

Town of Upper Marlboro

REGULAR TOWN MEETING

February 9, 2021 • 7:00 p.m.

Approved Minutes

This meeting was conducted via Zoom Video Conference: <https://us02web.zoom.us/j/85999615701>
Meeting ID: 859 9961 5701; Dial-in only: 301-715-8592

Call to Order

The meeting was called to order at 7:02 p.m.

Roll Call: Commissioner/Treasurer Sarah Franklin; Commissioner Janice Duckett; and, Linda Pennoyer/President of the Board of Town Commissioners.

Staff present: M. David Williams, Town Clerk; Kyle Snyder/Administrator; UMPD Chief Burse; William Morgan/Director of Finance; and, Superintendent Darnell Bond/Public Works.

Also present: TUMHC Chair Patti Callicott; TUMHC Archivist Brian Callicott; Jacob Moore/Greenwill Consulting Group LLC; Ray Feldman/Feldman Communications Strategies LLC; Joseph Hourclé /Board of Supervisors of Elections; Reverend Kevin V. Montague/Providence St. John Baptist Church, plus, various citizens and interested parties.

Pledge of Allegiance

Consent to the Agenda

The President received unanimous consent to the Agenda.

Approval of Meeting Minutes & Financial Reports

Commissioner Franklin motioned to approve the Board Gathering minutes from January 11, 2021, the Regular Town Meeting minutes from January 12, 2021, the Board Work Session minutes from January 26, 2021, and the Treasurer's Report as of January 31, 2021. Commissioner Duckett seconded. All Board minutes from January's Board Gathering, Town Meeting and Work Session, plus, the January Treasurer's Report were unanimously accepted and approved as presented.

Reports

Departments/Committees:

- Jacob Moore of Greenwill Consulting Group delivered updates of their work at the State House on the Town's behalf, noting that they have been drafting two Budgetary amendments with Senator Peters: 1.) For maintenance and repaving of Town Roads; and, 2.) Fund repairs and flooding issues associated with the Water Street Bridge. It was noted that due to the pandemic in this Budget cycle, it was more prudent to request State assistance through Budget Amendments versus Bond Bills.
- Chief Burse delivered the UMPD report for the month of January 2021 that was also projected via PowerPoint for the Zoom meeting attendees. He noted the one Breaking & Entering resulted in an arrest, and also reported that Town Police computers have been updated to State standards. He said the UMPD issued 40 parking citations and sent 4 Code Violation letters during January. He added the Dept of Corrections has a new 24/7 release schedule which partly explains the uptick in calls about vagrancy in the late hours. Finding support for transportation services was discussed.
- Superintendent Bond delivered the Public Works reports for January 2021 that was also projected via PowerPoint for the Zoom meeting attendees. The Board members praised their work this past season. Commissioner Duckett asked if the Crepe Myrtles at Town Hall could be allowed to grow taller. Superintendent Bond said he would seek consultation on that issue with Board approval.

- Director of Finance Morgan reviewed highlights of the January Treasurer's Report noting tax revenues were doing fairly well, and he feels the Town will most likely end FY2021 in the black. He added the FY2020 Audit was submitted on time with the State and reportedly "cleaner" than the previous year.
- TUMHC Chair Callicott reported that the Committee has been working on a Black History Month recording that should be ready for viewing at their next Quarterly Meeting on February 21, 2021.
- TA Snyder reported for EC Chair Gunnoe noting he has temporarily stepped down as chair while he completes online classes. He said he is assisting the EC now on 2 Blood Drive Events for April and July, and, helping with planning to hold "Drive-In Movie" events at the Show Place Arena this Spring.
- Commissioner Duckett reported for the AC saying they have an interim Chair, Lisa Alexander, and will hold their first meeting February 16th via Zoom. Topics will include input for the Mural Project downtown and planning a possible Independent Film Festival. She invited interested folks to attend.
- The President reported for SCW Chair Stephens, stating the FY21 F.I.P. Grant was approved for \$50K.
- Commissioner Franklin reported for the Green Team stating they will meet next week to develop a outreach program inviting citizens to submit their design ideas for green-elements that could be incorporated into the Church Street Parking Lot. The GT is also developing their Action Plan. TA Snyder added that the Town has recently qualified for the UMD's "Carbon Footprint Study".
- Chief Burse reported for CERT on their meeting held on January 9th and discussed goal and objectives for the new year. He noted their next meeting will be held on February 13th at 9:00 a.m.

Commissioners:

- Commissioner Franklin: Had no report at this time.
- Commissioner Duckett: Had no report at this time.
- President Pennoyer: Had no report at this time.

Business

- 1.) Resolution 2021-04 Awarding Health Broker Firm: The Clerk read aloud the Resolution's introduction. TA Snyder noted that the Town will not be paying the Broker directly, as fees will be collected from the healthcare provider. With no further comments or questions put before the Board, Commissioner Franklin motioned to approve Resolution 2021-04. Commissioner Duckett seconded. With all in favor, the motion passed unanimously.
- 2.) Resolution 2021-05 Approving Annexation Agreement/Moose Lodge: TA Snyder explained this first of its kind Town Agreement, which waives Town taxes for a 5-year period as a non-profit organization, will enable the Moose Lodge to become annexed into the Town. He added the County will still be providing refuse collection and street maintenance, and that calls for Public Safety assistance has proven minimal. Though the Town Attorney stated earlier that there was no conflict of interest, the President recused herself from the vote at the request of a concerned resident. Commissioner Duckett motioned to approve Resolution 2021-05. Commissioner Franklin seconded. With two approving, and one recusal, the motion was passed by Board majority.

Administrative Updates

- 3.) Legislation, Projects and Initiatives: TA Snyder provided updates on the following Town projects: 1.) Heritage Area Expansion; 2.) Town Playground; 3.) Financial Policies; 4.) PEPCO Charging Stations; 5.) Mural Project Grant; 6.) Main Street Affiliate Program; 7.) Employee Handbook; 8.) Solar Proposal; 9.) Parking Enforcement vendor; 10.) Northwest Branch Levy & Grading Project; 11.) Trails Project State Grant/M-NCPPC; 12.) Annexation Phases II & III; 13.) Capital Improvement Budget Plan; 14.) WSSC Sewer Repairs/Upgrades; and, 15.) Racial Equality.

4.) General Commissioner & Staff items: No additional items or issues were brought before the Board by Town Staff of Elected Officials at this time.

Public Comment

A Town resident asked if the Arts Council will be interested in assisting with the UM Library Annual Poetry Contests. TA Snyder will pass along contact information.

A concerned citizen asked about a lone van parked in the Church Street Lot for the last 2 months. The Clerk explained the owner had purchased a 3-month permit and misunderstood the hours of operation. A new form has been drafted with clearer rules about not leaving vehicles overnight.

Another resident asked if there had been any tax increases for Town residents. The President replied that any discussions on that subject will continue at subsequent Board Meetings where residents are welcome to attend and provide comments. She added that residents will be notified well ahead of time of all the Budget Meetings.

Reverend Kevin Montague of the Providence St. John’s Baptist Church introduced himself and stated he is looking forward to being more actively involved with the Town’s community.

Adjournment

The meeting was adjourned at 8:21 p.m.

Respectfully submitted,



M. David Williams
Town Clerk

