

Town of Upper Marlboro

REGULAR TOWN MEETING

August 13, 2019 • 7:00 p.m.

Approved Minutes

Call to Order

The meeting was called to order at 7:00 p.m.

Roll Call: Commissioner Kai Bernal-LeClaire; Wanda Leonard, President of the Board of Town Commissioners; Linda Pennoyer, Commissioner/Treasurer

Staff present: M. David Williams, Town Clerk/Administrator; UMPD Chief Burse; UMPD Sgt Samuel Irby; William Morgan/Director of Finance; Superintendent Darnell Bond/Public Works; Vickie Stewart/Executive Assistant; and, Kyle Snyder/Chief of Staff

Also present: SCW Chair Evelyn Stephens; EC Secretary Sarah Franklin; TUMHC Chair Patti Skews; The Board of Supervisors of Elections (BoSE)-Yvonne Tucker, Joseph Hourcle and Ellen Storey; plus, various citizens and interested parties.

Pledge of Allegiance

Consent to the Agenda

The President received unanimous consent to the Agenda.

Announcements

Certification of Special Election Results: The Town Clerk read aloud the results of the August 5, 2019 Special Town Election, as provided and certified by the Board of Supervisors of Elections (BoSE), and to be entered into the permanent record.

- Voter count: Total voter attendance-58; Total absentee ballots-3; Total ballots cast-61.
- Tabulation of votes: (in alphabetical order): Kai Bernal-LeClaire-28; Sarah Franklin-18; Evelyn Stephens-15; Write-in candidate(s): 0.

Board Certification: At this point, the President asked for a motion to accept the certification of the 2019 Special Town Election results as provided by the BoSE. Commissioner Pennoyer motioned to accept the Election Results as presented, President Leonard seconded. Acceptance of the certified results was unanimous.

Approval of Meeting Minutes & Financial Reports

Commissioner Pennoyer motioned to approve the Special Town Meeting minutes from July 1, 2019, the Regular Town Meeting minutes from July 9, 2019, the Work Session minutes from July 23, 2019, and, the Treasurer's Report as of July 31, 2019. President Leonard seconded. All July's Town Meeting(s) and Work Session minutes, plus, the July 2019 Treasurer's Report were unanimously approved.

Reports

Departments/Committees: Chief Burse delivered the UMPD report for the month of July 2019, a handout was provided. He stated that in addition to attending several community-based events and meetings, both he and Sgt. Irby provided Security for the recent UM Food Truck and Movie Night events. He noted a recent workshop on Speed & Red-Light program management that he attended will now allow him to administer such programs for the Town should either of those systems be implemented by the Town.

Superintendent Bond delivered the Public Works reports for July 2019, a handout was provided. He noted the crew had repaired a sinkhole on Elm Street between the Post Office and the M&T Bank, and, have plans in the works for patching Old Mill Road and improving the landscaping along the right-of-way.

Director of Finance Morgan stated he has been working with the new Auditor for the FY2019 Financial Report due to the State in October. He then reviewed highlights of the July Treasurer's Report noting revenues were currently in the red compared to expenses, but do expect an uptick in Fine, Licenses & Permits revenue once the new parking meter heads are installed. He noted a recent \$10K increase in the annual State Aid for Police Protection (SAPP) grant and other anticipated FY20 tax billings that will also help increase the revenues bottom line, adding that several expense line items are annual up-front payments for the year. The President noted that the new meter installation has started today.

TUMHC Chair Skews reported that the Committee had a booth at the National Night Out event last week and will also be exhibiting at the "Cruiz'n Main Street" Car Show on Aug. 24th. She added that their Quarterly meeting will be held next Saturday at Town Hall.

EC Secretary Franklin reported that the July 20th Movie Night had fewer attendees than the June Movie Night, most likely due to the hot weather. The next movie, *Captain Marvel* will be on August 17th at the Sasscer Field. The EC also had a booth at the NNO event and had a lot of interested volunteers sign-up for the committee. Currently planning for the Annual Trick or Treat event for downtown, working with the MVFD on a "Toys for Tots" Drive at the Town-Halliday Party, working with the UM CERT to coordinate a First-Aid class for Emergency Preparedness month, and soon, will be planning ideas for Veterans' Day.

SCW Chair Stephens stated the Town's Sustainable Community Designation renewal is currently on hold with the State until a few minor revisions are made. She noted that the SC Workgroup has a new M-NCPPC liaison that will help with that. She then delivered an update on the Façade Improvement Program (FIP), noting they have two (2) current applications and 2 interested parties that will most likely use up the remaining \$44K in the FY2017 grant program. She added they have requested the State for an extension to use up the FY2017 funding.

CERT President Leonard reported that the UM CERT held a meeting last Saturday followed by a "Lift & Carry" project and a "Mass Shooting" and "First Aid" training session

Commissioner Bernal-LeClaire: Announced he had been sworn into office as Commissioner by President Leonard yesterday (August 12, 2019). He then thanked his fellow candidates and the residents who came out to cast their votes, and he thanked the Town for the opportunity to run for office. He added that he is looking forward to serving all the Town's residents during his term and doing what's best for the Town.

Commissioner Pennoyer: Reported that she has been working with Director of Finance Morgan on the Business Licensing program, noting property taxes have stayed the same for nearly 30 years. She also attended the Ribbon-Cutting Ceremony for the Marlboro Café on August 9th and plans to attend another opening later in the month for the new Main Street Coffee Shop.

President Leonard: Delivered updates on the following topics: 1.) Added a "Transparency Portal" to the Town website under the "Government" tab; 2.) Have approximately 120 new parking meters that are being installed this week; 3.) The Bond Bill for the Old Stone Building renovation has been signed and is now back at the State. An RFP to develop a Welcome Center there will now be drafted; 4.) A cost savings in salaries has been realized for this fiscal year. An additional Police Officer and part-time Code Enforcement Officer are slated to be hired in the future; 5.) Existing vendor contracts are being reviewed to possibly reduce costs; 6.) Attended many events such as: The National Night Out event, the Ribbon-Cutting Ceremony for the Marlboro Cafe, and the Progressive Equestrian Therapeutic Services (PETS) event at Show Place Arena; and, 7.) In closing, she then welcomed Commissioner Bernal-LeClaire to the Board and thanked all the citizens who came out to vote.

Business

- 1.) Resolution 2019-06 Check Heritage Area Support: The resolution's introduction was read aloud by the Clerk. Commissioner Pennoyer motioned to pass Resolution 2019-06, Commissioner Bernal-LeClaire seconded. With all in favor, the motion was unanimously passed.
- 2.) Resolution 2019-07 Opioid Litigation Retainer: President Leonard noted that there is no cost to the Town to join in on this litigation, and a positive outcome of the suit could translate to a maximum of \$70K to the Town. The resolution's introduction was read aloud by the Clerk. Commissioner

Bernal-LeClaire motioned to pass Resolution 2019-06, Commissioner Pennoyer seconded. With all in favor, the motion was unanimously passed.

- 3.) Emergency Ordinance 2019-06 To Authorize Police Training Mutual Aid Agreement (MAA): Chief Burse explained the necessity of the agreement that allows for the lawful training of UMPD officers. After the Clerk introduced the ordinance, Commissioner Pennoyer motioned to accept the MAA as submitted, Commissioner Bernal-LeClaire seconded. The motion was unanimously approved.
- 4.) General Administration issues: The President reminded all of the date and time of the Public Hearing for the Town of Upper Marlboro First Annexation Resolution and Plan to take place immediately before the Board Work Session on August 27th starting at 6:00 p.m.

Town Clerk Williams reported on his experience working with the Summer Intern Program student stating it was a worthwhile and rewarding program. The Administration Intern was taught all about Records Retention and Destruction procedures, preparing for Public Meetings, and the importance of good organizational skills.

Superintendent Bond shared his experience with his intern who was provided hands-on training in equipment operations and maintenance, adding the intern was surprised at the end of the 6-week program about how much he had learned, and that all parties were grateful for the opportunity.

The Clerk then reviewed schedule details and documents concerning the proposed Annexation. Copies were offered for the taking.

Public Comment

A Town resident expressed thanks to the Events Committee for working to improve the Trick or Treat event for this October. The President replied that the changes were inspired from the citizen feedback received from last year's event.

Another resident took the floor to pass on resident comments communicated to her concerning: 1.) Town Board should have five members versus only three; and, 2.) Town should work to ensure the closed golf course that abuts some resident properties should remain green space.

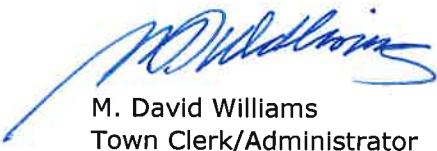
A resident noted the UM Library is now open on Fridays.

SCW Chair Evelyn Stephens asked the Board for comments on the County's move to strip the OMES of its Historic designation in order to raze the building(s) and build a new Courthouse Facility. Commissioner Bernal-LeClaire replied that a reporter from the *Prince George's Sentinel* was present. It was noted by a previous resident that moving forward, this declassification would endanger all other historic sites in the County. A discussion ensued among those guests present covering items of concern, such as: 1.) Increased traffic volume; 2.) Support for Adaptive Re-use; 3.) Post citizen survey on Town website?; 4.) Residents and citizens were urged to attend the County Council Public Hearing on September 17th; 5.) It was noted the historic designation goes well beyond the school, as the site was the original home of Dr. William Beanes who played a part in the writing of the Star-Spangled Banner; and, 6.) A third-generation resident stated she and many family members had graduated from the school.

Adjournment

Commissioner Bernal-LeClaire motioned to adjourn, Commissioner Pennoyer seconded. With all in favor, the meeting was adjourned at 8:12 p.m.

Respectfully submitted,



M. David Williams
Town Clerk/Administrator

