

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Work Session Minutes

January 26, 2021 - 7:00 p.m.

Approved

This meeting was conducted via Zoom Video Conference: <https://us02web.zoom.us/j/85451683537>
Meeting ID: 854 5168 3537; Dial-in only: 301 715 8592

Call to Order

- Meeting was brought to order at 7:03 p.m.
- Roll Call – President Linda Pennoyer; Commissioner Janice Duckett; Commissioner/Treasurer Sarah Franklin; Town Clerk M. David Williams. Also present: Town Administrator Kyle Snyder; UMPD Chief David Burse; Superintendent Darnell Bond/Public Works; and, Director of Finance William Morgan.
- Guests: CEO Chris Lawson, Andrea Harris and Carl Williams/Insuraty Inc. HR Services; Monica Williams/Marlborough Towne HOA Board Chair; Ray Feldman/Feldman Communications Strategies LLC; and various citizens and interested parties.
- Pledge of Allegiance

Business

- 1) Healthcare Broker Firm Presentation: CEO Chris Lawson and representatives from Insurarty Inc. delivered a presentation on HR Services and research their firm can provide the Town.
- 2) Annexation Update: TA Snyder gave an overview and delivered updates on the Phase II & III Annexation Project. The Board discussed timelines for an Annexation Resolution and working with the Moose Lodge to enable them to enter into an Annexation Agreement.
- 3) FY2022 Budget Planning & Proposed Tax Rates: Finance Director Morgan provided his recommendations for the FY2022 Town Budget. Additional revenue sources afforded by annexation were also discussed. The President suggested that an additional Work Session would be in-order for the remaining months of FY2021.
- 4) Charter Amendment Resolution: The Clerk read aloud the introduction for CAR 01-2021 and reviewed the Date Schedule for Official Notices and submission deadlines.
- 5) General Commissioner & Administrative Staff items:
 - Added agenda item: Roll-Off Permit extension: Commissioner Franklin motioned to approve the Permit extension for the Roll-Off Container to March 31, 2021. Commissioner Duckett seconded. With no one opposed, approval was unanimous.
 - The Board engaged in a discussion concerning racial equity initiatives as they apply to Town history and the recent litigation efforts concerning the Old School(s) building.
 - A current list of senior residents had been prepared for the Board to assist in helping Town seniors with registering for the COVID Vaccine.
 - The MVFD reached out to the Town asking for assistance in procuring a badly needed new firetruck. They were advised the Town could only help with Grant research at this time.

Adjournment

The meeting was adjourned at 9:07 p.m.

Respectfully submitted,



M. David Williams
Town Clerk

