at this time.
- Commissioner Franklin: Had no report at this time.
- President Pennoyer: Reported that the Town's Food Drive was very successful. She also urged all citizens to get vaccinated when their group is called.

Business

- 1.) Resolution 2021-01 IPS Parking Enforcement Contract Approval: Clerk Williams read the resolution's introduction. After discussion, Commissioner Franklin motioned to approve Resolution 2021-01. Commissioner Duckett seconded. With all in favor, the motion passed unanimously. To answer a "chat" question from the public, TA Snyder elaborated on the benefits/advantages of changing vendors.
- 2.) Resolution 2021-02 Awarding Town HR Services Contract: TA Snyder noted that only one vendor submitted a proposal. After a brief, positive discussion of the vendors qualifications, Clerk Williams read the resolution's introduction. Commissioner Franklin motioned to adopt Resolution 2021-01 to award the contract to Insuraty Inc. Commissioner Duckett seconded. With no one opposed, the motion was passed.
- 3.) Resolution 2021-03 Supporting Planning Assistance: President Pennoyer explained how the Resolution will help the Town's SCW and business community in forming an official Town Business Group and acquiring management assistance when needed. It was noted this resolution is needed by the M-NCPPC in order to help provide a grant for that assistance. A minor edit was noted by the Clerk. After the Clerk read aloud the resolution's introduction, Commissioner Franklin motioned to approve Resolution 2021-03. Commissioner Duckett seconded. With all in favor, Resolution 2021-03 was unanimously passed.
- 4.) Hiring of 3rd Town Police Officer: TA Snyder provided an overview of past discussions of the need to take on a third officer, and noted preparations conducted to have equipment ready were completed. It was also noted that the acquisition would enable more patrol coverage and benefit residents of the Town by lowering County taxes through the recalculation of the Tax Differential. Commissioner Franklin motioned to approve of the hire. After discussion, Commissioner Duckett seconded. With all in favor, the motion for approval was granted unanimously.

- 5.) CAR-2021-01 Charter Amendment Resolution: It was noted by TA Snyder that the major components within this Charter Amendment Resolution, namely creating the positions of Police Chief and Town Administrator were proposed last Board in June 2020. Other edits allow the President's discretion to use the title "Mayor" where they deem appropriate, and, corrections to various typos and grammatical errors throughout Section 82. The Board discussed some additional edits like changing the usage of "he/she" when referring to the President.

Administrative Updates

- 6.) Legislation, Projects and Initiatives: TA Snyder delivered updates on current Town projects that included: 1.) MD Heritage Area Expansion; 2.) County Permitting for Town Playground; 3.) Town Financial Policies; 4) PEPCO Charging Stations; 5.) PAMC Mural Grant; 6.) Main Street Affiliate Program; 7.) Employee Handbook; 8.) Solar Panel Installation; 9.) Western Branch Levy & Grading Project; 10.) Annexation Phase II & III Agreements; 11.) Capital Improvement Plan (CIP); 12.) Town 2030 Vision Plan; 13.) Racial Equality Initiative; 14.) LED Upgrades/Downtown; and, 15.) WSSC street repairs.
- 7.) General Commissioner & Staff items: There were no additional issues presented at this time.

Public Comment

A Town resident asked about the timeline(s) of annexation and how that would coincide with the redistricting that should occur as a result of the 2020 Census. It was noted that the Town will most likely be acquiring a small section of District 6 into its new annexed boundaries.

A concerned citizen asked what the WSSC was doing that caused a major water flow on Church Street. TA Snyder replied that they were conducting town-wide inspections and replacing a main line from the 1930s.

Adjournment

The meeting was adjourned at 8:24 p.m.

Respectfully submitted,



M. David Williams
Town Clerk

